

Title I LEA Plan Requirements

OVERVIEW

Purpose: A Title I Local Education Agency (LEA) Plan lays out the educational objectives for the district/charter school. These objectives, in turn, serve as goals for the use of funds in the Every Student Succeeds Act (ESSA) Title I application. The purpose of this document is to assist LEAs in preparing plans and to facilitate the application approval process in the UT Grants System.

Requirements: Submission of a Title I LEA Plan is required by ESSA. The specifics of the plan are defined in [Section 1112](#). All LEAs requesting Title I federal funding must have an approved Title I LEA Plan on file in the UT Grants System. The State educational agency (SEA) shall approve a LEA's plan only if the SEA determines that the plan—

- (i) provides that schools served under this part substantially help children served under this part meet the challenging State academic standards; and
- (ii) meets the requirements of this section.

Consultation: An LEA's Title I Plan must be developed after timely and meaningful consultation with teachers; principals; administrators; specialized instructional support personnel; charter and other school leaders; paraprofessionals; parents of children in the schools served under Title I; and other appropriate school personnel, including those involved with other programs defined under ESSA § 1112(a)(1)(A).

Coordination: Coordination of services should take into account other Title programs, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3103 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate.

Duration: These plans will remain in effect for the duration of the LEA's participation in Title I programs. The LEA must periodically review and, if necessary, revise its plan. The LEA is responsible for providing any requested information or updates to the Title I plan and then must resubmit the plan for review after receiving the local school board's approval.

Resources: Key resources available on the following websites:

Every Student Succeeds Act (ESSA)	Adult Education and Family Literacy Act
Individuals with Disabilities Education Act (IDEA)	Others?
Carl D. Perkins Career and Technical Education Act	
Workforce Innovation and Opportunity Act (WIOA)	
Head Start Act	
McKinney-Vento Homeless Assistance Act	

The table below includes the LEA plan requirements as outlined in ESSA.

LEA plan requirements for the receipt of Title I Part A funds

IA	ESSA Citation	Requirements	Description or Assurance	LEA Responses
1.	§ 1112(b)(1)(A) § 1112(b)(1)(B) § 1112(b)(1)(C) § 1112(b)(1)(D)	<p>Describe how the LEA will monitor students' progress in meeting challenging State academic standards by (please address the following elements):</p> <ul style="list-style-type: none"> □ Developing and implementing a well-rounded program of instruction to meet the academic needs of all students □ Identifying students who may be at risk for academic failure. □ Providing additional educational assistance to individual students the LEA or school determines need help in meeting the challenging State academic standards. □ Identifying and implementing instructional and other strategies intended to strengthen academic programs and improve school conditions for student learning. 	Description	Hawthorn Academy will implement research-based Tier I programs for both language arts and math designed to provide a well-rounded program of instruction to all students. The LEA will utilize state-mandated summative assessments, Acadience Reading and Math, Acadience Progress Monitoring, Into Reading growth measures, iReady Math benchmarks for progress monitoring, and schoolwide curriculum based formative assessments to identify students at risk of academic failure. The LEA will utilize data to provide targeted support and instruction for students identified as needing help in meeting State academic standards. The LEA will provide research-based Tier II and Tier III instructional practices to strengthen the Tier I academic program and improve school conditions for student learning. The LEA is currently using 95 Percent and Heggerty for Reading interventions.
2.		<p>Select the program(s) the LEA operates:</p> <ul style="list-style-type: none"> Schoolwide Targeted Assistance Both Schoolwide and Targeted Assistance 	Description	Hawthorn Academy uses the following criteria to identify students at risk of academic failure: Students who scored a 1 or 2 on RISE in math or language arts. Students identified as below benchmark on Acadience reading and math assessments and iReady are then given an individual diagnostic with 95% and iReady. Hawthorn Academy may

	§ 1112(b)(5) § 1112(b)(9)	<p><input type="checkbox"/> For Targeted Assistance Programs, describe the objective criteria the LEA has established to identify, for services, children who are failing, or most at risk of failing.</p>		utilize input from teachers based on Fountas and Pinnell running records.
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3.	§ 1112(b)(2)	Describe how the LEA will identify and address, as required under State plans section 1111(g)(1)(B), any disparities that result in low-income students and minority students being taught at higher rates than other students by ineffective, inexperienced, or out-of- field teachers.	Description	Hawthorn Academy will make a concerted effort to ensure composition of classes are equally balanced based on race, ethnicity, gender, and socio-economic status. Additionally, the LEA will also ensure teachers are considered qualified based on USBE licensing requirements.
4.	§ 1112(b)(4)	Describe the poverty criteria that will be used to select school attendance areas under section 1113. Free lunch Free & reduced-price lunch Other (please describe)	Description	The LEA will use Free and Reduced Lunch criteria to determine poverty criteria. Other criteria used is the Declaration of Household Income.
5.	§ 1112(b)(5)	Describe, where appropriate, educational services outside Title I schools for children living in local institutions for neglected or delinquent children, and for neglected and delinquent children in community day school programs	Description	N/A

6.	§ 1112(b)(6)	Describe the services the LEA will provide homeless children and youths, including services provided with funds reserved under section 1113(c)(3)(A), to support the enrollment, attendance, and success of the homeless children and youths, in coordination with the services the LEA is providing under the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.).	Description	Hawthorn Academy will utilize funds associated with the McKinney-Vento Homeless Assistance Act to ensure enrolled students identified as "homeless" receive support to encourage attendance, and academic success. Support may include providing parents or guardians with information regarding available social services, and/or providing access to a place to complete homework, including access to technology if needed.
7.	§ 1112(b)(7)	<p>Describe the strategy the LEA will use to implement effective parent and family engagement under section 1116. This includes the following elements:</p> <ul style="list-style-type: none"> □ Consultation with parents and family members around Title I programs, activities, and procedures. □ A written Parent and Family Engagement Policy developed, and regularly reviewed, with parents and family members. 	Description	The LEA will provide information to parents regarding Title I programs, school sponsored after-school activities, school procedures, online resource tutorials for parents to access Hawthorn's curriculum support program. Literacy and STEM nights are an opportunity for parents to receive curriculum instruction, and engage with the teacher in activities.

IA	ESSA Citation	Requirements	Description or Assurance	LEA Responses
8.	§ 1112(b)(8)	<p>Describe, if applicable, how the LEA will support, coordinate, and integrate services provided under this part with early childhood education programs at the LEA, or individual school level, including plans for the transition of participants in such programs to local elementary school programs.</p>	Description	N/A

9.	<p>§ 1112(b)(10)(A)</p> <p>§ 1112(b)(10)(B)</p>	<p>Describe how the LEA will implement strategies to facilitate effective transitions for students from middle grades to high school and from high school to postsecondary education including, if applicable,</p> <ul style="list-style-type: none"> <input type="checkbox"/> through coordination with institutions of higher education, employers, and other local partners. <input type="checkbox"/> through increased student access to early college, high school or dual or concurrent enrollment opportunities, or career counseling to identify student interests and skills. 	Description	<p>Hawthorn Academy communicates and coordinates with local high schools to ensure students receive the information necessary to access early college, participate in dual or concurrent enrollment, and are provided career counseling in order to identify individual skills and interests. The LEA holds a High School Option Night. Local charter high schools and Jordan School district are invited to attend and set up booths for students to visit.</p>
10	§ 1112(b)(11)	<p>Describe how the local educational agency will support efforts to reduce the overuse of discipline practices that remove students from the classroom, which may include identifying and supporting schools with high rates of discipline, disaggregated by each of the student subgroups, as defined in section 1111(c)(2).</p>	Description	<p>Hawthorn Academy uses Houses for positive behavior supports. Training is held for both teachers and students on the 55 rules. Teachers are trained frequently in intervention strategies for student behavior. Students are taught at the beginning of the school year on procedures and behavior expectations including expectations in the hall, classrooms, lunchroom, bathroom, recess, drop off and pick up, assemblies, etc. Positive recognition of students should happen daily. Some parents are notified monthly of an assembly where certificates are given to students recognizing their positive behavior.</p>
11	§ 1112(b)(12)(A)	<p>If applicable, please describe the LEA's support for programs that coordinate and integrate the following:</p> <ul style="list-style-type: none"> <input type="checkbox"/> academic and career and technical education content through coordinated instructional strategies, that may incorporate experiential learning opportunities and promote skills attainment important to in-demand occupations or industries in the State. <input type="checkbox"/> work-based learning opportunities that provide students in-depth interaction with industry professionals and, if appropriate, academic credit. 	Description	<p>N/A</p>

IA	ESSA Citation	Requirements	Description or Assurance	LEA Responses
	12 § 1112(b)(13)	<p>Describe any other information on how the LEA proposes to use funds to meet the purposes of this part, and that the LEA determines appropriate to provide, which may include how the LEA will assist schools in:</p> <ul style="list-style-type: none"> <input type="checkbox"/> identifying and serving gifted and talented students, and <input type="checkbox"/> developing effective school library programs to provide students an opportunity to develop digital literacy skills. 	Description	Hawthorn Academy is a STEM LEA. STEM naturally lends itself to enrichment, which include the twenty-first century skills of communication, collaboration, critical thinking, and creativity. Each campus has a STEM specialist, a computer specialist, math and literacy coordinators, and teachers who are working in STEM committees. STEM night is utilized to increase parent engagement student involvement.
	13 § 1112(b)(3)	If applicable, describe how the LEA will carry out its responsibilities to support and improve schools identified as Comprehensive Support and Improvement (CSI) and/or Targeted Support and Improvement (TSI) under section 1111(d).	Description	N/A

IA	ESSA Citation	Requirements	Description or Assurance	Notes
A.	§ 1112(a)(1)(A)	Assurance that the LEA plan was developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in a local educational agency that has charter schools), administrators (including administrators of programs described in other parts of this title), other appropriate school personnel, and with parents of children in schools served under this part.	Assurance	<p>Yes No</p> <p>If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):</p>

B.	§ 1112(a)(1)(B)	Assurance that, as appropriate, the LEA plan is coordinated with other programs under this Act, the Individuals with Disabilities Education Act (20 U.S.C. 1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate.	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
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		1400 et seq.), the Rehabilitation Act of 1973 (20 U.S.C. 701 et seq.), the Carl D. Perkins Career and Technical Education Act of 2006 (20 U.S.C. 2301 et seq.), the Workforce Innovation and Opportunity Act (29 U.S.C. 3101 et seq.), the Head Start Act (42 U.S.C. 9831 et seq.), the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11301 et seq.), the Adult Education and Family Literacy Act (29 U.S.C. 3271 et seq.), and other Acts as appropriate.		
C.	§ 1112(c)(1)	Provide an assurance that the LEA will ensure that migratory children and formerly migratory children who are eligible to receive services under this part are selected to receive such services on the same basis as other children who are selected to receive services under this part.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
D.	§ 1112(c)(2)	Provide an assurance that the LEA will provide services to eligible children attending private elementary schools and secondary schools in accordance with section 1117, and timely and meaningful consultation with private school officials regarding such services.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
E.	§ 1112(c)(3)	Provide an assurance that the LEA will participate, if selected, in the National Assessment of Educational Progress in reading and mathematics in grades 4 and 8 carried out under section 303(b)(3) of the National Assessment of Educational Progress Authorization Act (20 U.S.C. 9622(b)(3)).	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

F.	§ 1112(c)(4)	Provide an assurance that the LEA will coordinate and integrate services provided under this part with other educational services at the local educational agency or individual school level, such as services for English learners, children with disabilities, migratory children, American Indian, Alaska Native, and Native Hawaiian	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
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		children, and homeless children and youths, in order to increase program effectiveness, eliminate duplication, and reduce fragmentation of the instructional program.		
G.	§ 1112(c)(5)(A)	Provide an assurance that the LEA will collaborate with the State or local child welfare agency to designate a point of contact if the corresponding child welfare agency notifies the local educational agency, in writing, that the agency has designated an employee to serve as a point of contact for the local educational agency.	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
H.	§ 1112(c)(5)(B)	Provide an assurance that the LEA will collaborate with the State or local child welfare agency to, by not later than 1 year after the date of enactment of the Every Student Succeeds Act, develop and implement clear written procedures governing how transportation to maintain children in foster care in their school of origin when in their best interest will be provided, arranged, and funded for the duration of the time in foster care, which procedures shall—		

		(i) ensure that children in foster care needing transportation to the school of origin will promptly receive transportation in a cost-effective manner and in accordance with section 475(4)(A) of the Social Security Act (42 U.S.C. 675(4)(A)); and	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
		(ii) ensure that, if there are additional costs incurred in providing transportation to maintain children in foster care in their schools of origin, the LEA will provide transportation to the school of origin if—	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
		(I) the local child welfare agency agrees to reimburse the LEA for the cost of such transportation;	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

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		(II) the LEA agrees to pay for the cost of such transportation; or the LEA and the local child welfare agency agree to share the cost of such transportation.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
		(III) the local educational agency and the local child welfare agency agree to share the cost of such transportation.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
I.	§ 1112(c)(6)	Provide an assurance all teachers and paraprofessionals working in a program supported with funds under this part meet applicable State certification and licensure requirements, including any requirements for certification obtained through alternative routes to certification.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

J.	§ 1112(c)(7)	Provide an assurance that the LEA will, in the case of a local educational agency that chooses to use funds under this part to provide early childhood education services to low-income children below the age of compulsory school attendance, ensure that such services comply with the performance standards established under section 641A(a) of the Head Start Act (42 U.S.C. 9836a(a)).	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
K.	§ 1116(a)(2)	<p>Provide an assurance that the LEA has developed jointly with, agreed on with, and distributed to, parents and family members of participating children a written parent and family engagement policy. The policy shall establish the agency's expectations and objectives for meaningful parent and family involvement describe how the agency will—</p> <p>(A) involve parents and family members in jointly developing the local educational agency plan under section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of section 1111(d).</p>	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

IA	ESSA Citation	Requirements	Description or Assurance	Notes
		(B) provide the coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the local educational agency in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education;	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

		(C) coordinate and integrate parent and family engagement strategies under this part with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs;	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
		(D) conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of all schools served under this part, including identifying— (i) barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); (ii) the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers; and (iii) strategies to support successful school and family interactions;	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

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		(E) use the findings of such evaluation in subparagraph (D) to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policies described in this section; and	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

		(F) involve parents in the activities of the schools served under this part, which may include establishing a parent advisory board comprised of a sufficient number and representative group of parents or family members served by the local educational agency to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy.	Assurance	Yes No If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
L.	§ 1116(b)(4)	Provide an assurance that the LEA has submitted any parent comments from parents of participating children to whom the LEA plan is not satisfactory.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
M.	§ 1117(a)(1)(A), § 1117(a)(3)(B)	Provide an assurance that the LEA— <ul style="list-style-type: none"> <input type="checkbox"/> has conducted timely and meaningful consultations with appropriate private school officials; <input type="checkbox"/> will provide special educational services, instructional services, counseling, mentoring, one- on-one tutoring, or other benefits that address the needs of eligible children identified under section 1115(c); and, <input type="checkbox"/> ensures that teachers and families of eligible children participate, on an equitable basis, in services and activities pursuant to section 1116. 	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

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N.	§ 1117(b)(1)	Provide an assurance that the LEA, after conducting the timely and meaningful consultation with appropriate private school officials, has submitted a copy of the agreement between the LEA and the private school to the ombudsman.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
O.	§ 1117(b)(5)	Provide an assurance that the LEA has submitted to the ombudsman a written affirmation, signed by officials of each participating private school, that the meaningful consultation required by this section has occurred. The written affirmation shall provide the option for private school officials to indicate such officials' belief that timely and meaningful consultation has not occurred or that the program design is not equitable with respect to eligible private school children. If such officials do not provide such affirmation within a reasonable period of time, the local educational agency shall forward the documentation that such consultation has, or attempts at such consultation have, taken place to the State educational agency.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):
P.	§ 1118(b)(2)	To demonstrate compliance with paragraph (1), a local educational agency shall demonstrate that the methodology used to allocate State and local funds to each school receiving assistance under this part ensures that such school receives all of the State and local funds it would otherwise receive if it were not receiving assistance under this part.	Assurance	Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):

Q.	§ 1118(c)(2)(A)	<p>A local educational agency shall be considered to have met the requirements of paragraph (1) if such agency has filed with the State educational agency a written assurance that such agency has established and implemented—</p> <ul style="list-style-type: none"> (i) a local educational agency-wide salary schedule; (ii) a policy to ensure equivalence among schools in teachers, administrators, and other staff; and (iii) a policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. 	Assurance	<p>Yes No N/A If the response is no, please provide the date when the LEA will be in compliance with this requirement of the Every Student Succeeds Act (ESSA):</p>
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