

Leadership Learning Academy – Layton Community Council Minutes

Tuesday September 23, 2025 – 5:30 PM – 100 W 2675 N. Layton UT 84041

Present: Lauren Burns, Tonya Goddard, Melissa Macchia, Anne Probasco, Jessica Kjar, Jamie Frampton and Carly Rowe

Motion to begin the meeting at 5:30 PM by Lauren Burns, seconded by Jessica Kjar; all in favor.

Agenda

1. Welcome

- a. The council went around the room and introduced themselves.
- b. Goddard motioned to elect Carly Rowe as secretary to take minutes, seconded by Lauren Burns; all in favor.

2. Review Rules of Order and Procedure

- a. A review of all rules and orders as well as procedures including duties of council, the member expectations, rules of procedure, minutes, timeline, responsibilities, quorum, motions, voting, etc. this was also provided via email to review before the meeting.

3. Review of 2024-2025 Land Trust Goals

- a. Last year's goals included getting the intervention room up and running and provide professional development for all teachers.

4. 2025-2026 School Improvement Plan

- a. The written plan was provided to all members.
- b. The 2025-2026 goals are to improve by 2%.
- c. The overall scores at the beginning of the year are sitting around 63% as a school average of being *at or above* grade level when it comes to reading. In math, the state goal is at 60% and we need to hit approx. 4-6% or more in some cases to hit that goal. However, math testing is done differently. What they test on at the beginning of the year is what they end up learning throughout the year and should know by the end of that grade. Therefore, the scores will be lower as they haven't learned that just yet.
- d. It was noted that some children have testing anxiety and some testing strategies would be nice to touch on such as familiarity, environment, having breaks, snacks and ensuring that we communicate that sleep is important and self-care needs that will help students succeed and be confident. This year is devoted to teacher professional development in best practices for teaching writing skills.

5. School Land Trust

- a. Needs to be spent on academic.

6. Teacher and Student Success Account (TSSA)

7. Schedule Meetings for 2025-2026 School Year

- a. We will meet again in late January 2026 to discuss and report prior to a March 1st deadline. Date will be announced and noticed.

8. Other

- a. The intervention room is up and running smoothly; Burns noted that she would like to have Jody and Mary here to thank them in person.
- b. Construction to the east; zoned the same as the school but what is coming is to be determined. The road will be connected through Fort Lane so it should help mitigate traffic.
- c. PTO; all complimented the PTO and said they are doing great.
- d. Middle of Year (testing) will be likely 2nd week of January when children are back from holiday break and have had a week or so under their belts being back into routine.

Motion to adjourn the meeting at 6:33 PM by Lauren Burns, seconded by Jessica Kjar; all in favor.