



The Northern Utah Academy for Math, Engineering & Science

Board of Trustees Meeting

Feb. 20, 2020

Minutes

Attending: Sue Johnson, Lynnette Gilbert, Fran Bradshaw, Laurie Larsen, Linda Carver, Kelli Booth, Nate Taggart, Steve Davis, Dawn Winter, Brenda Casper, Vickie Finlinson

Welcome: Susan Johnson

Sue opened the meeting with a tribute to Bruce Davis, who we lost in December. He will be deeply missed.

Action Items:

1. Approve meeting minutes

Motion to approve minutes from November 20, 2019. Linda. Second, Lynnette. All in favor.

2. Policy approvals:

a. NUAMES Board of Directors Bylaws - Attached

- i. Bylaws are taken from NUAMES Articles of Incorporation
- ii. Bylaws mandate that nothing goes against the Articles of Incorporation
- iii. Initial Board of Trustees was established by the Governor of Utah – No term limits
- iv. Replacements for the founding members will be nominated
- v. Look at 1.7 - VACANCY shall be filled by a vote from the existing board
- vi. Weber may fill one position. They have assigned the seat to Dave Farro. He is the Dean of Engineering and was recommended by President Mortensen
- vii. **Motion to approve Dave Farro for the WSU Position. Sue. Second, Linda. All in favor**
- viii. There was a discussion to also bring on Michelle Beus to the board which will bring the number to 8. If we go to 8, we would have more flexibility. If any parents contact us to join the Board, we will refer them to the Community Council. Bylaws do not say the Board must include a parent
- ix. We will consider this the first reading of the Bylaws. First reading and pass next meeting

Sue requested to move to executive session for a moment. Roll call: Fran, Lynnette, Linda, Sue. Yes

Motion to move out of Executive Session came from Lynnette. Second, Sue. All in favor.

b. NUAMES FERPA Policy – section 3.6.3 added - Attached

- i. We added 3.6.3 - The right for parents regarding directory information. We are opting out of the use of a student directory. Our legal representation recommended that this go right into the FERPA policy

Motion to Approve FERPA Policy: Fran. Second, Sue. All in favor.

c. NUAMES Data Governance Plan & Data Collection Notice Statement – section 7.3.1 (Expungement of Student Records) was added & Data Collection Notice Statement was posted to the school website - Attached

- i. We added this under the data government plan. There was a student who asked to have his records expunged. Under this law, we could do it
- ii. This plan came out two years ago regarding student information, their pin numbers and identification numbers. A lot of this expungement is that we expunge the paper and electronic record

Motion to approve, Linda. Second, Lynnette. All in favor

d. NUAMES' Plan for Student and Classroom Management and School Discipline – new policy required by law under UT Admin Code R277-609

- i. This came from Utah Admin code R27-609. All parents and individuals involved in discipline must be advised
- ii. We have established discipline standards as to what's best for the student
- iii. This goes with all other policies – safe school policy
- iv. **Motion to approve: Fran. Second, Lynnette. All in favor**

Information Items:

- **Sue: SB 111.**
 - Sue informed us regarding a Higher ed structure change that is coming. Ann Milner and Brad Wilson established a Utah System of Higher Education Strategic Planning Commission. Sue was on that commission. Legislation will dissolve the Board of Regents in Utah. There will be a Commissioner who will oversee both. Then there will be a Vice Commissioner of Technical Colleges and a Vice Commissioner of Higher Ed. Fran agreed that this will be very advantageous for our early college kids. They could go to any Utah College and their credits will transfer. So many credits would not transfer earlier.

Our Administration team has been coordinating course codes.

Report from Roger Snow – Vice President for Instruction at OWTC:

- Roger Snow stopped in to report on our students at OWTC. NUAMES has had 9 graduates YTD and 28 students are currently enrolled at OWTC now in various programs
- **Final Accreditation Report – see PP or report – Kelli**
 - IEQ range of 225-300: indicates that the institution has several standards within the Improve level.
 - IEQ range of 275 and above: indicates the institution is beginning to reach the Impact level and is engaged in practices that are sustained over time and are becoming ingrained in the culture of the institution.
 - The average (range) of all AIN institutions evaluated for accreditation in the last five years is 278.34 – 283.33
 - NUAMES IEQ = 340.50 (57 points higher than average high score)
 - Ensure that the successful strategies, practices, and outcomes can be sustained, not only as a culture, but as a model of improvement that transcends the current culture, faculty, and leaders.
 - Processes for sustainability for the development of leaders from the classroom to administration. Creating norms that can replicate our bottom up approach to leadership.
 - Formalize the process for data analysis for perceptual data (like how we do with academic data)
- **School Report Card – Steve, See PowerPoint**
- **Assessment Update – Steve, See PowerPoint**

- **NUAMES Budget Update:** In packet see a copy of the budget
 - Once the building at WSU is built, we have committed to \$7.5 million over a 20-year lease period. NUAMES and WSU is a valued partnership and one where both sides of the table benefit equally.
 - We will end this school year strong

- **A/B schedule feasibility study**

Faculty is overwhelmingly in favor. We could go from 8 am to 3 pm, and make Fridays a flex Friday

 - Looking at coordinating our A/B day with WSU ex: A days MW & B days T&TH Friday: ?
 - Pros:
 - Scheduling rooms/labs
 - Supports EC students
 - Cons:
 - Different schedule from DSD (affects magnet classes 27 students)
 - Need to keep same schedule between NN & ND for teachers who split between the two campuses

- **Corporate sponsorship outreach – (NUAMES Community Council)**
 - We will put together the cc goals for the upcoming year and present to the board. This gives teachers a chance to say what they need in their classrooms. We also want to get internships lined up, as well as asking for corporate donations. We should invite the CC Chair to our board meetings

- **Lottery update** – Electronic application process
 - By law we can go to 1350 students. WSU is concerned regarding room. They have no more room for portables. Weber is now remodeling Lind Lecture Hall.
 - **NUAMES DAVIS:**
 - Accepted: 305 students
 - *over enrollment of 63 students
 - Wait List: 31 students
 - **NUAMES NORTH**
 - Accepted: 149 students
 - *Total student enrollment to 387
 - Completed: 14 (not accepted)
 - Started: 30 (not submitted)

- **NUAMES North update**

An update was provided by Kelli regarding new building progress and space for us this year. It has been a challenge. Now they are remodeling the Lind Lecture Hall. Our North Faculty have been very good to roll with the changes.

- **Teacher Spotlights – See Attached**

Brenda Casper and Mindy Nelson have facilitated the teacher spotlights. Each faculty meeting, they spotlight a faculty/staff member by reading things their peers, and their students have said about them. It has been very team-building and appreciated by all.

- **Upcoming Calendar**
 - Feb 20 NUAMES North Open House, 6 pm – 7 pm (North Ogden Library)
 - Feb 21 Parent Teacher Conferences, 3 pm – 6 pm
 - Mar 20 End of 3rd Term
 - Mar 30 – April 3 Spring Break

- May 27 Graduation- NUAMES North, 10 am WSU Browning Center Austad Auditorium
- May 27 Graduation – NUAMES Davis, 3 pm WSU Browning Center Austad Auditorium
- TBD Board Meeting

Motion to Adjourn: Linda. Second: Fran. All in Favor.