



Emergency Remote Instruction Plan

1. Ensuring Student Access to Computing Devices

John V Lindsay Wildcat Academy will implement policies and procedures to ensure all students have access to computing devices during emergency remote instruction:

- **Device Distribution:** School-issued laptops or tablets are assigned to all students.
- **Emergency Deployment Protocol:** Devices will be made available for pickup or delivery within 24 hours during emergency conditions.
- **Technical Support:** A remote help desk will operate during school hours, and replacement procedures will be available for damaged devices.

2. Ensuring Access to Internet Connectivity

The school will ensure students have access to reliable internet during emergency remote instruction:

- **Hotspot Distribution:** Mobile Wi-Fi hotspots will be provided to households without internet service.
- **Community Partnerships:** Agreements with local internet providers will offer discounted or no-cost options for families.
- **Public Access Points:** Community internet access points (e.g., school parking lots, local libraries) will be available.

3. Staff Expectations for Synchronous and Asynchronous Instruction

Staff will follow clear guidelines for instructional time during emergency remote instruction:

- **Synchronous Instruction:** 70–80% of instructional time will be provided live, including whole-class, small-group, and individualized instruction.
- **Asynchronous Instruction:** 20–30% of time will support learning through independent work, digital assignments, and recorded lessons.
- **Daily Attendance:** Attendance will be taken during synchronous sessions.



- Communication: Staff must respond to students and families within 24 hours during school days.

4. Instruction for Students Without Digital Access

For students unable to participate digitally:

- Paper-Based Materials: Weekly instructional packets aligned to curriculum will be prepared.
- Telephone Support: Teachers will complete regular phone check-ins to provide instruction and support.
- Alternative Assessment: Completed work may be submitted through drop-off or mail-in methods.

5. Special Education and Related Services

The school will ensure continuity of special education in accordance with students' IEPs:

- Instructional Delivery: Special education teachers will provide synchronous instruction, small-group sessions, or 1:1 support.
- Related Services: Therapists and counselors will provide services through secure online platforms or via phone when necessary.
- Progress Monitoring: Staff will continue to collect data on IEP goals and communicate progress.
- Preschool Services: Remote or hybrid services will be adapted to meet developmental needs.