

NUAMES Board Meeting - Minutes

October 22, 2020

10 am – Meeting via ZOOM

Conducting: Susan Johnson

Attending: Sue Johnson, Linda Carver, Dave Ferro, Lynnette Gilbert, Michelle Beus, Laurie Larsen, Fran Bradshaw, Kelli Booth, Nate Taggart, Steve Davis, Dawn Winter, Brenda Casper, Mindy Nelson, Vickie Finlinson

Welcome: Susan Johnson

Action Item: Approval of Board Meeting Minutes

Motion to approve minutes from July 20, 2020, Dave Ferro. Second, Fran Bradshaw. All in favor.

Action Item: Approval of APPEL Policy - attached

- The APPEL Policy is set up for teachers to earn their license if they are coming from industries. We anticipate this policy to change over the next few years. This pathway allows us to recruit people who are qualified, but don't have a Utah teaching license.

Motion to approve APPEL Policy: Michelle Beus moved to have the alternative licensure pathway for individuals who qualify. Second, Sue Johnson. All in favor.

Action Item: Approval of LEA Specific License Policy

- This policy is a precursor to the APPEL Policy. It allows individuals to get started who we have vetted as a NUAMES institution. We submit names because we have reason to think they are qualified. You can approve an LEA license up to three years. (Although SPED needs to be approved year to year).
- A spreadsheet for all teachers for approval for an LEA license is included. All teachers will participate in the NUAMES mentoring plan. Each teacher will have an plan.
- A lot of our teachers are teaching just a couple periods of CE courses. NUAMES pays their salary for the standard rate the university charges for that course.
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Motion to approve LEA Specific License Policy: Laurie Larsen, Second Fran Bradshaw. All in favor.

Action Item: Approval of Sex Ed Policy

- A committee is needed. We need one more parent and a NUAMES employee to ensure how sex ed is taught in the classroom. This is not combined with the health-ed class. Our courses of Human Physiology, AP Bio and Health are all combined to teach sex ed.
- Our health teacher, Michelle Christensen, heads the committee.

Motion to approve: Linda Carver, Second: Fran Bradshaw. All in favor

Action Item: Approval of Online/Virtual Media Release

- We have a standard photo media release form that parents and students sign.

- We appreciate Michelle Beus for reviewing and rewriting this policy.
- Michelle Beus is part of a national organizing team called Train the Trainer on student data and privacy issues. There is a need to protect a child from us releasing any pictures, we can respect that, you need to sign and send back the form.
- We still need to keep teachers and parents informed.
- Anything we do with students promotionally needs a signed release form.

Motion to approve the Online/Virtual Media Release as outlined by Michelle Beus and Kelli Booth: Fran Bradshaw. Second, Dave Ferro. All in favor.

Action Item: Approval of Updated Attendance Policy

- We have had two provisions added for non-traditional instruction. Some nontraditional provisions have been included to include virtual and online courses
- A CE provision has been added for excessive absences.

Motion to approve the updated Attendance Policy: Linda Carver, Second: Michelle Beus. All in favor.

Action Item: Approval of Enrollment Policy

We have amended our enrollment policy that children of military service members will get preferential entrance in the lottery. We request that board members add this to our enrollment policy. Currently, these are the situations where students get preferential entrance:

- Siblings of former NUAMES students
- Children of faculty/staff members
- Children or grandchildren of NUAMES Board Members
- Children of Service Members

Fran Bradshaw commented that military members usually only are stationed somewhere for 18 months. Usually their orders come after we have already run the lottery. This means they may need to transfer out of NUAMES before they graduate. Last year, we lost eight students who were military children. It's hard to see them go, but we are glad to provide our military families the service of attending the best school available to their children. We have also had some families figure out ways to allow their children to stay their Senior year with other family members.

Motion to approve addition to Enrollment Policy: Fran Bradshaw. Laurie Larsen. All in favor.

Action Item: Final Approval of Fee Schedule

The fee schedule needs to be approved over the course of two board meetings. We approved it in May and need to reapprove now. Fee schedule was reviewed.

Motion for Final Approval of Fee Schedule: Linda Carver. Second, Laurie Larsen. All in favor.

Financial Report: Nate Taggart

Current Budget – attached

- We had a large amount that has gone to computers and technology to enable students to do virtual and online classes.

- Revenue – we are right where we expected to be. We have been fortunate that we have been able to have money reimbursed for COVID expenses. We are looking at five grants for \$125,000 which will be used.
- We will also receive \$27,000 in CARES funding for the North Campus.
- The Davis Health Department will give us money for our hired contract tracer. CARES money will be for contact tracing.
- We also will receive a grant to mitigate students who are having difficulties. There is \$27,000 from Weber County which needs to be used before December 31st this year. We have front-ended a lot of that by providing about 160 students with laptops. These are older laptops that have been restored.
- We have had expenses we expected, but they have been manageable.

Are there any questions? Our fiscal year started July 1, 2020. These numbers are just through September. The budget before you is for the whole year. We are into 25% of the year. Teachers just got their first pay check from the September 30 payroll. Teachers were paid through the summer from last year's budget. We are in good shape.

State of the School Report: Kelli Booth

- We have had one virtual information night – we have scheduled multiple information nights for this year since last year we missed getting information out because of COVID 19.
- We have used one day as a “wind day” and have 5 school days left we can play with because we chose to not delay our school start day school on time.
- We had a virtual parent/teacher conference through ZOOM. It was highly successful.
- Our Friday “C” days have been beneficial. We had planned on this A, B, C day schedule before the changes with online teaching. It's great to utilize the Friday C day. We have established a testing center utilized for Friday testing for students who have made appointments to come in and test. Next quarter, C days will be used as an intervention for struggling students. We will utilize Friday C days to get students on schedule where they need to be.
- Our Fridays have been beneficial for our teachers. They have been able to tutor students 1v1 and in small groups. This helps students and faculty as well. Remediation benefits are high.
- We had an intruder
- A Save School threat
- We are tracking data with teachers. We use the Edficiency Program. Through this program, teachers request students and students request appointments with teachers. It has impacted students who are failing. Through Edficiency, we can also see if a teacher hasn't requested a student. It is a great way to measure teacher/student interaction. Rate of failing students is lower than at this time last year. “C” day is making a difference!

COVID 19 Update: Nate Taggart

- We have had eight positive COVID cases since August 2020 – both campuses
- Current Positive cases are three – NUAMES Davis
- Total self-isolating quarantined students on both campuses have been 35
- Current quarantined students are 9 – both campuses

- Students are eating outside, but now that the weather is turning, they are asked to go to the classroom they have after lunch. Then we can trace knowing where they have been sitting at lunch
- Starting in March, 2020, we worked diligently to see what we needed to do to get school open and keep it running this school year. We had a great attitude at that time and hoped if we could only have a couple of weeks in August where the students could attend in person, just to see/meet their teachers to establish the NUAMES culture, we would be so far ahead. Here we are in October and we are so happy to report that we are doing great!
- We have done the best we can to make sure there aren't many students on campus. It has made it nice when we have had positive cases that we have been fortunate to see where those students have been.
- We appreciate our good parents who call in to report their students aren't feeling well and they are staying home. Usually, NUAMES students never miss. Our teachers have worked with students who have had to stay home and have had good reports that the students haven't fallen behind on their schooling.
- NUAMES is in a real fortunate situation when it comes to COVID. The compliance and obedience from our students in wearing masks has been phenomenal. They want to be here, so they wear their masks diligently.
- With the large classrooms provided by Weber State, we have been able to spread out. They care about each other's health. North uses the large Lind Lecture Hall classrooms for lunch.

Current Student Enrollment:

NUAMES NORTH	NUAMES DAVIS
10 TH GRADE: 157	10 TH GRADE: 255
11 TH GRADE: 131	11 TH GRADE: 258
12 TH GRADE: 396	12 TH GRADE: 226
TOTAL: 396	TOTAL: 739

Student Recruitment SY22

- Hometown Mailers - ValPac
- Targeted Mailers
- Virtual NUAMES Informational Meetings

We need to add a question: How did you hear about us

Lottery Update:

Application deadline: November 19th at 4:00 pm.

Lottery: November 20th at 12:00 pm

Next Board Meeting:

No need for the previously scheduled November 9th meeting.

We will meet again in December to update with COVID, etc.

Adjourn Meeting:

Motion to Adjourn: Fran Bradshaw. Second: Laurie Larsen.