PAYETTE HIGH SCHOOL

2025-2026

STUDENT HANDBOOK

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PAYETTE HIGH SCHOOL

STAFF LIST

Kurt Taylor, Principal

Jeremy Burgess, Dean/Athletic Director

Philip Bergsrud, Science

Travis Bommersbach, English

Tracy Burgess, Math/Science

Lori Collier, Special Services

Jeremy Davis, CTE

Jared Frye, English

Ryan Haren, Social Studies

Eric Held, Band

Duane Higley, Social Studies/CTE

Kipp McKenzie, English

Bo Riddick, ESL/ELL

Emily Trautman, CTE

Danica Schmidt, Choir

Angie Spelman, Library

Brooke Webb, Assistant Principal

Oscar Artega, Social Studies, Spanish

Genevieve Bolin, Attendance

Tracy Bratcher, ISS/Intervention

Connor Butterfield, Health/PE

Parker Core, Math

Hollie Fisher, Counseling

Macy Hack, Bookkeeper

Darlene Haylett, Special Services

Chris Higley, CTE

Ben Holderness, Math

Weston Pettet, Special Services

Billie Robison, Special Services

Zeke Sather, CTE

Ariane Shumway, Office Manager

Tyson Smith, CTE

Pat Weymouth, Art

PAYETTE HIGH SCHOOL BELIEFS

The education community of Payette High School believes in:

- Not discriminating based on race, color, national origin, sex, or disability.
- Providing a safe, successful, positive learning environment.
- Maintaining classroom discipline is a key to a good learning climate.
- Instilling basic character education: i.e., honesty, self-respect, and work ethic.
- Developing excellent communication between teacher-student-community-school.
- Preparing the student for the global world of the 21st Century by exploring and pursuing classes of fine arts, career and technical, lifetime physical activities, and current technology in addition to the core subjects (math, English, science, social studies).
- Instilling work ethic in the students to become productive and contributing citizens with respect for family, country, and community.

GENERAL INFORMATION

Welcome to Payette High School, Home of the Pirates. This manual applies to all students in attendance at Payette High School regardless of marital status or age. It is the right of every student to obtain the best education possible without disruption from other students.

- The rights of students end when they become disruptive or detrimental to the learning of the class.
- Respect all members of the Payette High School team.
- Be on time for class.
- Be Always Safe, Be Responsible, Be Respectful, Be Resilient.
- Keep a positive attitude.
- Your high school record is permanent and kept forever.
- Students need to be aware that flagrant violations, such as those listed below, could lead to immediate placement into in-school suspension, suspension from school, Friday school, disciplinary contracts, and/or expulsion:
    - Chronic disruptive conduct
    - Willful disobedience
    - The possession, sale, or use of tobacco alcohol, vape liquids or devices, or other drugs
    - Possession of dangerous play items or weapons
    - Stealing or theft
    - Habitual irregular attendance truancy
    - Swearing and vulgarity
    - Repeated or flagrant violation of dress code
    - Destruction of school property
    - Immoral conduct
    - Fighting

ACADEMIC HONORS

Valedictorian

- Highest unweighted cumulative GPA (to the thousandths, e.g., 3.986).

Salutatorian

- Second highest unweighted cumulative GPA (to the thousandths, 3.986).

Top Honors

- Cumulative unweighted GPA of 3.75 or higher.

Honors

- Cumulative unweighted GPA of 3.50 - 3.749.

Honor Society

- Cumulative unweighted GPA of 3.50 or higher.
- Completed honor society application.
- Two (2) teacher recommendations.
- Committee selected.

Career and Technical Pathways

- Pathway completion.
- Passing of Technical Skills Assessment.
- Passing of Workforce Readiness Assessment.

Parade of Academic Champions

- Cumulative unweighted GPA of 4.0 for the semester.
- Recognized at an award ceremony each semester.

Honor Roll

- Cumulative unweighted GPA of 3.50 to 4.0 per semester.

ACADEMIC INTEGRITY

- Payette High School students are expected to conduct themselves ethically and honestly.
- Students are responsible for knowing what is considered acceptable in each classroom.
- The use of AI tools, such as ChatGPT, is allowed for the purpose of self-learning, ideation, and inspiration. However, direct plagiarism or copying and pasting of AI-generated work as student-generated work will be treated as plagiarism. Students are expected to use the tool in accordance with academic integrity guidelines and cite any text generated by the tool.
- Any students caught cheating or plagiarizing will receive consequences as outlined in the school discipline plan below:
    - A first academic integrity offense will result in a zero on the assignment and a parent conference.
    - A second academic integrity offense will result in a zero on the assignment, 1 day of in-school suspension, and a parent conference.
    - Continued integrity offenses will result in all the above and may result in additional disciplinary actions.
    - Violations which occur at the end of a senior year may result in additional consequences related to graduation activities.
    - Egregious violations affecting major assignments such as final exams or those that are larger in scope, such as participating in large group cheating, may result in further disciplinary action.

ANNOUNCEMENTS

- Announcements will be read daily over the intercom by a member of the Student Leadership team at the beginning of the period followed by the directive to stand for the Pledge of Allegiance.
- Students are expected to listen to announcements and join in standing for the pledge.
- Announcements are also added daily into Infinite Campus for students to view.
- No announcement will be made if it is not approved by the PHS Admin team.
- All other intercom announcements should be made during the last three minutes of class time.

ASBESTOS NOTICE

In compliance with the AHERA regulations, an EPA accredited building inspector inspected our school facilities.

The management plan includes the inspections and physical assessment reports, the training program for our custodial personnel, the plans, and procedures to be followed to minimize disturbance of the asbestos-containing materials, and a program for regular surveillance of the ACM.

Every three years, a re-inspection by an accredited inspector is conducted on all friable and non-friable known or assumed asbestos containing building materials (ACBM) to determine whether the condition of the ACBM has changed and to make recommendations on managing or removing the ACBM. We completed our last 3-year inspection in 2018.

There are no further plans to remove any asbestos currently. For further details on the location of the remaining ACBM, or on the Asbestos activities, you are welcome to review a copy of the Asbestos Management Plan 1 at our administrative offices, during regular office hours. The Asbestos Management Specialist for Payette School District is Mr. Alvin Hall: 208-642-4746.

ASSEMBLIES

Behavioral expectations at assemblies will follow those of the classroom and the school. Discourteous behavior not only discredits you, but also in high school. All performers should be provided with every respect and courtesy possible. Students will be removed from assemblies and may receive additional consequences for unacceptable behavior.

ATHLETIC/ACTIVITY ELIGIBILITY

The Payette School District will follow all current eligibility requirements for participation in interscholastic activities as set forth by the Idaho High School Activities Association (IHSAA) and all students wishing to participate in any interscholastic activity must meet the eligibility requirements.

Eligibility includes:

- be enrolled full-time in school.
- on track to graduate based on PSD graduation requirements and have passing grades.
- earned credits in least 5 of 7 courses in the previous semester.
- meeting senior project timelines.

Students participating with a cumulative unweighted GPA below 2.0 must have an academic improvement plan in place as developed by the school and will be checked routinely for continued eligibility.

Participation Requirements:

Coaches and/or advisors are expected to set reasonable standards for continued eligibility, including but not limited to, practice and other participation requirements, academic performance, and sportsmanship. All standards will be in compliance with IHSAA eligibility requirements and provided in writing to the students at the beginning of the sports season or enrollment period. Coaches and/or administration reserve the right to suspend student athletes for failing to meet academic, attendance, and behavioral requirements during the season.

Attendance:

- To be eligible to compete or practice on a school day, participants must be in attendance for all classes to participate. In unforeseen circumstances, the main office must be contacted so the admin team can determine eligibility for practices and contests. Thursday's attendance will determine eligibility for Thursday, Friday, and Saturday.
- Students who are assigned to an in-school suspension or out of school suspension will not be allowed to compete in that day's extracurricular events, including practice.

Other Requirements for Athletics and Activities

Required Paperwork:

- IHSAA Health Examination and Consent Form (Physical) (white) OR
- IHSAA Interim Questionnaire & PHS Medical Permission Form (yellow) AND
- PHS Code of Conduct, Parent Pledge, and Concussion Information (blue) AND
- PSD Activity Card and Participation Fee Agreement (neon).

Required Fees:

- Participants in all IHSAA sanctioned athletics and activities must purchase an activity card ($35) and pay travel fees ($75/sport with maximum of $150/student).
- Students may be released by coach/advisor ONLY to a parent or legal guardian. Parents will provide coaches/advisors with a note per PSD Policy #8105: Extracurricular Transportation.

ATTENDANCE POLICY

General Information

- PHS students must be enrolled in five periods during a regular school day to be considered a full-time student.
- Seniors may be eligible for a maximum of two (2) work release or release periods if they have:
  - On track to graduate
  - Minimum unweighted cumulative GPA of 3.0
  - Students must be in good standing with attendance, grades, and discipline
  - Release periods will be 1st/2nd or 6th/7th period
- Juniors may be eligible for a maximum of one (1) work release or release period if they have:
  - On track to graduate
  - Minimum unweighted cumulative GPA of 3.0
  - Students must be in good standing with attendance, grades, and discipline
- Release periods will be 1st or 7th period
- Any student who has been verified by the school as dropped from enrollment or a habitual truant will be reported to the Department of Transportation as per Idaho Code 49-303A.

Absence Codes

Absences will be tracked and accrued by class period. The following are attendance codes which may appear in a student's attendance history:

CODE	ABSENCE TYPE	DESCRIPTION
ACT	ACTIVITY	Absence due to a school activity/function
VER	VERIFIED	Absence verified by parent/guardian
UA	UNEXCUSED	Unverified absence
T	TARDY	10 minutes late to class
TRU	TRU	Students are not in class or on campus for unknown reason
MED	MEDICAL	Students must provide an official note from the doctor's office showing date /time of absence. The school may follow up for verification purposes.
ARR	PRE-ARRANGED	Pre-approved absence with parent approval
ISS	IN-SCHOOL SUSPENSION	Attendance in the ISS room
OSS	OUT-OF-SCHOOL SUSPENSION	Absence due to suspension from school campus
TEST	TEST	Absence due to testing
LEGL	COURT	Absence due to the death of an immediate family member (father, mother, sibling, grandparent)
JDET	JUVENILE	Absence due to placement in juvenile detention.
L	EARLY DEPARTURE/ LEAVE EARLY	Student leaves 10 minutes or less early from a class period
VL	VIRTUAL LEARNING	Students can achieve a VL day by calling and working online in special situations.
BEV	BEREAVEMENT	Absence due to the death of an immediate family member (father, mother, sibling, grandparent)

Attendance Tracking

- Payette School District Policy #3050: Compulsory Attendance governs PHS Attendance Policy.
- Students may be removed from Payette High School for poor attendance, poor grades, discipline problems, or any combination thereof.
- If a student is found to be excessively absent by the Superintendent's office, the case will be passed on to the Prosecuting Attorney.
- Schoolwork missed because of an absence is the responsibility of the student and must be made up in a reasonable amount of time as determined by individual teachers.
- Once a student receives five (5) absences in any class that are Excused (VER), Suspension (OSS), Prearranged (ARR), Truant (TRU), Unexcused (UA), the parent/guardian will be contacted.
- Once a student receives seven (7) absences in any class that are Excused (VER), Suspension (OSS), Prearranged (ARR), Truant (TRU), Unexcused (UA), the parent/guardian will be notified that the next absence would mean loss of credit.
- Once a student has more than seven (7) absences in any class that are Excused (VER), Suspension (OSS), Prearranged (ARR), Truant (TRU), Unexcused (UA), students may be denied credit in that class regardless of the grade. Students who are denied credit may serve Friday School to recover the credit(s) and/or appeal to the Superintendent of Payette School District for credit reinstatement.

Prearranged Absences

- Students may schedule prearranged absences for school or parental absences. Forms are available from the attendance office.
- Instructions are outlined on the form and the forms are due to the attendance office one day prior to leaving.
- Assignments listed on the pre-arranged absence form must be completed by the due date provided by the teacher.
- Absences due to extracurricular events do not warrant extra time on assignments. Students are expected to request the work in advance.

Truancy Procedures

- Truancy is defined as a student being absent for all or any part of the school day without the approval of a parent, guardian, or school authority. This includes if a student is on campus, but not in the assigned location.
- Parents have 48 hours to verify or excuse absences. An unexcused absence may be considered truancy.
- Students may be considered habitually truant if they accrue at least three truancies in any school year.
- Habitual truants are prosecutable under Idaho Code 33-206.
- **FIRST TRUANCY**: Parents notified, and the student may be assigned one week of lunch detention or in-school suspension for a school day.
- **SECOND TRUANCY:** Parents notified, and the student may be assigned to an in-school suspension or out-of-school suspension for up to 3 days.
- **THIRD TRUANCY:** Parent notified, and the student may be assigned out-of-school suspension for up to 3 days. The student may be considered a habitual truant.
- Payette High School Administration and the Superintendent's Office may review any truancy. Any student leaving campus during their scheduled school hours must check out through the attendance office. Failure to do so is a truancy. Verification is normally required with a parent or legal guardian. Non-compliance may result in truancy

Tardy Policy/Partial Attendance

- The following tardy policy involves accrued tardies per class, per semester, not total tardies in all classes.
- Once classes have started during 1st and 4th periods, classroom doors will be locked, and students will need to check in at the front office to obtain a pass to their class. During other periods, students will go directly to class and upon late arrival will be marked tardy by the teacher when attendance is taken.
- Students will be considered tardy (T) if they are between 0-10 minutes late. Early departure of 10 minutes or less will also result in an Early Departure or Leaves Early (L).

- Students arriving more than 10 minutes late or leaving more than 10 minutes early from a class will receive an absence. Students who have unexcused absences are considered truant.
- Corrective action for tardies will be as follows:
  - FIRST 4 TARDIES: The teacher enters the tardy in Infinite Campus
  - 5th-7th TARDY: Student is assigned lunch detention by the office; parent/guardian or adult contact will be notified of detention via the email on file
  - 8TH AND SUBSEQUENT TARDIES: A parent/guardian meeting with a member of the administrative team or a Friday School will occur

Virtual Learning (VL) Attendance

- Parent/guardian must call the office to verify student will be working virtually.
- Students must show digital work and communicate with staff and admin each day of the VL.
- Students must email each teacher to request assignments.
- Students must submit completed work digitally each day by 4:00 PM.
- Students may only use 4 days of virtual learning per semester or as approved by the principal.
- Virtual learning days are at the discretion of the administration team. Students' failure to comply with the use of VL days in the appropriate days will result in VL days being changed to absences.

Attendance Committee

- The Attendance Secretary will track absences and identify students who have more than seven (7) absences in each period for the semester.
- Students will be provided with an Appeal Form to complete with parent/guardian signature.
- The Attendance Committee will meet each semester to review student appeal forms for a decision.
- The decision will be as follows:
  - Approved: all passing grades will be awarded the credit for the course(s)
  - Denied: all passing grades will be adjusted to CD (credit denied) for affected course(s)
  - Contingent: all passing grades will be adjusted to CD (credit denied) for affected course(s) and readjusted if the student meets the contingencies in the following semester.

BACKPACKS

- Students are NOT allowed to carry backpacks, sling backpacks, fanny packs, cinch sacks, briefcases, bags, or purses to and from class.
- Students must place these items in their lockers or designated area before the start of the school day.
- During the school day, these items will not be allowed in the cafeteria, classrooms, or other instructional areas, including the gym and auditorium.
- Personal hygiene items may be retrieved as needed.

BELL SCHEDULE

Regular Schedule

PERIOD	TIME
BREAKFAST	7:50 AM - 8:10 AM
1	8:15 AM - 9:11 AM
2	9:14 AM - 10:10 AM
3	10:13 AM - 11:09 AM
FLEX	11:12 AM - 11:39 AM
LUNCH	11:39 AM - 12:09 PM
4	12:12 PM - 1:08 PM
5	1:11 PM - 2:07 PM
6	2:10 PM - 3:06 PM
7	3:09 PM -4:05 PM

Assembly Schedule

PERIOD	TIME
BREAKFAST	7:50 AM - 8:10 AM
1	8:15 AM - 9:11 AM
2	9:14 AM - 10:10 AM
3	10:13 AM - 11:09 AM
FLEX	11:12 AM - 11:39 AM
LUNCH	11:39 AM - 12:09 PM
4	12:12 PM - 1:08 PM
5	1:11 PM - 2:07 PM
6	2:10 PM - 3:06 PM
7	3:09 PM -4:05 PM

BULLYING / CYBERBULLYING / HAZING / HARASSMENT

Bullying is any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so, or:

- Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm.
- Bullying may be physical, verbal, or indirect, as in spreading nasty rumors, writing notes, or intentional exclusion.
- Bullying will be entered into the guidance module and referred to the Payette High School Administration.
- Any offense of bullying may result in the student being referred to the Superintendent's Office for review. The Superintendent may then make a referral for a student expulsion hearing to the School Board of Trustees.
- Hazing is an action that may cause severe mental or emotional harm, extreme embarrassment or ridicule, or personal degradation or loss of dignity.
- Hazing becomes harassment if the actions are directed at an individual or group, based on race, national origin, religion color, disability, gender, or unwelcome behavior of a sexual nature.

A student who personally violates any provision of Idaho Code 18-917 (hazing) shall be guilty of a misdemeanor. The school principal will refer allegations of harassment, intimidation, or bullying to law enforcement if he or she reasonably believes that the student has engaged in conduct in violation of Idaho Code Section 18-917A.

No student or minor present on school property or at school activities shall intentionally commit, or conspire to commit, and act of harassment, intimidation or bullying against another student. Such behaviors foster a climate of fear and disrespect that can seriously impair the physical and psychological health of its victims, create conditions that negatively affect learning, and undermine the ability of students to achieve their full potential.

- "Harassment, intimidation, or bullying" means any intentional gesture or any intentional written, verbal, or physical acts or threats against another student.
- A reasonable person under the circumstances should know will have the effect of:
    - Harming a student.
    - Damaging a student's property.
    - Placing a student in reasonable fear of harm to his or her person.
    - Placing a student in reasonable fear of damage to his or her property.
- It is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening or abusive educational environment for a student.

An act of harassment, intimidation or bullying may also be committed using a landline, car phone, or wireless telephone or using data or computer software that is accessed through a computer, computer system, or computer network.

Students who film an altercation and share, post, or save the information may be guilty of a crime. The responsibility of the student is to notify an adult of bullying, harassment, or cyber victimization.

CLASSES: CORE*

SUBJECT	CREDITS
*American Government	2
*Economics	1
*Economics	8
*Health	1
*Humanities	2
*Math	6
*Science	6
*Speech	1
*U.S. History	2
Electives	23
Credits for Graduation	52

- ALL students will complete a senior project, will take a college entrance exam or ASVAB, and pass a civics exam.

CLASS SCHEDULING AND CHANGES

- All class schedule changes must be made through the counselor's office.
- Schedules for the upcoming year are made between March 1st and the beginning of the school year.
- Classes may be changed only during the first eight (8) school days of the semester. Classes changed or dropped after that time may result in an "F" for that course.
- Administrative/counselor changes may be made anytime during the year, but will involve teachers, students, and parents in the change process.

COMMENCEMENT / GRADUATION ACTIVITIES

Seniors participate on a voluntary basis in commencement and other senior activities. To be eligible to participate in commencement exercises, you must meet all graduation requirements and meet standards of acceptable behavior throughout the school year. In addition, you must clear any outstanding fines and return all district property.

COUNSELING AND GUIDANCE

- Counselors work with students in making plans.
- Counselors will evaluate educational and career & technical information.
- Counselors help students to evaluate study time and techniques.
- Counselors will try to help students realize a solution to any problem.
- Students are free to discuss any problem with the counselor.
- Student-Counselor conferences will be held strictly in confidence except as follows:
    - Counselors are required to report any physical abuse
    - Counselors are required to report any sexual abuse
    - Counselors are required to report any suicide threats or attempts

- Counselors are required to report any illegal drugs including alcohol, cigarettes, vape materials, and/or marijuana
- Counselors are required to report felony crimes
- Counselors are required to report if they feel your life or the lives of others are in danger

- All school personnel are under obligation to report child or sexual abuse to the authorities.

DISTURBANCE POLICY

Anytime a student makes a threat against another student, the staff, or the school, law enforcement will be contacted.

DISRUPTION AND LOITERING

- Idaho Code provides that a person who disrupts the education process or whose presence is detrimental to the morals, safety, health, academic learning, or discipline of the pupils or who loiter in the school or on school grounds, is guilty of a misdemeanor.
- Once a student's daily schedule is completed, they are required to leave the school campus unless prior arrangements have been made (tutoring, practice, homework, detention, etc.).

DRESS CODE

(PSD Policy #3255: Student Dress)

Students have the **RIGHT**:

- To dress and groom according to their choice consistent with the goals and purposes of the educational environment.

Students have **RESPONSIBILITY**:

- To dress and groom so the teaching/learning process is not disrupted.
- To be dressed, groomed, and clean so that a health/safety issue is not created.

It is the policy of this school district that all students should dress in a manner which is appropriate for an effective educational environment. All students, therefore, are required to dress in a manner that promotes a safe and healthy school environment and is not disruptive of the educational climate and process.

Students are prohibited from wearing or carrying clothing, accessories, or jewelry, or displaying piercings or tattoos, which, by picture, symbol, or word, depict or allude to any of the following:

- Hoods, bandannas in the main building. (on school property).
- Clothing with logos, words, or pictures that are vulgar, disrespectful, sexually suggestive, or profane; or that advocate illegal acts, violence, prejudice, tobacco, alcohol, or other drug use.
- Tube-tops, half-shirts, and shirts that have cutouts or expose the midriff; tank-tops must have three fingers straps wide, show no cleavage, and must be full length covering the midriff.
- Mini skirts, track, or other short shorts; hemlines cannot be any higher than six inches from the center of the knee or must have material beyond the extended fingers while standing upright.
- Clothing with rips or tears above the knee or transparent clothing.
- Spandex-style shorts.
- Pajamas, boxers, slippers, or blankets (potential health hazard).
- Clothing that may be gang related. Gang-related attire includes but is not limited to hats, bandannas, or articles of clothing with writing, markings, or symbols of gang affiliation. Flying "colors" or wearing a single color of gang affiliation. Sagging pants, extra-long belts, or other paraphernalia. Building administration will follow recommended guidelines as set by local, state, and federal law enforcement.
- Students are prohibited from wearing clothing that reveals a student's underwear, bosom, abdomen, or buttocks.
- Students are not allowed to wear head coverings in school buildings during class hours unless a building administrator or designee states otherwise.
- Students are required to wear shoes or other footwear in school buildings.

When students travel on trips and represent Payette High School, the dress code is in effect.

The building administrator or designer may identify additional dress code requirements to address specific needs within their respective building or for a specific activity.

Dress Code Enforcement
Students in violation of this dress code will be provided with three options to meet the dress code during the school day:

- Students will be asked to put on their own alternative clothing, if already available at school, to be dressed to code for the remainder of the day. Students will be marked tardy or absent depending on the missed class time.
- Students will be provided with temporary school clothing to be dressed to code for the remainder of the day. Students will be marked tardy or absent depending on the missed class time.
- If necessary, students' parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day. Students will be marked tardy or absent depending on the missed class time.
- **Note: Time missed for dress code corrections will count as a tardy/absence and apply towards semester final eligibility.**

Spirit Day Dress Code
Spirit days are approved by administration and dress code policy applies.

DRUG AND ALCOHOL

Complete policy and regulation can be obtained from PSD Policy #3320: Substance and Alcohol Abuse. Upon reasonable suspicion, the student will be asked if he or she has used and/or is under the influence of alcohol and/or drugs.

If the student admits to the use:

- The student's parent/legal guardian will be immediately called.
- The student will be asked to reveal the circumstances involving the use of alcohol and/or drugs and asked if any other students were involved.
- Law enforcement will be called when deemed appropriate.
- The student will be immediately suspended from school, and depending upon the circumstances, may be suspended for up to 20 days and/or recommended for expulsion.
- As a condition of readmission, the student and parent will agree to undergo assessment and counseling for alcohol and/or drug use.
- The district will provide counseling services and any other services available to the student and/or the student's parents. If the student does not admit to the use of alcohol and/or drugs and the staff member(s) in charge, after talking to the student, still believes that the student used or was/is under the use or influence of alcohol and/or drugs:
- The student's parent/legal guardian will be immediately called.
- An investigation will be conducted, which may include a search for the student's locker, car, desk, or any other school property used by the student may be subject to search.
- Law enforcement will be called.
- The student will be suspended from school pending an investigation.
- If the investigation shows that, more likely than not, the student used or was under the influence of drugs and/or alcohol, a recommendation for expulsion may be made to the Superintendent's Office. The Superintendent may make a referral for a student expulsion hearing with the Board of Trustees. The student will be entitled to full due process prior to being expelled from school. As a condition of readmission, the Board may require that the student undergo assessment and counseling for alcohol and/or drug use.

ELECTIONS

Associated Student Body (ASB)

- Associated Student Body Offices include President, Vice President, Secretary, and Treasurer.
- ASB candidates must complete an application to run for any office.
- Applications will be available through Infinite Campus.
- ASB candidates must have and maintain an unweighted cumulative 3.0 GPA with no fines.
- ASB candidates must pass two leadership qualification rubrics completed by teachers
    - If there are not enough candidates interested in the office, the slate of officers may be less.

Class Officers

- Each class shall elect a President, Vice-President, Secretary, and Treasurer.
- Class candidates must complete an application to run for any office.
- Applications will be available through Infinite Campus.
- Class candidates must have and maintain an unweighted cumulative 2.5 GPA with no fines.
- Class candidates must pass two leadership qualification rubrics completed by teachers.

ELECTRONIC DEVICES

Payette High Schools Rules & Procedures PSD Policy #3265: Student Owned Communication Devices

All cell phones and smart watches will not be allowed during instructional periods during the school day. Students will be able to have their devices before class, during passing periods, and during lunch time.

Student Procedures:

1. When students walk into the classroom, they will place their phones and smart watches into a lockbox.
2. Students will go to the instructional hour without their phones.
3. At the end of the period, the teacher will open the box and the students will be able to retrieve their phones for the passing period.
4. Once students enter their next class, they will restart the process in their new classroom.
5. If a student is in the same classroom for back-to-back periods, the student may access his/her phone for the passing period, but must place the phone back in the lock box for the next class period.

Students who do not place their phones into the box as they enter the classroom will be reminded to do so. Students will also be given the opportunity to place their phone in the lockbox in the event the teacher sees their phone at any time during the class.

If a student refuses to place the phone or watch in the lockbox, the teacher will take the phone to the office and the student will receive the phone at the end of the school day.

EMPLOYEE RESPONSIBILITIES REGARDING STUDENT HARASSMENT, INTIMIDATION, AND BULLYING

The personal safety and welfare of each child is of paramount concern to the Board of Trustees, employees, and patrons of the Payette School District. Payette School District employees are authorized and expected to intervene or facilitate intervention on behalf of students facing harassment, intimidation, and bullying. The Payette School District shall provide ongoing professional development to assist school employees in preventing, identifying, intervening, and responding to harassment, intimidation, and bullying.

Any Payette School District employee who has witnessed, or has reliable information, that a student has been subject to harassment, intimidation or bullying, must report the incident to the designated school official in accordance with Payette School District policy and procedure PS Policy #3295 and #3295-PR(1). Individuals who would like more information may reference policy 5265 Employee Responsibilities Regarding Student Harassment, Intimidation, and Bullying.

EXPECTATIONS OF STUDENTS

Student handbooks supplement the Payette School District Policy Manual that is available on the district website: www.payetteschools.org .

- Students are expected to exemplify and follow school values to be Always Safe, Respectful, Responsible, and Resilient.
- Each student is always considered an ambassador of Payette High School; to their family; to the community; to other schools and communities; and to each other.
- Students are expected to bear adult responsibility for their actions.
- Prolonged embraces and kissing are inappropriate and may result in referral to parents and/or to our counseling program.
- Students are expected to be respectful in actions and language.
- Students are expected to use the restroom between class periods. If a student needs to leave the classroom, such permission needs to be obtained

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

- Parents may access, seek to amend, or consent to disclosures of their child's education records, unless there is a court order or other legal document specifically stating otherwise.
- When a student turns 18 years of age or attends a post-secondary institution, the student and not the parent may access, seek to amend, and consent to disclosures of his or her education records.
- Schools must provide a parent with an opportunity to inspect and review his or her child's educational records within 45 days of receipt of a request.
- Schools must retract the names and other personally identifiable information about other students that may be included in the child's educational records.

FRIDAY SCHOOL

- Students may be assigned to Friday School for violations of various discipline and attendance matters.
- A schedule of Friday School dates will be published at the beginning of the year.
- Friday School hours are 9:00 AM - 1:00 PM.
- Students should bring assignments to work on during Friday School or tasks will be provided.
- Students assigned to Friday School may defer it for one month due to personal conflicts.
- Failure to attend a Friday School or behavior resulting in being removed from Friday School may result in further disciplinary consequences.

FOOD AND DRINK

- Students may have snack food and/or drinks in the classroom with teacher approval.
- Purchasing or obtaining food or drink must be completed during passing times.
- NO DOOR DASH or food deliveries.
- Students are not allowed to have food in the hallways during lunchtime.

GANGS

Identified gang activities, dress, writing, and paraphernalia are prohibited at Payette High School. Involvement in this type of activity will result in suspension or possible expulsion. The SRO will be involved when appropriate.

GRADING SCALE

LETTER GRADE	RANGE
A +	98% - 100%
A	94% - 97%
A -	90% - 93%
B +	88% - 89%
B	84% - 87%
B -	80% - 83%
C +	78% - 79%
C	74% - 77%
C -	70% - 73%
D +	68% - 69%
D	64% - 67%
D -	60% - 63%
F	59% and below

GRADUATION REQUIREMENTS

- The State of Idaho and the Northwest Accreditation Association accredit Payette High School.
- Payette High School uses credits to designate satisfactory completion of class work.
- Classes are worth one credit per semester except for extended over two periods classes which are worth two credits.
- Any student absent more than 10% of the total time a class meets may be denied credit for that class.

IN-SCHOOL SUSPENSION

- Students may be assigned to In-School Suspension (ISS) for violations of the attendance policy, tardy policy, or discipline policy.
- Students in ISS may not be allowed to attend field trips during the school day or participate in extracurricular activities.

- Phones are not allowed in ISS and must be placed in lockers.
- Extended stays in ISS must be assigned by the administration.
- Lunch time is included in the full-day in-school suspension.

INSTRUCTION

Payette School District Board of Trustees encourages parents/guardians to be involved in school activities and their students' academic progress. The Payette School District has an approved curriculum and assessment program. Parents who have concerns about their students participating in the approved curriculum/program may seek more information in PSD Policy #2425 Instruction Parental Rights.

INTERNET/TECHNOLOGY

- Students must sign a technology usage agreement form and follow PSD Policy 3275-F(1).
- Any misuse of PHS computers may result in complete or partial loss of computer privileges.
- Computer use is governed by and may be subject to Idaho Statute 18-2202 COMPUTER CRIME.
- Any person who knowingly and without authorization ALTERS, damages, or destroys any computer, computer system, or computer network, or any computer software, program, documentation, or data contained in such computer, computer system, or computer network, commits computer crime. A violation of the provisions of this section shall be a FELONY.

LOCAL SCHOOL WELLNESS

Payette School District Policy #8200: Local School Wellness addresses local school wellness, primarily the school food service program. The Healthy, Hunger-Free Kids Act of 2010 requires that the parents, students, Payette School District staff, administrators, Trustees, food services staff, school health professionals, teachers of physical education, and the public be allowed to provide input on the development of this policy. Such information may be provided on the Payette School District website, through dissemination of student handbooks, or in any other manner the Superintendent may deem appropriate.

LOCKERS

- Each student will be assigned a specific locker by the office.
- Changes in locker assignments will not be made unless permission is received from the office.
- Lockers are to remain locked when not in use and are not to be "rigged" to open without the combination. Failure to comply with this policy may result in loss of a locker.
- PHS locks must be used on P.E. lockers.
- Lockers are the property of PHS and may be checked at the discretion of administration.

LOST AND FOUND ARTICLES

- Return books to the library.
- All other articles should be turned into the office.
- Report all articles lost or stolen to the office.
- Call for all lost articles (other than library books) at the office.

LUNCH DETENTION

- Students assigned lunch detention will receive a notification to attend lunch detention. Students are required to report at the appointed time to the appointed location noted in the notification.
- They are not to leave until the lunch detention supervisor releases them.
- Failure to attend as assigned will result in an additional day of lunch detention being assigned.
- At the discretion of administration, students may be assigned a day of ISS/Friday School in exchange for excessive lunch detentions.

MEDICATION POLICY

For policies regarding illness at school, medications, and immunizations, please refer to Appendix III of this handbook.

MILITARY RECRUITMENT

- Information can be obtained from Public Law 107-100, No Child Left Behind Act of 2001.
- Access to student recruiting information: Notwithstanding section 444(a) (5) (B) of the general Education Provisions Act and except as provided below, each local educational agency receives assistance under the No Child Left Behind Act.

- Section 9528 shall provide, on request made by military recruiters or an institution or higher education, access to secondary school students' names, addresses, and telephone listings.
- CONSENT-A secondary school student or the parent of the student may request that the student's name, address, and telephone listing described above not be released without prior written parental consent, and the local educational agency or private school shall notify parents of the option to make a request and shall comply with any request.

PARENTS' RIGHT-TO-KNOW NOTICES

Payette Schools employs teachers and paraprofessionals that meet the highly qualified requirements under the Elementary and Secondary Education Act (ESEA), as well as state certification requirements. All required documents of certification, degrees earned, and qualifications are held at the Payette School District 371 Office, located at 1312 1st Ave N, Payette. Payette Schools is a schoolwide Title I school; thus, all students are considered Title I. Title I schools require that all parents have the right to request information regarding the qualifications of their child's classroom teacher.

The Payette School District must provide parents/guardians with information on the level of achievement and academic growth of the student, if applicable and available, on each of the State academic assessments required by law. Parents/guardians will also receive information if a student has been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable State certification or licensure requirements at the grade level and subject area in which the teacher has been placed.

Information regarding Parent's Right-to-Know Notices is available in Payette School District policy 4160. Additional notices covered in this policy include our Testing Transparency requirements, English Learner Program notices, Family Engagement policy, Homeless Children/Youth notice and procedure for Persistently Dangerous Schools.

PAYETTE HIGH SCHOOL FIGHT SONG

Fight, Fight for our Payette High
Bring on the red and bring on the white,
Send a rally, cheers on high
Shake down the thunder from the sky.
Whether the odds be great or be small,
Our Payette High will win overall.
While our Payette Pirates fight,
We'll march onto victory, Hey!

PAYETTE SCHOOL DISTRICT NUTRITION

Payette School District Meal Costs (for families that do not qualify for free or reduced meals).

Meal Type	Price
Student Breakfast	$2.60
Student Lunch	$3.60
Student Snack	$2.10
Additional Milk	$0.55

The Payette School District adopts the following policy to ensure Payette School District employees, families, and students have a shared understanding of expectations regarding food service meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, avoid identifying to other students with insufficient funds to pay for school meals, and maintain the financial integrity of the school nutrition program.

The Payette School District will make reasonable efforts to notify families when meal account balances are low. The Payette School District will make reasonable efforts to collect unpaid meal charges. More information regarding the procedures surrounding this process is available in PSD Policy #8245 Unpaid Meal Charges.

PAYETTE SCHOOL DISTRICT NUTRITION COMMITTEE

With the purposes of monitoring the implementation of the Payette School District's wellness policies, evaluating policy progress, serving as a resource to school sites, and revising the policies as necessary, a Payette School District-wide nutrition committee will be established to develop, implement, monitor, and review Payette School District-wide nutrition and physical activity policies. The Board specifically acknowledges that community participation is essential to the development and implementation of successful school wellness policies. A report will be provided to the school board and may also be distributed to school health councils, parent/teacher organizations, school principals, and school health services personnel in the Payette School District. Details about the committee are available in PSD Policy #8210:District Nutrition Committee. Individuals wishing to provide feedback or participate in the committee should contact the Payette School District office on 208-642-9366.

PIRATE LUNCHES

- Pirate lunches are awarded at the discretion of the administration.
- Pirate lunches may be a reward for on-time attendance, behavior, school spirit, or academics.
- A pirate lunch schedule includes a longer lunch.

RECOGNITION

Students receiving awards or in the news regarding current events have their photos and names published and released without prior written consent of a parent or guardian. Please give a written notification to the office if a student's name or picture is to be withheld.

SCHOOL PARTIES AND DANCES

- Students who leave the dance will not be allowed to return.
- All school parties and dances will end no later than 11:00pm.
- Organizations and clubs that sponsor the event MUST clean the facility.
- All school rules and regulations apply during the SCHOOL SPONSORED ACTIVITY.
- Dances must have the secretary, or the president of the club/organization complete an Activity Application form from the office.
- The activity form must be approved at least one week prior to the dance by the administration.
- Dress code shall be enforced at dances. No coats are worn in the dance area. They must be checked at the door.
- Outside food and drinks will not be allowed.
- Purses, carry-alls, or bags will be searched upon entry.
- All music and DJ's must be approved prior to the dance. If changes are made any time after the approval, the dance will be shut down and no refunds are given. All dancing and music must be appropriate and not of a lewd or suggestive nature.
- Guests will only be brought to the dance if they have completed a dance guest registration form prior to the dance and have been approved by the administration. The form must be approved before the dance begins. The out of district form is available in the PHS office:
    - Prom guests cannot be more than 4 years older than the PHS student
    - Guests cannot be older than 19 years of age
    - All guests must be at least a freshman in high school

SEMESTER/FINAL TEST POLICY

A semester test schedule will be provided at the beginning of each semester. All students will take an end of course exam (EOC) at the end of the semester. This exam will be worth 10% of the students' overall grade. The EOC will be taken during the end of semester Final exam week.

All students will take the End of Semester exam as a course completion requirement. Previous attendance incentives for finals will be used during each school week in the form of long lunches.

SENIOR ACTIVITIES

- Senior activities are considered a field trip and may be denied. Seniors must be attending Payette High School to participate in senior activities.
- Non-graduating seniors may not attend the senior activities .

STUDENT DATA PRIVACY AND SECURITY

The efficient collection, analysis, and storage of student information is essential to improve the education of our students. The privacy of students and the use of confidential student information is protected by federal and State laws, including the Family Educational Rights and Privacy Act (FERPA) and the Idaho Student Data Accessibility, Transparency, and Accountability Act of 2014 (Idaho Data Accountability Act).

The Payette School District shall follow applicable State and federal laws related to student privacy in the collection of student data. The Payette School District shall provide parents, legal guardians, or eligible students, as applicable, with the ability to review their child's educational records annually. Individuals who would like more information may reference in PSD Policy #3575 Student Data Privacy and Security.

STUDENT DRIVING

The right to operate an automobile around the school grounds may be suspended for the student when the safety of others demands it. The following driving regulations and parking procedures are established to minimize accidents on the school grounds.

- Students must register their vehicles, obtain a parking permit,and inform the office of any changes.
- The speed limit on the school grounds is five miles per hour maximum.
- Reckless driving will result in loss of parking privileges.
- Students should park in designated parking spaces ONLY. Parking in an unauthorized parking spot will result in a school issued parking notice.
- If a student does need to obtain an item from a vehicle during school hours, the office will issue a parking pass and note the time the student is absent from the building. The student should check in and out at the front office.
- Students will be required to complete permission to drive form when needed to assist with a school-related event or task within school hours. Form must be completed prior to departure from the school.

STUDENT HEALTH/PHYSICAL SCREENINGS/EXAMINATIONS

The Board may arrange each year for health services to be provided to all students. Parents/guardians will receive a written notice of any screening result which indicates a condition that might interfere or tend to interfere with a student's progress. In general, the Payette School District will not conduct physical examinations of a student without parental consent to do so or by court order, unless the health or safety of the student or others is in question.

Further, parents will be notified of the specific or approximate dates during the school year when any non-emergency, invasive physical examination or screening administered by the Payette School District is conducted, which is:

- Required as a condition of attendance.
- Administered by the school and scheduled by the school in advance; and
- It is not necessary to protect the immediate health and safety of the student or other students.

Parents or eligible students will be given the opportunity to opt out of the above-described non-emergency, invasive physical examination, or screening. Students participating in activities governed by the Idaho High School Activities Association will be required to follow the rules of that organization, as well as other applicable Payette School District policies, rules, and regulations. More information regarding this process is available in PSD Policy #3500:Student Health/Physical Screenings/Examinations.

STUDENT PARKING

- School parking lots are school property, and all school rules and regulations are in effect in these areas.
- Students are not permitted in the parking lots during school hours without a signed pass from the office. While students may need to walk near the parking lot to reach classes at the CTE building, they should not stop, hang out, or go to their vehicles during this time.

- Students should register their car with the attendance office and will receive a parking permit for their right front window.
- Students will park in the student parking lot at the back of the high school.

STUDENT INJURIES

- The school does not provide medical insurance to automatically pay for medical expenses when students are injured at school.
- It is the parent/guardian's responsibility for expenses incurred due to student injuries.
- Student medical insurance information is available to families for insurance purchase.
- Brochures outlining coverage and premiums are available in the office.

STUDENT OR EMPLOYEE SEXUAL HARASSMENT

Complete policy and regulation can be obtained from Payette School District Policy Manual, Policy #3085: Sexual Harassment, Discrimination, and Retaliation (Students) and Policy #5240: Sexual Harassment/Sexual Intimidation in the Workplace (Employees).

It is the policy of Payette High School to provide and maintain an educational environment free from harassment based on sex or disability. Sexual harassment in any form is unacceptable conduct. For the purpose of this policy, sexual harassment is defined as any type of unwelcome or unwanted conduct of a sexual nature committed by any employee or student of the district.

- VERBAL: Demands by employees or offers by students of sexual favors for favorable grades, assignments, other educational benefits, or benefits related to extracurricular activities or promises of the same, sexual innuendo, suggestive comments, insults, threats, jokes about gender, specific traits, or sexual propositions.
- NON-VERBAL: Making suggestive or insulting noises, leering, whistling, or making obscene gestures or posting obscene pictures.
- **PHYSICAL**: Touching, pinching, brushing the body, or the coercion of sexual favors or actions. No student or employee shall attempt to influence, control, or otherwise affect educational or extracurricular status of a student or career status of an employee through sexual harassment.
- No student or employee will intentionally make or engage in any verbal comments, gestures, or physical contact of a sexual nature, which is unwelcome or offensive.
- If a student or employee experiences this type of conduct, the district suggests that the student or employee requests that the offending individual refrain from such conduct.
- Any student or employee who believes he or she has been the subject of sexual harassment may report the incident at once to the proper personnel, i.e., teacher, counselor, principal, for students and supervisor for employee. Refer to PSD Policy #3085: Sexual Harassment, Discrimination, and Retaliation.
- Any student or employee may be subject to sanctions ranging from a reprimand to expulsion for a student, a reprimand to termination for an employee.
- Retaliation or discrimination against a student or employee for sexual harassment complaints is also prohibited.
- False accusations of sexual harassment can have serious effects on innocent students or employees. If an investigation results in a finding that a student or employee has falsely accused another of sexual harassment, knowingly or in a malicious manner, the student or employee may be subject to appropriate sanctions.

STUDENT RECORDS

- The Payette School District will maintain a record for each student containing educational, demographic, and personal information. The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's education records.

These rights include:

- The right to inspect and copy the student's education records within a reasonable time of the day the Payette School District receives a request for access.
- The right to request an amendment of the student's education records that the parent(s)/guardian(s) or eligible student believes is inaccurate, misleading, irrelevant, or improper.
- The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that FERPA or State law authorizes disclosure without consent.
- The right to copy any school student record proposed to be destroyed or deleted.
- The right to prohibit the release of directory information concerning the parent's/guardian's child.
- The right to request that that information is not released to military recruiters and/or institutions of higher education.
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the Payette School District to comply with the requirements of FERPA.

Most information can be obtained regarding these procedures in PSD Policy #3570-PR(1) Student Records.

SURVEYS – GENERAL

Surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance, or relate to the Payette School District's educational objectives as identified in Board policy. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

Personally identifiable information from student education records may be disclosed to an educational agency or institution to:

- Develop, validate, or administer predictive tests
- Administer student aid programs; or
- Improve instruction.

In such cases, the school or Payette School District shall enter into a written agreement with the receiving organization. The study must not allow the identification of individual parents or students by anyone other than representatives of the organization with legitimate interests in the information and the information must be destroyed when it is no longer needed for study purposes.

The Superintendent or designee shall notify students' parents/guardians of the following third-party surveys information:

- How to opt for their child out of participation in activities as provided in this policy
- The approximate dates during the school year when a survey requesting personal information, as described above, are scheduled, or expected to be scheduled.
- How to request access to any survey or other material described in this policy.

More information regarding the procedures surrounding this process is available in PSD Policy #2140: Student and Family Privacy Rights: Surveys-General.

TEACHER ABUSE

- Teacher abuse may result in charges being filed under Idaho Code 18-916.
- Every parent, guardian or other person who upbraids, insults, or abuses any teacher at the public schools, in the presence and hearing of the pupil thereof, is guilty of a misdemeanor.
- Insubordination towards staff will not be tolerated and will result in consequences in line with the school discipline plan.

TELEPHONE USE AND MESSAGES

- Office telephones are for the use of Payette High School Staff and NOT for the personal use of the students.
- Students who need to use the office/classroom phones on an emergency basis should ask permission and keep their conversations short.

TITLE 1-A

Regarding Right to Receive Teacher Information: Federal law requires that each school district receiving Title 1 funds, notify parents of each student attending any school receiving these funds that information regarding the professional qualifications of their child's classroom teacher(s) may be requested. As a parent of a student attending a school receiving federal program funds, you have the right to know:

- Is my child's teacher licensed to teach the grades and subject(s) assigned?
- Is my child's teacher teaching with a provisional license, meaning the state has waived requirements for my child's teacher?
- What is the college major of my child's teacher?
- What degree(s) my child's teacher hold(s)?

To request the state qualifications of your child's teacher or instructional aide, please contact Marci Holcomb at 208-642-9366.

If you would like more information about Payette High School, please feel free to call 208-642-3327 or visit the district website at: www.payetteschools.org.

TITLE IX

- Payette School District does not discriminate based on sex in admission or employment in its educational programs or activities.
- Alleged noncompliance with Title IX or inquiries regarding the application of Title-IX may be referred to the Title IX Coordinator or office for Civil Rights.
- Title IX Coordinator for Payette School District is Marci Holcomb, Payette School District, 208-642-9366.

TOBACCO AND VAPES

Complete policy and regulation can be obtained from PSD Policy #3305: Prohibition of Tobacco Possession and Use. Use, possession, and/or sale/distribution of tobacco, vapes, and vape juice by students is not permitted in school buildings, on school property at any time, or at any school sponsored activity.

Payette City Ordinance 1523 governs Payette School District.

- **FIRST OFFENSE:** Parents will be contacted. Law enforcement will be notified. Students will have one week to enroll in a cessation program at their own expense and provide proof of enrollment. Failure to comply with this step will result in one day of out-of-school suspension.
- **SECOND OFFENSE**: Parents will be contacted. Law enforcement will be notified. Students will be assigned three days of in-school suspension.
- **THIRD OFFENSE:** Parents will be contacted. Law enforcement will be notified. The student is suspended for a minimum of one (1) school day and may be required to meet with school administration to determine further disciplinary action.

VISITORS TO AND CONDUCT ON SCHOOL PROPERTY

For the purposes of this policy, "school property" means school buildings, District buildings not being used as a school, vehicles used for school purposes, any location being utilized during a school athletic event or other school-sponsored event, properties posted with a notice that they are used by a school, and school grounds.

Visitors are welcome on school property provided their presence will not be disruptive. All visitors, including the parents of students (unless otherwise exempted), must initially report to the building principal's office. Any person wishing to confer with a staff member must contact that staff member by telephone to make an appointment. Conferences with teachers are held outside school hours or during the teacher's conference/preparation period.

WATER CONSUMPTION/WATER BOTTLE POLICY

The Board of Trustees recognizes the importance of water consumption and encourages increased consumption of water throughout the day. Staff members should be particularly sensitive to student needs for water during periods of hot weather. Even during periods of moderate temperature, staff members should remind students of the value of consuming water. More information about the Payette Schools' outlook on water consumption can be found by viewing PSD Policy #8235 Water Consumption/Water Bottle Policy.

WEAPONS

It is unlawful and is a misdemeanor for any person to possess a firearm or other deadly or dangerous weapon while on the property of a school or in those portions of any building, stadium, or other structure on school grounds.

Violations of this policy will result in the student being referred to the Superintendent's Office for discipline review. The Superintendent may make a referral to the Payette School Board of Trustees for a student expulsion hearing.

Violations of this policy may result in prosecution under Idaho Code 18-3302D.

WITHDRAWAL FROM SCHOOL

- If it is necessary for a student to withdraw from school, a withdrawal form should be obtained from the office.
- Withdrawal form and textbooks must be presented to each of the student's teachers and the librarian. All required signatures must be on the form and turned back into the office for administrative signatures.
- Withdrawing students must not interrupt classes.
- Students who withdraw from school are not to loiter in the halls or on school grounds at any time.
- Parents must notify the office in writing that they have given permission for the student to withdraw.

PAYETTE HIGH SCHOOL PARENT - STUDENT COMPACT

Payette High School Student:

I must do my best. I know my parents and teachers want to help me, but I am the one who must do the work. So, I will:

- I believe that I can and will learn.
- Be responsible for my behavior.
- Give work and school papers to my parents/caregiver.
- Pay attention and ask for help when needed.
- Complete class work on time and to the best of my ability.

Payette High School Parent/Caregiver

I want my child to succeed. I will encourage them by doing the following:

- Encourage positive attitudes about school.
- Support the school discipline policy and school policies.
- Make sure my child attends school regularly.
- Encourage my child to get enough sleep and to eat nutritious meals.
- Establish a place and time to study with my child and a daily reading time.

Payette High School Teacher:

I understand the importance of the school experience to every student and my position as a teacher and a role model. I agree to:

- Be aware of your child's needs.
- Communicate with you about your child's progress frequently.
- Teach basic concepts and skills to your child to meet state student achievement standards.
- Motivate and encourage your child to practice academics at home.
- Hold parent/teacher conferences annually.
- Deliver high-quality curriculum and instruction.
- Provide materials for the home to enhance literacy and other academic subjects.

Payette High School Administrator:

I support and encourage student/parent/teacher compacts and partnerships. I will:

- Provide an environment that permits positive communication between the student, parent, and teacher.
- Encourage teachers and parents to provide regular opportunities for practicing academics at school and home.
- Provide equal and fair opportunities to access staff and volunteer opportunities.

Student Name	*Student Signature*	*Date*
Student Grade	*Parent Signature*	*Date*
Administrator Signature	Date	

PAYETTE SCHOOL DISTRICT MEDICATION CONSENT FORM

Student's Name _____ DOB _____ Current School Year _____ ____

School _____ Grade _____ Teacher _____

MEDICATION(S) NEEDED AT SCHOOL:
{Medication; Dosage/Strength, Route, Time Needed, Amount Required. (oral, nasal, etc.)}

_____

☐ continuous ☐ temporary

_____

☐ continuous ☐ temporary

_____

☐ continuous ☐ temporary

_____

☐ continuous ☐ temporary

1. When it is necessary for medication to be taken at school, it must be brought in the ORIGINAL CONTAINER WITH APPROPRIATE LABEL INTACT. (Please NO large bottles)

2. Parent/guardian must sign this form agreeing to their student's medication being administered.

- If needed for specific conditions (e.g., migraines, allergies), a supply of necessary medications will be provided by the family and kept in the nurse's office for use as needed at school. School personnel will administer it according to the directions above.
- A designated amount of the medicine will be supplied to the school by the family, and school personnel will administer it accordingly.

☐ 1 week supply
☐ 1 month supply
☐ Other: _____

- All medications are to be picked up by the parent/guardian at the end of the school year.
- By signing this release form, I authorize the school nurse or their designee to administer the above-listed medication to my child/student according to the original label or the healthcare provider's order, and to communicate and/or exchange information with the provider as allowed by FERPA and HIPAA. The Payette School District cannot assume any liability for consequences that arise as a result of following the manufacturer's label or healthcare provider's orders. Please sign and return to the school office.
-

_____

Parent/Guardian Signature Date

_____ _____

Principal Date Nurse Date

PAYETTE SCHOOL DISTRICT

FORMULARIO DE CONSENTIMIENTO DE MEDICAMENTOS

Nombre del estudiante _____ DOB _____ Año escolar actual _____ ____

Escuela_____ Grado _____ Maestro _____

MEDICAMENTO(S) NECESARIO(S) EN LA ESCUELA:

Medicamento	Dosis/Potencia	Vía Tiempo Necesario	Cant. rec.
		☐ continuo ☐ temporal	
		☐ continuo ☐ temporal	
		☐ continuo ☐ temporal	
		☐ continuo ☐ temporal	

1. Cuando sea necesario tomar medicamento en la escuela, debe traerlo en el ENVASE ORIGINAL CON LA ETIQUETA APROPIADA INTACTA. (Por favor, NO botellas grandes)

2. El padre/tutor debe firmar este formulario aceptando la mejor opción para administrar el medicamento de su estudiante.

- Si es necesario para condiciones específicas (por ejemplo, migrañas, alergias), la familia proporcionará un suministro de los medicamentos necesarios y se mantendrá en la oficina de la enfermera para usar según sea necesario en la escuela. El personal de la escuela lo administrará de acuerdo con las instrucciones anteriores.
- La familia suministrará a la escuela una cantidad designada del medicamento y el personal de la escuela lo administrará en consecuencia.

☐ Suministro para 1 semana
☐ Suministro para 1 mes
☐ Otro: _____

- Todos los medicamentos deben ser recogidos por el padre/tutor al final del año escolar.
- Al firmar este formulario de divulgación, autorizo a la enfermera de la escuela o a la persona designada a administrar el medicamento mencionado anteriormente a mi hijo/estudiante de acuerdo con la etiqueta original o la orden del proveedor de atención médica y a comunicarse y/o intercambiar información con el proveedor según lo permitido por FERPA y HIPAA. El Distrito Escolar de Payette no puede asumir ninguna responsabilidad por las consecuencias que surjan como resultado de seguir la etiqueta del fabricante o las órdenes del proveedor de atención médica. Por favor firme y regrese a la oficina de la escuela.

_____
Firma del padre/tutor Fecha

_____ _____
Director Fecha Enfermera Fecha