

**NUAMES Board Meeting  
Minutes  
June 29, 2020**

**Conducting: Susan Johnson- NUAMES Board Chair  
Meeting in ZOOM**

**Attending:** Sue Johnson, Linda Carver, Fran Bradshaw, Elizabeth Veillon, Dave Ferro, Lynnette Gilbert, Michelle Beus, Kelli Booth, Nate Taggart, Steve Davis, Dawn Winter, Brenda Casper, Vickie Finlinson

**Welcome:** Sue Johnson

**Action Item: Approval of 6-29-20 Board Meeting Minutes**

Fran Bradshaw noted a need to change minutes to “juniors went down from the \$1,000 Scholarship from WSU to \$500. Change has been noted and changed.

**Motion to approve June 29, 2020 meeting minutes with update: Fran Bradshaw. Second: Linda Carver. All in favor.**

**Action Item: Approval of Revised Budget SY21:**

Nate Taggart mentioned we are fortunate to come out with 1.8 on the WPU for which we are grateful. The Legislature did take away some line items that will hurt us.

- They are restructuring how funds for administration in Charter Schools have been adjusted and they also took away USTAR money. In the end, we still have \$149,000 of increase
- Nate continued to say that we have some wiggle room now for staff and faculty increases this year
  - Linda Carver stated that in previous budgets, charter schools are doing additional work behind the scenes. Last year, we got \$90,000. Now the state has structured it into “small, medium and large” charter schools. We are getting \$15,000 instead of the \$90,000 we received last year. Michelle Beus said this discussion happened behind the scenes.
- The State Board met last Friday. They have held off until August to send out the final numbers. There may be another change in the budget, but this is what it looks like now
- Attached is the proposed budget for the SY21 school year

**Motion to Approve the Revised Budget for SY21: Fran Bradshaw. Second, Lynnette Gilbert. All in favor.**

**Discussion on NUAMES numbers for SY21:**

The North campus is up to 150-160 students. They did fund growth this year. We have hired a few more teachers. The students keep rolling into the NORTH campus. North is excited to get more students.

- DAVIS: Ended the SY20 with 713 students. SY21 will start with 777 students that have gone through the application process
- NORTH: Ended SY20 with 297 students. SY21, as of this morning, North will start with 412 students. More will come into the North Campus throughout the Summer
- A question was asked if the WPU was different for new students. No, it is exactly the same. Nate has already added in the updated student numbers so we can have that funding to pay new teachers. As is always the case, NUAMES considers diversity when hiring new teachers

**Action Item: Approval of SCSB (State Charter Schools Board) Distance Program Form:**

We have an opportunity, due to COVID, that the State Board is allowing us to approve distance learning. We can document how we will do this through canvas. After 2 years, we will be able to incorporate it into our Charter. This is something we have to do anyway, in order to set up distance learning. Our next frontier is that we would like to be the Premier Online High School for Early College in Utah. Our regional area is the whole state of Utah! This is a great opportunity to reach all demographics including some students who are unable, for various reasons, to attend in person.

- Our current Charter is 1,350 students. This year, we could end up around 1,250. Sue Johnson asked that, as we have a larger administrative staff, we could revise the charter and ask for more students. She asked if we could take it up to 1,750. With online, we can't exceed 1,350 at this point. With the online option, we still would have to operate within the number of 1,350, unless we update our Charter. Sue asked the Board, if this is the direction we would like to pursue?
- Kelli addressed this question: The great thing is that we have spent 3-4 years getting ready for CE classes. Now we can say we have done this in person with our COVID situation. We now need to replicate this with the virtual format. We can go to WSU and see what classes they will allow us to give as online classes – transfer our relationship to include online. As far as distance learning – we are the mediators between WSU and NUAMES. Frankly, every student learner is now taking online classes. 70% of college students have to take at least one online class to graduate. This allows us to prepare our students for higher education. Also, if we did this, it is a real plus for WSU!
- Our many thanks to Dave Ferro for getting us some cloud-based engineering software. Dave pushed that through so we can still offer the CE cloud-based classes
- Can we get an agreement to go to the State Charter? Sue would like us to ask for up to 2,000 students in our Charter if students were taking online classes. Not online, space is always something we have fought, so online would be ideal. This could be a great accelerator of innovation for NUAMES, Sue stated.
- Sue Johnson asked the NUAMES Administration to send letters to the Utah State Charter Board to approve the elevated number of students in our Charter to 2,000 students. She asked our administration to plan to go to the State Charter Board Meeting in September to present this request. Sue also asked the NUAMES Administration to send letters to the Board stating they intend to apply for the extended charter in November.

**Motion to approve SCSB Distance Program: Lynnette Gilbert. Second, Linda Carver. All in favor.**

**Action Item: Approval of Access to Technology Policy:**

Kelli sent this policy to Heidi Alder and she said it looks great.

**Motion to approve Approval of Access to Technology Policy: Sue Johnson. Second, Michelle Beus. All in Favor.**

**Action Item: Approval of NUAMES Incidents Notification Policy:**

Heidi Alder updated all the statues. Michelle Beus sent an email and also updated this policy. Heidi recommended we take out number 5 which is the notification to parents. She said to delete it because even though students and parents can request to have the records expunged, it would leave the school liable. Take out number 5. For NUAMES, the parents would be notified and the student would be back into the custody of parents.

**Motion to approve NUAMES Incidents Notification Policy (with adjustment of taking out #5): Lynnette Gilbert. Second, Sue Johnson. All in favor.**

**Action Item: Approval of NUAMES Employment of Relatives:**

If there is a relationship, the relationship must be disclosed prior to hiring. Close relatives can't be contractors for NUAMES.

**Motion to approve NUAMES Employment of Relatives: Dave Ferro. Second, Michelle Beus. All in favor.**

**Action Item: Approval of NUAMES Board Conflict of Interest:**

This is a standard form that the Early College High Schools have adopted. It says, Best practice – make sure everything is above the board and not used for personal gain.

**Motion to approve the NUAMES Board Conflict of Interest form: Lynnette. Second, Fran. All in favor.**

**Action Item: Approval of NUAMES Medical Recommendation by NUAMES Personnel Policy:**

If a doctor needs information on a student to come up with a diagnosis, teachers and counselors can disclose, but they can't recommend any medication. This is a form sent out by the state. Principal Booth recommended that the Board approve this policy.

**Motion to approve NUAMES Medical Recommendation by NUAMES Personnel Policy: Fran. Second, Dave Ferro. All in favor.**

**Action Item: Persistent Dangers to School Policy:**

If there is a dangerous student, and a student is aware of them, this student has to report this to the Administration. Then the state will show that the school will be labeled a dangerous school. Now we have two campuses and online, so we need to update this policy. It hasn't been updated since 2013. The federal statute says, the dangerous student has the opportunity to transfer within the LEA. They only have the choice of our two schools.

**Motion to approve this policy: Michelle Beus. Second, Dave Ferro. All in Favor.**

Linda Carver appreciates the time it takes to get policies ready for approval and thanked NUAMES Administration for their diligence.

**Building update:** The funding has not been cut. The new building is on schedule on Weber State, Ogden Campus.

**Motion to adjourn meeting: Fran Bradshaw. Second, Lynnette Gilbert. All in favor.**

**SY 2021 Board Meetings:**

September 9, 2020

February 10, 2021

May 12, 2021

June 9, 2021

These meetings will be from 11 am – 1 pm live and in person or in a ZOOM meeting. Lunch will be served. We will have two meetings at the North Campus and two meetings at the Davis Campus. Of course, there will be an option to have the meetings virtually.