



## The Northern Utah Academy for Math, Engineering & Science

### Board of Trustees Meeting Minutes

10:00 am Meeting Via ZOOM – June 20, 2023

Conducting: Sue Johnson – Board President

**Attending:** Sue Johnson, Jessica Oyler, Lynnette Gilbert, Dave Ferro, Mary McKinley, Fran Bradshaw, Kelli Booth, Nate Taggart, Dawn Winter, Steve Davis, Brenda Casper, Mindy Nelson, Vickie Finlinson

**Welcome:** Sue Johnson

**Action Item: Minutes Approval**

**Motion to approve Minutes from May 9, 2023:** Jessica Oyler. **Second:** Lynnette Gilbert. **All in Favor.**

**Action Item: FY23 Year-end Budget:**

Nate Taggart presented the FY23 end-of-year Budget. See Below:

Earnings and investments show we did significantly better. It's nice that we are getting revenue and humbling to see that our school got 11M to educate our students from the State. They encourage us and back us.

<b>NUAMES REVENUE FY 2023</b>	<b>FY-23 Budgeted</b>	<b>FY-23 ESTIMATED</b>	<b>FY-24 PRELIMINARY</b>
1310 Tuition and Fees	\$170,000.00	\$204,294.88	\$120,000.00
1500 Earnings on Investments	\$20,000.00	\$189,318.00	\$150,000.00
1990 Other Misc. Local Revenue	\$165,000.00	\$44,930.00	\$40,000.00
5800 Use of Fund Balance	\$0.00	\$2,000,000.00	\$0.00
<b>TOTAL LOCAL FUNDS</b>	<b>\$355,000.00</b>	<b>\$2,438,542.88</b>	<b>\$310,000.00</b>
3000 State WPU Funds	\$10,297,308.41	\$11,203,997.00	\$11,634,752.00
3155 Career and Technical Ed.	\$800,000.00	\$630,149.00	\$675,607.00
<b>TOTAL STATE FUNDS</b>	<b>\$11,097,308.41</b>	<b>\$11,834,146.00</b>	<b>\$12,310,359.00</b>
4200 Other Fed Rev-Non USBE	\$0.00	\$24,435.00	\$0.00
4500 SPED ARP	\$56,198.00	\$56,198.00	\$82,775.00
4524 SPED IDEA Flow Through	\$238,727.40	\$135,913.00	\$210,041.00
4800 Improving Teaching	\$10,000.00	\$4,975.00	\$4,975.00
<b>TOTAL FEDERAL FUNDS</b>	<b>\$304,925.40</b>	<b>\$221,521.00</b>	<b>\$297,791.00</b>
<b>TOTAL REVENUE</b>	<b>\$11,757,233.81</b>	<b>\$14,494,209.88</b>	<b>\$12,918,150.00</b>
FY 23 ESTIMATED REVENUE	\$14,494,209.88		
FY 23 ESTIMATED EXPENDITURES	\$14,395,224.15		
	\$98,985.73		

**Expenses for FY23 and Proposed Budget for FY24: See Below**

Budget/expenses reflects the furnishings for Noorda Building (NUAMES North) this school year.

<b>NUAMES EXPENSES FY 2023</b>	<b>FY-23 ORIGINAL</b>	<b>FY-23 ESTIMATE</b>	<b>FY-24 PROPOSED</b>
100 Salaries	\$6,046,793.96	\$6,273,478.00	\$6,611,322.00
<b>TOTAL SALARIES</b>	<b>\$6,046,793.96</b>	<b>\$6,273,478.00</b>	<b>\$6,611,322.00</b>
210 Retirement	\$1,269,826.73	\$1,320,484.00	\$1,388,377.62
220 Social Security	\$462,579.74	\$432,626.00	\$505,766.13
240 Health, Dental & Life	\$630,000.00	\$780,058.00	\$850,000.00
280 Workman's Comp	\$7,600.00	\$7,966.81	\$8,100.00
280 Unemployment	\$15,000.00	\$59.40	\$0.00
<b>TOTAL BENEFITS</b>	<b>\$2,385,006.47</b>	<b>\$2,541,194.21</b>	<b>\$2,752,243.75</b>
320 Prof Services	\$590,000.00	\$799,603.58	\$840,000.00
<b>TOTAL PROF SERVICES</b>	<b>\$590,000.00</b>	<b>\$799,603.58</b>	<b>\$840,000.00</b>
451 Rent and Repairs	\$1,260,000.00	\$1,142,098.81	\$1,442,098.00
720 Buildings	\$0.00	\$2,000,000.00	\$0.00
<b>TOTAL PURCHASED PROP</b>	<b>\$1,260,000.00</b>	<b>\$3,142,098.81</b>	<b>\$1,442,098.00</b>
513 Payments in Lieu of Transp	\$100,000.00	\$80,000.00	\$60,000.00
522 Liability Insurance	\$16,000.00	\$0.00	\$16,000.00
530 Phones/Postage	\$23,000.00	\$26,916.17	\$30,000.00
550 Printing	\$12,000.00	\$24,986.00	\$28,000.00
560 Misc. including Tuition	\$400,000.00	\$447,479.00	\$580,000.00
581 Mileage	\$12,000.00	\$5,351.59	\$10,000.00
582 In-State Conf & Travel	\$5,000.00	\$4,228.08	\$5,000.00
583 Out-of-State Conf and Travel	\$15,000.00	\$7,130.59	\$15,000.00
<b>TOTAL OTHER PURCHASED SERV</b>	<b>\$583,000.00</b>	<b>\$596,091.43</b>	<b>\$744,000.00</b>
610 Supplies	\$589,433.38	\$747,547.16	\$327,486.25
683 Repair Parts	\$3,000.00	\$424.16	\$1,000.00
<b>TOTAL SUPPLIES &amp; MATERIALS</b>	<b>\$592,433.38</b>	<b>\$747,971.32</b>	<b>\$328,486.25</b>
710 Lands and Improvements	\$0.00	\$0.00	\$0.00
740 Computers/Equipment	\$300,000.00	\$294,786.80	\$200,000.00
<b>TOTAL PROPERTY</b>	<b>\$300,000.00</b>	<b>\$294,786.80</b>	<b>\$200,000.00</b>
<b>EXPENSES TOTAL</b>	<b>\$11,757,233.81</b>	<b>\$14,395,224.15</b>	<b>\$12,918,150.00</b>

We have more employees and we have also kept the \$1,000 deductible plan. The question was asked, "What is Professional Services"? This is what we pay Davis for the Encore system which includes payroll, reports, etc. We had the ADA Audit on the website, so we have been paying more to Frogstummy for keeping our website. Copier repair has also increased. We also have increases for Police Services, and IT included in Professional Services. We pay for two WSU full-time IT employees, and we pay for 2 full-time officers through Weber State. We have good officers now and amazing IT individuals. Our SROs also teach 1 class which is our Law Enforcement class.

We have had nice grants for computers and equipment. Kelli has worked hard to get those grants.

The final budget will be brought before the Board in the Fall. This will be after the Audit.

NUAMES currently has \$2,218,734 in reserves. This is important to have if/when we need those reserves for future.

**Motion to approve the SY23 year-End Budget: Lynnette Gilbert. Second: Fran Bradshaw. All in favor.**

**Motion to approve the SY24 Proposed Budget: Lynnette Gilbert. Second: Jessica Oyler. All in favor**

**Action Item: Fee Schedule & Fee Policy – (2<sup>nd</sup> Reading)**

We have added more detail for Sumer School credits and fees. We have added college student ID and this fee is set by the College. This has changed since our first reading. We have had no public input and we present this to the Board for 2<sup>nd</sup> reading. Any questions?

**Motion to approve the 2<sup>nd</sup> reading of the Fee Schedule & Fee Policy for NUAMES: Fran Bradshaw. Second: Mary McKinley.**

**Report on Human Sexuality Education at NUAMES:**

We must report about Human Sexuality Education to the Board each year. We are bringing this before the Board and showing that there were no complaints, all teachers use USBE-approved curriculum and all teachers have received USBE training. These individuals include Michelle Christensen, Kelli Booth, Dawn Winter, Brenda Casper, Mindy Nelson, Jen Shelton, Nickole Brooks, and Heather Bess.

**New Hires – since last meeting:**

- Mike Dunkley – Computer Science. Mike will be teaching at both campuses. He is replacing Boyd Mattson who has taken a job with Weber State University. Boyd will continue part time with NUAMES Davis for 1 year before leaving.

**Lottery:**

**Our most current numbers are:**

**NUAMES DAVIS**

322 Students  
Soph: 302  
Juniors: 223 (16)  
Seniors: 231

**NUAMES NORTH**

176 New Students  
Soph: 178  
Juniors: 180 (15)  
Seniors: 138 (1)

**TOTAL: 756**

**TOTAL: 496 at t his point. North is still accepting students.**

Our enrollment looks good, and students are still applying at the North campus. We see the results of our marketing plan. We appreciate Steve and Mindy. Mindy has taken over the social media. Steve has worked on the mailers. We would like to thank the office staff at both schools, Jennie, Vickie, Sherene, Tessa, for promoting our schools with phone calls and walk-ins.

Our ending number of students is always different from our starting number. We aren't funded off the WPU number anymore.

### **Report on our NUAMES Retreat:**

We held our retreat May 30, 31 and July 1, which included both campuses Administration, Office Staff and Counselors. We discussed the following:

- As we came out of COVID this year, we saw lower performance from Sophs. This year. Our math scores were 9 points lower. We always do a test the first of the year to see who needs the lower classes. At the retreat, we discussed closing this gap. We discussed how to support and streamline procedures. We'll have a sophomore kick-off the first day of school, so they know what's available.
- Processes with school safety (hoax calls) We dealt with a student who took his own life, so we took that experience and realized we needed a Crisis Response Plan and a break-down of what our assignments are.
- Division of duties – bringing new ideas
- Gave summer assignments and we will report in August on what was accomplished.
- Calendaring for both campuses
- How do we not duplicate processes – and we make it a united front. To make sure we all have the same information.
- Safety training
- SEATS: How we are charged from any online class students take outside of NUAMES. We deny those applications from students trying to take classes outside NUAMES and encourage them to take these classes during the school year or with Summer online classes.
- We all pitched in and cooked meals together. This was a real team building moment.
- We came up with a new 2024 Theme: **Be the One**

As we put distance between us and COVID, we are seeing the school-ready behavior come back!

### **Board Meeting Dates for SY24: 2<sup>nd</sup> Tuesday every other month (except for year-end we have it in June)**

September 12<sup>th</sup> – 10:00 am

November 14<sup>th</sup> - 10:00 am

January 9<sup>th</sup> – 10:00 am

March 12 – 10:00 am

May 14 – 10:00 am

June 17<sup>th</sup> – 10:00 am

### **Motion to Adjourn: Fran Bradshaw**