Lakeview Academy Board of Trustees Meeting
April 16, 2026 at 7:00 p.m.
527 W 400 N Saratoga Springs, Utah

Lakeview Academy Mission:

Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

Lakeview Academy's Board of Trustees Role:

The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

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1. Welcome and Roll Call

BEGIN TIME: 7:08PM
END TIME: 9:35PM

IN PERSON ATTENDANCE: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley, Kassy Oveson and Rick Veasey
ONLINE: Nicole Desmond
ABSENT: Daniel Dunn

2. Pledge of Allegiance

3. Reports
   a. Director's Report

The administration reported that the school is on track for steady enrollment growth and has successfully filled key staffing gaps for the next school year. The student enrollment currently supports budget planning and borrowing decisions. Enrollment figures fluctuate with lottery admissions and summer changes.

Growth plan focuses on K-5th grade expansion with plans to add sixth grade later as new facilities come online. Planned sixth grade expansion includes adding a fifth teacher with a focus on literacy and data-driven instruction. Sixth grade will operate on a six-period day with a specialty block.

The seventh grade enrollment expected to rebound due to natural transitions and new high school construction impact.

The ninth grade enrollment increased registered students for next year

The middle school math department position was filled despite low applicant volume.

Board members expressed satisfaction with enrollment growth and staffing efforts, emphasizing full enrollment as a key goal for financial stability. Board committed to supporting growth.

   b. Board Member's Reports
      i. Board Retreat Update

The board is moving forward on facilitator selection, election planning, and committee staffing with clear timelines and process improvements. Recommendations will be presented at the next board meeting.

ii. CAP report and assignments

Ashley attended the 3rd grade countries reports. Very cute and kids love sharing. Aaron mentioned kinder tech coming up in May. He is planning to go.

iii. Board Election Process
1) Parent Elect information

The Parent election process was discussed. Planned to post parent positions in the next few newsletters sent to parents directing them to an online form for those interested. Plan to send a notification to parents with bio's and ability to vote and possibly put it on the website. Discussed if it should be one vote per household or one vote per parent. Recommended to keep a procedure record for future elections. It was suggested that we have a process for elections in accordance with the bi-laws

c. Board Committee Reports
i. Policy Committee
1) Committee outreach efforts

Policy committee recruiting for two open positions and was posted in the newsletter. Only 1 response so far. Plan to have a recommendation for the board at the next board meeting. Staff will be recommended by the administration and will refer them to the committee chair.

ii. Expansion Committee

The school's facility expansion is progressing on schedule with financing negotiations underway and construction milestones met. Final inspection passed for North building and East classroom expansions. The space will be used for end-of-year activities and classroom use starts next year.

South expansion construction advancing with exterior finishing and concrete pours delayed by weather. Landscaping plan to use mostly zero-scaping with rock beds and drip lines due to water restrictions. Small grass area planned near the north multipurpose room to optimize watering resources.

Financing update includes pending amendment approval by Utah State Charter School Finance Authority on April 24. Term sheet bids expected by April 20. Application submitted with updated finance team contact.

Furniture orders largely complete using bond funds and operational surplus. The new marquee will be installed within 2-3 weeks.

The board requested the Business Manager to provide forecasts on bond ratios and cash flow impacts of the taxable tail payment.

iii. Financial Audit Committee

No comments.

d. February Financial & Accounting Reports
i. Financial Scoreboard

ii. Monthly Financial Metrics
iii. Balance Sheet Report
iv. Income Statement Report
v. Check Register Report
vi. P-Card Purchase Reports
vii. FY26 Q2 Report

Everything is on track for this time of the year.
No comments or questions.

MOTION BY: Tina moved to accept the financial and accounting reports as outlined.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote: None
Abstain: None
MOTION PASSES 4:0

4. Public Comment: The public may address any issue unrelated to items already on the agenda. Participants are asked to state their names for the official minutes, and please be concise. If you cannot attend the meeting, email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments no later than two hours prior to the start of the meeting.

No comments

5. Consent Agenda
   a. Minutes March 12, 2026.
   b. UCSFA CE Addendum
   c. ~~UCSFA LA Financing App~~
   d. Engagement Letter for Arbitrage Compliance Services

Tina proposed to move consent agenda 5c to action item 7d.

MOTION BY: Tina moved to adjust the consent agenda item 5c and place it as action item 7d.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote: None
Abstain: None
MOTION PASSES 4:0

MOTION BY: Aaron moved to approve the consent agenda excluding 5c.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote: None
Abstain: None
MOTION PASSES 4:0

7. Action Items
   a. School Land Trust Plan 2026-2027

The School Land Trust plan focuses on English Language Arts and educational technology integration. Funds allocated for salaries, STEM specialty teams, teacher training, and classroom technology upgrades. The state requires linking technology goals to reading improvement. Families will be notified by newsletter and marquee announcements.

A board member asked about priorities in goal number 1 & 2 and why not math? Administration said they only had to mark 1 and that the board has its own policy not on Land Trust reports and holds administration accountable to charter standards.

MOTION BY: Aaron moved to approve the School Land Trust Plan for the 2026-2027 school year.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley, Richard Veasey
No Vote: None
Abstain: None
MOTION PASSES 5:0

b. Republic Services 3 year contract

Republic Services three-year waste management proposal was presented. It would save the school approximately $2,000 per month. Contract terms allow adding extra bins if needed next school year, though immediate need seems low. Legal counsel noted contract language as "agreement" offering some flexibility in modifications

MOTION BY: Aaron moved to approve the 3 year agreement with Republic Services.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote: None
Abstain: None
MOTION PASSES 4:0

~~c. Strategic Planning Facilitator~~

7d. UCSFA LA Financing App

Need to remove Lindsay Condie's name in application and replace it with Richard Veasey. Need to submit change to finance committee.

MOTION BY: Tina moved to approve the UCSFA application with the change of Lindsay Condie being removed and replaced with Rick Veasey in the charter school financing team section.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote: None
Abstain: None
MOTION PASSES 4:0

8. Closed Session

MOTION BY: Tina moved to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues.

Role Call Vote:
Michael Hinkley: Aye
Aaron Glass: Aye
Ashley Hintze: Aye
Tina Smith: Aye

Invited to stay: Richard Veasey

a. A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues (all motions, except the motion to exit the closed session, will be made in an open meeting).
b. Return to Open Meeting
c. Action may be taken regarding litigation matters, acquisition of real property, or authorized personnel issues.

IN PERSON ATTENDANCE: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley and Rick Veasey

CLOSED SESSION BEGAN: 8:00PM
END TIME: 9:32PM

OPEN SESSION RESUMMED: 9:33PM

MOTION BY: Aaron Glass moved to request a forecast of the ratios used in Covenant reporting and bond compliance to see how the school would look following an expenditure of the tax tail for the second financial bond.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote: None
Abstain: None
MOTION PASSES 4:0

MOTION BY: Michael Hinckley moved that we respond to the internal audit as we discussed in the closed session and that we send to the policy committee for review the injury concussion policy, the school safety plan procedure and the student discipline policy with the love and logic section.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote: None
Abstain: None
MOTION PASSES 4:0

9. Adjourn

MOTION BY: Ashley moved to approve adjourn.
Yes Vote: Ashley Hintze, Aaron Glass, Tina Smith, Michael Hinckley
No Vote:
Abstain:
MOTION PASSES 4:0

END TIME: 9:35PM