Utah Military Academy

Board of Directors || Meeting Minutes July 22, 2026 1700 (5:00 pm)
Location: Hill Field Campus
5120 S 1050 W
Riverdale UT 84405

Join Zoom Meeting
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In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Directors to take an action openly and conduct deliberations regarding Utah Military Academy business. As a courtesy, please step outside with noisy children or to speak amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take an action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Notice of Special Accommodations: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Whitney Horning 801-689-3013.

Agenda Item	Presenter	Time Stamp	Notes and Board Votes
Call to Order/Roll Call/Pledge of Allegiance	Mr. Chuck Williams, Board Chair	5:02 PM	Board members in person: Chuck Williams, Curt Oda, Richard Orzechowski, Mitch Blake, Board members online: Sherrain Reber, Greg Adams Absent: Baron Weismann 6 of 7 Board members present; enough for a quorum, meeting can proceed Guests in person: William Orris, Mike Jaremko, Major Workman, Guests online: Whitney Horning, Haydn Stender, Matt Throckmorton,
General Session Approve May 27, 2026 Minutes Board Chair Comments	Mr. Chuck Williams	5:03 pm 5:03 pm	Mitch Blake made motion to accept minutes of May 27, 2026; motion seconded by Curt Oda; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Greg - aye; Richard - aye; motion passed unanimously

		5:06 pm	Mr. Williams took time to share some thoughts and make comments. Mitch Blake made a motion to move into closed executive session for the reasons as listed; seconded by Curt Oda; roll call vote:Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Greg - aye; Richard - aye; motion passed unanimously
Executive/ Closed Session, (Closed to Public) CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.	Mr. Chuck Williams	5:07 pm 5:51 pm	Curt Oda made a motion to move out of closed/executive session and back into regular session. Mitch Blake seconded. Role call vote
Financial Report LTC William Orris Agreement for SY26-27 (needs Board approval) LEA-S Licensing (Needs Board Approval): Lotz, McClellan, and Woodhouse	Haydn Stender (Red Apple) Whitney Horning (Director of Operations)	5:53 pm 6:03 pm 6:05 pm	Budget was slightly adjusted per actuals in June. Days Cash on hand has been exceeded. Bond Covenants have been met. In a good position. Auditors will begin 2nd week of August for the yearly audit. Curt made motion; Mitch Blake seconded; role call vote: Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Greg - aye; Richard - aye; motion passed unanimously Mitch Blake made motion to approve; Curt Oda seconded the motion (after asking clarifying questions regarding how LEA-S work); Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Greg - aye; Richard - aye; motion passed unanimously
Superintendent Report/Presentation: Enrollment update FTE/PTE SY26-27	LTC William Orris	6:11 pm 6:21 pm	Sitting at a great spot, enrollment at 1101 right now Greg Adams wanted to make some comments about names to consider for the St George Learning Center before he left the meeting for another engagement. Greg Adams left the meeting. 5 Board members still present in the meeting, quorum is present, voting can proceed

(update)		6:22 pm	Back to LTC Orris with his presentation.
Redd Roofing Bid (needs Board approval)		6:23 pm	Discussion of roof repairs needed at Hill Field campus. Redd Roofing presented the bid last year but repairs were never done due to finances, this year Redd Roofing has agreed to honor last year's bid. Mitch Blake made a motion to approve bid, Curt Oda seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously
Student Fee Policies (needs Board Approval)		6:28 pm	Board needs to approve student fees policy each year. Policy has been updated per Utah State Student Fee laws. Richard Orzechowski made a motion to approve the Student Fee Policy; MItch Blake seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously
Fundraising Policy (needs Board Approval)		6:36 pm	LTC Orris wants to continue to work on this policy, does not feel it is ready for Board approval yet. Mitch Blake would like to see further revision of this. Mitch Blake made a motion to amend this policy and vote at the next Board meeting; Richard Orzechowski seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously
Donations, Gifts & Incentives Policy (needs Board Approval)		6:51 pm	Mitch made motion to approve policy; Sherrain seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously
Maternity/Paternity Leave Policy (needs Board Approval)		6:57 pm	Richard Orzechowski made a motion to approve the policy; Mitch Blake seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously
Student Handbook (needs Board Approval)		6:58 pm	Richard Orzechowski is concerned that some of the items in the handbook are going to cause issues with some students and parents. Board members desire to amend the handbook. Richard Orzechowski made a motion to approve handbook with language edits as discussed by the Board regarding the cell phone policy; Mitch Blake seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously
UMA Course Description (needs Board Approval)		7:18 pm	Mitch Blake made a motion to approve the UMA Course Description while asking for this to be copied for the other campuses; Curt Oda seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously
CSI – CW update		7:21 pm	LTC Orris report on CW's CSI status
JROTC and Activities Report	Major Kit Workman	7:32 pm	Major Workman gave a brief update on JROTC successes and community involvement at all campuses.

Board Training: Open and Public Meetings, report on Strat team, etc.	Mr. Matt Throckmorton	7:35 pm	Gave a brief update on the strat team meeting - FTE's and PTE's
Public Comment Period: An approximately 20-minute comment period is scheduled at the end of regularly scheduled Board meetings. Each speaker will be allowed a maximum of 3 minutes. When recognized by the Presiding Board Member the participant will proceed to address the Board. Subject matter not allowed: ● Comments concerning procurement of contracts, issues related to employment of individual personnel, criticism or defamation of District employees or Board members, or issues for which other avenues for appeal exist. ● Comments regarding individual student education issues such as disciplinary action, special education programming, extracurricular eligibility and selection, etc. ● Time may not be used by employees or their representatives to circumvent formal communication channels or established grievance or negotiation procedures. Members of the Board and the superintendent may ask questions of any person who addresses the Board only upon approval of the Presiding Board Member. The Board is unable, by law, to deliberate or take action on items not on the agenda.	Mr. Chuck Williams		
Motion to adjourn	Mr. Chuck Williams	7:39 pn	Mitch Blake made a motion to adjourn; Curt Oda seconded the motion; Chuck - aye; Curt - aye; Sherrain - aye; Mitch - aye; Richard - aye; motion passed unanimously General Session of the Utah Military Academy Board of Directors adjourned