

**NUAMES Board Meeting
Minutes
June 11, 2020**

**Conducting: Susan Johnson- NUAMES Board Chair
Meeting in ZOOM**

Attending: Sue Johnson, Linda Carver, Fran Bradshaw, Laurie Larsen, Dave Ferro, Lynnette Gilbert, Kelli Booth, Nate Taggart, Steve Davis, Dawn Winter, Brenda Casper, Vickie Finlinson

Welcome: Sue Johnson

New Board Members:

Introduction of new Board Member

- Dave Ferro
 - Dave is Dean of Engineering and Applied Science at Weber State University. He was raised in North Shore, Boston. He came to Utah in 1999 and never left. NUAMES has enjoyed working with Dave and we are grateful he will serve on the NUAMES Board.

Action Item: Approval of 5-6-20 Board Meeting Minutes

- **Motion to approve May 6, 2020 meeting minutes: Linda Carver. Second: Laurie Larsen. All in favor.**

Revenue: Nate Taggart

See Attached

NUAMES was all set to receive a 6% increase to the WPU – then two short weeks later, we were in quarantine and the whole world changed. The spreadsheet includes grants. It does not show increase in membership. The legislature will meet later in the month on the 23rd. Business directors will be put together and will be told what to budget for. Nate is optimistic for the new school year.

Expenditures:

See Attached

The spreadsheet shows what was proposed and approved by board at this June meeting last year. We spent 8.5 million. We received 9.5 million. With the snapshot, we should have 1 million in revenue excess which is nice since going forward, we don't know what's going to happen. It's great we have a little extra for the coming months. We are glad to be in this situation.

Proposed Budget:

We have limited funds as the legislature said not to increase from what was allocated from past years. Our lease with Weber State is going up, as in all years. In addition, we have more students so we need to lease more room. This budget does not include a pay increase for any employees. As we meet early Fall/late Summer, we will be able to revise this budget from legislature and have those increases included.

Sue mentioned how our benefits are 39% of salary, but the way social security has gone down even though salaries are up and health, dental and life are down.

Nate explained that we have several employees who do not take health insurance. We have been fortunate to not have to pay for those.

Every NUAMES student participated in CE. 50% did early college program.

180 participated in EC

50% finished with Associate Degree

Weber State went down to a \$500 scholarship per semester for Juniors. It used to be \$100,000.

Seniors get \$1,000.00 per semester.

Retirement is going up almost 20%. We are paying 24% of salaries to social security.

We couldn't have the staff we have without the State Retirement we offer!

- **Motion to approve Fiscal Year 20**
- **Motion to approve Final Budget 21**

Motion to Approve both, Sue Johnson. Second, Fran Bradshaw. All in favor.

New Hires for School Year 2021:

We have 9 new hires this coming school year.

These new additions to NUAMES are to accommodate student enrollment growth.

NUAMES will:

- Increase in 2 FTE teaching positions
- Increase 1 FTE counseling position

We still will hire a .5 FTE for Special Education. Our SPED program is growing – we need .5 to help with SPED. We have 37 special education students on the Davis Campus next year and 17 on the North Campus. We need to provide that support. Linda Carver commented that our SPED program has been a hidden gem and she thinks it will increase as word gets out. We have definitely increased in the number of students coming to NUAMES. We do have a self-contained student here at Davis. He has been a great addition to our school for the other students. It's wonderful that even though we are growing so much, we are able to service these students.

Graduation 2020:

NUAMES Virtual Graduation – we sent out a link to our students and guardians.

We had a drive-through graduation for both campuses. Each campus had their own time and were staggered. We have had so much positive feedback from students as well as parents. We did our best to social distance. Students were well honored and we have had a lot of requests to do graduation like this all the time.

Laurie Larson had a graduate and found the video so enjoyable. It went faster and she could actually see the kids.

With the drive thru, we felt like we were honoring the families as well as the students – considering the restrictions we were under.

Linda was there and said it felt like students were able to walk through the line to see their instructors and the teachers were happy to see the students as well. There were wonderful, memorable and encouraging signs and decorations. Linda was so curious to see how it would turn out. She mentioned it was in her top 2 favorite graduations of all time. She has never seen the emotion in the students. It was well done.

COVID Update:

We have 3 phases of learning plans:

- Normal operations, business as usual – face to face classes
- Hybrid – students in face to face classes for lab classes: mathematics, engineering, science and English. We will have online classes for PE, health, art, financial literacy and history. Students would attend face to face classes on either an “A” day schedule or “B” day schedule with designated times to come in on Fridays for support in online courses
- Fully online- all courses online
- We have purchased thermometers, masks, wipes, hand sanitizer, etc.
- We have to turn these plans in to the state. We coordinate with the Health Department and also WSU. We have a weekly meeting with WSU
- We are currently driving kids for driver’s education. They have their temperatures taken before they head out and masks are worn inside the vehicles.

Summer Items:

- NUAMES Day of Tech – Monday June 15: Tech training for NUAMES teachers
We usually do this at the beginning of the school year, but teachers wanted to do it earlier so they can perfect their craft before school starts. They showed up and were there for kids during the difficult situation. We did not face the challenges other schools had. Thank you to our teachers!
- New Teacher Training – Monday, June 15

SY 2021 Board Meetings:

September 9, February 10, May 12, June 9

11 – 1pm live and in person or in a ZOOM meeting. Lunch will be served

We will have two meetings at North and two meetings at Davis. Of course, there will be an option to have the meetings virtually.

NUAMES Updates:

- Steve showed a Bruce Davis Scholarship plaque. The Bruce Davis Scholarship is for \$1,000 and will be given out each year. This year the first Bruce Davis Scholarship went to Natalee Solano, a student from NUAMES North
- Kelli gave an update on the new building. In terms of the time line, our new building is on the listing of items to be delayed
- We appreciate our new member Dave, for serving
- Dave provided us with information on the new Engineering Building: They have two spaces, one is the concept center which is a large base. There will be a large open space on level 1 that will be for clubs and space. They haven't talked about operations yet, as they are just doing building so far. It would actually be more expensive for WSU NOT to continue the building. This engineering building is critical to NUAMES. There is a higher education strategic planning meeting in two weeks, Sue Johnson will be there.
- Kelli expressed a huge thank you to the Board for confidence and the flexibility they have given us in allowing us to make decisions. It was a time sensitive situation trying to move from classroom education to an online format. It was very appreciated to make a plan and then send it out. She appreciated the Board letting us carry on keeping on course for students. Kelli has a view of NUAMES becoming a premier online school as we undertake our challenges with COVID 19.

Motion to adjourn: Fran Bradshaw. Lynnette Gilbert. Second. All in favor.