



Lakeview Academy Board of Trustees Meeting
September 11, 2025 at 7:00 p.m.
527 W 400 N Saratoga Springs, Utah

Lakeview Academy Mission:

Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

Lakeview Academy's Board of Trustee Role:

The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

1) Welcome and Roll Call

BEGIN TIME: 7:02PM

IN PERSON ATTENDANCE: Ashley Hintze, Tina Smith, Michael Hinckley, Aaron Glass, Emily Douglas, Nicole Desmond, Kassy Oveson, and Rick Veasey

ONLINE: Daniel Dunn (7:12PM)

ABSENT: Lindsay Condie

Community Members:

2) Pledge of Allegiance

3) Board Business

a) UAPCS Training

i) Governance vs Management and Accountability

Jennifer Moulder from UAPCS did training on the role of governance for the board.

ii) Future monthly trainings:

(1) Roles, Responsibilities & Committees roles & responsibilities

(2) Open Meeting, training

b) CAP report and assignments

The CAP report allows us to see what events are being planned for school. Rick shared a link with the board. The board observation sheet is a way to track evaluations on a consistent basis. It is found on the BOT google drive.

c) Library Creation

Tina created a governance library for board members. She talked about various books that are available. Books are available for check-out in the business office.

d) Annual Reporting Calendar

The board reviewed the State annual reporting calendar, which outlines the reports required for administrative submission, with some requiring board approval. It is recommended that this be included in each September board meeting for the board members' information.

e) Director's Report

Rick provided an update on the school's progress, including data collection for language arts and math assessments. Data is being collected at the beginning of year testing. The school is using a new test, IXL, which provides better support for teachers and parents. The Educational Coordinators (EC's) are meeting with each team and teaching how to use the data and tools provided.

Aaron asked what the data dive looked like. Rick showed resources and how to use the resources. Data dives are held on Wednesday afternoons twice per month.

Rick noted that the school's enrollment status is above the budgeted amount, which is beneficial for the school's financial planning.

An update on the school's expansion project, including the progress on the north and south sides of the building and the back parking lot. Rick praised staff for working well with the building phase of the school.

The Jr Play was announced as Shrek Jr.

f) Board Member Reports

Ashley participated in the 3rd-grade STEM project, which built bridges with marshmallows. She will be attending 5th 5th-grade camp next week.

Aaron talked to parents about the parking situation. He reports that it does seem to be getting better.

g) Committee Reports

i) Policy Committee

(1) Next steps to activate?

The board discussed the need to activate the Policy Committee to address new and revised policies from the legislative session. A list of policies will be acquired by Tina. Need 1-2 board members per committee and parents.

The board considers nominating individuals to lend insight and perspective and participate in the Policy Committee, emphasizing the importance of pre-work before formal appointments.

An update on the Audit Committee was given. Daniel Dunn is the committee chair, but noted the need for new volunteers due to previous members moving. The board discussion of the roles and responsibilities of the Audit Committee, including reviewing RFPs and contracts.

ii) Expansion Committee

An update was given about the expansion progress. The pavement and inside of the buildings are on track. The North building passed the 4 way inspection. HVAC, plumbing, drywall and roof are being installed. The South building footings and foundations have been poured and are taking shape. The black box cinder blocks are up. The back parking lot is done. The front parking lot water retention is finished and is expected to be completed mid October.

The grass field in back is leveled and they are laying sod. This will start the 2 month timeline for the grass. Temporary fencing is going up soon.

Stout is managing the subcontractors onsite. Rick said they have been responsive when issues come up. The expansion is still on budget.

iii) Audit Committee

No comments

h) July Financial & Accounting Reports

i) Financial Scoreboard

i) Annual Financial Metrics

ii) Balance Sheet Report

iii) Income Statement Report

iv) Check Register Report

v) P-Card Purchase Reports

Nicole presented the July financial reports, highlighting adjustments to prior periods and current period notes. State reports are due in September and October. The board reviewed the income statement, noting the allocation for teacher salary raises and other expenditures. We are waiting on financial sign-offs from the auditors to upload to the state.

MOTION BY: Michael Hinckley moved to accept the July financial and accounting reports.

Yes Vote: Ashley Hintze, Tina Smith, Michael Hinckley, Aaron Glass, Daniel Dunn

No Vote: None

Abstain: None

MOTION PASSES

- 4) Public Comment: The public may address any issue unrelated to items already on the agenda. Participants are asked to state their names for the official minutes and please be concise. If you cannot attend the meeting, email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments no later than two hours prior to the start of the meeting.

No comments

5) Consent Agenda

a) Minutes August 14, 2025

b) Health Insurance Contracts

Alan Daniels signed the Health Insurance Contracts. These contracts are on file with the business office.

MOTION BY: Tina Smith moved to accept the consent agenda.

Yes Vote: Ashley Hintze, Tina Smith, Michael Hinckley, Aaron Glass, Daniel Dunn

No Vote:

Abstain:

MOTION PASSES

6) Action Items

a) Teacher Student Success Act (TSSA)

Nicole presented the Teacher Student Success Act (TSSA) framework and plan. The board passed the original framework in 2019 and Nicole asked the board to review it again. The plan details the allocation and strategies for spending the funds.

Tina asked if we need to update STAR to IXL. Rick said yes.

Public comment: Stephanie Frome asked what Lexia is used for. Rick said that Lexia is for younger grades. IXL is new this year and might replace Lexia in coming years.

MOTION BY: Michael Hinckley moved to accept the Teacher Student Success Act.

Yes Vote: Ashley Hintze, Tina Smith, Michael Hinckley, Aaron Glass, Daniel Dunn

No Vote: None

Abstain: None

MOTION PASSES

7) Closed Session

MOTION BY: _____ MOVE TO ENTER A CLOSED SESSION PER UTAH CODE 52-4-205 TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL, LITIGATION MATTERS, ACQUISITIONS OF REAL PROPERTY OR AUTHORIZED PERSONNEL ISSUES.

- a) A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues (all motions, except the motion to exit the closed session, will be made in an open meeting.)
- b) Return to Open Meeting
- c) Action may be taken regarding litigation matters, acquisition of real property, or authorized personnel issues.

BEGAN: None

END TIME: None

8) Adjourn

END TIME: 8:20PM

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