

## **CSP Introduction Meeting Summary**

### **Utah Charter School Grant Overview**

Shannon explained the Utah Charter School Program (CSP), a federal grant aimed at expanding charter school seats, building leadership capacity, and sharing best practices. She outlined the grant's structure, including the allocation of funds for subgrants, technical assistance, and administrative costs. Shannon emphasized the importance of serving underserved populations and areas, and Barbie provided details on how to determine eligibility for priority points based on rural locale codes. Shannon mentioned that more information on criteria for underserved areas would be covered in a future webinar.

### **CSP Grant Application Overview**

Shannon explained the details of the CSP grant, emphasizing that the funds are intended for new seats in schools and cannot be used for ongoing expenses. She outlined the application process, including peer review and scoring, and discussed eligible uses of the grant money, such as teacher preparation, furniture, and technology. Shannon also clarified that construction costs are not covered by the grant and provided information on enrollment preferences allowed by the Department of Education.

### **Charter School Grant Application Timeline**

Shannon explained policies and procedures for charter schools, including articulation agreements and enrollment preferences. She clarified that alumni preferences are not allowed under current federal guidelines, but schools can amend their policies after the grant period if state law allows. Shannon outlined key dates for the grant application process, emphasizing the importance of completing the Letter of Intent and Eligibility check by January 22nd and submitting the full application by March 4th. She advised attendees to mark these dates and prepare for a capacity interview in April, with award announcements expected on April 27th.

### **Charter School Grant Application Process**

The meeting discussed the grant application process for charter schools, with Shannon explaining that the grant cycle begins May 1 and award recipients must attend a post-award webinar on April 30th. Shannon clarified that schools with an 18-month window should apply in the next cycle, and Hanifi inquired about board approval, which Shannon clarified is not required but should follow board policies if applicable. The meeting also covered upcoming webinars and podcasts available on the



Utah Charters website, and Shannon introduced support from Scala for marketing and Connective Ed for math collaboration training.

### **Utah Charter School Grant Application**

The meeting focused on the process for applying to the Utah Charter School Program (CSP) grant, with Barbie explaining the steps and requirements. Participants learned that the pre-application, which serves as the letter of intent, must be submitted by January 21st, and the full application opens on January 22nd. Shannon and Barbie emphasized that while the grant application process is competitive, it is not overly complex, and they provided resources and contact information for further assistance. The team also clarified that while collaborators can be added to help with the application, only one project manager who is an employee or board member of the charter school can submit the application.