

Application: John V Lindsay Wildcat Academy Charter School

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2023-2024 Annual Report

Summary

ID: 0000000300
Status: Annual Report Submission
Last submitted: Nov 4 2024 03:15 PM (EST)

Entry 1 – School Information and Cover Page

Completed - Jul 24 2024

Instructions

Required of ALL Charter Schools

Each Annual Report begins with a completed School Information and Cover Page. The information is collected in a survey format within the Annual Report Portal. When entering information in the portal, some of the following items may not appear, depending on your authorizer and/or your responses to related items.

Entry 1 – School Information and Cover Page

(New schools that were not open for instruction for the 2023-2024 school year are not required to complete or submit an annual report this year).

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your school's authorizer are visible on your task page. While completing this cover page task, please ensure that you select the correct authorizer (**as of June 30, 2024**) or you may not be assigned the correct tasks.

BASIC INFORMATION

a. LEGAL SCHOOL NAME (as chartered)

(Select name from the drop down menu)

JOHN V LINDSAY WILDCAT ACADEMY CHARTER SCHOOL 800000047608

b. Unofficial or Popular School Name

JVL WILDCAT

c. CHARTER AUTHORIZER (As of June 30th, 2024)

Please select the correct authorizer as of June 30, 2024 or you may not be assigned the correct tasks.

NEW YORK CITY CHANCELLOR OF EDUCATION

c. School Unionized

Is your charter school unionized?

Yes

c1. Name of Union

Select the name of the Union representing your school?

United Federation of Teachers

c2. Date Unionized

Sep 1 1996

d. District/CSD of Location

CSD # 2 - MANHATTAN

e. Date of Approved Initial Charter

Sep 1 2000

f. Date School First Opened for Instruction

Sep 1 1992

g. Approved School Mission and Key Design Elements

(Regents, NYCDOE and Buffalo BOE authorized schools only)

The mission of the John V. Lindsay Wildcat Academy Charter School is to create and maintain a community of learners that strives for individual excellence, success and high personal values. Wildcat, as a Transfer High School, will effectively serve the educational needs of over-aged, under-credited students 15 to 21 years of age in grades 9-12 who are at risk of personal failure due to poor attendance, disruptive behavior, criminal activity and poor academic achievement. Students in grades 9-12 will be served in ungraded classrooms by a staff that is dedicated to continuous professional growth. The staff will maintain high expectations for all students will foster an educational environment that celebrates the richness and diversity of the human experience and will demonstrate a commitment to meeting the diverse needs of their students through the use of innovative instructional techniques and approaches. The Wildcat Academy staff will work collaboratively with colleagues, students, parents, and the community, to support student achievement.

KDE#1

Standards-Based Curriculum:

Each core subject offered by John V. Lindsay Wildcat Academy Charter School (Wildcat Academy) has an approved curriculum that is aligned to state learning standards and performance indicators. All of Wildcat Academy's core curricula are based on NYS curriculum guidelines as well as core curricula and core curricula guidelines produced by NYC DOE and NYSED. Wildcat Academy core curricula are reviewed annually and adjustments are made as required.

KDE #2

Internship Program:

All students participate in a internship program that allows students to be active and work cooperatively while learning employment skills. Aside from the socialization aspect of internships, students are taught skills with future jobs in mind. Vocational education classes such as horticulture, construction, culinary arts, and graphic arts reinforce practical experience in various businesses and schools throughout the city.

KDE #3

Targeted Instruction:

Based on students' Individualized Education Programs (IEPs), test scores and classroom data, struggling students receive targeted instruction and service from the school's academic support staff. These services are integrated with and complement the school's mental health and counseling services.

KDE#4

Mental Health and Counseling Services:

Staff psychologist and social workers are available to all students. Services include individual/group therapy for students; staff consultation and employee assistance; parent counseling; as well as liaison and referral to outside agencies providing psychological and social services. These services are integrated with and complement the school's targeted academic instruction.

KDE #5

Operational Practices:

- 1) longer school year;
- 2) longer school day;
- 3) digitalize curriculum and aligned lesson planning abilities;
- 4) staff compensation based on HEDI scores and student performance outcomes;
- 5) a data culture based on the School Improvement Engine for all areas of the school.

KDE# 6

Professional Development and Staff Growth:

- 1) daily common planning time and professional development.
- 2) regularly embedded professional development in the content classrooms.
- 3) Use of TERC: Using Data to Inform Instruction.
- 4) professional development in Danielson Classroom Observations.
- 5) PLC Coaching
- 6) Peer Review.
- 7) Instructional Rounds in house and with other schools.
- 8) access to other schools for shared support; and
- 9) Facilitative Leadership opportunities within the school.

h. School Website Address

<https://www.jvlwildcat.org/>

i. Total Approved Charter Enrollment for 2023-2024 School Year

425

j. Total Enrollment on June 30, 2024 - excluding Pre-K program enrollment

390

k. Grades Served

Grades served during the 2023-2024 school year (exclude Pre-K program students):

Responses Selected:

9
10
11
12

l. Charter Management Organization/Educational Management Organization

Do you have a [Charter Management Organization](#)?

No

FACILITIES INFORMATION

m. FACILITIES: Owned, rented, leased to educate students

Will the school maintain or operate multiple sites in 2024-2025?

	Yes, 2 sites
--	--------------

School Site 1 (Primary)

m1. SCHOOL SITES

Please provide information on Site 1 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 1	17 Battery Pl 1st Fl New York, NY. 10004	646-993-1833	NYC CSD 2	11-12	11-12	No

m1a. Please provide the contact information for Site 1.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Ronald Tabano	CEO/ Principal	646-993-1850		Rtabano@jylwildcat.org
Operational Leader	Cecilia Sakosky	CFO/COO	646-993-1840		Csakosky@jylwildcat.org
Compliance Contact	Kareema Watkins	Dir. of Compliance	646-993-1846		Kwatkins@jylwildcat.org
Complaint Contact	Ronald Tabano	CEO/ Principal	646-993-1850		Rtabano@jylwildcat.org
DASA Coordinator	Ronald Tabano	CEO/ Principal	646-993-1850		Rtabano@jylwildcat.org
Phone Contact for After Hours Emergencies	Ronald Tabano	CEO/ Principal	646-993-1850		Rtabano@jylwildcat.org

m1b. Is site 1 in public space or in private space?

Private Space

m1c. Is site 1 in a co-located or not in a co-located facility?

Responses Selected:

Not Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m1e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 1 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 1 Certificate of Occupancy (COO)

[B-4b Certificate of Occupancy 17 Battery Place - Issued 2024-08-01.pdf](#)

Filename: B-4b Certificate of Occupancy 17 Battery Place - Issued 2024-08-01.pdf **Size:** 139.5 kB

Site 1 Fire Inspection Report

This is required, marked optional for administrative purposes.

School Site 2

m2. SCHOOL SITES

Please provide information on Site 2 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to Be Served at Site for 2024-2025 School Year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 2	1239 Lafayette 3Fl, Bronx, NY, 10474	646-993-1834	NYC CSD 8	9-10	9-10	No

m2a. Please provide the contact information for Site 2.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader	Ronald Tabano	CEO/ Principal	646-993-1850		rtabano@jvlwildcat.org
Operational Leader	Cecilia Sakosky	CFO/COO	646-993-1840		csakosky@jvlwildcat.org
Compliance Contact	Kareema Watkins	Dir. of Compliance	646-993-1846		kwatkins@jvlwildcat.org
Complaint Contact	Kimberly LaRosa	Assistant Principal	646-933-1860		klarosa@jvlwildcat.org
DASA Coordinator	Ronald Tabano	CEO/ Principal	646-993-1850		rtabano@jvlwildcat.org
Phone Contact for After Hours Emergencies	Kimberly LaRosa	Assistant Principal	646-933-1860		klarosa@jvlwildcat.org

m2b. Is site 2 in public space or in private space?

Private Space

m2c. Is site 2 in a co-located or not in a co-located facility?

Responses Selected:

No Co-Located

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m2e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 2 if located in private space in NYC or located outside of NYC.

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 2 Certificate of Occupancy (COO)

[B-4b Certificate of Occupancy 1239 Lafayette - Issued 2024-04-28.pdf](#)

Filename: B-4b Certificate of Occupancy 1239 Lafayette - Issued 2024-04-28.pdf **Size:** 75.1 kB

Site 2 Fire Inspection Report

This is required, marked optional for administrative purposes.

School Site 5

m5. SCHOOL SITES

Please provide information on Site 5 for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site for 2023-2024 School Year (K-5, 6-9, etc.)	Grades to be Served at Site for 2024-2025 school year (K-5, 6-9, etc.)	Receives Rental Assistance for Which Grades (If yes, enter the appropriate grades. If no, enter No).
Site 5						

m5a. Please provide the contact information for Site 5.

	Name	Title	Work Phone	Alternate Phone	Email Address
School Leader					
Operational Leader					
Compliance Contact					
Complaint Contact					
DASA Coordinator					
Phone Contact for After Hours Emergencies					

m5b. Is site 5 in public space or in private space?

(No response)

m5c. Is site 5 in a co-located or not in a co-located facility?

No Responses Selected

m5d. Please list the terms of your current co-location.

	Date school will leave current co-location	Is school working with NYCDOE to expand into current space?	If so, list year expansion will occur.	Is school working with NYCDOE to move to separate space?	If so, list the proposed space and year planned for move	School at Full Capacity at Site
Site 5						

IF LOCATED IN PRIVATE SPACE IN NYC OR IN DISTRICTS OUTSIDE NYC

m5e. Upload a current Certificate of Occupancy (COO) and the annual Fire Inspection Report for school site 5 if located in private space in NYC or located outside of NYC .

Certificate of Occupancy and Fire Inspection. Provide a copy of a current and non-expired certificate of occupancy (if outside NYC or in private space in NYC). For schools that are not in district space (NYC co-locations), provide a copy of a current and non-expired certificate of occupancy, and a copy of the current annual fire inspection results, which should be dated on or after July 1, 2024.

Fire inspection certificates must be updated annually. For the upcoming school year 2024-2025, please submit a current fire inspection certificate.

If the fire inspection certificate will expire between the August 1, 2024, submission of the Annual Report and the November 1 Annual Report submission please submit the new certificate with the Annual Report entries due no later than 11:59 PM on November 1, 2024.

Site 5 Certificate of Occupancy (COO)

Site 5 Fire Inspection Report

This is required, marked optional for administrative purposes.

n. List of owned, rented, leased facilities not used to educate students and the purpose of each.

Separate by semi-colon (;)

N/A

o1. Total Number of School Calendar Days

211

o2. Total Number of Instructional Hours by Month (Entries are required for all months. Enter a zero for months with no instructional hours.)

January 2024	20
February 2024	15
March 2024	23
April 2024	12
May 2024	22
June 2024	17
July 2023	18
August 2023	15
September 2023	15
October 2023	19
November 2023	18
December 2023	17

CHARTER REVISIONS DURING THE 2023-2024 SCHOOL YEAR

p. Summary of Material and Non-Material Charter Revisions approved or pending in 2023-2024, including updates to the school's board of trustees' bylaws, enrollment policy, discipline policy, or complaint policy.

Please note, listing the revisions here does not constitute a request. Schools are advised to seek revision requests through their authorizer directly.

Does the school have any material or non-material revisions approved or pending?

No

ATTESTATIONS

q. Name/Position of Person Completing/Submitting the 2023-2024 Annual Report. (To write type in a phone number with an extension, please use this format: 123-456-7890-3. The dash and number 3 at the end of the phone number refers to the individual's phone extension. Do not type in the work extension or the abbreviation for it - just the dash and the extension number after the phone number).

Name	Kareema Watkins
Position	Director of Compliance
Phone/Extension	646-993-1846
Email	Kwatkins@jylwildcat.org

q. Our signatures (Executive Director/School Leader/Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Click **YES** to agree and then use the mouse on your PC or the stylus on your mobile device to sign your name).

Responses Selected:

Yes

As outlined in ENTRY 7 (Employee Fingerprint Requirements Attestation):

Our E-Signatures (not digital signatures) (Executive Director/School Leader/Head of School and Board President) below attest that our school has reviewed, understands and will comply with the employee clearance and fingerprint requirements as outlined in Entry 7 and found in the [NYSED CSO Fingerprint Clearance Oct 2019 Memo](#). Click **YES** to agree.

Responses Selected:

Yes

Signature, Head of Charter School

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Ronald Tabaro

Signature, President of the Board of Trustees

(If you are not signing the application now, please click "Clear" on both signature fields before saving this task or else the system will return an error.)

Harvey Neuman

Date

Jul 24 2024



Thank you.

Entry 2 – Links to Critical Documents on School Website

Completed - Jul 24 2024

Instructions

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

1. Current Annual Report (i.e., 2023-2024 Annual Report);^[1]
2. Board meeting notices, agendas and documents;
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law;^[2] (Even if there is no school data yet reported, provide a direct web link to the most recent [New York State School Report Card](#) for the charter school.
4. Authorizer-approved DASA Policy and NYSED-Approved School Discipline Policy **(For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)**;
5. District-wide safety plan, not a building level safety plan (as per the July 2023 [Emergency Response Plan Memo](#) – Charter Schools Only);
6. Authorizer-approved FOIL Policy; and
7. Subject matter list of FOIL records. (Example: See [NYSED Subject Matter List](#))

^[1] Each charter school is required to make the Annual Report publicly available by August 1 and to post on their respective charter school website. Each school should post an updated and complete version to include accountability data and financial statements that are not or may not be available until after the August deadline (i.e., Report when financials have been submitted in November.)

^[2] SRC data is included in the reporting requirements for New York charter schools in 8 NYCRR 119.3.

Entry 2 – Links to Critical Documents on School Website

School Name: John V Lindsay Wildcat Academy Charter School

Required of ALL Charter Schools (Note that SUNY-authorized charter schools are not required to submit item 4: Authorizer-approved Dignity for All Students Act (DASA) policy and NYSED-Approved School Discipline Policy)

By law, each charter school is required to maintain certain notices and policies listed on its website. Please insert the [link from the school's website](#) for each of the items. All links must be readily found on the school's website.

[New York State Report Card](#)

[Emergency Response Plan Memo](#)

[NYSED Subject Matter List](#)

	Link to Documents
1. Current Annual Report (i.e., 2023-2024 Annual Report)	https://www.jvlwildcat.org/annual-financial-reports
2. Board meeting notices, agendas and documents	https://www.jvlwildcat.org/board-meetings
3. New York State School Report Card. This report captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State law; (Even if there is no school data yet reported, provide a direct web link to the most recent New York State School Report Card for the charter school.	https://data.nysed.gov/essa.php?year=2021&instid=8000000047608
4a. Authorizer-approved DASA Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	https://www.jvlwildcat.org/annual-financial-reports
4b. Authorizer-approved School Discipline Policy (For Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY)	
5. District-wide safety plan, not a building level safety plan (as per the September 2021 Emergency Response Plan Memo	https://www.jvlwildcat.org/annual-financial-reports
6. Authorizer-approved FOIL Policy	https://www.jvlwildcat.org/annual-financial-reports
7. Subject matter list of FOIL records. (Example: See NYSED Subject Matter List)	https://www.jvlwildcat.org/annual-financial-reports

Thank you.



Entry 3 – Board of Trustees Disclosure of Financial Interest Form

Completed - Jul 30 2024

Required of ALL Charter Schools

Each member of the charter school's Board of Trustees who served on a charter school education corporation governing one or more charter schools for any period during the 2023-2024 school year must complete and sign a Trustee [Disclosure of Financial Interest Form](#) due **no later than 11:59 PM on August 1, 2024**. Acceptable signature formats include:

- Digitally certified PDF signature (i.e., DocuSign)
- Manual signature (1. download to print, 2. manually sign, 3. scan signed document to PDF, and 4. upload into portal)

All completed forms must be collected and uploaded in .PDF format for each individual member. **The education corporation is responsible for ensuring that each member who served on the board during the 2023-2024 school year completes the form.**

Charter schools **must** submit the latest version of the form. Forms completed from past years will not be accepted.

Trustees serving on an education corporation that governs more than one school are not required to complete a separate disclosure for each school governed by the education corporation. In the Trustee Disclosure of Financial Interest Form, trustees must disclose information relevant to any of the schools served by the governing education corporation.

[Disclosure Form - Jackson](#)

Filename: Disclosure_Form_-_Jackson.pdf Size: 1.0 MB

[Disclosure Form - Harvey Newman](#)

Filename: Disclosure_Form_-_Harvey_Newman.pdf Size: 313.1 kB

[Richard Levine JVL 2024 Disclosure of financial interest 7 7 24 \(1\)](#)

Filename: Richard_Levine_JVL_2024_Disclosure_0Hc1qMi.pdf Size: 213.3 kB

[Rtabano - Disclosure Form](#)

Filename: Rtabano_-_Disclosure_Form.pdf Size: 182.8 kB

[MRusso - Disclosure](#)

Filename: MRusso_-_Disclosure.pdf Size: 500.8 kB

[Lawrence NG Disclosure](#)

Filename: Lawrence_NG_Disclosure.pdf Size: 174.5 kB

[Evgenia S Disclosure](#)

Filename: Evgenia_S_Disclosure.pdf Size: 569.1 kB

Entry 4 – Board of Trustees Membership Table

Completed - Jul 26 2024

Instructions

Required of ALL charter schools

ALL charter schools or education corporations governing multiple schools must complete the Board of Trustees Membership Table within the online portal. Please be sure to include and identify parents who are members of the Board of Trustees and indicate whether parents are voting or non-voting members.

Entry 4 – Board of Trustees Membership Table

1. SUNY-AUTHORIZED charter schools are required to provide information for VOTING Trustees only.
2. REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools are required to provide information for all --VOTING and NON-VOTING-- trustees.

Authorizer:

Who is the authorizer of your charter school?

NYCDOE

1. 2023-2024 Board Member Information (Enter info for each BOT member)

	Voting Trustee Name	Trustee Email Address	Position on the Board	Committee Affiliation (s)	Voting Member Per By- Laws (Y/N)	Number of Completed Terms Served	Start Date of Current Term (MM/DD/ YYYY)	End Date of Current Term (MM/DD/ YYYY)	Board Meetings Attended During 2023- 2024
1	Harvey Newman	hadakami@yahoo.com	Chair	Audit, Finance, Education/ Account ability, Executive	Yes	16	07/01/2023	06/30/2024	11
2	Richard Levine	richard.levine@cbr.e.com	Secretary	Audit, Finance	Yes	16	07/01/2023	06/30/2024	12
3	Ronald Tabano	RTabano@jvlwildcat.org	Trustee/ Member	Audit, Finance, Education/ Account ability, Executive	Yes	24	07/01/2023	06/30/2024	12
4	Dana Jackson	deemjay1964@yahoo.com	Parent Rep	Board Member	Yes	19	07/01/2023	06/30/2024	8
5	Lawrence Ng	lawrence@lngmt.com	Trustee/ Member	Board Member	Yes	9	07/01/2023	06/30/2024	6
6	Evgenia Soldanos	evgenia.soldanos@gmail.com	Trustee/ Member	Board Member	Yes	2	07/01/2023	06/30/2024	5 or less

7	Michael Russo	mike1001russo@yahoo.com	Trustee/Member	Board Member	Yes	1	07/01/2023	06/30/2024	11
8									
9									

1a. Are there more than 9 members of the Board of Trustees?

No

2. Number of board meetings conducted in 2023-2024

12

3. Number of board meetings scheduled for the 2024-2025 school year

12

4. INFORMATION ABOUT MEMBERS OF THE BOARD OF TRUSTEES

- SUNY-AUTHORIZED charter schools provide response relative to VOTING Trustees only.
- REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED charter schools provide a response relative to all trustees.

a. Total number of Voting Members on June 30, 2024	7
b. Total number of Voting Members added during the 2023-2024 school year	0
c. Total number of Voting Members who left the board during 2023-2024 school year	0
d. Total Maximum Number of Voting Members in 2023-2024; as set by the board in bylaws, resolution, or minutes	9

5. INFORMATION ABOUT NON-VOTING MEMBERS OF THE BOARD OF TRUSTEES (REGENTS, NYCDOE, and BUFFALO BOE-AUTHORIZED ONLY)

a. Total number of Non-Voting Members on June 30, 2024	(No response)
b. Total number of Non-Voting Members added during the 2023-2024 school year	(No response)
c. Total number of Non-Voting Members who left the board during the 2023-2024 school year	(No response)
d. Total Maximum Number of Non-Voting members in 2023-2024, as set by the board in bylaws, resolution, or minuteset by the board in bylaws, resolution, or minutes	(No response)
e. Board members attending 8 or fewer meetings during 2023-2024	(No response)

Thank you.

Entry 5 – Board Meeting Minutes

Completed - Jul 30 2024

Instructions - Required of Regents, NYCDOE, and Buffalo BOE Authorized Schools ONLY

Schools must upload a complete set of final monthly board meeting minutes (July 2023-June 2024), which should match the number of meetings held during the 2023-2024 school year, as indicated in the above table. The minutes provided must be the final version approved by the school's Board of Trustees and may be uploaded individually or as one single combined file. Board meeting minutes must be submitted **no later than 11:59 PM on August 1, 2024**.

2023-07-20-Board-Meeting-minutes

Filename: 2023-07-20-Board-Meeting-minutes.pdf Size: 461.7 kB

2023-08-18-Board-Meeting-minutes

Filename: 2023-08-18-Board-Meeting-minutes.pdf Size: 453.0 kB

2023-09-21-Board-Meeting-Minutes-

Filename: 2023-09-21-Board-Meeting-Minutes-.pdf Size: 454.9 kB

2024-05-16-Board-Meeting-Minutes

Filename: 2024-05-16-Board-Meeting-Minutes.pdf Size: 127.7 kB

2024-04-18-Board-Meeting-Minutes

Filename: 2024-04-18-Board-Meeting-Minutes.pdf Size: 134.1 kB

2023-11-16 Board Meeting Minutes

Filename: 2023-11-16_Board_Meeting_Minutes.pdf Size: 472.4 kB

2024-01-17 Board Meeting Minutes

Filename: 2024-01-17_Board_Meeting_Minutes.pdf Size: 449.0 kB

2024-02-15 Board Meeting Minutes

Filename: 2024-02-15_Board_Meeting_Minutes.pdf Size: 443.0 kB

2023-10-19 Board Meeting Minutes

Filename: 2023-10-19_Board_Meeting_Minutes.pdf Size: 470.4 kB

2024-06-20 Board Meeting Minutes

Filename: 2024-06-20_Board_Meeting_Minutes.pdf Size: 127.5 kB

2023-12-19 Board Meeting Minutes

Filename: 2023-12-19_Board_Meeting_Minutes.pdf Size: 113.2 kB

2024-03-21 Board Meeting Minutes

Filename: 2024-03-21_Board_Meeting_Minutes.pdf Size: 150.2 kB

Entry 6 – Enrollment & Retention

Completed - Jul 26 2024

Instructions for submitting Enrollment and Retention Efforts

Required of ALL Charter Schools

Describe the good faith efforts the charter school has made in 2023-2024 toward meeting targets to attract and retain the enrollment of Students with Disabilities (SWD), English Language Learner(s) (ELL), and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2024-2025.

***SUNY-authorized charter schools**

The education corporation must include a plan for the charter to meet or exceed enrollment and retention targets established by the SUNY Trustees for students with disabilities, ELLs, and students who are eligible to participate in the FRPL program. See the [enrollment and retention target calculator](#) to find specific targets.

Entry 6 – Enrollment and Retention of Special Populations

Good Faith Efforts to Meet Recruitment Targets (Attract)

	Describe Recruitment Efforts in 2023-2024	Describe Recruitment Plans in 2024-2025
Students with Disabilities	<p>JVL continued to hone in on successful marketing practices to increase engagement with Economically Disadvantaged students and families in the districts/communities we serve.</p> <p>The recruitment team including our newly hired outreach workers, held monthly open houses and attended both virtual and in person fairs. Throughout the year the team updated JVL marketing materials (flyers, brochures and postcards) , and continued increasing our online campaign on Facebook and Instagram.</p>	<p>We will continue with our strategies from the previous year. Our focus will be on all students completing lunch forms, as non-completion decreases our rate of students classified as ED.</p>
English Language Learners	<p>We continued our work with contacts in the community that work with groups that reach out to immigrant groups. Bronx and Brooklyn has a large number of people new to the country. JVL has continued to create and disseminate flyers in Spanish at all of recruitment fairs and intake appointments</p>	<p>We will continue with our outreach efforts with groups serving immigrant youth. Further, we will continue to focus on those communities where ELL students are most likely to reside.</p>
Economically Disadvantaged	<p>As with ED populations, transfer schools tend to have more SWD than surrounding district schools. This is a strong area for us and we will continue to work with CSE and other organizations in the community (including district schools) to recruit IEP students.</p>	<p>We will continue with our recruitment efforts as before. We always recruit many more SWD students than the district. We believe our high SPED enrollment is an indication of our good faith efforts to enroll students in this group.</p>

Good Faith Efforts To Meet Retention Targets

	Describe Retention Efforts in 2023-2024	Describe Retention Plans in 2024-2025
Students with Disabilities	<p>This school year, Community outreach workers were actively in the community (4 days per week) looking for missing students , then work one day a week with be the entire school. Home Visits were also done throughout the week. Case managers and counselors and counselors were assigned to those students who are considered LTA, with the focus on getting them to return to school, they also worked closely with the outreach worker to track truancy.</p>	<p>We will continue with the outreach team, increasing our home visits to retain our economically disadvantaged students, which we consider to be the entire school. The counselor will continue to track students for truancy and will work with the Parent Coordinator as well as 21CCLC program Director to work with all students.</p>
English Language Learners	<p>JVL continued working with CBO's and other agencies worked with immigrant families, as well as engaging in our normal outreach efforts</p>	<p>We will have regular PD on supporting ELL students in the classroom. All lesson plans will have ELL strategies integrated into them.</p>
Economically Disadvantaged	<p>The School has implemented "Peer Support Model", pairing students with each other for support and guidance. We believe that this model has made a big impact especially for all our students and especially students with other difficulties.</p>	<p>We will continue with our efforts as described. We will continue to provide students with services on their IEPs and will continue to build on our efforts, as this has proven to be successful.</p>

Entry 7 – Employee Fingerprint Requirements Attestation

Completed - Jul 26 2024

Entry 7 – Employee Fingerprint Requirements Attestation

A. TEACH System – Employee Clearance

Required of ALL Charter Schools

Charter schools must ensure that all prospective employees^[1] receive clearance through [the NYSED Office of School Personnel Review and Accountability](#) (OSPRA) prior to employment. **This includes paraprofessionals and other school personnel who are provided or assigned by the district of location, or related/contracted service providers.** After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

In the Annual Report, charter schools are asked to confirm that all employees have been cleared through the NYSED TEACH system; and, if denied clearance, confirm that the individual or employee has been removed from the TEACH system, and is not employed by the school.

^[1] Employees who must be cleared include, but are not limited to, teachers, administrative staff, janitors, security personnel and cafeteria workers, and other staff who are present when children are in the school building. **This includes paraprofessionals and other school personnel that are provided or assigned by the district of location, as well as related/contracted service providers.** See NYSED memorandum dated October 1, 2019 at [NYSED CSO Employee Clearance and Fingerprint Memo](#) or visit the NYSED website at [Who Must Be Fingerprinted Charts](#) for more information regarding who must be fingerprinted. Also see, 8 NYCRR §87.2.

B. Emergency Conditional Clearances

Charter schools are **strongly discouraged** from using the emergency conditional clearance provisions for prospective employees. This is because the school must request clearance through NYSED TEACH, and the school's emergency conditional clearance of the employee terminates automatically once the school receives notification from NYSED regarding the clearance request. Status notification is provided for all prospective employees through the NYSED TEACH portal within 48 hours after the clearance request is submitted. Therefore, at most, a school's emergency conditional clearance will be valid for only 48 hours after approval by the board.

Schools are not permitted to renew or in any way re-establish a prospective employee's emergency conditional clearance after status notification is sent by NYSED through the TEACH portal.

Schools are asked to attest that they have reviewed and understand these requirements. More information can be found in the memo at [NYSED CSO Employee Clearance and Fingerprint Memo](#).

Attestation

Responses Selected:

I hereby attest that the school has reviewed, understands, and will comply with these requirements.

Entry 8 – Organization Chart

Completed - Jul 26 2024

Instructions

Required of Regents, NYCDOE, and Buffalo BOE Authorized Charter Schools ONLY

Upload the 2023-2024 **Organization Chart**. The organization chart should be a graphic representation (A list will not be accepted.) and should include position titles and reporting (hierarchical) relationships. Employee names should **not** appear on the chart.

Organizational Chart JVLWACS 2023-24

Filename: Organizational_Chart_JVLWACS_2023-24.pdf Size: 127.3 kB

Entry 9 – School Calendar

Completed - Jul 26 2024

Instructions for submitting School Calendar

Required of ALL Charter Schools

If the charter school has a tentative calendar based on available information and guidance at the time, please submit it **no later than 11:59 PM on August 1, 2024**. Charter schools must upload a final school calendar into the portal and may do so at any time but **no later than 11:59 PM on September 16, 2024**.

School calendars must meet the [minimum instructional requirements](#) as required of other public schools “... unless the school's charter requires more instructional time than is required under the regulations.”

Board of Regents-authorized charter schools also are required to submit school calendars that clearly indicate the start and end date of the instructional year AND the number of instructional hours and/or instructional days for each month (also used to align to schools with extended days/years referenced in their mission statements/key design elements). See an example of a calendar showing the requested information. Schools **must** use a calendar format and ensure there is a monthly tally of instructional days.

Sample Calendar:

12 Month Calendar 2021-2022										
184 Instructional Days										
July					January (20)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
			1	2	3	4	5	6	7	
5	6	7	8	9	10	11	12	13	14	
12	13	14	15	16	17	18	19	20	21	
19	20	21	22	23	24	25	26	27	28	
26	27	28	29	30	31					
August					February (15)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
2	3	4	5	6		1	2	3	4	
9	10	11	12	13	7	8	9	10	11	
16	17	18	19	20	14	15	16	17	18	
23	24	25	26	27	21	22	23	24	25	
30	31				28					
September (18)					March (23)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3		1	2	3	4	
6	7	8	9	10	7	8	9	10	11	
13	14	15	16	17	14	15	16	17	18	
20	21	22	23	24	21	22	23	24	25	
27	28	29	30		28	29	30	31		
October (20)					April (15)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
				1					1	
4	5	6	7	8	4	5	6	7	8	
11	12	13	14	15	11	12	13	14	15	
18	19	20	21	22	18	19	20	21	22	
25	26	27	28	29	25	26	27	28	29	
November (18)					May (21)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
1	2	3	4	5	2	3	4	5	6	
8	9	10	11	12	9	10	11	12	13	
15	16	17	18	19	16	17	18	19	20	
22	23	24	25	26	23	24	25	26	27	
29	30				30	31				
December (17)					June (17)					
Mon	Tues	Wed	Thurs	Fri	Mon	Tues	Wed	Thurs	Fri	
		1	2	3			1	2	3	
6	7	8	9	10	6	7	8	9	10	
13	14	15	16	17	13	14	15	16	17	
20	21	22	23	24	20	21	22	23	24	
27	28	29	30	31	27	28	29	30		

 Staff Report - August 23rd	 Early Dismissal Days	 Holiday/Recess (No Students or Staff)
 Superintendent's Conference Day (No School for Students)	 Regents and School-level Exams	
 September 8, 2021 All Grade Levels Report	 June 24, 2022 - Last Day of School	

[school-year-2024-25-calendar-updated](#)

Filename: school-year-2024-25-calendar-updated.pdf Size: 197.3 kB

Entry 10 – Faculty/Staff Roster Template

Completed - Jul 29 2024

INSTRUCTIONS

Required of Regents, NYCDOE, and Buffalo BOE-authorized Charter Schools ONLY

Please click on the MS Excel [Faculty/Staff Roster Template](#) and provide the following information for **ANY and ALL** instructional and non-instructional employees (all faculty and staff employed by the school during the 2023-2024 school year).

Use of the 2023-2024 Annual Report Faculty/Staff Roster Template is required. Each of the data elements, with the exception of the Notes, are required, and use of the drop-down options, when provided, is also required.

Reminders: Please use the Notes section provided to add any additional information as deemed necessary. Failure to adhere to the guidelines and validations in the Faculty/Staff Roster Template will result in a resubmission of a fully corrected roster.

Here is the complete list of data elements in the roster template and an explanation of what information is required to correctly complete this task.

Roster Data Elements	Explanations
Authorizer NOTE: MUST BE DONE FIRST	Select your school's authorizer from the drop-down list first , before completing the roster.
School Name and Institution ID	Select your school's name from the drop-down list .
Faculty/Staff First Name	Enter the first name of the Faculty/Staff person.
Faculty/Staff Last Name	Enter the last name of the Faculty/Staff person.
TEACH ID	Enter the 7 digit TEACH ID for the Faculty/Staff person.
Role in School	Select the best choice of role of the Faculty/Staff person from the drop-down list .
CPR/AED Certification Status	Select the appropriate choice from the drop-down list .
Hire Date	Enter the date that the Faculty/Staff person was hired.
Start Date	Enter the date that the Faculty/Staff person actually began employment in this school.
Total Years' Experience in this Role	Enter Total Years of Experience that the Faculty/Staff person has in their current role.
Total Years at this School	Enter the Total Years that the Faculty/Staff person has been employed in this school.
Out-of-Certification Justification	Select the appropriate choice from the drop-down list .
Subject Taught	Select the appropriate choice from the drop-down list .
Notes	Optional

[faculty-staff-roster-template-2023-2024 Final](#)

Filename: faculty-staff-roster-template-202_zWTgGlt.xlsx Size: 21.5 kB

Entry 11 – Progress Toward Goals

Completed - Oct 21 2024

Instructions

SUNY-Authorized Charter Schools ONLY- Complete Template and Upload to Epicenter

SUNY-authorized charter schools must download an Accountability Plan Progress Report template at [Accountability Plan Progress Report](#). After completing, SUNY-authorized charter schools must upload the document into the Annual Report Portal, and into the SUNY Epicenter document management system **no later than 11:59 PM on September 16, 2024**.

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters **no later than 11:59 PM on November 1, 2024.**

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Entry 11 – Progress Toward Goals

PROGRESS TOWARD CHARTER GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

Complete the tables provided. List each goal and measure as contained in the school's currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals no later than November 1, 2024.

1. ACADEMIC STUDENT PERFORMANCE GOALS

Regents, NYCDOE, and Buffalo BOE-Authorized Charter Schools ONLY

The following tables reflect formatting in the online portal required for Board of Regents, NYCDOE, and Buffalo BOE authorized charter schools only. These charter schools should report all Progress Toward Charter Goals as per their currently approved charters no later than **November 1, 2024.**

2023-2024 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal - Met, Not Met or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Academic Goal 1	Each year at least 75 % of the students who take the NYSED ELA Regents Exam will score 65 or higher by August.	NYSED ELA Common Regents Exam Regents Exam	Met	
Academic Goal 2	Each year at least 75 % of the students who take the NYSED Algebra Regents Exam will score 65 or higher by August.	NYSED Algebra Regents Exam Regents Exam	Met	
Academic Goal 3	Each year at least 75 % of the students who take the NYSED Living Environment Regents Exam will score 65 or higher by August.	NYSED Living Environment Regents Exam Regents Exam	Met	
Academic Goal 4	Each year at least 75 % of the students who take the NYSED Global History Regents Exam will score 65 or higher by August.	NYSED Global History Regents Exam Regents Exam	Met	

Academic Goal 5	Each year at least 75 % of the students who take the NYSED U.S History and Government Regents Exam will score 65 or higher by August.	NYSED U.S History Regents Exam Regents Exam	Met	
Academic Goal 6	In totality, of all the students who take Regents Exams during the year, 75% of the students will pass.	NYSED Regents Exams	Met	
Academic Goal 7	At least 50% of students will graduate by the end of their 6th year of enrollment at Wildcat Academy	School & NYC Records	Met	
Academic Goal 8	At least 65% of students who are identified as having 34 credits in Sept. will graduate by August.	School & NYC Records	Met	
Academic Goal 9	Each year at least 80% of students will	Wildcat Database	Met	

	have participated in the Wildcat Institute and Internship Program.			
Academic Goal 10	Each year we will improve our average daily attendance rate by 15% or more.	NYC ATS Records and Wildcat database	Met	

2. Do have more academic goals to add?

No

4. ORGANIZATION GOALS

For the 2022-2023 school year, any organization goals that cannot be evaluated due to school closure resulting in a lack of data and changes in testing, surveying, and other usual practices should be reported as “N/A”.

2022-2023 Progress Toward Attainment of Organization Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Unable to Assess	If not met, describe efforts the school will take to meet goal. If unable to assess goal, type N/A for Not Applicable
Org Goal 1	Culture Goal: Annually, 85% of the parents who respond to the NYC DOE Survey will be satisfied with the school and the quality of the school.	NYC School Survey	Met	
Org Goal 2	Staff Retention: Each year, 90% of all instructional staff employed during the prior school year will return and/or be asked to return the following school year	Wildcat Database	Met	
Org Goal 3	Staff Satisfaction: In each year of the charter term, staff will express satisfaction with the school's program, based on NYC DOE School Survey.	NYC DOE Survey 2023-2024	Met	
Org Goal 4	Governance and Management:	Wildcat Database	Met	

	Each year, at least 95% of the members of the Board of Trustees will be active members of a subcommittee of the Board.			
Org Goal 5	Teaching & Learning Goal #1: All teachers will be evaluated over time on the Danielson Rubric and will show growth. Those teachers already scoring at level 3 and/or 4 at pre observation will remain at that level.	Danielson Classroom Observation Rubric	Met	
Org Goal 6				
Org Goal 7				
Org Goal 8				
Org Goal 9				
Org Goal 10				
Org Goal 11				
Org Goal 12				
Org Goal 13				
Org Goal 14				
Org Goal 15				
Org Goal 16				
Org Goal 17				
Org Goal 18				
Org Goal 19				
Org Goal 20				

5. Do have more organizational goals to add?

No

6. FINANCIAL GOALS

2022-2023 Progress Toward Attainment of Financial Goals

	Financial Goals	Measure Used to Evaluate Progress	Goal - Met, Not Met, or Partially Met	If not met, describe efforts the school will take to meet goal.
Financial Goal 1	JVL Wildcat Academy will meet or exceed annual budget targets each fiscal year during the chartering period resulting in a balanced budget.	Unaudited and Audited Financial Statements	Met	
Financial Goal 2	Budgets will be submitted annually to the appropriate agencies and in a timely fashion	Data budgets are submitted to NYSED and the JVL Wildcat Board of Trustees for approval	Met	
Financial Goal 3	The external financial audit conducted every year will result in no major findings	Auditors recommendation letter	Met	
Financial Goal 4				
Financial Goal 5				

7. Do have more financial goals to add?

No

Thank you.

Entry 12 – Audited Financial Statements

In Progress - Last edited: Nov 4 2024

Required of ALL Charter Schools

ALL SUNY-authorized charter schools must upload the financial statements and related documents in PDF format into the Annual Report Portal and into the SUNY Epicenter document management system **no later than 11:59 PM on November 1, 2024**. **SUNY-authorized charter schools** are asked to ensure that security features such as password protection are turned off.

ALL Regents, NYCDOE, and Buffalo BOE-authorized charter schools must upload final, audited financial statements to the Annual Report Portal **no later than 11:59 PM on November 1, 2024**. Upload the independent auditor's report, any advisory and/or management letter, and the internal controls report as one submission, combined into a PDF file, ensuring that security features such as password protections are removed from all school uploaded documents.

PLEASE NOTE: This task appears as visible and optional task in the online portal until August 1 2024 but will be identified as a required task thereafter and due on November 1, 2024. This is a required task, and it is marked optional for administrative purposes only.

Final UG Audit Reports & Notes - 6-30-24

Filename: Final_UG_Audit_Reports_Notes_-_6_OyLRC2b.docx Size: 719.3 kB

FY 2024 NYC DOE Audited Financial Report

Filename: FY_2024_NYC_DOE_Audited_Financial_Report.xlsx Size: 77.5 kB

Communications Ltr - 6-30-24

Filename: Communications_Ltr_-_6-30-24.docx Size: 230.5 kB

Entry 12c – Additional Financial Documents

Completed - Nov 4 2024

Regents, NYCDOE and Buffalo BOE authorized schools must upload financial documents and submit **no later than 11:59 PM on November 1, 2024**. The items listed below should be uploaded, with an explanation if not applicable or available. For example, a "federal Single Audit was not required because the school did not expend federal funds of more than the \$750,000 Threshold."

1. Advisory and/or Management letter
2. Federal Single Audit
3. Agreed-Upon Procedure Report
4. Evidence of Required Escrow Account for each school^[1]
5. Corrective Action Plan for Audit Findings and Management Letter Recommendations

^[1] Note: For BOR schools chartered or renewed after the 2017-2018 school year, the escrow account per school is \$100,000.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

Chase Scrow 2024-08

Filename: Chase_Scrow_2024-08.pdf Size: 104.3 kB

Final UG Audit Reports & Notes - 6-30-24

Filename: Final_UG_Audit_Reports_Notes_-_6-30-24.docx Size: 719.3 kB

Entry 12d – Financial Contact Information

Completed - Oct 21 2024

Regents, NYCDOE, and Buffalo BOE authorized schools should enter financial contact information directly into the form within the portal no later than 11:59 PM on November 1, 2024.

Form for "Financial Contact Information"

1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Cecilia Sakosky	Csakosky@jvlwildcat.org	646-993-1840

2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Dave Ashenfarb	DAshenfarb@saxllp.com	212-268-2800	1

3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years With Firm
	SAX LLP		1040 Avenue of the Americas 16th Floor New York, NY 10018		212-685-7000	1

Entry 13 – Fiscal Year 2024-2025 Budget

Completed - Oct 21 2024

SUNY-authorized charter schools should download the [2024-2025 Budget and Quarterly Report Template and the 2024-2025 Budget Narrative Questionnaire](#) from the SUNY website and upload the completed templates into the Annual Report Portal and into the Epicenter document management system. **Due no later than 11:59 PM on November 1, 2024.**

Regents, NYCDOE, and Buffalo BOE authorized charter schools should upload a copy of the school's FY25 Budget using the [2024-2025 Budget Template](#) into the Annual Report Portal or from the Annual Report website. **Due no later than 11:59 PM on November 1, 2024.**

The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

PLEASE NOTE: This is a required task, and it is marked optional for administrative purposes only.

[DOE FY25 Summary Budget BOT approved](#)

Filename: DOE_FY25_Summary_Budget_BOT_approved.xlsx **Size:** 33.6 kB

Optional Additional Documents to Upload (BOR)

Incomplete

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Dana Jackson

Name of Charter School Education Corporation:

JVL Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Parent Rep

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

646-321-2155

Business Address:

None

E-mail Address:

Deemay1964@Yahoo.com

Home Telephone:

646-321-2155

Home Address:

315 Livonia Ave #3E

Brooklyn, NY 11212

Dane J. Lee

Signature

Date

4/20/2024

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

None

Business Address:

None

E-mail Address:


Hadakami@yahoo.com

Home Telephone:

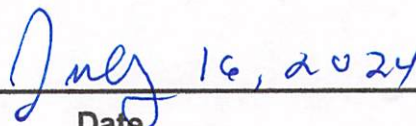
2129797787

Home Address:

417 Grand Street, NYNY 10002



Signature



Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If Yes, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

C Harvey Newman

Name of Charter School Education Corporation:

JVL Wildcat Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Chair, Finance Committee Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If Yes, please describe the nature of your relationship and if the student could benefit from your participation.

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Richard P. Levine

Name of Charter School Education Corporation:

John V. Lindsay Wildcat
Academy Charter School
Secretary & member of Finance Committee

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

I am a 1099 employee of CBRE, Inc., a real estate services company. I joined the company in 1988. I have no fixed salary.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☐ None

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you
MARCH 2022	Represented JVL to negotiate lease for premises in BRONX, NY	Recused from voting on matter.	Myself
MARCH 2009	" "	" "	" "

2016 Represented JVL to negotiate lease for premises in Manhattan, NY " " " "

2007 " " " " " "

7. Identify each individual, business, corporation, union association, firm, partnership, franchise holding company, joint-stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) operated by the education corporation and in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) you reside with had a financial interest or other relationship. If you are a member, director, officer, or employee of an organization formally partnered with and/or doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, check **None**.

☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest
limited to as detailed above				

This document is considered a public record and, as such, may be made available to members of the public upon request under the Freedom of Information Law. The personal contact information provided below will be redacted.

Business Telephone:

212-618-7060

Business Address:

200 PARK AVENUE, 19TH FLOOR NY, NY

E-mail Address:

Richard.LEVINE@CBRE.COM

Home Telephone:

914-400-4506

Home Address:

375 S. END AVE, Apt #15 N,
New York, NY 10280

 7/7/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
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last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Ronald Tabano

Name of Charter School Education Corporation:

John V lindsay Wildcat Academy Charter Hig School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☒ Yes ☐ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

CEO/Principal \$270,000 September 1992

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

Date(s)	Nature of financial interest / transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to you

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

646 993 1850

Business Address:

17 Battery Place NYC, NY 10004

E-mail Address:

rtabano@jvlwildcat.org

Home Telephone:

646 942 1026

Home Address:

50-19 215 St.Bayside,NY11364

Ronald Tabano

7/26/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

**Disclosure of Financial Interest by a Current
or Former Trustee**

Trustee Name:

Michael Russo

Name of Charter School Education Corporation:

JVL Wildcat Academy

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

BOD Member/Finance Committee Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

mike1001russo@gmail.com

Home Telephone:

7243129980

Home Address:

112 olde mariners way carolina beach nc 28428



6/17/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Lawrence Ng

Name of Charter School Education Corporation:

John V. Lindsay Wildcat Academy Charter School

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

Board Member

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

☒ Yes ☐ No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

Cousin; Cecilia Sakosky – Chief Financial and Operating Officer

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

☐ Yes ☒ No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

5. Are you a past, current, or prospective employee of the charter school, education corporation, and/or an entity that provides comprehensive management services ("CMO"), whether for-profit or not-for-profit, which contracts, or may contract, with the charter school or education corporation; or do you serve as an employee, officer, or director of, or own a controlling interest in, a business or entity that contracts, or does business with, or plans to contract or do business with, the charter school, education corporation, and/or a CMO, whether for-profit or not-for-profit, including, but not limited to, the lease of real or personal property to the said entities?

☐ Yes ☒ No

If **Yes**, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

6. Identify each interest/transaction (and provide the requested information) that you, any of your immediate family members, and/or any persons who you reside with have held or engaged in with the charter school(s) operated by the education corporation during the time you have served on the Board, and in the six months prior to such service. If there has been no such interest or transaction, check **None**.

☒ **None**

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☒ **None**

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:



7/30/2024

Signature

Date

Acceptable signature formats include:

- Digitally certified PDF signature
- Print form, manually sign, scan to PDF

last revised 04/2022

Disclosure of Financial Interest by a Current or Former Trustee
--

Trustee Name:

Name of Charter School Education Corporation:

1. List all positions held on the education corporation Board of Trustees ("Board") (e.g., chair, vice-chair, treasurer, secretary, parent representative, etc.).

2. Are you related, by blood or marriage, to any person employed by the school and/or education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and the person's position, job description, and other responsibilities with the school.

3. Are you related by blood, or marriage, or legal adoption/guardianship to any student currently enrolled in a school operated by the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if the student could benefit from your participation.

4. Are you related, by blood or marriage, to any person that could otherwise benefit from your participation as a board member of the education corporation?

Yes No

If **Yes**, please describe the nature of your relationship and if this person could benefit from your participation.

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Yes No

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None

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None

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps taken to avoid conflict of interest

-

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Business Telephone:

Business Address:

E-mail Address:

Home Telephone:

Home Address:

Signature

Date

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last revised 04/2022

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: July 20, 2023

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano

Virtual: Harvey Newman, Lawrence Ng, Richard Levine, and Dana Jackson

Members Absent: Evgenia Soldatos, Michael Russo

Call to Order: Mr. Newman called the meeting to order at 10:05 AM on July 20, 2023.

Report of the Chairperson

The Board accepts the absence of Evgenia Soldatos and Michael Russo.

The minutes summarizing the June 15, 2023 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Levine makes the motion to accept the June 15, 2023 minutes.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Graduation Recap – Mr. Tabano reported that we had another successful graduation that went extremely well. He commended the venue and mentioned that we had a really good turnout as well as the speeches of the guest speaker Cheryl Payne and the students. By the end of August 2023, we will have about 85 graduates for the year which we are immensely proud of.

Regents Test Results for 2022-2023 – Mr. Tabano then discussed the numbers for the regents test result scores. He mentioned that in some cases there weren't many tests given because a lot of students had waivers. In ELA for the English regents, 43 out of 44 students passed the test which turns to be 97%. In Algebra, all 13 students passed the test. For science, 2 out of 3 students

passed. For global history, all 14 students who participated in the test, passed and, for US history all 4 students passed. Mr. Tabano concluded that our regent scores were really commendable and that not only did the students pass, but they passed with at least a score of 65 or better. He reported that this is proficient and will result in students qualifying for a regent diploma. Mr. Tabano also mentioned that we will be reporting these results to the city in our interim assessment for the year, which will be sent over to the City in coming days.

Update on Summer Program – Mr. Tabano reported that the summer programs are going well and that our senior students who need credits to graduate this summer, are attending all classes. For our location in the Bronx, we have a supplemented summer program which is known as Summer Boost.

Summer Boost – This is the summer program which is supported by Bloomberg for all schools that are open in the summer. Our Bronx location is part of this program, which started last year where they are allowing our ninth graders to attend summer school though it was originally intended only for grade K-8. Mr. Tabano reported that approximately 20 students enrolled in the program and that we have to make sure we get at least 16 students to follow through the entire summer with a decent attendance. He then went in to detail regarding the student internships, which our students have to be either attending summer classes or participating in an internship this summer. Mr. Tabano ended this topic by saying he is very happy with the state of our current summer programs.

State Allocation – Mr. Tabano reported that we will be getting some money back from the State. There will be some calls made by Renaissance with more details on how to receive the money. This money is regarding the state allocation for last year. Mr. Tabano then mentioned that we did get a new allocation for this year and that if the process in retrieving that allocation is going to be anything like last year's, it will be a nightmare to go through again. We are currently still waiting for the last steps in this process as the issue is not on our end. Mr. Tabano assured that he will have Renaissance reach out to us and update us going forward with the next steps.

New Teachers – Mr. Tabano shared that we hired 2 new teachers. One for the Bronx location, Seth, who will be teaching English. For the NY campus, that will be Greg, who will be teaching Global. Looking ahead to our September reopening, this will free up teachers to support the other teachers who have particularly high numbers of special education students. This will eventually result in more flexibility so that every high needs class will have 2 teachers available. Mr. Tabano ended this topic by sharing that this is part of the September reopening plan and to make sure that we are allocating additional teachers for the right core classes.

August Regents – Mr. Tabano reported that we have some students who will participate in the August regents. The numbers probably won't be high but we have ordered the regents to take place on August 16th and 17th. This will conclude all students who still need credits for graduation to be completed.

Reopening Plans for September – Mr. Tabano shared the first day of school which will be on September 7th. He mentioned that we plan to have a field day which will include the students and staff of both campuses. Mr. Tabano is hopeful to receive a permit of the field located across the street from the Bronx campus where we plan to have activities and a barbecue. He mentioned that this event hasn't taken place since the pandemic and he looks forward to going back to that as it will bring more unity among both campuses. Mr. Tabano then reported that we are expanding our after school programs. He will go into details in the next board meeting which will be held in August, where he'll discuss the goals for the reopening and the new school year and any other agenda items that might be essential for the school.

Board Comments

Mr. Newman questioned the leadership roles in the Bronx location which currently belong to Ms. Mitchell. Mr. Tabano answered that Ms. Mitchell will stay in this role till the end of the summer program, which is August 18th. Ms. Larosa will be taking over for Ms. Mitchell as the new assistant principal. Mr. Tabano mentioned that Ms. Larosa has already assumed some responsibilities but she will continue to work closely with Special Education along with her other duties as she is very good at that. Furthermore, Mr. Tabano reported that Michael Timar, who has been part of JVL Wildcat for quite some time now, will be promoted as well. He is currently an English teacher, but he will become the new support for Ms. Larosa. Mr. Tabano reported that the transition between Ms. Mitchell and Ms. Larosa is going well as both staff have been working together for quite some time and Ms. Larosa will be sure to bring in some new perspectives. Mr. Tabano would like Ms. Larosa to update Ms. Sakosky and himself every month and then gradually every other month to discuss her plans as the new assistant principal.

Mr. Newman wanted an update regarding the open house enrollment for September recruitment, which was mentioned in the last board meeting. He questioned if there will be any activities regarding this during this summer. Mr. Tabano responded by saying that we do have some people starting to stream in during the month of July. In August, he mentioned it will pick up gradually. Mr. Tabano reported that the Bronx campus recently had an open house where they welcomed about 12 families. He mentioned that the person who has been going to different sites, visiting homes and schools has been doing the recruitment process. This person is in charge of filtering in students and referring them to our school. Mr. Tabano mentioned that in the months of August and September, there will be a lot more referrals so we will most likely see an

influx of students happening then. He shared that even though the month of July is slow, we have been recruiting one or two students per week.

Report of the CFOO

Fiscal Update – Ms. Sakosky reported that we are still in the process of closing our books and preparing for the year end audit. However, she did share a preliminary financial statement to the board that is a draft version. In that that, it shows that we have a small increase to our fund balance of approximately \$240,000. Ms. Sakosky emphasized that this is not finalized yet, however, this is aligning with what she had projected for the year even though we have not recorded our June revenues yet. Ms. Sakosky shared that we are still in the process of finalizing the all expenditures. Ms. Sakosky will meet with the auditors after she receives all approvals in terms of accruing the ratification bonus for the UFT contract. She did include the 3% increase that is retroactive to September, but is not sure whether or not we would be accruing the additional \$51,000 signing bonus.

Ms. Sakosky reported on the 21st Century after school program stating that this has started in July, however we are still waiting for the official award notification. Ms. Sakosky has been in correspondence regarding attending mandatory meetings which are necessary for the contract administration. Furthermore, Ms. Sakosky has proceeded with interviewing candidates for the Program Director position for the 21st Century Grant. She shared that we will also be working with C.E.I., with whom we are partnered with under this grant. They will onboard two part-time positions; a site coordinator as well as an assistant basketball coach. Ms. Sakosky shared that for the after school programs will include an audio engineering and cosmetology as new exciting offerings. Ms. Sakosky mentioned that both these areas and fields are interesting career paths for our students based on the feedback we received from them, and is hopeful that everything will go well.

For the DOE invoice, Ms. Sakosky, reported that the reconciliation invoice is still open at the moment and will be submitted later this month. Currently, our general education FTE's picked up from when she submitted the invoice in May 2023. We are currently looking at 346 FTE's, which is about 10 FTE's higher than she originally closed with. She reported that this is a potential adjustment that she will need to be included for the year end. In monetary terms, this will be a little bit more than \$170,000.

Old Business

Mr. Newman proceeded to open the discussion regarding the investment which were discussed in the last finance committee meeting. Ms. Sakosky reported that the next finance committee

meeting will be held on July 27th at 11:00AM, where we will explore and discuss our options for how we want to proceed with the investment allocations, and to discuss where we stand with Morgan Stanley and their partnership with monitoring our portfolio. She shared that Mr. Russo will be taking the lead on this and that he shared a brief analysis in which he thoroughly went into details regarding our investments.

New Business

Mr. Tabano opened the discussion regarding the real estate plans for the NY Campus. Mr. Levine reported that the landlord for the NY Campus is pushing to see if we are interested in terms of needing a different, better and bigger space. Mr. Levine expressed that the latter option is an interesting deciding factor. He shared that we have 4 years left on our current lease agreement. Mr. Levine, Mr. Tabano and Ms. Sakosky did tour the floor above our current one where they believe that they could still maintain the entrance from the west side street for the student, which is an important part. Mr. Levine reported that the landlord is lending an architect to help us with figuring out how much space the campus needs and how the layout would work on the suggested floor. He had a meeting with the architect and a representative from the building property in which was discussed the current layout and a follow up meeting to go over available solutions with the landlord and Mr. Tabano. Mr. Levine has been having correspondence with the architect to better understand our needs so he can put together a plan. This will be discussed in person with Mr. Tabano and Ms. Sakosky once finalized. Mr. Newman wanted to know what the rationale was for this project and Mr. Tabano responded by saying that we would like to see if this is economically feasible as we have outgrown our current space. He shared that the classrooms are small and don't necessarily have the right configuration in terms of layout as some rooms are short and others long. Ms. Sakosky added that there is not much privacy for the case managers to work with students individually as they are currently seated in cubicles. Mr. Tabano shared that he would like every classroom to have a window to look out from as our current layout only shows the shaft of the building. He concluded that a reconfigured, better space would be helpful. Mr. Levine added that the current air conditioning that the campus has, is really outdated and has ongoing issues as well as the restrooms that could also benefit from a cleaner and more updated solution. He shared that we are being encouraged by the landlord and the architect to help us figure out what the next steps and costs could be if we were to proceed with this project. Mr. Levine does not want to rush into this project. Mr. Newman requested a review of what is currently happening in commercial properties, specifically our campuses. Mr. Levine responded and shared that the campus in the Bronx location seems to be fine and stable as it is relatively related to nonprofits and he is not worried with any sort of change in services. For the NY campus, Mr. Levine, reported that it is in a very good shape. The building, is essentially 2 to 3 buildings combined in which the older building is the original and the newer building, which could be seen from the shaft way from the conference room, has been converted to a residential area.

Mr. Levine is not sure if this is part of the same or different loan, but it seems to be productive. The south building where the NY campus is located, Mr. Levine shared that about 15-20 years ago, the building owners converted from floor 13 and up to residential property as well. Furthermore, Mr. Levine added that within the last year, 2 or 3 more floors were added as residential property which can be accessed to the west side lobby. He concluded that the building has some availability which Mr. Levine shared he is not sure if we have the appetite to take an entire floor in terms of budget but he is in correspondence with the minority owner, Jeff Gural, who is on board with the decision if we were to proceed with this project. Mr. Levine reported that the commercial office space market is pretty tough at the moment as these buildings can't be refinanced. He added that you could push your loans out where you don't have to pay it off right away, or lose the building where the bank takes it back. Mr. Tabano shared that the Bronx Campus is getting new lighting installed in the hallways. The new HVAC system is located in the basement and that the bathrooms are being worked on every night after the students leave. He mentioned that the work is starting to move along and as soon as he receives updates, he will report them to the board members. Mr. Tabano mentioned that we have sign installed which is the school logo.

Board Comments

Ms. Jackson wanted to congratulate everyone on doing a great job on the regents test scores. She shares she is extremely happy to be part of this because she knows that the population of the school is not easy to work with, but she wanted to make sure she congratulated all staff included. Mr. Levine shared this opinion and asked what the reason behind this success was. Mr. Tabano responded by saying that in some cases, we decide what regents class to assign to certain students who are to graduate in January, June or August. But, more importantly, he added that the staff is so good at understanding what is needed to pass these regents. He made a comparison to some of the other schools and how their scores did not even come close to ours as our staff has overtime developed a plan that works well for teaching students how to pass the regents. Mr. Tabano expressed how important the English regents is to him as he feels that writing is a very important, and necessary skill to have for our students. He shared that people tend to judge by how you speak and how you write, so he deems it important that we have a good English department. Ms. Jackson commended Mr. Tabano and encouraged to keep going on. Ms. Jackson shared a story in which she heard that ever since the pandemic happened, most children do not read at their own grade level. Mr. Tabano added that our third and eighth grade scores are not great as those students are well below their grade level. Mr. Newman shared that there is a NAET, National Assessment association where there is a sampling from around the country from the fifth and eighth grade level have shown declines in performance in both reading and math. Mr. Newman shared that he believes the reason this is happening is because of the transformation in our society that was given a real charge by COVID. As well as the media, in particular, cellular

devices, that have made teaching a greater challenge. He also added that there is a fragmentation out in our society which also does not help the institution of education. All these factors combined, are all challenges that we have to face. Mr. Newman also touched base on the Artificial Intelligence craze and how he thinks that this causes implications for education as well as how difficult it is to good teachers. Mr. Newman also commended the staff on reaching great scores on the regents.

Motion: Ms. Jackson makes the motion to adjourn the meeting.

Second: Mr. Levine seconded the motion.

Vote: Unanimous.

The meeting adjourned 10:40 a.m.

The next Board meeting is scheduled for August 17, 2023 at 10:00 a.m.

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: August 18, 2023

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano

Virtual: Richard Levine, Michael Russo, Lawrence Ng and Dana Jackson

Members Absent: Harvey Newman, and Evgenia Soldatos

Call to Order: Mr. Levine called the meeting to order at 10:43 AM on July 20, 2023.

Report of the Chairperson

The Board accepts the absence of Harvey Newman and Evgenia Soldatos.

The minutes summarizing the July 20, 2023 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Levine makes the motion to accept the July 20, 2023 minutes.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

End of Summer School Report – Mr. Tabano reported that Summer school has ended as of today. We did have some students that took a regents test in the last couple of days. Since we are part of the Summer Boost Program, we did receive some financing from Bloomberg. Mr. Tabano further reported that we met the requirement of 70% attendance for at least 16 students. This will give us the opportunity to recover our dollar amount. He mentioned that we actually had more than 16 students that had an attendance rate of 70% but we would receive commission for at least 16. The reports regarding these numbers have been forwarded along with other data which is being worked on by Ms. Hanifah Mitchell; who is retiring as well as Ms. Sakosky who will

be reporting on the financial part of it. Mr. Tabano concluded that all the students did very well this summer and in particular mentioned the regent's scores. Even though, very few students partook in the tests, they all passed as we are currently in the process of grading them. Mr. Tabano reported that we are continuing the recruitment process as we would like to reach as many students as we can by September 2023. He mentioned that the pace is picking up but it will still take some time. September will be an important month when it comes to recruitment as our outreach person, who has visited a lot of schools, will start making referrals.

Resolution: Emergency Response Plan – Mr. Tabano has sent the board members the emergency response plan for review and comments. There are no comments. Mr. Levine asked for a motion to approve the emergency response plan.

Motion: Mr. Russo makes the motion to approve the Emergency Response Plan
Second: Ms. Jackson seconded the motion
Vote: Unanimous

Resolution: Student Guidebook – Mr. Tabano distributed the updated student guidebook to the Board Members for review and comment.

Motion: Mr. Levine makes the motion to approve the Student Guidebook
Second: Mr. Ng seconded the motion
Vote: Unanimous

Resolution: Operations Guidebook – Mr. Tabano asked for a motion to accept the operations guidebook. All board members were in favor.

Motion: Mr. Ng makes the motion to approve the Operations Guidebook
Second: Ms. Jackson seconded the motion
Vote: Unanimous

Resolution: School Calendar – Mr. Tabano shared with the board that the school will follow the DOE calendar this year. He mentioned that the initial DOE calendar came out with 184 days but this year, it was updated recently in July, removing a few days. Typical holidays will fall on the weekend this year so the DOE revised the calendar to make the school year 180 days. Mr. Tabano,

shared that for the first time ever, schools will be closed the day after Easter and 2 more days will be added to the Winter Break.

Motion: Ms. Jackson makes the motion to approve the School Calendar
Second: Mr. Levine seconded the motion
Vote: Unanimous

School Safety Plan (Sept.) – Mr. Tabano explained in detail the background regarding the School Safety Plan, which is allowed through a grant. The person writing the grant will have the plan ready in September. This person is also an authority of safety plans, working with schools all over the country. While we do have a School Safety Plan in place, there will be some changes added to it in light of recent school shootings and updated regulations. Mr. Tabano shared that the new updated School Safety plan will be ready in September 2023 and he hopes to present it to the board for a vote then. The Emergency Response Plan does not go on the website and will only be held internally. The other handbooks and guidebooks will be available on the school website.

Field Day September 8th – Mr. Tabano shared that the school is reinstating a School Field Day that will be held on the second day of school, which will be September 8th. A permit was acquired for the field across the Bronx Campus building in Hunts Point. Both campuses will be together for the activities, lunch and a nice day in the park. In the past, this event was very successful, bringing staff and students from both campuses together. Ms. Sakosky has put together a planning committee to plan the day. Mr. Levine commented that it is a great idea to have the Field Day in the beginning of the year. Mr. Tabano agreed and added that this will allow all students to meet the entire school community and bring all staff together.

Hanifah Mitchell's Retirement – Mr. Tabano reported that tomorrow, 8/18 will be Ms. Mitchell's last day before her retirement starts. Ms. Mitchell joined the meeting and shared that she is ambivalent to her retirement. She mentions she is excited in one sense and then in another a little saddened. Ms. Mitchell has been with the Wildcat Academy Charter School for over 20 years and took over leadership in August 2014. The board members thanked Ms. Mitchell for her service and all the structure and discipline she has brought to JVL Wildcat. Ms. Mitchell thanked the board members and shared that she has learned a lot from the students and parents as well as shared that she did face some challenges but was very grateful for her experience. Mr. Tabano mentioned that there will be a retirement party at the end of September in the Bronx location

and extends an invitation to the board members in addition to the staff. He mentioned that the culinary staff will be providing the menus for the party.

Report of the CFOO

Financial Reports July 2023 – Ms. Sakosky reported that the financial reports have not been closed for the month of July yet. She will present these once everything will be finalized and all financial statements are prepared.

21st CCLC – New Hire – Ms. Sakosky reported that we have new hire for the Program Director position for 21st Century Grant. She mentioned the excitement of the new hire and how the new program director has already started working on a survey of the students to select the afterschool programs they would be interested in. Ms. Sakosky shared that 2 of the new activities that she thinks the students will be very excited about are the audio engineering program, which will be conducted 4 days a week and cosmetology, which will also be held 4 days a week. These are additional programs to our normal after school offerings.

Payroll and HR Outsourcing Update – Ms. Sakosky shared that she has been collaborating with an implementation team since June and are very close to a go live date. She shared that the date in question will be the pay period from August 28th through September 8th for the first payroll with the pay date of September 15th. Ms. Sakosky reported that all of the managers and supervisors have been given a link for the training sessions and she is hopeful that they all will attend so they can get familiar with the new system. She further shared what she really liked about the new system which is that both time & attendance, payroll, human resources and benefits will be wrapped into the same platform. This will make the on and off boarding process of employees more seamless.

Investment Update – Brad Baker, Morgan Stanley – Mr. Baker of Morgan Stanley joined the meeting to discuss the fixed income portfolio and reinvestment thereof. We have approximately \$580K in cash from an Aug 2023 matured investments. Mr. Baker reported 2-3 month yields going forward; the board agreed to reinvest the entirety of the proceeds in treasury bills maturing 11/9/2023. There are several CDs upcoming also maturing. Mr. Baker will reach out to Mr. Tabano with CD rates and Treasury rates to roll those as well into best rate available.

Mr. Baker went into a further discussion of longer term planning considering credit and reinvestment risk of the JVLW fixed income portfolio considering the current market rate environment. He repeated Morgan Stanley's estimation that rates may peak at year end and fall over the next couple of years. For the fixed income portfolio, he recommended we ladder treasuries in \$200K-\$250K buckets out 1 to 3 years for a portion of our funds and hire an advisor to invest the remainder in corporate bonds at rates between 4.65% and 5.2% out 4-5 years. He is going to provide two presentations to Ron for distribution and board consideration of these strategies.

Mr. Russo also asked him for details on the equities portion of the portfolio to review performance with the finance committee. Since the equity funds are not publicly traded, we want to have better visibility into performance and the underlying investments (risk/return).

The board thanked Mr. Baker for his recommendation and indicated a desire to further discuss options in finance committee at next opportunity. The board asked Ms. Sakosky to schedule a finance committee meeting in mid-September to go over Fixed Income Strategy options and, in particular, the pros and cons of hiring an advisor to manage the longer term fixed income investments. After Mr. Baker left the meeting, the board also discussed other agenda topics for finance committee meeting including getting a refresh on JVLW Wildcat investment policy as well as a better understanding of Morgan Stanley's service agreement with the school.

Motion: Mr. Levine makes the motion to adjourn the meeting.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous.

The meeting adjourned 11:08 a.m.

The next Board meeting is scheduled for September 21, 2023 at 10:00 a.m.

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: September 21, 2023

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano.

Virtual: Michael Russo, Evgenia Soldatos, Harvey Newman, Richard Levine, and Dana Jackson.

Members Absent: Lawrence Ng

Call to Order: Mr. Newman called the meeting to order at 10:00 AM on September 21, 2023.

Report of the Chairperson

The Board accepts the absence of Lawrence Ng.

The minutes summarizing the August 18, 2023 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Levine makes the motion to accept the July 20, 2023 minutes.

Second: Ms. Mouzouris seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

New School Year Update/Enrollment – Mr. Tabano reported a good start of the new school year. He mentioned that the recruitment process is going well, taking some students off roles, but adding quite a few new students. Enrollments are also looking good in terms of level and trends. Census report provided with school at about 365 and climbing. Mr. Newman inquired about the budget (375). Mr. Tabano is confident of hitting 375 enrollments. Mr. Tabano also reported that Ms. LaRosa has transitioned as the new Principal for the Bronx Campus.

Resolution: Approve 2023-2024 School Safety Plan – Mr. Tabano had distributed the new school safety plan to the board members prior to the board meeting. Mr. Tabano asked for a motion to approve the school safety plan.

Motion: Mr. Russo makes the motion to approve the 2023-2024 School Safety Plan.

Second: Mr. Newman seconded the motion.

Vote: Unanimous

The updated version can be found on the school website.

Dashboard – Mr. Tabano reported that we are currently at 38% and still climbing as we previously were at 28%. Mr. Tabano reported that the regent's diploma results are favorable with 65% for regular students and 55% for special education students. The passing range is around 70%.

Resolution: Approve School Wide Mental Health Plan – Mr. Tabano outlined the mental health plan, which is aligned with grants and the mental health department. He mentioned that we have counselors and support for students including resources and groups that meet in conjunction with the plan. Mr. Tabano asked for a motion to approve the school wide mental health plan.

Motion: Mr. Newman makes the motion to approve the School Wide Mental Health Plan.

Second: Ms. Mouzouris seconded the motion.

Vote: Unanimous

Innovative Approaches to Literacy Grant – Our Bronx reading program has a grant targeted to bring in a specialist to support much needed literacy. JVL Wildcat is the lead on the grant.

Site analysis for the 2nd Floor Available Space at 17 Battery Place – Mr. Levine and Mr. Tabano reported on renovation and site analysis on the second floor. They wanted to explore opportunities for expansion and see if it's feasible. The process is still ongoing and they will report back to the board once completed with the analysis. JVLW is considering moving to a larger and better space which will include better light and classrooms. A discussion ensued on the benefits of improving current space. Mr. Levine noted bathrooms and other problems with the current space and Mr. Newman pointed out potential advantageous financial market conditions in support of such relocation/expansion. Mr. Levine noted a better dollar per square foot price in the process but cautioned against expectations that expansion costs will lower total space costs when considering all costs associated with expanding into larger classrooms. Mr. Russo added the positive image and morale benefits of improving the space as proposed. While the financial reports have consistently noted strong results and expansion of the reserves of late, he commented that the board should not lose sight of the benefits improved infrastructure. Mr.

Levine noted that our school would get a better deal for a larger facility. The landlord approached JVL with this idea. They may have a motivation in terms of lease terms and other uses for our current space; however, the board will assess potential relocation/expansion in relation to what is in the best interest of JVL in the long term. Ms. Sakosky also inquired about space elsewhere in Manhattan that may be cost efficient given the current reported favorable market but Mr. Levine pointed out time left on the current lease, which is a little over 4 years remaining, makes moving outside of building less advantageous. The board also discussed the risk of overspending and some educational institutions that over extended and went bankrupt.

Bronx Renovations Update – Mr. Tabano reported that the renovations are continuing with HVAC and bathrooms as well as lighting and ceilings. Mr. Tabano checks in biweekly at the Bronx location and mentioned that the work is slowly progressing as the work is being done during the nights.

Report of the CFOO

FY23 Audit Update – Ms. Sakosky reported that the audit is going well. The audit committee will have a draft to review in early October of 2023. The numbers of the financial statements look good for the Year End and Ms. Sakosky reported that there is a \$250K increase in the fund balance.

Financial reports – August 2023 – Ms. Sakosky shared drafts with the board ahead of the board meeting. She shared that the year end fund balance is at \$500K with an increase in revenues over expenditures, mostly due to accruals (timing) and increased lobbying (income). Increased income will be offset somewhat by expenses (discussed increased expenses for insurance costs and timing of these costs for union and non-union employees).

Outsourcing Updates –

- a. Accounting – Ms. Sakosky is in talks with Accounting Solutions to outsource grant accounting. She noted that Ms. Romero, who is the senior accountant, has been added to replace JVL's former senior accountant but it's taking her longer to get up to speed given labor allocation complexities and other challenges in transition where institutional knowledge has been lost. Ms. Sakosky is picking up accounting work in the interim. The board was made aware of accounting department challenges (JVL's growth and causality impact and demands on staff): Payroll complexities, additional grants volume, and significant institutional knowledge loss. Ms. Sakosky shared the cost of Accounting Solutions is \$55/hr for grant support and \$110/hr for accounting manager support. Ms.

Sakosky evaluated the cost and she needs bridge current gaps. Ms. Sakosky will also be contracting them to streamline accounts payable.

- b. Time & Attendance/Payroll/HR – Ms. Sakosky reported that the outsourced Time & Attendance/Payroll and HR last board meeting was ‘a disaster’ when it went live. Employees had trouble with the system and managers were challenged with overview. The outsource company did not provide enough guidance. Coinciding with the New Year, it was too much. Ms. Sakosky terminated the contract and went back to the old system, preparing payroll in-house for the period. Ms. Sakosky will work with Basic Pay to take over some tasks where possible.

Pro-Bono Legal Services – Ms. Sakosky also asked for board brainstorming for outsourcing HR and Legal employment/labor expertise. She explained an example where legal support is needed. There are work-at-home and other employment issues where expertise is needed so as to not put the school at legal risk. JVL currently uses lawyer’s alliance but for immediate needs, it’s not workable. They need a 3-6 month lead time for locating and providing support on legal matters. Pro-bono legal service or attorneys will be needed for timely reviews. Ms. Mouzouris pointed out the benefits of adding an attorney to the board to assist with these efforts. She noted that many law firms have pro-bono services available and she offered to assist Ms. Sakosky in finding legal support where firms may perhaps adjust pricing for our non-profit status. Mr. Newman mentioned the idea of putting an attorney on retainer as many schools have. He stated calling other schools to understand how they handle labor and other legal issues. He also mentioned inactivity in the legal area potentially exposes the board and school to liability needing addressed. Ms. Mouzouris suggested a LinkedIn message to reach out to get some legal expertise and ideas for outstanding JVL matters. Mr. Levine inquired if it raises negative issues putting something like that out publicly but the consensus of the board was to do so as the forum is commonly used to attract resources and collaborate with different industries. Ms. Mouzouris agreed to provide narrative for a LinkedIn inquiry post.

Investment Committee Update – Mr. Russo shared that the Finance Committee met on 09/12/2023 and achieved a consensus on a short and long term investment strategy in line with current policy, which remains primarily to target a 5% rate of return in aggregate while investing conservatively and diversely, with an acceptable risk against loss of principal. The Finance committee also reviewed presentations from Mr. Baker of Morgan Stanley and, after deliberation, derived several action plans to re-balance and invest approximately \$2MM of the \$3MM in reserve funds. In order to make final allocation decisions that will deploy investments for the next 1-5 years, the board concurred that Mr. Russo will provide Mr. Tabano and Ms. Sakosky with a specific information request from Mr. Baker for needed specifics to inform the

board's decision on these fixed income investments. The information request will be reviewed by the Finance Committee at the next opportunity and then by the full board in the next board meeting, which will be in November. Mr. Russo shared that proposals are between investing 2/3rd of proceeds (approximately \$2MM) in government insured (no loss of principal investments) with the remaining 1/3rd (\$1MM) in common stock mutual funds vs. taking a 1/3,1/3,1/3 allocation between CDs/Treasuries, corporate bonds and stocks (approximately \$1MM each). Depending on Mr. Baker's timeline on a reply with specific investment strategies the FC will decide whether it's advisable to meeting a week prior to the October Board Meeting or the November meeting.

Report of the Bronx Assistant Principal (Deferred to next BOD meeting).

Motion: Mr. Levine makes the motion to adjourn the meeting.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

The meeting adjourned 11:08 a.m.

The next Board meeting is scheduled for October 19, 2023 at 10:00 a.m.

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: May 16th, 2024

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano

Virtual: Michael Russo, Harvey Newman, Richard Levine, Dana Jackson, Eugenia Soldatos

Members Absent: Lawrence Ng

Call to Order: Mr. Newman called the meeting to order at 10:05 AM on May 16th, 2024

Report of the Chairperson

The Board accepted the absence of Lawrence Ng.

The minutes summarizing the April 18th, 2024 board minutes were disseminated prior to the meeting. There were no questions.

Mr. New man asked for a motion to accept the April 18, 2024 minutes.

Motion: Mr. Levine made the motion to accept the April 18, 2024 minutes.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

Mr. Newman asked for a motion to approve the agenda for May 16, 2024.

Motion: Mr. Russo makes the motion to approve the agenda for May 16, 2024.

Second: Mr. Levine seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

End of School year Schedule – Mr. Tabano shared that the first Regents exam is Tuesday, June 4th. This is the new Algebra Regents. The remaining Regents take place from June 14th -June 21st. This year staff party is on June 20th and graduation is June 24th at the Museum of Jewish Heritage. Summer school starts on July 8th thru August 16th.

Culinary Event with Bronx 41st Police Precinct – The Wildcat students participated in a Citywide Police Community Affairs initiative. The students and police officers from the 41st Precinct baked over 50 pizza pies and several trays of desserts. The following week students and culinary staff were invited to 1 Police Plaza to celebrate the work of all the city precincts who took part in the initiative.

Guest Speaker for the Graduation – Mr. Dwayne Andrews, Senior Vice President, and General Counsel for Patrick B Jenkins & Associates, will be the guest speaker at this year's graduation ceremony. Mr. Andrews was named the City and State 2023 Law Power 100 in 2023.

Nationwide Absenteeism: Root Causes – Mr. Tabano stated that J.V.L.'s increased absenteeism mirrors nationwide statistics. Mr. Tabano cited the ill effects of the pandemic, the need for students to work to support their families, lack of parental supervision and other familial obligations, social media and increased anxiety and depression as major causes for the crisis.

Student Outreach: Mr. Tabano shared that the community affairs coordinator continues to visit the homes of students with excessive absences. He is currently arranging to meet with N.Y.C. H.S. counselors to recruit students for the Fall term.

Resolution: Approve Summer Schedule July 8th – August 16th.

Mr. Newman asked for a motion to approve the summer schedule.

Motion: Mr. Levine made the motion to approve the summer schedule
Second: Mr. Russo seconded the motion
Vote: Unanimous

Summer Recruitment: Mr. Tabano stated that both campuses are accepting students for summer internship. Students who complete their assignments will be given the option to register for the fall term. All current students are required to attend school or participate in summer youth or an internship this summer.

Report of the CFOO

Financial Update Through April 2024 – Ms. Sakosky reported that the school remains in strong financial position. Current assets are \$6.8MM with \$3MM in cash and cash equivalents, \$3.1M in investments, and \$500K in receivables. Current liabilities are \$2.6MM with \$1.6MM in deferred revenue and \$950K in payable, payroll and benefits expenses. The liquidity ratio is 2.552 and debt ratio is .775.

Personnel Update – The department is down two individuals. The purchasing agent gave a two-week notice during the Spring Recess but has agreed to stay on through June 5. The bookkeeper gave notice on May 1 with 3 days notice. Ms. Sakosky engaged an employment agency for a temporary bookkeeper however the talent was inadequate and the individual was released on May 9. She will handle the accounts payable and HR roles until the new Bookkeeper starts in June. An advertisement for a part-time purchasing agent has been placed in Indeed. The Grant Analyst/Sr. Accountant will start on June 3.

Mr. Newman asked for a motion to adjourn the meeting

Motion: Mr. Tabano made the motion to adjourn the meeting

Second: Mr. Russo seconded the motion

Vote: Unanimous

The meeting adjourned 10:52 a.m.

The next Board meeting is scheduled for June 20th at 10:00 AM

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: April 18, 2024

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano

Virtual: Michael Russo, Harvey Newman, Richard Levine, and Dana Jackson

Members Absent: Lawrence Ng, and Evgenia Soldatos

Call to Order: Mr. Newman called the meeting to order at 10:07 AM on April 18, 2024

Report of the Chairperson

The Board accepted the absence of Lawrence Ng, and Evgenia Soldatos

The minutes summarizing the March 21, 2024 board meeting were disseminated prior to the meeting. There were no questions.

Mr. Newman asked for a motion to accept the March 21, 2024 minutes.

Motion: Mr. Levine made the motion to accept the March 21, 2024 minutes.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

Mr. Newman asked for a motion to approve the agenda for April 18, 2024.

Motion: Mr. Russo makes the motion to approve the agenda for April 18, 2024.

Second: Mr. Levine seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Visit by Assembly Member Kenny Burgos to Bronx Campus – Mr. Tabano was happy to share that Mr. Burgos, who is an assemblyman for the Bronx district, will be visiting the JVL Wildcat Bronx campus on April 19th. Mr. Tabano has been working with the lobbyist, Mr. Wayne Andrews, where the goal is to gather more visitors to the campuses as well as spearhead our cause for rent relief. Mr. Burgos and Mr. Andrews will receive a tour of the Bronx campus as well as a culinary experience created by our chef, Mr. Peacock. The students look forward as they are preparing a Pizza Day for the respected guests. The agenda for this visit is to make sure that we receive the support with gaining additional money as well as sponsorship towards rent relief.

Recruitment – Mr. Tabano shared that the recruitment process is still in full effect and continues to be actively ongoing.

Literacy Grant Training – The training happened last Friday where we ordered the Read180 program where some of our staff teachers as well as teachers from other schools were given training on how to implement this with our students.

Bronx Renovations – Mr. Tabano visited the Bronx campus in person last week where he inspected the ongoing renovations. He mentioned that the bathrooms are close to being completed as well as the final testing of the HVAC system which has been scheduled for the 22nd of the month. The next renovation project has been approved, which includes a new installation of a slop sink as well as some much needed work in the culinary department.

17 Battery Second Floor Update – Mr. Levine reiterated last month's update where the building management made the proposal to offer us the entire second floor. Mr. Tabano, Ms. Sakosky and Mr. Levine discussed this proposal and suggested that there is room for changes and make the floor plan work better for the school's needs. Mr. Levine will meet with the architects for the landlord to see if they can make these changes happen.

Meeting with Robin Hood – Mr. Tabano and Mr. Levine met with the Robin Hood Foundation team. This meeting included a reintroduction of JVL Wildcat as the school had worked with this organization in the past, where they would create programs for higher-quality learning experiences for low-income students, so they can graduate from high school ready for college and careers. Robin Hood said that they will publish information regarding what grants they will be financing in the near future.

Graduation: June 24th at 10:30 at The Jewish Museum – Mr. Tabano was very happy to share that everything has been scheduled and that we are ready for the 2024 graduation. Mr. Tabano is still working on inviting a guest speaker.

Summer Boost – This is program sponsored by Bloomberg. Our school is eligible for this and the Bronx campus will be hosting again. This will be the 4th year where will be implementing the Summer Boost program.

Mr. Russo's Report – Mr. Russo met with Mr. Baker where they set up a process to enter a new segment of the investment portfolio with the sage bonds at Mr. Baker's recommendation. We currently have a block of \$250K invested with the sage advisors in baskets of bonds. Mr. Russo shared we are still earning 4.6% but it would better off in CD's, taking no risks. If our CD's matured, we would be able to get 5% for another 2 years for the remaining \$250K. Mr. Russo is content with the progress so far. The point of the meeting with Mr. Baker was to set up some monthly and quarterly reports.

Report of the CFOO

Financial Report – Ms. Sakosky shared that we are still in a very strong financial position as the current assets are \$5.7M and our current liabilities are \$1.5M. Our total assets are \$18.7M. Ms. Sakosky mentioned that based off of Mr. Russo's report, we currently have \$1.7M in cash. Once we get into May or June, Ms. Sakosky will look into moving some cash over. She shared that she will analyze the summer budget and expects to be able to move about \$500,000 into either the money market or to invest. Ms. Sakosky shared that \$1.7M is currently in our Chase checking account. Mr. Russo suggested to link a savings account and to move that money so we could earn 4% on that. Ms. Sakosky is currently occupied with transactional work and will explore banking options in the near future.

Ms. Sakosky discussed the projections for the upcoming fiscal year. As she mentioned, we remain in a strong position. We are still looking at a surplus of \$700,000. The FTE's for our per pupil is currently 10 FTE's higher than what we were budgeted for. This is about \$182,000. This is part of the reason why we have a surplus. This is the same with our Special ED FTE's where we have 4 additional Special ED FTE's between 20 and 60% services during school days. Ms. Sakosky is very pleased with these numbers as our FTE enrollment has increased since the pandemic. We also see an uptake as Mr. Tabano mentioned, all due to the continued recruitment efforts as well as the continued intake of students in both campuses. Ms. Sakosky shares that we are allocating some of the surplus towards improvements such as the updating of our database.

Personnel Handbook Update – The personnel handbook is currently being reviewed by an attorney. We have a draft which Ms. Sakosky will review after the break and once it is approved, she will share it with the board for review and approval.

Database / App Project – As Ms. Sakosky mentioned in the previous agenda topic, we are allocating some of the surplus towards improvements regarding the revamping of our internal database. Our IT director Thomas Wang, was able to negotiate the cost from \$30,000 to \$20,000 and next to this, we will be utilizing NYSTL funding to help support the expense. The internal database will be a way for the counselors to track progress of students, track attendance, transcripts, as well as their cases. This includes class schedules as well a learning management system. Mr. Russo questioned if there will updating software for the back office as well. More specifically the MIP software that the Fiscal team uses for the General Ledger as well as any fiscal transactions. Ms. Sakosky explained to Mr. Russo that the MIP accounting software was purchased in 2020 after significant vetting and assured the Board that the software is a very helpful tool as it is hosted on the cloud, offers remote access and has made the audit process more efficient. The MIP software helps with collecting documents for the audit as well as any other details that the auditors might need.

Ms. Sakosky shared that when the previous Senior Accountant, Ms. Zheng, resigned, it created a back log that became an obstacle that we are still trying to remove. Ms. Sakosky hired a part-time Grant Specialist to help facilitate some of this. Grant billing is a very unique process where you need a background in as it deals with lots of allocations and grants. The Grant Specialist that was hired was able to pick up the learning curve very quickly but unfortunately, she was looking for something that was full time and with benefits and we did not have that available. Ms. Sakosky shared that she could have created a full time position for her, but the Grant Specialist did not have the payroll experience, which would mean that Ms. Sakosky would have to invest time into training her. Ms. Sakosky was happy to share that she has interviewed someone who will be able to fulfill this entire roll for a full-time position. The Grant Billing Senior Accountant role will perform transaction accounting, grant billing including full budget and full analyses, and payroll. This person has experience in not-for-profit account, allocations, cost accounting, and managing State and Federal grants.

Ms. Sakosky met with Mr. Tabano and he is fully aware of the needs of the fiscal department. As the team is growing, some of grants are sunsetting such as the ARP ESSER and STOP TA in September 2024 and SCT and Mental Health in September 2025. Mr. Newman was happy about the surplus of \$700,000 that will be able to be used to support students' needs. Ms. Sakosky shared that we will be using this for programmatic as well as for administrative costs and enhancements. She will also be keeping an eye on the ratios because the City and the State want to make sure that we utilize 75% towards programs. Ms. Sakosky shared that the loss of the grants will impact the budget as they cover salaries. The 21st CCLC grant, which is available for the next 3 years, is a grant that we utilize to cover the afterschool per session wages. Summer Boost will cover the summer per session wages of the teachers in the Bronx.

Board Comments

Ms. Sakosky invited the board members for the End of School Year celebration which will be on June 20th at the Greenwich St Tavern at 2PM as well as the 2024 Graduation, held at the Jewish Heritage Museum on June 24th.

Mr. Newman asked for a motion to adjourn the meeting.

Motion: Mr. Tabano made the motion to adjourn the meeting.

Second: Mr. Russo seconded the motion.

Vote: Unanimous.

The meeting adjourned 10:44 a.m.

The next Board meeting is scheduled for May 16th at 10:00 AM

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: November 16, 2023

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano.

Virtual: Michael Russo, Harvey Newman, Richard Levine, Lawrence Ng,

Members Absent: Evgenia Soldatos and Dana Jackson.

Call to Order: Mr. Newman called the meeting to order at 10:00 AM on November 16, 2023

Report of the Chairperson

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The Board accepts the absence of Evgenia Soldatos and Dana Jackson.

The minutes summarizing the October 19, 2023 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Tabano makes the motion to accept the October 19, 2023 minutes.

Second: Mr. Newman seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Still Receiving Student Applications – Mr. Tabano reported that we are still in the process of receiving student applications at both campuses. We have not closed enrollment and we will continue enrolling.

Internships – Mr. Tabano mentions that at the Manhattan campus we are currently moving the new students that come in, towards internships for the rest of the term. We will bring them back in January to start the new term. Mr. Tabano reported that there are quite a lot of applications, more than previous years. He further reported that internships are still being developed, and making sure that the students' attendance is up to par as well as their obligations towards their internship sites.

Parent-Teacher Conferences – Mr. Tabano shared that Tuesday, November 22nd is the date for the parent-teacher conference for both campuses and our teachers have elected to do these via Zoom calls. The students have an interim report card that will be reported to the parents who will join the conferences.

Attendance – Mr. Tabano shared that we are still battling attendance. He mentions that schools in general are still struggling to get students to rebound from the Covid-19 Pandemic. In particular for our students it has been a struggle. We do have community outreach staff that follow up with the students and even visit the homes to make sure. With the attendance lagging it results in other school programs being affected especially the afterschool programs along with student credit accumulations. Mr. Tabano mentioned that it has been a struggle but we will keep fighting the battle towards better attendance. There are some mitigating circumstances where several students have work outside of school as well as family and mental health issues where if a student is out of school for 3 or more days, the outreach staff makes a visit to the home of the student. This has resulted in a sizable report to keep track of all the homes as well as the nature of the visits and the outcome.

Bronx Mentoring Program – Mr. Tabano shared that there will be a grant which involves a mentoring program for the Bronx Campus. Mr. Tabano and Ms. LaRosa will have a more in depth discussion regarding this grant. The name of the community based organization is called Living Redemption and they will conduct their work in groups with the Bronx students. Mr. Tabano is also contemplating a similar program for the students in the Manhattan campus as he feels that some of the students need a new direction. Ms. Sakosky mentions that this grant is led by Renaissance and we are part of the consortium. Mr. Tabano further delved into the details of this grant and shared that this organization specializes in several categories but that we have decided on the mentoring program. The timeline for this program is to start in December 2023. Mr. Tabano shared that most students do not like to stay past a certain time and that we will have to figure out how to make this program work. This all goes in hand with student outreach as mentioned earlier. Some students who we have not seen, either relocated or were lost during Covid-19, have now provided us with proof of their GED that they have acquired during this time which is good news.

Student Outreach – Mr. Tabano referred to the attendance of the student and how it goes in hand with student outreach as mentioned earlier. Some students who we have not seen, either relocated or were lost during Covid-19, have now provided us with proof of their GED that they have acquired during this time which is good news. Outreaching will continue throughout the term.

New Test fits for Floor Relocation – Mr. Levine and Mr. Tabano recently met with the building manager for the Manhattan campus as they were considering a relocation to another floor. They received a few new test fits for the Manhattan campus and came to the consensus that the suggested lay outs did not meet the requirements for JVL Wildcat. Mr. Levine and Mr. Tabano will have further meetings regarding JVL's needs.

Board Comments – Mr. Newman asked if there was an indication regarding modifications in terms of examinations. Mr. Tabano responded that there will be some modifications and there will be alternatives regarding the regent's exams. He reported that they are not sure as to what the criteria will be just that there will be more structure added as there is a difference between the high school diplomas. These will be differentiated by different seals. Another change that is not related to graduation, is that the State Education is going to allow you to change some material changes. Mr. Tabano relayed that the timeline for this change will be made by September of next year.

Report of the CFOO

Investment Update (Morgan Stanley- Brad Baker) – Mr. Russo introduced the finance committee and Mr. Baker's one-on-one meeting in early November focusing on the \$1M in intermediate bonds. Fixed income rate volatile. Peak rates may be behind us according to Mr. Russo. Morgan Stanley continues to believe cuts will in early to mid-2024 to Fed Fund rates from 5.3% to 4.3% by 2025. Yields have been elevated. Consensus at Morgan Stanley is to begin extending maturities on the intermediate assets. Mr. Russo further shared that Mr. Baker mentioned balancing equities from \$1.2M and \$1M; recommending overweight in large and mega cap 70% Large/30 MidCap. Mr. Baker recommends we extend interim recommendation on \$1.5M (could do 50/50 active manager and laddered buy and hold 3-5 year CDs or Treasuries depending on market at time of investment). The 1-3 Year portfolio CD ladder is 5.3% (2025-2027) and 3-5 year ladder (2027-2029) is 5.0%. This would fluctuate with market rates and if rates were to fall CDs would increase in value. Mr. Baker recommended a corporate 1-3 year ladder 6.5% YTW for corporate bond. The fee would be Morgan Stanley .24 and .76 Sage or 1%+ for Sage engagement (net 5.5%). Mr. Baker recommends 50/50 between Sage and 3-5Year CDs. If market goes against us and Fed or Inflation continues to rise, the bond risk would lower. The case for Sage is they would actively manage the separate account bonds. \$250K minimum with Sage. Mr. Russo suggests that we could do a corporate bond ladder to buy and hold. The Board Members gave Mr. Russo the responsibility to communicate the decision to Mr. Baker post-meeting.

21st Century Community Learning Centers Grant Update – Ms. Sakosky shared a few updates related to this grant where the grant requires that we service 200 students with a minimum of

15 hours. Currently, our numbers are roughly just under midway. We have 79 students as of yet. To address the numbers and the metric of 15 hours for 200 students, the plan is to submit a program modification to include the students in the Bronx Campus in some of the activities. Ms. Sakosky shared that there will be a college trip coming up in February of 2024, we will have the Bronx students enroll into the after school program so that we can include their hours. Typically that tends to be an 8 hour day, so we'll capture those hours into the activity enrollment per student. Ms. Sakosky reported that our RFP states that we would service 200 students, even though they give us a 5% leeway. We will have to meet a target of 190 students. Ms. Sakosky shared that the 21st Century team had a meeting regarding this target and they will come up with different ideas to meet the goals.

Financial Report Update – Ms. Sakosky shared that our financial report through the month of October 2023 is on target with our balance increasing to \$443K. She shared that there isn't anything alarming in the financial statements. Ms. Sakosky shared the financial statements with the board members earlier this week and is open to answer any questions if needed. Ms. Sakosky did however want to share a note with the board members regarding a jump from \$6M in assets to \$19M. She shared that the reason for this jump is regarding our lease obligations. There has been a new regulation, the ASC 842, which addresses how leases are recording in your financials. This involves a calculation of the term of the lease and the value of that lease. For us, this would be about \$13M.

Side Hustles – Ms. Sakosky shared that Mr. Ng has a business called Side Hustles where people can learn how to earn income on the side. Mr. Ng and Ms. Sakosky discussed the idea to be a good resource for our students who are constantly looking for a way to earn income. Mr. Ng delved into the details of his company where they operate with different verticals, one is an AI platform, a media buying group, and lastly, a publishing group that builds websites with content. The last group's major initiative is called SideHustles.com. He shares that this is a growing market for side jobs across all age groups. Mr. Ng also noted the desire of companies to add part-time staff through these programs. Mr. Ng's company evaluates fit and costs of side hustles and reporting on earning for companies. In this way, Mr. Ng noted how the high school age demographic would benefit from greater awareness of side hustle possibilities. Mr. Ng noted that JVL students could be made aware of side hustles that are a match for skill levels. Mr. Newman clarified side hustles have become a mainstream activity and management could present the concept/host seminars where students could be introduced to these opportunities. Mr. Ng mentioned his company could create a webpage to notify skills and possible side hustles with qualifications. Ms. Sakosky added that she believes in this as a resource for JVL students and will lead a team to build content. Mr. Newman noted the challenge of keeping kids in school and supporting their interests and skills (such as culinary students). Mr. Ng noted his team will need

to be briefed on student needs and fits. The next steps is forming a JVL team including inviting former students to participate to work with Mr. Ng's company.

Report of the Bronx Assistant Principal

Bronx Enrollment – Ms. LaRosa reported that 20 new students were added to the Bronx campus with more applications following daily. 30 appointments are set up and we keep following up on any no shows. Student outreach continues following up with absent students. Ms. LaRosa shared that the daily attendance rate has gone up.

November Activities – Ms. Larosa shared that the Bronx campus is having an Open House coming up shortly. The parent/teacher conference is taking place next Tuesday as well. They are doing these in person as many flyers and emails have gone out to the parents informing them.

Renovation Updates – The Bronx campus renovations have slowed down as all of the A/C vents have been replaced through the building. These are all installed and we are currently waiting on some electrical work to be completed. The bathrooms are also being worked on still.

Motion: Mr. Harvey makes the motion to adjourn the meeting.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

The meeting adjourned 11:09 a.m.

The next Board meeting is scheduled for December 19, 2023 at 10:00 a.m.

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: January 17, 2024

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano.

Virtual: Michael Russo, Harvey Newman, and Richard Levine

Members Absent: Evgenia Soldatos, Lawrence Ng and, Dana Jackson

Call to Order: Mr. Newman called the meeting to order at 10:00 AM on December 19, 2023

Report of the Chairperson

The Board accepts the absence of Evgenia Soldatos, Lawrence Ng and, Dana Jackson.

The minutes summarizing the December 19, 2023 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Newman makes the motion to accept the December 19, 2023 minutes.

Second: Mr. Levine seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Fall Term Ends – Mr. Tabano reported that this week is the last week of the fall term. The regents will be held next week, with the new term starting on January 30th of 2024.

Dashboard Review – Mr. Tabano shared the dashboard with the board members prior to the board meeting. He reviewed the numbers and reported that we have a total of 386 students enrolled. 35% are classed as Special Education and 94% of our students are eligible for free lunch. Mr. Tabano reflected that this number has increased significantly. He further reported that intakes are still happening and that we are not sure of the number of total January graduates yet. Generally we have about 17 students, but this will be finalized as we get closer to graduation.

Mr. Tabano then delved into the intakes that have been happening more frequently as these new students will make place for the students who are leaving so we can keep our numbers up.

New Literacy Grant: Kickoff on Thursday January 18th – Mr. Tabano shared that the kickoff for the new Literacy Grant has been postponed as Ms. Stacey Newton, who is at the forefront of the grant, has rescheduled the kickoff for February. This grant will hire reading specialists for the Bronx Campus that will work closely with the students who are a little younger and of course are struggling with their reading levels. Mr. Tabano shared that the average eighth grade reading scores are 1.4 whereas the proficient passing level is 2, and proficient is 3. As you can tell by our scores, this number is significantly below that.

Regents Week: January 23rd-26th – Mr. Tabano shared with the board that prepping for the regents has been in full effect. The students have been working hard with the teachers for the better part of a month now. Students will give up their lunch time to prep.

Attendance/Student Outreach – Mr. Tabano shared that we have been struggling with attendance. A meeting was held with the teachers to discuss what has been happening with the students lately. It was reported that many teachers keep in touch with the students via email or texts and where they would explain how they have work priority or other family/health or mental health issues which would prevent them to come in for school. Mr. Tabano shared how amazed he was by the many extenuating circumstances that our students struggle with. We will continue to go out to the homes of the students and see if we can be of any help whatsoever. A lot more students are now in shelters as well as homeless which could be the byproduct of what happened with Covid-19. Mr. Tabano shared how the effect of the pandemic has still been lingering and how the struggle to come out from under that influence has been hard for some of our students. They have developed some bad habits being removed from school and losing their ambition and motivation.

Bronx Renovations – Mr. Tabano shared that the renovations are still ongoing. These were supposed to be completed a long time ago. We received the news that the bathrooms are finally done on the second floor of the campus. They look great according to Mr. Tabano. A lot more work is yet to be completed. Fortunately, the new HVAC system is not necessary right now, but these have been installed but not ready to run due to the weather at the moment.

Board Comments – Mr. Tabano shared that it is disheartening learning some of the backstories and situations that our students are in but we are here to help them out wherever we can. We have an excellent mental health grant program. Our students are fond of the services that we provide when it comes to mental health counseling. The issue lies within their presence/attendance at school. We are trying to be as flexible as we can with work schedules

and making sure that the students can use their jobs as their student intern work sites as well. Some other obstacles include family issues. In the last month, we have made at least 50-60 home visits, some of which were successful. We are still tracking down other students and lending out hands to help out wherever we can.

Report of the CFOO

No report from the CFOO

Report of the Bronx Assistant Principal

No report from the Bronx Assistant Principal

Motion: Mr. Harvey makes the motion to adjourn the meeting.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

The meeting adjourned 10:15 a.m.

The next Board meeting is scheduled for February 15, 2024 at 09:00 a.m.

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: February 15, 2024

Time: 09:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano.

Virtual: Michael Russo, Harvey Newman, Richard Levine, Evgenia Soldatos and,
Dana Jackson

Members Absent: Lawrence Ng

Call to Order: Mr. Newman called the meeting to order at 09:06 AM on February 15, 2024

Report of the Chairperson

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The Board accepts the absence of Lawrence Ng.

The minutes summarizing the January 17, 2024 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Newman makes the motion to accept the January 17, 2024 minutes.

Second: Ms. Soldatos seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Dashboard – Mr. Tabano shared the dashboard with the board members prior to the board meeting. He wanted to highlight the continuous enrollments that have been increasing. He reported that almost every day there have been interviews/intakes with prospected students. In the Bronx Campus, they have 20 new students scheduled alone this week for interviews. Mr. Tabano was very pleased to see that our school has been doing very well.

Regents Results – Mr. Tabano reported that the results were great following the regents that happened earlier this week. Despite not many students taking the tests, the scores were

considerably high. He shared that we had only one failure across the board. Mr. Tabano was very pleased with the outcome. We see an average number of 16-17 graduates every January.

Enrollment Continues to increase – Mr. Tabano mentioned the status of enrollments continues to increase.

January Graduates – Mr. Tabano shared that out of the 16 students who participated, 14 acquired their regent's diploma and the remaining 2 acquired their local diploma. The reason why those 2 students have a local diploma, is because those students have IEP who maybe did not score 65 on their regent's tests.

Literacy Grant Kickoff – Mr. Tabano shared that this Kickoff was supposed to happen last month but was postponed due to the weather at the time. The new prospected start date will be at the end of February. This grant has allowed us to hire a literacy specialist; which in the Bronx Campus is a young man who is supporting the students who need extra help with raising their ELA levels and literacy in general. His main focus would be pulling students out of class and giving them that additional support. Mr. Tabano further reported that we are currently in the process of purchasing the Read180 program. This program assists students who need a little more help in English classes which include reading and writing. Mr. Tabano also highlighted one of the perks about this program which is ordering reading books that will inspire the students. There will be community events as well related to this grant. The literacy grant will consist of the 2 campuses of the Renaissance school as well as New Dawn and JVL Wildcat. Mr. Tabano shared that for the Manhattan campus we will have one of the Special Ed teachers teach 2 classes where she will assist the students who need that extra help.

Living Redemption – Another project that will be starting at our school is the Living Redemption program. This is funded through a grant that will give us support for mental health and school climate. Mr. Tabano shared that Alex Martinez, who used to work for the school, is the head of the department at Living Redemption. This program will come in once a week and host workshops with the students around issues that they may be confronting around mental health and unsettling home life. This is a comprehensive program where they can also involve parents or siblings. We are hoping to gear this program towards students who need an attitude adjustment. The program came in last week to hold a presentation for the teachers to explain the workshops, as well as their services. One of their services is offering mental health support to family members and issues related to homelessness, etc. This program will be held in both campuses.

Workplace Violence Prevention Requirements – Mr. Tabano shared that the State is now implementing all charter schools to have a workplace violence prevention handbook in place. We

have started the process as we have completed a report on what we see as workplace violence prevention. Reports will continue to happen where we have someone do a security check for us and identify areas that might be of concern. This is part of our school safety plan. These reports are to be submitted at different times.

Facilities Funding Bill – Mr. Tabano shared that recently 2 legislators have supported a bill for facilities funding. The bill states that many charter schools weren't grandfathered into the original facilities funding bill. Now, this will allow schools like us to apply for facility funding.

Report of the CFOO

Financial Report through 1/31/2024 –

Personnel Handbook – Mr. Tabano shared that we hired a company to do the personnel handbook. This is still in progress and we will update the board members once this has been completed. Mr. Tabano shared that the State is now going to schools and checking the cyber security systems they have in place. There have been schools whose data's have been breached and some schools that have had to pay ransom fees to retrieve their information. The State has now implemented cyber security checks where they want to see how we protect our data. Mr. Tabano reported that we are on top of our cyber security. We will now produce a document that will have everything recorded to hand over to the State if required. Ms. Sakosky and the IT department are working on this project.

Staffing Update – Mr. Tabano shared with the board members that we have hired the literacy specialist as mentioned earlier. We are also planning to hire someone for the accounting department. This person will be in charge of assisting Ms. Sakosky with the financial grant billing process.

Report of the Bronx Assistant Principal

Bronx Renovations – Mr. Tabano shared that the HVAC systems have been put in place. The bathroom on the second floor has been completed. The renovations for the bathrooms on the third floor has started. Mr. Tabano is pleased with how the work is coming along. Another project that will be added to the campuses are upgrading the intercom systems as well as the security cameras. We will also be installing vape detectors with the installation of the new cameras.

Board Comments – Mr. Levine shared that we has had a couple of conversations with the building management regarding a relocation space for the Manhattan campus. He reported that we will most definitely need a bigger and newer space. Mr. Levine relayed the information that the building is offering different variety of space and layout for the school on the higher floor but this will be a larger square footage then what we currently have. Mr. Levine will put together a financial projection and shared that if we may get the facilities funding, this could be possible.

Motion: Mr. Newman makes the motion to adjourn the meeting.

Second: Mr. Russo seconded the motion.

Vote: Unanimous.

The meeting adjourned 09:47 a.m.

The next Board meeting is scheduled for March 21st at 10:00 AM

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: October 19, 2023

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano.

Virtual: Michael Russo, Harvey Newman, and Richard Levine.

Members Absent: Lawrence Ng, Evgenia Soldatos and Dana Jackson.

Call to Order: Mr. Newman called the meeting to order at 10:00 AM on October 19, 2023.

Report of the Chairperson

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The Board accepts the absence of Lawrence Ng, Evgenia Soldatos and Dana Jackson.

The minutes summarizing the September 21, 2023 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Tabano makes the motion to accept the September 21, 2023 minutes.

Second: Mr. Levine seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Dashboard – Mr. Tabano noted that the numbers are good and increasing; some adjustment to students will be made. Both the Bronx and Manhattan campus location added as semester goes along. The dashboard was provided to the board members prior to the board meeting. Mr. Tabano further reported that there will be a teacher's meeting tomorrow to check for any issues and to provide gratitude to the teachers. Mr. Levine inquired about additions to special education and former students reclassified to special education. He further inquired about the trend for last year. Mr. Tabano noted that it is a typical year for both the special ed. and regular ed. Students. The levels are about 10 students down from projections over the prior year or approximately \$19,000 per student.

School Emergency Drill – Mr. Tabano noted compliance with emergency drills this month needing to be conducted annually in both campuses.

Project Director's Meeting in Chicago – Mr. Tabano and Ms. Sakosky will be attending project director's meeting Mfor the School Climate grant in Chicago this month. Ms. LaRosa will join them for the National PBIS Leadership Forum from 10/25-10/27.

Recruitment – Mr. Tabano noted student's intake is being continued throughout the term. This will ultimately shift to internships as the term progresses.

Attendance: Community Outreach – Mr. Tabano shared that the chase for students continues issues with attendance given personal issues of students and their families. Mr. Tabano, along with the case managers and community outreach staff make regular calls. At times, there are conflicts with the students who have work responsibilities. Mr. Tabano emphasized the importance of attendance and attaining a high school diploma. The student population has a myriad of issues as always.

Literacy/Reading Specialist – In process of hiring funded by new literacy grant to assist teachers in working with students on improving reading levels. The students will be tested for who will benefit from one on one or small group inspected.

CEI Gala – Mr. Tabano shared that the CEI Gala was a successful event. Four of our students got to work with local chefs. They made over 600 cookies and packaged them beautifully as parting gifts, advertising JVL Wildcat's Culinary Program. 300 people attended and the speakers of the gala recognized JVL Wildcat and the culinary students who provided the cookies.

NYC Teens Connection (Sexual Health Care) – The Bronx campus and notably, Ms. Darlene Fuller were recognized with awards for their continue contributions.

Lobby Activities – Mr. Tabano shared that this has shifted into a new phase. Lobbying money has been allocated to JVL Wildcat for this year. Mr. Tabano will keep the board updated on grants and pension relief based on meeting with state politicians.

Report of the CFOO

Resolution: Audited 6/30/23 Financial Report DRAFT – Ms. Sakosky reported that the Audit committee met with the SAKS LLP Auditors. She mentioned that both Mr. Tabano and Mr. Levine attended this meeting. The auditors reported to the board members that Ms. Sakosky and her team did a great job and kept the audit record clean. They noted that reserves ratios are good

and that the audit report is clean with no findings. The only outstanding item was for a DOE reconciliation and this was provided before finalizing the draft. Ms. Sakosky asked the board members to approve the audit report.

Motion: Mr. Russo makes the motion to approve the Audit Report.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

Internal 9/30/2023 Financial Report – Ms. Sakosky provided the board members with the financial report. She summarized the previous three month as follows: Investment (levels) took a hit in the quarter overall but fund balances are up \$262,000 in the quarter nevertheless. The financials include ratified bonuses of \$54,000 to be paid out in October (which was not in the budget). Wage expenses for the quarter included promotions and a retirement; thus net wages were flat. Ms. Sakosky also shared budget to actuals noted utilities were higher (renovations and hotel weather perhaps). The board members noted that renovations should improve efficiencies and lower utilities cost.

Investment Strategy Update – Mr. Russo reported on the plans for the JVL Wildcat investment portfolio at the request of Mr. Newman. He acknowledged the prior finance committee work led by Mr. Russo in preparation for refreshing JVL's investment portfolio strategy and allocation of assets. The next meeting with Morgan Stanley is in November. Mr. Tabano reported progress in requesting specific bond proposals from Mr. Baker. He will follow up again with him in order to attain details for review in November for the upcoming Finance Committee and ultimately for the board deliberations and vote in November post Mr. Baker's presentation. The request to Mr. Baker drafted by Mr. Russo is included in Figure 1 of these minutes. It outlines JVL's proposed strategy to allocate assets between Cash, Bonds and Stocks to achieve short and long term goals while considering liquidity, reinvestment and credit risks. It asks Mr. Baker to provide specifics around investment alternatives for consideration by JVL to finalize the strategy.

Fig 1.

JVL Wildcat Proposed Investment Portfolio Allocation November 2023		
Global Cash	\$500,000.00	
US Equities LC Growth Fund	\$333,000.00	
US Equities LC Value Fund	\$334,000.00	
US Equities MidCap Fund	\$333,000.00	
CDs & Treasures 1-3 Year Maturities	\$500,000.00	*
Corporate Bonds or CDs/Treasures 3-5 Yr	\$1,000,000.00	**
	\$3,000,000.00	
* Morgan Stanley Proposed CD/Treasuries Ladder		
** 3-5 year CD/Treasuries Ladder vs Sage-Morgan Stanley 3-5 year Corporate Bond Ladder		

Report of the Bronx Assistant Principal

Assistant Principal Ms. LaRosa – Mr. Tabano introduced the Assistant Principal in the Bronx Campus. Ms. LaRosa noted several exciting changes such as enrollment increasing (over 50 new students with applications incoming every day); 20 interviews are scheduled for the upcoming weeks and with currently 185 students in the Bronx Campus. She further mentioned that they will be adding advanced geometry, Spanish and evolution classes along with Robotics and 3D printing to name a few. Ms. LaRosa reported personnel changes with a new English teacher joining. Ms. LaRosa would like to see a newsletter or blog on Horizon. Senior English Teacher and Literacy specialist has been promoted and has been revamping policies/procedures. She also noted receipt of several awards. She reported student programs with cultural, vaping and sexual education. Mr. Newman noted strong student attendance trends under Ms. LaRosa. He asked about metrics for measuring progress. Ms. LaRosa noted student engagement/attendance metrics and also qualitative environment results (open communication with students and parents; also new course offerings). Mr. Newman complimented her special education and student development background to carry the school forward. Lastly, Ms. LaRosa provided a construction update (near completion of renovations on 2nd floor with the 3rd floor to follow).

Motion: Mr. Levine makes the motion to adjourn the meeting.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

The meeting adjourned 11:08 a.m.

The next Board meeting is scheduled for November 16, 2023 at 10:00 a.m.

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: June 20, 2024

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano

Virtual: Michael Russo, Harvey Newman, Richard Levine, Dana Jackson, Evgenia Soldatos

Members Absent: Lawrence Ng

Call to Order: Mr. Tabano called the meeting to order at 10:03 AM on June 20, 2024

Report of the Chairperson

The Board accepted the absence of Lawrence Ng.

The minutes summarizing the May 16, 2024 board minutes were disseminated prior to the meeting. There were no questions.

Mr. Tabano asked for a motion to accept the May 16, 2024 minutes.

Motion: Mr. Levine made the motion to accept the May 16, 2024 minutes.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous.

Mr. Tabano asked for a motion to approve the agenda for June 20, 2024.

Motion: Mr. Russo makes the motion to approve the agenda for June 20, 2024.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Resolution: Approval of 2024-2025 School calendar– The board was informed that the school calendar had been distributed. As usual, the school will be adhering to the DOE calendar.

Mr. Tabano asked for a motion to approve the 2024-2025 School calendar.

Motion: Ms. Jackson made the motion to approve the summer schedule

Second: Mr. Russo seconded the motion

Vote: Unanimous

Book Distribution: IAL Grant– To Mr. Tabano stated that more than \$50,000 in books have been ordered for each school in the consortium to be distributed as part of the literacy grant. Given that JVL is the grant lead Ms. Sakosky and Senior Accountant Brian Lee have embraced this challenge. We're now investigating future streamlining options for this and establishing a more reasonable ordering budget to ensure we don't go under budget.

Summer Boost– Summer program at the JVL Bronx campus will be subsidized by Sumer Boost. There will most likely be thirty or more participants in the summer boost program.

Annual Report– August 1 is when the yearly report is due. At that point, we must submit our objectives and goals for the following academic year. To redefine the goals, Mr. Tabano will meet with Director of Compliance Kareema Watkins and Assistant Principal Kim La Rosa of the Bronx. Mr. Tabano is suggesting that the goals be presented to the board in the July meeting, provided they are ready by then.

Disclosure of Financial Interest- Mr. Tabano informed the board that the disclosure statement will be emailed after the meeting. This is mandatory for the board component of the annual report which is why we're covering it now to get ahead on all if the requirements.

Dashboard- Mr. Tabano reports that the dash board is pretty much consistent. He informed the members that although the dashboard is showing 425, that is not ftes. That number is indicative of students that we've brought in. The school is still staying consistent over 30% Special. Ed, about 11 ELL's and free and reduced lunch is over 90%. We have been consistently providing high-quality services to the aforementioned populations, therefore this non-profit got in touch with us and donated 300 backpacks. 150 will go to the Bronx, and 150 here and those backpacks are pencils, regular pencils, colored pencils, notebooks, paper, and a nice little encouraging note for the school year. The school will make sure to provide the organization images as soon as the backpacks are distributed.

Graduation – Graduation is this upcoming Monday June 24 at the Museum of Jewish Heritage. We are anticipating between 70 and 80 graduates. We are in the process of determining who will participate in the commencement ceremony based on the final test results and regents' results. We have a strict policy in place: if you can't graduate in August with enough credits earned during the summer, you will be restricted from graduation.

Report of the CFOO

Financial Update Through May 2024 – Ms. Sakosky reported that the school remains in strong financial position. She reports that we are going to have a large increase to our fund balance. The school administration had originally planned to use some of these funds to fix the refrigeration equipment in the culinary program however the quotes are slow coming in. The Culinary refrigeration upgrade is postponed to FY 25. We will use funds to replace much needed furniture. The furniture order will go through before the end of the fiscal year. Current assets are \$6MM with \$2MM in cash and cash equivalents, \$3.2M in investments, and \$689K in receivables. Current liabilities are \$1.7MM with \$800K in deferred revenue and \$900K in payable, payroll and benefits expenses. The liquidity ratio is 3.487 and debt ratio is .755.

Mr. Tabano asked for a motion to adjourn the meeting

Motion: Mr. Newman made the motion to adjourn the meeting
Second: Mr. Russo seconded the motion
Vote: Unanimous

The meeting adjourned 10:52 a.m.

The next Board meeting is scheduled for at July 18, 2024 10:00 AM

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: December 19, 2023

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano.

Virtual: Michael Russo, Harvey Newman, Richard Levine, Lawrence Ng and, Dana Jackson

Members Absent: Evgenia Soldatos

Call to Order: Mr. Newman called the meeting to order at 10:00 AM on December 19, 2023

Report of the Chairperson

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The Board accepts the absence of Evgenia Soldatos.

The minutes summarizing the November 16, 2023 board meeting were disseminated prior to the meeting. There are no questions.

Motion: Mr. Newman makes the motion to accept the November 16, 2023 minutes.

Second: Ms. Jackson seconded the motion.

Vote: Unanimous.

Report of the CEO and Principal

Final Month of Fall Semester – Mr. Tabano shared that the semester is rapidly coming to a close and that the prepping has started for the upcoming exams for the students.

Regents Prep – Mr. Tabano reported that prepping for the regents have started and how some students even give up their lunch period to stay back with the teachers and prep for their exams. Students seem very motivated and we wish them all the best.

Update on Internships – Mr. Tabano updated the board members on different placements where the students have been interning at. One of them is an establishment called Visions, where

students give back by helping the visually impaired. Another site where students are being placed, is called the Central Park East School. Here, the students help out as teacher's aids, as extra curriculum class supervisors, etc. We also have students who work at animal shelters and students who have their own work placements who provide us their hours and paystubs to receive credit.

Student Recruitment Enrollment – The enrollment process continues in effort to replace January graduates. More applications are still coming in.

Level All – Mr. Tabano met with the State Education Board to explore career related programs with establishments such as Target and Costco to provide training to families. This program introduces in short videos information on careers. This will go in hand with Trade School and College preps.

Culinary Update – The culinary program that our school offers, has been a large success and the growth has been significant. This year, it has been the largest program to date. The program prepares students for license tests. The students have been preparing meals for Thanksgiving and other occasions. The interest in this field also is quite high. Mr. Levine and Mr. Tabano then discussed students who have gone on to make careers out of this program.

Report of the CFOO

Investment Strategy Update – Mr. Tabano and Mr. Russo working with Mr. Baker of Morgan Stanley to reinvest proceeds in a fixed income ladder as previously discussed with the Finance committee and BOD. The most advantageously priced assets were CDs. We had Brad purchase 7 CDs on behalf of JVLW of \$200k or less with maturities between 2024 and 2028 at rates between 5.15% and 4.4%. Thus, fully investing the \$1.3MM over a 1-5 year period given consensus forecasts that interest rates will continue to moderate and decline over the next 1 to 2 years. We were originally going to deploy \$250k of the ladder into investment grade corporate bonds; however, the recent bond rally reduced yields to a level approaching those of CDs. For now we invested more in shorter term CDs and will look for the bond rally to soften in 2024 to reinvest those funds when they come due. Thus, we minimized any credit risk in the process and will have some liquidity should there be market conditions to take advantage of in the next 6-12 months. We also took advantage of the stock market rally as also previously discussed. We trimmed JVLW's 3 equity fund positions back from \$1.3MM to \$1MM to rebalance our equity vs fixed income holdings; and, redeployed proceeds into an intermediate bond strategy with Sage Advisors (Morgan Stanley). Mr. Baker and Mr. Russo set up a process for monitoring the portfolios described above, at a minimum of quarterly, and Mr. Tabano will receive monthly reports in the interim. He will forward these to Mr. Russo to assist with review. As a reminder,

approximately \$500k in highly liquid assets are maintained in Morgan Stanley Global Cash (MM account)

Financial Report through 11/30/2023 –

403b Discretionary Match – Board Resolution – Ms. Sakosky recommended \$38k discretionary match to the 403b which would be the equivalent of 2 students. Support staff related.

Motion: Ms. Jackson makes the motion to approve the board resolution.
Second: Mr. Levine seconded the motion.
Vote: Unanimous.

Group Medial Renewal – Ms. Sakosky shared that the medical premium prices at renewal are coming in at 4%-6% increase. Ms. Sakosky was relatively pleased with affordability (in comparison to prior years).

Report of the Bronx Assistant Principal

No report from the Bronx Assistant Principal

Board Comments – Mr. Tabano noted they are working at the same attendance attraction/retention issues. The outreach and recruitment continues. The expansion of reaching out to more high schools has improved JVLW attendance numbers. Mr. Russo and Mr. Newman inquired about and discussed issues with student violence. Mr. Tabano replied at length noting on a macro level some studies point to social media and other impacts such as work/school responsibilities/stress at home contributing to elevated statistics (particularly post-pandemic). Mr. Tabano explained policies protecting school, staff and other students are in place. For example, parents are brought in coinciding with any serious violence prior to student being admitted back in class. Fortunately, he noted, JVLW is at the low level of schools for violence historically. He also added metal detectors and wands are utilized daily as an aid to managing issues. There have been several incidents of late (e.g., while Mr. Tabano was attending a conference in Chicago) but they are not considered out of the ordinary in terms of level or trend. While periodically students resort to violence, it would appear JVLW statistically is at a lower level of serious issues.

Motion: Mr. Harvey makes the motion to adjourn the meeting.
Second: Mr. Tabano seconded the motion.
Vote: Unanimous.

The meeting adjourned 11:09 a.m.

The next Board meeting is scheduled for January 17, 2023 at 10:00 a.m.

DRAFT

**John V. Lindsay Wildcat Academy Charter School
Board of Trustees Meeting Minutes**

Date: March 21, 2024

Time: 10:00 AM

Place: 17 Battery Pl., 1st Floor, New York, NY 10004

Members Present:

In-Person: Ronald Tabano

Virtual: Michael Russo, Harvey Newman, Richard Levine, Lawrence Ng

Members Absent: Dana Jackson, Evgenia Soldatos

Call to Order: Mr. Newman called the meeting to order at 10:09 AM on March 21, 2024

Report of the Chairperson

The Board accepted the absence of Dana Jackson and Evgenia Soldatos

The minutes summarizing the February 15, 2024 board meeting were disseminated prior to the meeting. There were no questions.

Mr. Newman asked for a motion to accept the February 15, 2024 minutes.

Motion: Mr. Levine made the motion to accept the February 15, 2024 minutes.

Second: Mr. Tabano seconded the motion.

Vote: Unanimous.

Mr. Newman asked for a motion to approve the agenda for March 21, 2024.

Motion: Mr. Russo makes the motion to approve the agenda for March 21, 2024.

Second: Mr. Levine seconded the motion.

Vote: Unanimous.

Mr. Baker's Financial Report

Portfolio Performance - Our latest \$250,000 investment (approximate) in a portfolio of bonds administered by Sage Advisors (short-intermediate bonds) has been executed at year end. First

quarter results are flat (0.5% rate of return). To be expected given current [higher rates for longer] market environment. The yield on the Sage portfolio is 4.16%. These Sage bonds are purchased at a discount. We also laddered \$250,000 in CDs (approximate) in the Morgan Stanley transactional account. Transaction CD portfolio are yielding 4.7% purchased at par with longer maturities purchased at a discount. First CD maturities are due Jun and Dec. In addition, MS still paying 5% on Savings Account. Mr. Baker reported credit risk is actively managed and bond and equities returns doing as expected or better than benchmarks (reports provided; please attach to March 2024 BOD meeting minutes). Mr. Baker noted a tail wind in Equity Markets. JVLW rate of return since inception is in excess of 5% BOD set target rate of return (6.3% last 3 years and 10.85% last twelve months). Strategy remains correct strategy for the school (conservative/low credit risk bonds, actively managed funds), in Mr. Baker's opinion. The current allocation is 33% equity funds and 67% CDs and Bonds. Historically JVLW allocated 40% to stocks and 60% to bonds with bond yields being very low in the ten years ending 2022 (impacting overall portfolio performance). Mr. Russo asked Mr. Baker to put together some reports and metrics to follow Sage Investment and to otherwise guide allocation decisions (individual CDs due Jun 2024 and Dec 2024 and a finance committee revisit of our allocation each year at a minimum). He also inquired and Mr. Baker explained why the actively managed equities are below the S&P 500 benchmark returns for equities. Mr. Baker explained that the S&P returns are outsized given the largest seven mega caps outperformance in the past two years and Mr. Baker/Morgan Stanley active managers approach is geared toward diversity (large and madcap funds).

Post Mr. Baker's report - The board discussed portfolio performance after Mr. Baker left the meeting. Mr. Russo debriefed the board at Mr. Newman's request. He pointed out passively managed funds are achieving similar or better returns vs. actively managed funds like Morgan Stanley; but, noted he has been pleased with Mr. Baker's commitment in working with him in recent months on Board allocation and investment alternatives within board set risk/return targets. The board is satisfied with Morgan Stanley's performance overall given the conservative goals of the school. The board will continue to evaluate investment portfolio performance ahead of next investment allocation decisions.

Report of the CEO and Principal

Dashboard & Recruitment Discussion – Mr. Tabano reported that we are still taking students in at both campuses. Mr. Newman noted how the dashboard numbers are impressive and questioned how the numbers impact the school budget and staff. Mr. Tabano responded that the FTE numbers are firm and sound. He notes that we will hit our benchmark. Ms. Sakosky reported that the FTE number is 374 roughly, which is also our target budget. Mr. Tabano is happy that we achieved our goal of reaching the desired number. He concluded the topic by

informing the Board that more students will be enrolling and we will refocus the classroom instructions and internships to make everything flow smoother.

Mental Health Conference – Mr. Tabano shared a recap of the Mental Health Conference that both he and Ms. Sakosky attended in Virginia last week. This conference was very informative as they received indicators regarding the grants going forward, and what the outlook is for continuing to receive mental health grants. Mr. Tabano noted a lot of people from all over the country attended this conference. The objective of this conference was to increase the number of mental health therapists in schools and provide support for the many mental health problems across all young students who are struggling in schools.

Resolution: Acceptance of the Workplace Violence Prevention Initial Report – The State has decided that charter schools now have to adhere to this regulation. The first part of the process is to turn in an initial report. This report has been distributed to the board members for approval. The State will select schools and schedule a visit to examine the report.

Mr. Newman asked for a motion to approve to the Workplace Violence Prevention report.

Motion: Mr. Levine made the motion to approve the Workplace Violence Prevention report.
Second: Mr. Russo seconded the motion.
Vote: Unanimous.

Living Redemption School Presentations – The school has been welcoming 2 members of the Living Redemption team to conduct group workshops for 12-15 students every Friday at lunchtime. These workshops discuss different issues that students could be going through as well as any other social awareness. A key feature of Living Redemption is that they provide wraparound services for not only the student, but also their parents, siblings and children of students. Anyone that is connected to the school, has access to their services. So far, they already had 2 presentations which were successful and met with positive energy from the students. We look forward to further collaborating with them in the future.

Literacy Grant Update – Mr. Tabano reported that a Literacy Specialist was hired through New Dawn under the Innovative Approaches for Literacy grant started in February. There was a meeting with the Grant Authorizer to discuss the goals that are set for this grant which went very well. Mr. Timar is the Project Director along with Ms. Sakosky who will be monitoring this grant. Mr. Tabano is very pleased with the team that has been put together for this grant. We have also started the Read180 program which will be a reading series that we will be using to help out our lower level readers. Mr. Tabano reported that 86% of our students are on the lower level for reading. He further mentioned that these numbers are very telling for our

population. Even though their Regents scores are great, which is a result of the amazing prep work that our teachers do with the students; the students still need to increase their reading scores. Mr. Newman questioned other metrics that could be used to measure student's progress. Mr. Tabano responded that our Regents are the main metrics that we use to determine progress. In the past, he mentioned that we used an entry level measurement called Scantron, which is now out of business. Credit accumulation is another factor that can be measured along with Regent tests and graduation rates. Mr. Newman questioned how many students that we admit actually stay and complete their education program through graduation? In other words, hypothetically, for every 100 students, no matter what grade they enter; how many of them actually graduate? Mr. Newman delved further into questioning what happens throughout their time at the school as we accept students at multiple grades. Do these students drop out? Or have they graduated? Mr. Tabano will gather the data that has been requested.

Meeting with the Robin Hood Foundation April 2nd – Mr. Levine and Mr. Tabano are going to meet with the team at Robin Hood on April 2nd. Mr. Tabano will share with the board members what was discussed in the next board meeting.

Report of the CFOO

Financial Report for Period Ending 2/29/2024 – Ms. Sakosky reported that the school continues to have a strong financial position. In assessing the school's needs, there is urgency in replacing and/or repairing several large culinary equipment. All the large equipment is original from 2000 and after 24 years breaks down more frequently and is at risk of completely failing. To replace the equipment is an expensive project. Mr. Tabano is pursuing discussions with Robin Hood Foundation to seek support for this project. However, the school is financially prepared to fund the culinary project with operating reserves, if we are not able to secure funding from private sources.

Projections for FY24 is a surplus of approximately 700K, conservatively. We have plans to use some of the surplus to support the culinary project and improve school-wide security. Installation of new cameras, wiring, and monitors capable of enhanced images and covering blind spots are expected to be completed this month. Ms. Sakosky explained that the large surplus is due to the investment performance. The initial FY24 budget for investment revenue is \$42K and the projected FY24 investment revenue through the remaining 4 months is \$217K. We also received \$160K in legislative money that was not included in the original budget. The higher special education FTEs accounts for \$45K in additional revenue. Ms. Sakosky also explained that the TRS retirement expense from the Office of the Actuary came in lower than budget. The calculation is derived from a formula based on longevity, earnings and market

performance. Ms. Sakosky shared that several long-term employees retired in the past 2-3 years resulting in lower reported earnings. Ms. Mitchell's retirement in August and Mr. Bramble's resignation reduced total personnel costs.

Mr. Newman questioned the "Conservative" surplus part. He asked what the maximum range would be if there was not a conservative factor. Ms. Sakosky responded that there are no additional projects or surprises on expenses so that \$700K could potentially be \$100K after the assessed school projects such as security, culinary, and database improvements are factored. Mr. Newman wanted to get more clarification on the calculations for the pension obligations. He asked if this was a function of the salary levels of the people that were less tenured than the ones who were longer tenured. Ms. Sakosky responded that these calculations involve actuarial analysis and that the Teacher's Retirement Fund performs the calculations. We report our payroll to TRS and this includes anything that is pensionable including per session and retention bonus. Mr. Russo questioned if we have any needs and uses for the surplus or should we be investing a part of that? Ms. Sakosky responded that the ARP ESSER Grant is coming to an end in September of this year. This grant funds about 6 full time teachers on an average \$80-85K each will be a pure expense to the school in the next fiscal year. The surplus could be used for short term investments but long term, we will be using it up. Ms. Sakosky reported that ARP ESSER currently covers the Community Outreach Worker salary of \$65K. When ARP ESSER ends, another grant will cover some of the salary and the difference will be covered with regular funds.

Ms. Sakosky further shared news about the part-time Grant Billing Specialist that has been doing amazing work. She has a lot of experience and understands of the full grant analysis cycle. She not only does the grant billing; she also understands and knows the Federal Reporting part of the role. She is actually helping with monitoring the grants. Ms. Sakosky shared that even though it has only been her 2nd week, but she has already been doing the payment requests through the FS25's. Eventually, Ms. Sakosky will transfer drawdowns to this role.

Ms. Sakosky shared that we are in the process of applying for 2 new mental health service professionals and school-based counselors grants through the consortium group with New Dawn as the Lead.

Report of the Bronx Assistant Principal

Building Renovations – Ms. LaRosa was happy to report that the bathrooms on the second floor are completely done. They look amazing. The third floor bathrooms are well underway but

these are moving quicker than the renovation time of the second floor. She mentioned that the wiring has been set in place for the hand dryers. The HVAC units are all installed with all new venting throughout the entire school. The thermostats are currently being installed in every room. The new security systems that have been put in place are working great.

Enrollment – The number of enrollments is increasing as we are still taking more students in. 15 new students started this week. Ms. LaRosa shared that we are looking to stop enrollment in the next few weeks as we will then start the enrollment process for the summer program. Ms. LaRosa was really fond of the Living Redemption team that hosted their sessions at the Bronx campus. She shared how the students are motivated and look forward to each session. They enjoy the presentations and the presenters. Ms. LaRosa mentioned that the hosts actually follow up with the students and try to stay in touch and check in with them. Mr. Lisak, who is the new Literacy Specialist has been a great addition to the campus. Ms. Larosa shared that he assists in all of the classes and he has amazing ideas where he will assist in small groups with students and work with them one-on-one. She shared that some students who were not doing so great in September are now really motivated and have progressed in their reading levels. Not only is he great with the students, he has also been a great help with the teachers. He has shared some of his techniques and strategies with them. Ms. LaRosa is glad that the students are responding so positively towards him.

Activities – Ms. Larosa shared that they will restart the student council. Students have been presenting speeches and campaigning to be elected as a representative for their fellow classmates. The students are excited about learning the election process and the voting systems. Ms. LaRosa reported there are several trips planned for the students. We have movie trips planned as well as a Spanish musical trip. The students will be going to the MoMath museum for an exhibition on math. Ms. LaRosa shared that we will be organizing a comprehensive health fair which is really going to focus on health issues more specifically the Vaping culture. Vape detectors will be installed soon as well to combat this issue.

Board Comments

Ms. Sakosky mentioned that Mr. Ng has sponsored 20 tickets to a humanOptions event which is about career readiness. Both campuses are sending students. This is a professional event. The students are expected to have their resumes in hand. The event is expected to host about 400 students from and across New York. Ms. Sakosky will be present as well to represent the school as the leadership and will report back to the board on how the event went.

Mr. Newman asked for a motion to adjourn the meeting.

Motion: Mr. Tabano made the motion to adjourn the meeting.

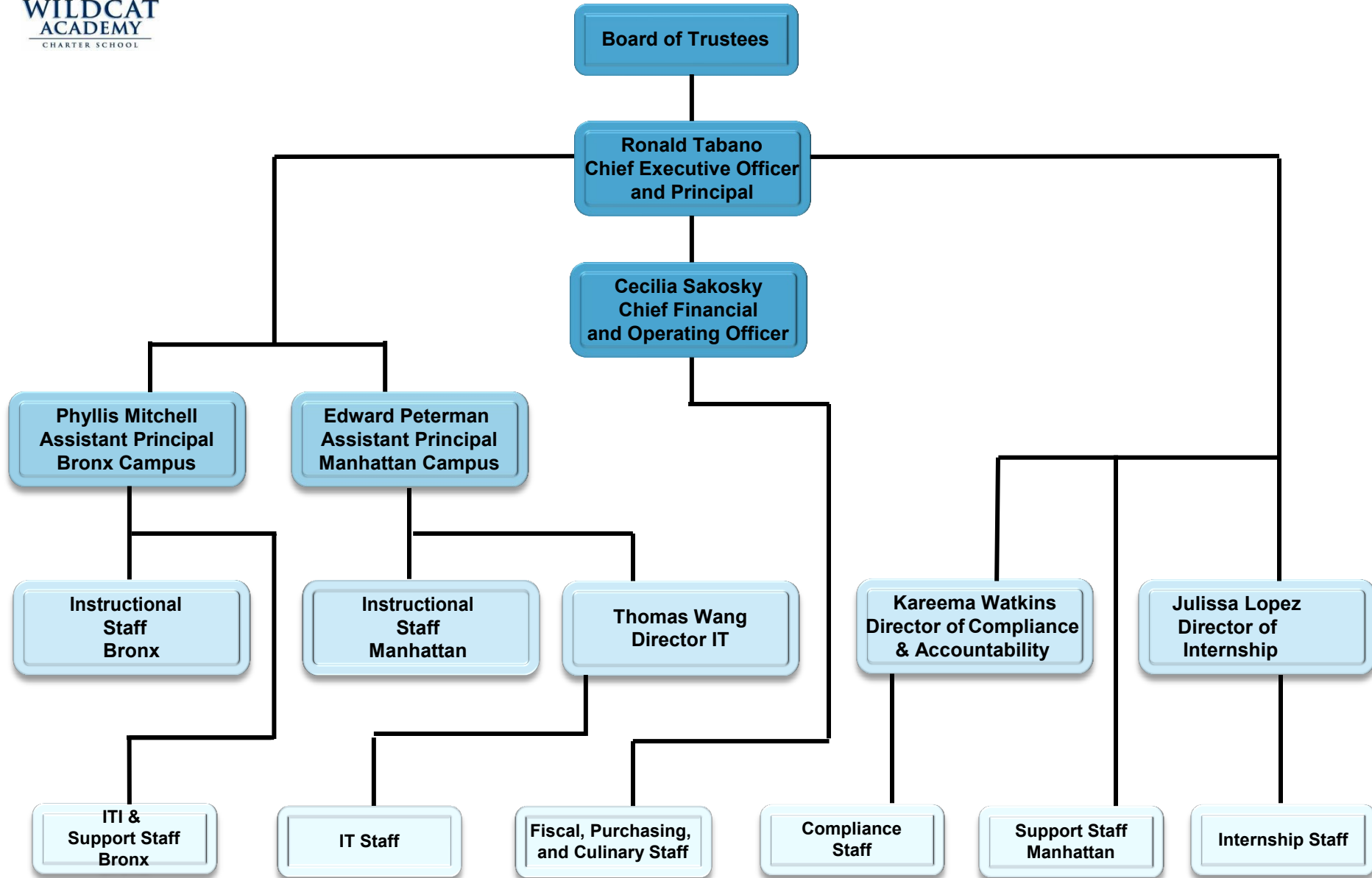
Second: Mr. Russo seconded the motion.

Vote: Unanimous.

The meeting adjourned 11:25 a.m.

The next Board meeting is scheduled for April 18th at 10:00 AM

Organizational Chart





NYC Department of Education School Year Calendar 2024-2025

This is the 2024–25 school year calendar for all 3K–12 NYCDOE public schools. If your child attends a private, parochial, charter school, NYC Early Education Center (NYCEEC) or Family Childcare Program, please contact your child's school for information about their calendar. Please note the following:

- On days when school buildings are closed due to inclement weather or other emergencies, all students and families should plan on participating in remote learning.
- Individual schools' Parent-Teacher Conference dates might be different from the dates below. Your child's teacher will work with you to schedule your conference.
- On this schedule, **elementary schools** are defined as programs that serve kindergarten (K) through grade 8, including schools with 3-K and Pre-K programs, as well as those that end in grade 5. **Middle schools** are defined as programs that serve grades 6–8, and **high schools** are defined as programs that serve grades 9–12.

DATE	WEEKDAY	EVENT
September 5	Thursday	First day of school
September 12	Thursday	Evening Parent-Teacher Conferences for elementary schools and Pre-K Centers
September 19	Thursday	Evening Parent-Teacher Conferences for middle schools and D75 schools
September 26	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
October 3–4	Thursday–Friday	Rosh Hashanah, schools closed
October 14	Monday	Italian Heritage/Indigenous Peoples' Day, schools closed
November 1	Friday	Diwali, schools closed
November 5	Tuesday	Election Day, students do not attend school
November 7	Thursday	Afternoon and Evening Parent-Teacher Conferences for elementary schools; students in these schools dismissed three hours early
November 11	Monday	Veterans Day, schools closed
November 14	Thursday	Afternoon and Evening Parent-Teacher Conferences for middle schools and D75 schools; students in these schools dismissed three hours early
November 21	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
November 22	Friday	Afternoon Parent-Teacher Conferences for high schools, K–12, and 6–12 schools; students in these schools dismissed three hours early
November 28–29	Thursday–Friday	Thanksgiving Recess, schools closed
December 24–January 1	Tuesday–Wednesday	Winter Recess, schools closed

January 20	Monday	Rev. Dr. Martin Luther King Jr. Day, schools closed
January TBD	TBD	Regents Administration
January TBD	TBD	Professional Development Day; no classes for students attending high schools and 6–12 schools, all other students attend school
January 29	Wednesday	Lunar New Year, schools closed
January TBD	TBD	Spring Semester begins
February 17–21	Monday–Friday	Midwinter Recess, schools closed
March 6	Thursday	Afternoon and Evening Parent-Teacher Conferences for elementary schools and Pre-K Centers; students in these schools dismissed three hours early
March 13	Thursday	Afternoon and Evening Parent-Teacher Conferences for middle schools and D75 schools, students in these schools dismissed three hours early
March 20	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
March 21	Friday	Afternoon Parent-Teacher Conferences for high schools, K–12, and 6–12 schools; students in these schools dismissed three hours early
March 31	Monday	Eid al-Fitr, schools closed
April 14–18	Monday–Friday	Spring Recess, schools closed
May 1	Thursday	Evening Parent-Teacher Conferences for elementary schools and Pre-K Centers
May 8	Thursday	Evening Parent-Teacher Conferences for middle schools and D75 schools
May 15	Thursday	Evening Parent-Teacher Conferences for high schools, K–12, and 6–12 schools
May 26	Monday	Memorial Day, schools closed
June 5	Thursday	Eid al-Adha / Anniversary Day; schools closed
June 6	Friday	Clerical Day; no classes for students attending 3-K, Pre-K, elementary schools, middle schools, K–12 schools, and standalone D75 programs
June TBD	TBD	Regents Administration
June 19	Thursday	Juneteenth, schools closed
June 26	Thursday	Last day of school for students



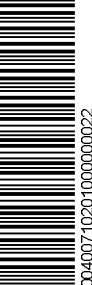
JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

August 01, 2024 through August 30, 2024
Account Number: **000002728854627**

CUSTOMER SERVICE INFORMATION

Web site: **Chase.com**
Service Center: **1-800-242-7338**
Para Espanol: **1-888-622-4273**
International Calls: **1-713-262-1679**
We accept operator relay calls

00040071 DRE 802 141 24924 NNNNNNNNNN T 1 000000000 D2 0000
JVL WILDCAT ACADEMY CHARTER SCHOOL
ESCROW A/C
17 BATTERY PL
NEW YORK NY 10004



We're updating our Deposit Account Agreement, including the Arbitration section

On November 17, 2024, we're updating section *X. Arbitration; Resolving Disputes* in the Deposit Account Agreement. We've included excerpts of the more significant updates at the end of this statement. The Arbitration section explains how potential disputes and claims are handled between us. **You can opt out of arbitration any time before January 16, 2025, by calling us at 1-800-242-7338.**

You can view the full updated section in the Deposit Account Agreement which will be available on November 17 at chase.com/business/disclosures or by visiting a branch. The new agreement will include these changes as well as any additional updates occurring at this time.

If you have any questions, please call the number on this statement. We accept operator relay calls.

SAVINGS SUMMARY

Chase Business Select High Yield Savings

	INSTANCES	AMOUNT
Beginning Balance		\$70,462.85
Deposits and Additions	1	1.14
Ending Balance	1	\$70,463.99
Annual Percentage Yield Earned This Period		0.02%
Interest Paid This Period		\$1.14
Interest Paid Year-to-Date		\$9.33

There has been no activity on your account during this statement period. You may not receive a statement through the mail in the future if there is no activity on your account. You can always view your account activity and statement by logging on to your account through chase.com. If you have questions, please call us at the number on this statement.

Your monthly service fee was waived because you maintained an average savings balance of \$10,000 or more during the statement period.

TRANSACTION DETAIL

DATE	DESCRIPTION	AMOUNT	BALANCE
	Beginning Balance		\$70,462.85
08/30	Interest Payment	1.14	70,463.99
	Ending Balance		\$70,463.99



August 01, 2024 through August 30, 2024
Account Number: **000002728854627**

You earned a higher interest rate on your Chase Business Select High Yield Savings account during this statement period because you had a qualifying Chase Platinum Business Checking account.

30 deposited items are provided with your account each month. There is a \$0.20 fee for each additional deposited item.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

Call us at 1-866-564-2262 or write us at the address on the front of this statement immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number;
- A description of the error or the transaction you are unsure about, and why you think it is an error or want more information; and
- The amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

For business accounts, see your deposit account agreement or other applicable agreements that govern your account for details.

IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC FUNDS TRANSFERS: Contact us immediately if your statement is incorrect or if you need more information about any non-electronic funds transfers on this statement. For more details, see your deposit account agreement or other applicable agreements that govern your account.

JPMorgan Chase Bank, N.A. Member FDIC

The following are excerpts of the more significant updates to *Section X. Arbitration; Resolving Disputes* to be published November 17, 2024:

- **What claims or disputes subject to arbitration?:**
Claims or disputed factual or legal issues that arise out of or in any way relate in any way to any aspect of our relationship or interactions with each other, including but not limited to your deposit account, transactions involving your deposit account, whether actual, potential, canceled, or other transactions, any related product, service, or agreement with, or interactions of any kind with Chase employees are subject to arbitration.
- **Can I (customer) cancel or opt out of this agreement to arbitrate?:**
You have the right to opt out of this agreement to arbitration if you tell us within sixty (60) days of opening your account, or by January 16, 2025, whichever is later. The exclusive way to opt out is by calling us at 1-800-242-7338. Any other method, form, or means of opting out will be treated as invalid or ineffective. Requests to opt out made more than sixty (60) days after opening your account or by January 16, 2025, whichever is later will be invalid.
- **Does arbitration apply to Claims involving third parties?:**
For purposes of arbitration, "you" includes any person who is listed on your account or claims a right or interest in your account, and "we" and "us" includes JPMorgan Chase Bank, N.A., all its affiliates, third-party beneficiaries of this agreement and all third parties who are regarded as agents or representatives of ours in connection with a Claim.
- **How does arbitration work?:**
Arbitration between us shall be administered by the American Arbitration Association ("AAA"), which will apply its Consumer Arbitration Rules in effect at the time the arbitration is commenced and the Mass Arbitration Supplementary Rules to mass arbitration matters. A single arbitrator shall conduct proceedings under the Consumer Arbitration Rules, and a Process Arbitrator and single Merits Arbitrator shall conduct each mass arbitration case. The Parties agree that, upon motion by either of us, the arbitrator or Merits Arbitrator shall have the power to decide dispositive issues of law prior to hearing, consistent with Federal Rules of Civil Procedure 12 and 56. All pleadings, information and documents exchanged, and the arbitrator's ruling shall be treated as confidential and have no precedential value. However, if either Party seeks to confirm the arbitrator's decision in court, the Parties agree that the documents necessary for such confirmation need not be filed under seal.

Who will pay for costs?:

Each Party will be responsible for the arbitration costs as allocated by the applicable AAA rules (www.adr.org). However, except for claims filed as part of a mass arbitration, if the arbitrator ultimately rules in your favor, you will be entitled to reimbursement by Chase for all fees you paid to the AAA.

NEW SECTION: What about mass arbitration matters?:

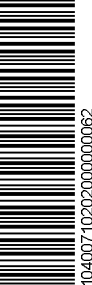
You agree that these additional requirements ("Mass Arbitration Procedures") shall apply to your Claim if it is filed as part of a "mass arbitration," which means twenty-five (25) or more arbitration claims involving the same or similar subject matter and/or issues of law or fact, and where representation of all claimants is the same or coordinated across the cases. You agree to these procedures even though they may delay the arbitration of your individual claim. If at any point you are unsatisfied with the speed by which your matter is proceeding, you are free to withdraw your arbitration demand and proceed in small claims court if the Claim is in that court's jurisdiction and proceeds on an individual basis.

1. Mass Arbitration Filing Requirements:

In addition to the requirements set forth in the AAA Mass Arbitration Supplementary Rules, you agree that upon commencing a case with the AAA, you will provide your name, full Chase account number, mailing address, telephone number, email address, a factual description of every disputed transaction for which you seek compensation (date, amount, and transaction type) and/or event (date, location, and individuals involved), explanation of the basis of your Claim, an itemized calculation of all alleged damages, and, if represented by counsel, a signed statement authorizing us to share information regarding your account and the Claim with them. You agree and understand that failure to provide this information may result in dismissal of your Claim, though you have the right to refile once you provide the information described in the previous sentence.

2. Process Arbitrator Appointment:

You and Chase agree that before an arbitrator is assigned to determine the merit of your claim, a "Process Arbitrator" will be appointed. The Process Arbitrator will have the authority to ensure these Mass Arbitration Procedures and the AAA rules are followed. The Parties agree that the Process Arbitrator will be selected by the process set forth in AAA Mass Arbitration Supplementary Rule MA-7(a). In short, each Party will receive a list of proposed Process Arbitrators provided by the AAA and will meet and confer to identify a mutually-agreeable candidate. If the Parties cannot agree, they will submit their preferences to the AAA, and the AAA will select a Process Arbitrator.



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3. Matters To Be Decided by a Process Arbitrator:

In addition to the authority outlined in AAA Mass Arbitration Supplementary Rules, the parties agree that the Process Arbitrator shall be empowered to resolve any dispute regarding whether your Claim should be dismissed because, for example, you failed to comply with the Mass Arbitration Filing Requirements, any other requirements outlined in this agreement, or any other reason. You agree that if the Process Arbitrator finds you failed to comply with any requirement, your claim will be dismissed, without prejudice to refiling once the deficiencies are remedied. The Process Arbitrator will also have the power to decide whether, based on the information submitted in the Mass Arbitration Filing Requirements, other threshold eligibility issues for your case to proceed, including but not limited to whether you had an account at Chase, experienced the transaction, fee, or event at issue, or otherwise cannot pursue the claim due to a clear legal or factual deficiency, and to dismiss your claim as appropriate. The Process Arbitrator shall have the power to determine whether or not a given dispute regarding these Mass Arbitration Filing Requirements and/or Procedures are within their jurisdiction. The Process Arbitrator shall be authorized to afford any relief or impose any sanctions available under Federal Rule of Civil Procedure 11, 28 U.S.C. § 1927, or any applicable state law.

4. Mass Arbitration Procedures:

Following the resolution of any disputes within the jurisdiction of the Process Arbitrator, if any, counsel for the claimants and counsel for Chase shall each select fifteen (15) cases (per side) to proceed first in individual arbitration proceedings on the merits of each claim. Unless the Parties otherwise agree, in no event shall any individual Merits Arbitrator be assigned more than three (3) cases. No AAA per case fee shall be assessed in connection with any case until they are selected to proceed to individual arbitration proceedings as part of the process identified in this section. The Parties agree that each side shall have the right to have fifteen (15) cases of their choosing proceed to final hearing before the process described in this section moves forward. After the first thirty (30) cases are resolved, counsel will meet and confer regarding ways to improve the efficiency of the proceedings, including whether to mediate or change the number of cases filed in each stage. If the Parties are unable to resolve the remaining cases after the conclusion of the initial thirty (30) proceedings and conferring in good faith, each side shall select another fifteen (15) cases (per side) to proceed to individual arbitration proceedings. Each of these thirty (30) cases shall be assigned to a different Merits Arbitrator, though if the Parties otherwise agree, a single Merits Arbitrator may be assigned up to three (3) cases. No AAA per case fee shall be assessed in connection with the remaining cases until they are selected to proceed to individual arbitration proceedings as part of the process identified in this section. After this second set of thirty (30) cases are resolved, counsel will again meet and confer regarding ways to improve the efficiency of the proceedings, including whether to mediate or change the number of cases filed in each stage. If the Parties do not reach a global resolution after the second set of cases are resolved, on either Party's motion, the Process Arbitrator can decide to expedite the proceedings by forgoing more rounds of case selection and instead assigning Merits Arbitrators to all of the remaining cases at once. If no motion is made, this Mass Arbitration Procedure shall continue with thirty (30) cases in each set of proceedings, consistent with the parameters identified above. You and Chase agree to engage in these Mass Arbitration Procedures in good faith, which includes an agreement to pay the Parties' respective case fee if your case is selected. Any dispute regarding any aspect of the specific Mass Arbitration Procedures outlined in this section shall be resolved by the Process Arbitrator.

5. Interpretation and Enforcement of Mass Arbitration Provision:

Any dispute regarding the interpretation or enforcement of these mass arbitration procedures shall be decided by the Process Arbitrator or, in cases that have been released to merits proceedings, the Merits Arbitrator. Their decisions regarding the mass arbitrations process and procedures shall be considered interlocutory in nature and not subject to immediate judicial review. If any terms of these Mass Arbitration Procedures are found to be legally unenforceable for any reason, then the proceedings shall otherwise continue in arbitration in accordance with AAA's Mass Arbitration Supplementary rules.



Certificate of Occupancy

CO Number: 2005939-0000011

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: BRONX Address: 1201 LAFAYETTE AVENUE Building Identification Number(BIN): 2005939	Block Number: 2739 Lot Number(s): 15 Additional Lot Number(s): Application Type: A1 - ALTERATION TYPE 1	Full Building Certificate Type: Temporary Date Issued: 04/09/2024
This building is subject to this Building Code: 1968			
This Certificate of Occupancy is associated with job# 210059988-01			
B.	Construction Classification: 1: FIREPROOF STRUCTURES Building Occupancy Group classification: B - BUSINESS Multiple Dwelling Law Classification: Not Available		
	No. of stories: 4	Height in feet: 72	No. of dwelling units: 0
C.	Parking Spaces and Loading Berths: Open Parking Spaces: 70 Enclosed Parking Spaces: 0 Total Loading Berths: Not available		
D.	This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): 109/97 BZ CPC Calendar Number(s): None		
Borough Comments:			

Borough Commissioner

Commissioner



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Sub-Cellar - 1	S-1	1	OG	6F	0	210059988	Temporary	07/08/2024
Description of Use: Storage of Flammable or Combustible Materials BOILER ROOM (LAFAYETTE AVE)						Exceptions:		
Cellar	S-1	24	120	16D	0	210059988	Temporary	07/08/2024
Description of Use: Storage of Flammable or Combustible Materials STORAGE (BARRETTO STREET)						Exceptions:		
Cellar	B	516	120	6B	0	210059988	Temporary	07/08/2024
Description of Use: Business and Service OFFICE (LAFAYETTE AVE) & OFFICES (GARRISON AVENUE)						Exceptions:		
Basement	B	1255	120	6B		210059988	Temporary	07/08/2024
Description of Use: Offices OFFICE (GARRISON AVENUE); OFFICES (BARRETTO STREET); OFFICES (LAFAYETTE AVE)						Exceptions:		
Basement	S-2	1	120	6F	0	ALT 133/86	Final	
Description of Use: Storage of non combustible Materials ONE (1) LOADING DOCK						Exceptions:		
Basement	M	15	120	6A		210059988	Temporary	07/08/2024
Description of Use: Retail or wholesale stores RETAIL STORE (GARRISON AVE.)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Basement - 1	E	287	120	3A		210059988	Temporary	07/08/2024
Description of Use: Schools SCHOOL (LAFAYETTE AVENUE)						Exceptions:		
Basement	S-1	68	120	16D		210059988	Temporary	07/08/2024
Description of Use: Storage of Flammable or Combustible Materials STORAGE (GARRISON AVE.)						Exceptions:		
Open Space	S-2	N/A	OG	6F	0	210059988	Temporary	07/08/2024
Description of Use: Parking Garage OPEN ACCESSORY PARKING FOR 70 CARS						Exceptions:		
Floor 1	A-1	45	120	8A		210059988	Temporary	07/08/2024
Description of Use: Theater - fixed Seating THEATER (BARRETTO STREET)						Exceptions:		
Floor 1	B	726	120	6B		210059988	Temporary	07/08/2024
Description of Use: Offices OFFICES (LAFAYETTE AVE.) OFFICES (GARRISON AVE.), OFFICES (BARRETTO STREET)						Exceptions:		
Floor 1	S-2	2	120	6	0	210059988	Temporary	07/08/2024
Description of Use: Storage of non combustible Materials (2) LOADING DOCKS(LAFAYETTE AVE.)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 1	E	219	120	3A		210059988	Temporary	07/08/2024
Description of Use: Schools SCHOOL (LAFAYETTE AVE.)						Exceptions:		
Mezzanine - 1	S-2	76	120	6B		210059988	Temporary	07/08/2024
Description of Use: Storage of non combustible materials STORAGE & ACCESSORY MECHANICAL ROOMS (GARRISON AVENUE)						Exceptions:		
Floor 2	B	168	120	6B	0	210059988	Temporary	07/08/2024
Description of Use: Offices OFFICES(LAFAYETTE AVE.), OFFICES (BARRETTO STREET)OR UG 6; UG 9; UG 10: ALL NON-SIMULTANEOUS USE						Exceptions:		
Floor 2	E	140	N/A	3A	0	210059988	Temporary	07/08/2024
Description of Use: Schools SCHOOL (LAFAYETTE AVENUE)						Exceptions:		
Floor 3	E	145	120	3A		210059988	Temporary	07/08/2024
Description of Use: Schools SCHOOL (LAFAYETTE AVE.)						Exceptions:		
Floor 3	B	76	120	6B		210059988	Temporary	07/08/2024
Description of Use: Offices OFFICES (LAFAYETTE AVE.)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 4	E	30	120	3A		210059988	Temporary	07/08/2024
Description of Use: Schools SCHOOL (LAFAYETTE AVE.)						Exceptions:		
Floor 4	B	85	120	6B		210059988	Temporary	07/08/2024
Description of Use: Offices OFFICES (LAFAYETTE AVE.)						Exceptions:		
Roof	F-2	N/A	120	N/A		210059988	Temporary	07/08/2024
Description of Use: Mechanical and/or electrical equipment rooms MECHANICAL BULKHEAD___ (ROF 2)						Exceptions:		
Roof	F-2	N/A	120	N/A		210059988	Temporary	07/08/2024
Description of Use: Mechanical and/or electrical equipment rooms MECHANICAL BULKHEAD___ (ROF 1)						Exceptions:		
Roof	F-2	N/A	120	N/A		210059988	Temporary	07/08/2024
Description of Use: Mechanical and/or electrical equipment rooms MECHANICAL BULKHEAD___ (ROF 3)						Exceptions:		
Roof	F-2	N/A	120	N/A		210059988	Temporary	07/08/2024
Description of Use: Mechanical and/or electrical equipment rooms MECHANICAL BULKHEAD___ (ROF 4)						Exceptions:		

CofO Comments: BSA CALENDAR NO. 109/97 BZ. ALT 133/86 IS SUPERSEDED BY THIS APPLICATION NOTE: THAT THE PREMISES SHALL BE MAINTAINED FRE OF DEBRIS AND GRAFFITI; THAT ANY GRAFITTI LOCATED ON THE PREMISES SHALL BE REMOVED WITHIN 48 HOURS. Please call to discuss Schedule of Occupancy 914 337 6800 Stuart Berger.

Borough Commissioner

Commissioner



Certificate of Occupancy

CO Number:1082634-0000012

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

A.	Borough: MANHATTAN Address: 1 WEST ST Building Identification Number(BIN): 1082634	Block Number: 15 Lot Number(s): 7501 Additional Lot Number(s): Application Type: A1 - ALTERATION TYPE 1	Full Building Certificate Type: Temporary Date Issued: 01/08/2024
This building is subject to this Building Code: Prior to 1968			
This Certificate of Occupancy is associated with job# 123481936-01			
B.	Construction Classification: I-B: 3 HOUR PROTECTED Building Occupancy Group classification: R-2 - RESIDENTIAL: APARTMENT HOUSES Multiple Dwelling Law Classification: HAEA		
	No.of stories: 31	Height in feet: 380	No.of dwelling units: 491
C.	Fire Protection Equipment: Fire Alarm System, Sprinkler System		
D.	Parking Spaces and Loading Berths: Open Parking Spaces: 0 Enclosed Parking Spaces: 98 Total Loading Berths: Not available		
E.	This Certificate is issued with the following legal limitations: Restrictive Declaration: None Zoning Exhibit: None BSA Calendar Number(s): 2019-41-BZ CPC Calendar Number(s): None		
Borough Comments:			

Borough Commissioner

Commissioner



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Sub-Cellar - 1	S-2	N/A	OG	6		102461195	Temporary	04/07/2024
Description of Use: Parking Garage ACC. ATTENDED PARKING FOR (22) CARS. (WING A)						Exceptions:		
Sub-Cellar - 1	F-2	30	OG	6		102461195	Temporary	09/26/2022
Description of Use: Mechanical and/or electrical equipment rooms BOILER ROOM, OIL TANK ROOM 0						Exceptions:		
Cellar	E	392	OG	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING B)						Exceptions:		
Cellar	S-2	N/A	OG	6		102461195	Temporary	04/07/2024
Description of Use: Parking Garage ACC. ATTENDED PARKING FOR (32) CARS (WING A)						Exceptions:		
Cellar	F-2	30	OG	6		102523	Final	
Description of Use: Mechanical and/or electrical equipment rooms BOILER ROOM AND ENGINE ROOM (WING A)						Exceptions:		
Basement	M	90	OG	6		102523	Final	
Description of Use: Retail Sales STORES AND OFFICES (WING A)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Basement	S-2	N/A	OG	6		102461195	Temporary	04/07/2024
Description of Use: Parking Garage ACC. ATTENDED PARKING FOR (44) CARS.(WING A)						Exceptions:		
Floor 1	E	30	100	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING B)						Exceptions:		
Floor 1	M	235	100	6		102523	Final	
Description of Use: Retail Sales STORES (WING A)						Exceptions:		
Floor 1	E	60	OG	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING A)						Exceptions:		
Floor 1	A-3	140	OG	9	0	123481936	Temporary	04/07/2024
Description of Use: Health Club/ Gym/ Fitness Center PHYSICAL CULTURE ESTABLISHMENT (WING A) TO INCLUDE ALPHA STUDIO, MEN'S & WOMEN'S LOCKER ROOMS, GM/MGROFFICES, CARDIO. (2) GROUP FITNESS ROOMS						Exceptions:		
Floor 1	A-1	150	OG	6		121409573	Temporary	04/07/2024
Description of Use: Theater - fixed Seating THEATER (WING A) ACCESSORY TO TRADE SCHOOL						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 2	A-3	164	60	6		102523	Final	
Description of Use:	Classroom - EDU LECTURE HALL (WING A)					Exceptions:		
Floor 2	B	480	50	6		102523	Final	
Description of Use:	Offices OFFICES (WING B)					Exceptions:		
Floor 2	B	376	60	6		102523	Final	
Description of Use:	Offices OFFICES (WING A)					Exceptions:		
Floor 3	B	105	60	6		102523	Final	
Description of Use:	Offices OFFICES (WING A)					Exceptions:		
Floor 3	B	240	50	6		102523	Final	
Description of Use:	Offices OFFICES (WING B)					Exceptions:		
Floor 4	E	579	60	9		121409573	Temporary	04/07/2024
Description of Use:	Academies and schools TRADE SCHOOL (WING A)					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 4	B	240	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 5	E	558	60	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING A)						Exceptions:		
Floor 5	B	240	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 6	E	108	60	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING A)						Exceptions:		
Floor 6	B	240	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 7	B	105	60	6		102523	Final	
Description of Use: Offices OFFICES (WING A)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 7	B	240	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 8	A-3	140	60	9		121409573	Temporary	04/07/2024
Description of Use: Classroom - EDU TRAINING ROOMS (WING A)						Exceptions:		
Floor 8	B	240	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 9	B	240	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 9	E	291	60	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING A)						Exceptions:		
Floor 10	B	240	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 11	B	75	50	6		102523	Final	
Description of Use:	Offices OFFICES AND MECHANICAL EQUIPMENT ROOM (WING B)					Exceptions:		
Floor 12	B	75	50	6		102523	Final	
Description of Use:	Offices OFFICES, UPPER PART OF MECHANICAL EQUIPEMENT ROOMS (WING B)					Exceptions:		
Floor 13	B	180	50	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING B)					Exceptions:		
Floor 14	R-2	N/A	40	2	35	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENTS, TENANT LAUNDRY(WING A)					Exceptions:		
Floor 14	B	180	50	6		102523	Final	
Description of Use:	Offices OFFICE (WING B)					Exceptions:		
Floor 14	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 14	R-2	30	40	2		102461195	Temporary	04/07/2024
Description of Use: Apartment House FITNESS ROOM, ELEVATOR MACHINE ROOM(WING A)						Exceptions:		
Floor 15	B	180	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 15	R-2	N/A	40	2	42	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS, TENANT LAUNDRY, ELEVATOR MACHINE ROOM(WING A)						Exceptions:		
Floor 15	B	105	60	6		102523	Final	
Description of Use: Business and Service OFFICES (WING A)						Exceptions:		
Floor 16	B	105	60	6		102523	Final	
Description of Use: Business and Service OFFICES (WING A)						Exceptions:		
Floor 16	B	180	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 16	R-2	N/A	40	2	43	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS, TENANTS LAUNDRY(WING A)						Exceptions:		
Floor 17	B	105	60	6		102523	Final	
Description of Use: Business and Service OFFICES (WING B)						Exceptions:		
Floor 17	B	180	50	6		102523	Final	
Description of Use: Offices OFFICES (WING B)						Exceptions:		
Floor 17	E	334	50	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING B)						Exceptions:		
Floor 17	R-2	N/A	40	2	43	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS, TENANT LAUNDRY(WING A)						Exceptions:		
Floor 18	E	378	50	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING B)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 18	B	70	50	6		102523	Final	
Description of Use:	Offices OFFICE (WING B)					Exceptions:		
Floor 18	B	153	50	6		102523	Final	
Description of Use:	Business and Service MEETING ROOM (WING B)					Exceptions:		
Floor 18	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		
Floor 18	R-2	N/A	40	2	43	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENTS, TENANT LAUNDRY(WING A)					Exceptions:		
Floor 19	R-2	N/A	40	2	.33	102461195	Temporary	04/07/2024
Description of Use:	Apartment House ONE THIRD CLASS A APARTMENT TRIPLEX, TENANT LAUNDRY(WING A)					Exceptions:		
Floor 19	B	105	60	6		102523	Final	
Description of Use:	Offices OFFICES (WING A)					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 19	R-2	N/A	40	2	42	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS(WING A)						Exceptions:		
Floor 19	E	252	50	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING B)						Exceptions:		
Floor 20	R-2	N/A	40	2	22	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS, TENANT LAUNDRY,TENANT REC SPACE (L.ROOF)(WING A)						Exceptions:		
Floor 20	B	105	60	6		102523	Final	
Description of Use: Offices OFFICES (WING A)						Exceptions:		
Floor 20	R-2	N/A	40	2	.33	102461195	Temporary	04/07/2024
Description of Use: Apartment House ONE THIRD CLASS A APARTMENT TRIPLEX (WING A)						Exceptions:		
Floor 20	E	290	50	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING B)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 21	B	180	50	6		102523	Final	
Description of Use:	Offices OFFICES, MEETING ROOM (WING B)					Exceptions:		
Floor 21	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		
Floor 21	E	287	50	9		121409573	Temporary	04/07/2024
Description of Use:	Academies and schools TRADE SCHOOL (WING B)					Exceptions:		
Floor 21	R-2	N/A	40	2	22	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENTS, TENANT LAUNDRY (WING A)					Exceptions:		
Floor 21	R-2	N/A	40	2	.33	102461195	Temporary	04/07/2024
Description of Use:	Apartment House ONE THIRD CLASS A APARTMENT, TENANT LAUNDRY (WING A)					Exceptions:		
Floor 22	A-3	120	50	9		121409573	Temporary	04/07/2024
Description of Use:	Classroom - EDU LECTURE HALL (IN CONJ.W/TRADE SCHOOL NON SIMULTANEOUS OCCUPANCY)					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 22	E	357	50	9		121409573	Temporary	04/07/2024
Description of Use: Academies and schools TRADE SCHOOL (WING B)						Exceptions:		
Floor 22	R-2	N/A	40	2	22	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS, TENANT LAUNDRY, ELEV. MACH. ROOM(WING A)						Exceptions:		
Floor 22	B	105	60	6		102523	Final	
Description of Use: Business and Service OFFICES (WING A)						Exceptions:		
Floor 23	B	105	60	6		102523	Final	
Description of Use: Business and Service OFFICES (WING A)						Exceptions:		
Floor 23	R-2	N/A	40	2	20	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS, TENANT LAUNDRY, ELEV. MACH.ROOM (WING A)						Exceptions:		
Floor 24	R-2	N/A	40	2	21	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENT, TENANT LAUNDRY (WING A)						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 24	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		
Floor 25	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		
Floor 25	R-2	N/A	40	2	21	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENT, TENANT LAUNDRY(WING A)					Exceptions:		
Floor 26	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		
Floor 26	R-2	N/A	40	2	21	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENT, TENANT LAUNDRY (WING A)					Exceptions:		
Floor 27	R-2	N/A	40	2	21	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENT, TENANT LAUNDRY (WING A)					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 27	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		
Floor 28	R-2	N/A	40	2	21	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENT, TENANT LAUNDRY (WING A)					Exceptions:		
Floor 28	B	105	60	6		102523	Final	
Description of Use:	Business and Service OFFICES (WING A)					Exceptions:		
Floor 29	B	180	60	6		102523	Final	
Description of Use:	Business and Service OFFICE AND CLUB (WING A)					Exceptions:		
Floor 29	R-2	N/A	40	2	21	102461195	Temporary	04/07/2024
Description of Use:	Apartment House CLASS A APARTMENTS, TENANT LAUNDRY (WING A)					Exceptions:		
Floor 30	A-3	75	60	6		102523	Final	
Description of Use:	Health Club/ Gym/ Fitness Center CLUB (WING A)					Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Floor 30	R-2	N/A	40	2	21	102461195	Temporary	04/07/2024
Description of Use: Apartment House CLASS A APARTMENTS, TENANT LAUNDRY.(WING A)						Exceptions:		
Floor 31	R-2	N/A	40	2	5.5	102461195	Temporary	09/26/2022
Description of Use: Apartment House CLASS A APARTMENTS, 9 DUPLEX APARTMENTS, TENANT LAUNDRY, ELEVATOR MACHINE ROOM (WING A).						Exceptions:		
Floor 31	A-3	90	60	6		102523	Final	
Description of Use: Health Club/ Gym/ Fitness Center CLUB (WING A)						Exceptions:		
Penthouse - 1	R-2	N/A	40	2	4.5	102461195	Temporary	09/26/2022
Description of Use: Apartment House 9 CLASS A APARTMENTS DUPLEX, TENANT REC. SPACE (WING A)						Exceptions:		
Penthouse - 1	A-3	12	60	6		102523	Final	
Description of Use: Health Club/ Gym/ Fitness Center SQUASH COURT (WING A)						Exceptions:		
Roof	F-2	N/A	120	2		102461195	Temporary	09/26/2022
Description of Use: Mechanical and/or electrical equipment rooms EXPANSION TANK ROOM AND PUMP ROOM.						Exceptions:		



Permissible Use and Occupancy

FLOOR	Occ Group	Max. Persons Permitted	Live Loads (lbs per sq ft)	Zoning Use Group	Dwelling or Rooming Units	Job Reference	Certificate of Occupancy Type	CO Expiration Date
Roof	F-2	N/A	120	6		102523	Final	
Description of Use: Mechanical and/or electrical equipment rooms EMERGENCY GENERATOR ROOM, EXPANSION TANK ROOM, AND PUMP ROOM (WING B)						Exceptions:		

CofO Comments: CHANGE OF USE FILED UNDER THIS APPLICATION REVIEWED UNDER 1938 BUILDING CODE. BSA TERMS & CONDITIONS FOR APPROVAL OF USE OF PHYSICAL CULTURE ESTABLISHMENT 2019-41 BZ. THAT THE TERM OF THE PCE GRANT WILL EXPIRE 10/29/29; THAT THERE WILL NO CHANGE IN OWNERSHIP OR OPERATING CONTROL OF THE PCE W/O PRIOR APPLICATION TO AND APPR'L FROM THE BOARD; THAT ACCESSIBILITY SHALL BE PROVIDED PURSUANT TO THE STANDARDS SET FORTH IN APPLICABLE ACCESSIBILITY LAWS, INCLUDING BUT NOT LIMITED TO CHAPTER 11 OF THE NYC BLDG CODE, THE 2009 ANSI A117.1 AND TITLE 111 OF THE ADA, AS REVIEWED AND APPROVED BY DOB. THAT AN SP SYSTEM AND AN APP'D FA SYSTEM SHALL BE MAINTAINED AS INDICATED ON THE BOARD-APPROVED PLANS; THAT MINIMUM 3 FOOT WIDE EXIT PATHWAYS SHALL BE PROVIDED LEADING TO THE REQUIRED EXITS AND SUCH PATHWAYS SHALL ALWAYS BE MAINTAINED UNOBSTRUCTED, INCLUDING FROM ANY EQUIPMENT, THAT THE ABOVE CONDITIONS SHALL APPEAR ON CERT. OF OCCUPANCY

Borough Commissioner

Commissioner