

Utah Military Academy Student Handbook 2026–2027



Hill Field

Campus

5120 So. 1050 W.

Riverdale, UT 84405

P: 801-689-3013



Camp Williams

Campus

3901 W Waterbury Dr.

Lehi, UT 84048

P: 385-498-6167

Student Information

Name: _____

Rank : _____

Address: _____

_____ Zip Code: _____

Phone: _____ Parents: _____

If this handbook is found, please return to the owner or the main office. Thank you.

UTAH MILITARY ACADEMY

Dear Cadets of Utah Military Academy:

Welcome to the 2026 - 2027 school year at Utah Military Academy. As you start this school year, it should be with anticipation of all the new experiences that will be yours. All cadets, teachers, administrators, and other personnel assigned to the school have one thing in common - we are all part of an excellent institution.

This handbook has been prepared as a guide for you to become acquainted with the policies and procedures that will be followed during the ensuing school year. As any guide, it serves only as a framework about which you should plan your activities. It is not possible to cover every situation in great detail but only to give you the essentials upon which to start. In the absence of specific instructions, you should comply with the spirit of good citizenship and when in doubt talk with your teachers.

You are the most important part of this fine school. Without you the school would cease to exist. Be honest, carry your fair share of the load, and above all apply yourself to the task at hand. It is our fondest hope that your high school days will be inspirational and meaningful.

Our expectations will be high, but they will not be unreasonable or unfair. No matter how difficult you might find some of the challenges at UMA, the future holds an even greater and more difficult one. If you leave UMA well prepared, those challenges will be that much easier to meet and overcome. Please let us help you.

Yours in education,

The Faculty, Staff and Administrative Team of Utah Military Academy

The UMA VISION

The Utah Military Academy will prepare cadets as leaders to thrive in any competitive environment upon graduation with a focus on entrance into the military academies, ROTC scholarship programs in colleges and universities, or other technically challenging opportunities related to the military culture. All of these options result in maximizing cadets' lifelong potential.

The UMA MISSION

Utah Military Academy recognizes academic excellence is a requirement for admission to a United States Military Academy or to qualify for ROTC scholarships. In order for cadets to be fully prepared for its rigorous high school curriculum, the school (depending on the campus) will admit cadets beginning in sixth grade in order to build and strengthen necessary academic skills. UMA will continue to focus on high academic achievement throughout the cadet's high school career.

UMA will also engage the family and community in supporting this culture both on campus and off.

An important part of program implementation is the hiring and development of our professional staff. We recognize that many of the finest teachers may not have a military background. However, UMA will introduce and foster a complete adoption of military culture among our staff. It is from the demonstrated leadership of our staff, in support of the UMA Vision, Mission and Compact, that culture will be shared with cadets, family, and community.

Citizenship UMA is a community founded on the vision of our charter, and based on the principles reflected in the UMA Vision, Mission, Compact and this Code of Conduct. This community includes the Hill Field Campus, the Camp Williams Campus, any other location where UMA cadets represent the school, and any online or web-based extensions of that community.

UMA is a school of choice. By enrolling at UMA, each cadet agrees to abide by the principles reflected in the UMA Vision, Mission, Compact and Code of Conduct. By enrolling their child at UMA, each parent agrees to support their cadet(s) to that same end. If, at any time, parents or cadets cannot, or will not, support these basic principles, they are allowed to disenroll their cadets and return them to their neighborhood school.

Any violation of the procedures housed in this manual may result in appropriate disciplinary consequences.

BELIEF STATEMENTS

We believe:

1. All students have a right and can learn when provided with a safe and appropriate learning environment.
2. All individuals should be treated with respect and fairness.
3. Respectful relationships between students and staff facilitates student learning.
4. A partnership between home, school, and the community should exist to successfully educate the learner.
5. Students need to be able to examine and use information constructively, in order to make wise life choices.
6. The school needs to provide essential skills for everyone to become lifelong learners and productive citizens.

UMA CADET PRIDE

As a UMA CADET you are an important part of a large student body - a student body that is rich in tradition and rich in variety and potential. YOU contribute vitality and life to your school by involving your attitudes, your interest, your emotions and your efforts in its programs. In return, your school provides education, recognition and opportunities to stretch your mind and to cultivate your talents and creativity. It also offers you a setting in which to test your ideas, values, and judgments in preparation for your career beyond high school.

Your parents and teachers hope that you will take advantage of the opportunities for you here at UMA.

We invite you to accept the following standards as guidelines for your successful career at UTAH MILITARY ACADEMY.

AS A UMA CADET, I WILL:

1. HAVE A HIGH REGARD FOR MYSELF AS A UNIQUE AND VALUABLE PERSON.
2. EXHIBIT PRIDE IN MYSELF THROUGH MY BEHAVIOR AND SPEECH AND BE WILLING TO TREAT EVERY PERSON AND THE PROPERTY OF OTHERS WITH RESPECT.
3. MAKE AN HONEST EFFORT TO DO MY BEST IN MY SCHOOL WORK AND ACTIVITIES IN ORDER TO KNOW THE SATISFACTION OF ACHIEVEMENT AND SUCCESS.
4. BELIEVE THAT A SIGNIFICANT PART OF MY SCHOOL EXPERIENCE INCLUDES SERVICE TO OTHERS, AND IS MADE POSSIBLE THROUGH MY OWN RESPONSIBLE BEHAVIOR.
5. ACCEPT THE BENEFITS AND RESPONSIBILITIES THAT ARE MINE AS A CITIZEN OF MY SCHOOL, MY COMMUNITY AND MY COUNTRY.

UTAH MILITARY ACADEMY PHILOSOPHY

Fully aware that the student is the focal point of the educational program, Utah Military Academy accepts the responsibility for his/her development with the following understandings:

1. The educational opportunities offered to the students, with concern for individual, emotional, physical, and intellectual differences, must be equal without regard to race, creed, color, gender, or national origin.
2. The cadet's education should assist in the development of habits, attitudes, understandings, and skills necessary for a productive, satisfying life in society.
3. The educational process should develop a feeling of self-worth and accomplishment through effective and appropriate challenges.
4. In order to make their education meaningful, cadets should be encouraged to participate in a variety of activities and be given the opportunity to review the results whenever applicable.
5. The need of cadets to adjust to a changing world in the areas of economics, technology, governments, and limited resources should be met by an educational plan that is flexible and innovative.
6. The total educational atmosphere should be characterized by effective communication and cooperation among parents, cadets, citizens, and professional staff.

The U.S. Air Force Song

Updated Official Lyrics



Off we go into the wild blue yonder,
Climbing high into the sun;
Here they come zooming to meet our thunder,
At 'em now, Give 'em the gun!
Down we dive, spouting our flame from under,
Off with one helluva roar!
We live in fame or go down in flame. Hey!
Nothing'll stop the U.S. Air Force!



*U.S. Air Force Song by Robert Crawford
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AFJROTC Cadet Code

I am an Air Force ROTC Cadet.

I am connected and faithful to every Corps of Cadets who serve
their community and nation with patriotism.

I earn respect when I uphold the Core Values of Integrity First, Ser-
vice Before Self, and Excellence in All We Do.

I will always conduct myself to bring credit to my family, school,
Corps of Cadets, community, and to myself.

My character defines me. I will not lie, cheat, or steal. I am account-
able for my actions and deeds.

I will hold others accountable for their actions as well. I will honor
those I serve with, those who have gone before me, and those who
will come after me.

I am a Patriot, a Leader, and a Wingman devoted to those I follow,
serve, and lead.

I am an Air Force Junior ROTC Cadet.

Core Values

Integrity First - We strive to be cadets of integrity, courage, and
conviction. We should always do the right thing, even if no one is
looking.

Service Before Self - Our academics and commitments take pre-
cedence of our personal desires. Give service without resentment.

Excellence in All We Do - We work for continued improvement in
ourselves and in our school, reaching for excellence in all aspects
of life. We work hard and achieve difficult things.

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GENERAL INFORMATION

Accidents

All accidents to either persons or property in the school building, on the school grounds, at practice sessions, or at any school-sponsored event must be reported to the high school office. An incident/accident report must be completed.

Advertisements

No literature, flyers, or advertisements can be posted or distributed in the school building or on school campus without first being approved by the school administration.

Administrative Office Areas

Cadets sent or called to the Administrative Offices are expected to proceed directly there. If it is necessary that students wait, they are expected to be courteous and quiet. Students are not to leave until dismissed.

Adult Cadets

Cadets who have attained the age of majority (18 years of age or older) are subject to all local district and school policies regarding their conduct pertaining to the operation of the school campus. Adult cadets may write and sign their own excuses to school ONLY if they are officially registered as an independent cadet. Independent cadets may be required to provide a medical excuse when necessary.

Announcements

Announcements important to staff and cadets will be made daily during formation. Additional announcements may be made at the close of the day. Cadets have a responsibility to remain quiet during these announcements.

Application Procedures

Application procedures for those cadets wanting to enter UMA are on our website.

Attendance at Athletic or School-Sponsored Activities

Cadets who attend athletic events or other school-sponsored activities must remain in the area of the event and not wander to other areas of the building. Cadets will be directed to stay in the area or leave the building.

Book Bags

Cadets are allowed to carry book bags to class and throughout the school day. Reasonable suspicion may require administration to search book bags. See DISCIPLINE: Search and Seizure.

Bullying, Harassment, and/or Intimidation Notification

Cadets who engage in physical or verbal aggression, intimidation, bullying, hazing, or any form of harassment whether in person, online, by phone, email, or social media may face serious consequences. This includes suspension, transfer to an alternative placement, expulsion, referral to law enforcement, and possible criminal charges. Harassment based on race, religion, gender, sexual orientation, disability, or any other protected status is strictly prohibited. These rules apply at school, during school-related activities, and online if the behavior impacts the school environment. This policy follows Utah Administrative Rule R277-613 and Utah Code § 53G-9-601.

Harassment, intimidation, or bullying means:

- A. Any intentional written, verbal, electronic, or physical act that a cadet or group of cadets exhibits toward another particular cadet(s) more than once and the behavior both causes mental or physical harm to the other cadet(s) and is sufficiently severe, persistent, or pervasive that it creates an intimidating, threatening, or abusive educational environment for the other cadet(s); or
- B. Violence within a dating relationship.

If the investigation finds an instance of harassment, intimidation, and/or bullying/cyberbullying by an electronic act or otherwise, has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include suspension or up to expulsion for cadets. Individuals may also be referred to law enforcement officials.

Building Hours

The school building will be open from 0730 until 1630. The Office will be open to cadets from approximately 0745 until 1545. Cadets may make individual arrangements with staff to be in the buildings at times other than posted. However, outside of those hours, cadets must either be under the direct supervision of a staff member or leave campus.

UMA has no obligation to provide supervision before 0730 or after 1630. UMA does provide a myriad of opportunities during TEAM Time (HF 1515 to 1630) to those cadets who are in good standing. Those cadets who are not in good standing may lose their privilege to attend TEAM Time. Students not participating in TEAM Time or supervised activity are expected to leave campus by 1530.

Bus/Train Conduct

UMA provides limited bus transportation. It is very important that cadets remember at all times that riding is a privilege and not a right, and can be revoked at any time. To ensure safety, cadets must demonstrate responsible behavior when riding the school bus. All cadets being transported are under the authority of the bus driver and must obey his/her requests. The school bus is regulated by the following rules:

- Stay off the pavement as the bus approaches.
- Enter the bus in an orderly manner.
- Be seated; stay seated while the bus is in motion.
- Obey bus driver's directions immediately.
- Do not place objects or body parts outside of the windows.
- Do not eat or drink on the bus.
- Do not litter or vandalize.
- Do not open the emergency door or window, except in cases of any actual emergency.
- Do not carry any item which could pose a hazard to passengers.

1. Eligibility for Bus Service: Cadets enrolled at UMA are eligible for bus transportation. Cadets will need to comply with UMA's behavioral and safety standards to continue their eligibility to ride the bus.

2. Behavioral Expectations: Students must follow instructions given by bus drivers and adhere to UMAs code of conduct. This includes, but is not limited to:

- Remaining seated and facing forward while the bus is moving.
- Using appropriate language and avoiding disruptive behavior.
- Respecting other students and their personal space.
- Following all safety protocols, including wearing seat belts if applicable.
- If a seating chart is provided, Cadets must adhere to the seating chart.

3. After-School Activities Policy

- Cadets who stay for after-school activities, and team times, must remain on school grounds during this time. They are not permitted to leave the campus and then return to ride the bus.
- Failure to stay on campus may result in losing the privilege to ride the later bus scheduled for 4:30 PM. This rule ensures that all cadets are accounted for and remain in a supervised environment until transportation is available.

4. Consequences of Misbehavior: Cadets found to be in violation of any bus rule can lead to disciplinary action, which may include:

- Verbal Warning: For minor infractions, a verbal warning from the bus driver or school official.
- Written Warning: For repeated or more serious violations, the cadet will receive a written warning and parents will be notified.
- Permanent Revocation: For severe or repeated infractions, the school reserves the right to permanently revoke bus privileges.

School Administrators will contact parents and/or the police in cases where cadets have engaged in disorderly conduct or behaviors that endanger passengers. All school policies including a prohibition of smoking, drinking, drug use, swearing, harassment, and any other inappropriate behavior apply to

conduct on the buses. The bus is an extension of UMA property, and all UMA Discipline Policies and consequences apply.

Cadet Identification (I.D.s)

Cadets are required to have or wear their student I.D. at all times in all uniforms. Cadets that do not have their current school-issued I.D. cards in their person or on a lanyard/clip attached to their uniform will be sent to the office. A new I.D. card will be issued and the cadet will be charged for the new I.D. for \$5.00. Lanyards may be purchased for \$1.00.

School-issued I.D. cards will be used for lunch, attendance, and school dance identification.

Campus - Open/Closed

UMA will be an open campus for grades 11-12 during lunch. Cadets will be able to leave campus during lunch time but must be back and in class on time. Cadets who are repeatedly late from lunch will lose the privilege of leaving campus. Cadets leaving campus at any time other than lunch must check out in the office.

Cadets in grades 6 -10 are expected to eat lunch in the cafeteria.

Cell Phones and Other Personal Electronic Devices (Watches/Computers/etc.)

Objective:

The objective of a fair and reasonable cell phone policy is imperative to maintain a focused and productive learning environment for all cadets of Utah Military Academy. Following Utah Law, SB 178, the legislation dictates that personal devices—including phones and smartwatches—are generally banned during the entire school day, covering instructional time, lunch, recess, and passing periods.

Procedure Details:

1. Cell Phone Usage: Students are required to keep their cell phones turned off and stored securely in their bags as they enter school and during school hours. Cell phones, headphones and other listening devices are not to be used at anytime or anywhere on the school campus, including classrooms, restrooms, hallways and school offices. If a device is identified, it may be confiscated.
2. Cell phones must be placed in lockers, backpacks, or left at home during the school day.
3. If a cadet needs to make an emergency phone call, they must first request permission and then either use the room phone or report to the front office to use a school provided phone.
4. Cadets may be subject to disciplinary action if the use of their cell phone disrupts the school's educational environment. Examples of this include, but are not limited to: cheating, bullying, harassment, unlawful recording or photographing, and violating other school rules.
5. The school and its staff are not responsible for any damage to, or theft of, a cadet's cell phone or electronic device. Cadets must properly secure and take care of their own phones. If the phone is confiscated and taken to the administration office, the school will secure the phone until the cadet or parent picks up the phone.

Consequences for Violation:

Any unauthorized use of cell phones during school may result in consequences, including warnings, temporary confiscation of the device, or other disciplinary actions as per school guidelines.

- First offense: The cadet's cell phone will be confiscated by a staff member and held in the office until the end of the school day. Before being allowed to pick up their phone at the end of the day, cadets must discuss and review the cell phone policy with a staff member.
- Second offense: The cadet's cell phone will be confiscated and held in the administrative office. The cadet's parents will be contacted and informed of the refusal to follow the school's cell phone policy. The cadet's cell phone will be held until the cadet's parents pick up the phone.
- Third offense: The cadet's cell phone will be confiscated and held in the administrative office. The phone will be kept until a parent conference can be held and a plan developed for student success.

Parental Cooperation:

We seek the cooperation of parents in reinforcing this policy at home. It is very important to discuss the importance of no phone use during school hours with your cadets. Cadets and their parents must read the cell phone procedure and adhere to the rules and guidelines.

Change of Information

Any changes or corrections of address, telephone number, or guardianship should be reported as soon as possible to the Office. Due to unforeseen circumstances or emergencies which may arise during a school day, accurate records are a top priority.

Computer Use

Every cadet and their parent/guardian must sign a computer compliance form that outlines expectations of computer use on school property. Intentional misuse of a computer may result in the cadet losing the privilege of using UMA computers for the remainder of the school year. Any accidental misuse of a computer must be reported to a teacher immediately. Cadet programming or hacking will not be allowed on the school curriculum server unless approved by a staff member. Prohibited computer usage includes games. Gaming can be a serious distraction to a cadet's education and may be restricted by the UMA staff and/or administration.

Personal LAPTOP Computers: Cadets are not allowed to bring and use personal laptop computers. Personal laptop computers are not allowed on the school network and should not be used for school work.

Counseling Office

The counseling office and school counselors are available for all cadets to receive information, counsel, and help. Scheduling, scholarship information, career information, college board testing, transcripts, and registration are obtained in the counseling office. Cadets and parents are requested to call or sign up for appointments with a school counselor.

Deliveries

Deliveries of flowers, balloons, and gifts will be accepted and distributed by the high school office at the end of the school day ONLY. No deliveries of food orders made by cadets will be accepted or allowed.

Displays of Affection

Public displays of affection, such as kissing, embracing, etc. are not acceptable on school grounds or at any school function. Offenses will result in the appropriate level of Infraction, depending on the severity. Cadets in uniform may not engage in public displays of affection including, but not limited to, holding hands, walking arm-in-arm, embracing, caressing, and kissing.

Elevators

Cadets are not permitted to use the elevator without written permission from the Office. Only temporarily or permanently handicapped students and those assisting them will be granted permission to ride the elevator.

Eligibility for Extra-Curricular Participation

Participation in extra-curricular activities is an important and valued component of cadet life at Utah Military Academy. These activities foster leadership, discipline, teamwork, and school spirit. Extra-curricular activities are defined as non-academic and non-credit bearing programs, including but not limited to: JROTC Teams, Athletics, Drill and Color Guard, Honor Society, Student Government, Clubs, School Dances, and Performing Arts. UMA abides by this and all other UHSAA Eligibility Requirements.

Before a cadet may participate in any athletic or extra-curricular JROTC program, he/she must have a current physical signed by a licensed physician, a parent-signed liability release, an insurance coverage form, and an emergency medical form.

Athletes and parents should be aware of the policies regarding violations that may remove a student-athlete from participation in athletics and/or extracurricular activities. Poor attendance may affect

eligibility as well. See Attendance Policies for more information.

To participate in any non-credit extra curricular activity, cadets must meet the following eligibility criteria:

1. Scholarship (Grades)

Cadets in grades 7–12 must be enrolled full-time at Utah Military Academy and maintain satisfactory academic standing. Cadets must:

- Be passing all core academic classes during the most recent grading period.
- Have a minimum GPA of 2.0 to participate in athletics or competition-based activities.
Cadets on academic probation or failing to meet GPA requirements may be placed on a participation hold until academic improvement is demonstrated.
- Cadets must be enrolled in a minimum of five (5) credit classes during the season in which they are competing. Cadet eligibility status will be evaluated at the end of each term.

2. Attendance

Cadets must be present at school for the entire academic day (before 0830) to be eligible to participate in any extra-curricular activities that day (e.g., practices, games, performances, rehearsals, meetings).

- Absences must be excused in advance through proper channels.
- Emergency situations will be reviewed individually by administration.

3. Conduct

Participation in extra-curricular activities is a privilege, not a right. All cadets are expected to uphold the UMA Uniform regulations and grooming standards, UMA Code of Conduct, and violations including those related to substance use, insubordination, or dishonesty may result in suspension or removal from activities. Cadets must maintain high standards of behavior both on and off campus.

All cadets are subject to due process and applicable disciplinary procedures for any violations that occur during extracurricular events.

Emergency Drills

Regularly scheduled emergency drills (fire, tornado, and school safety drills) are required by law. Teachers will give specific instructions to each class. Emergency drills are to be carried out as if they were real emergencies. Cadets and staff are to move quickly and quietly to the point of safety. For any other emergency situations, instructions will be given over the public address system. Cooperation is expected at all times.

Emergency Medical and Registration Forms

At the start of each school year, students are issued emergency medical forms, registration forms, and information forms to be completed and returned to school within two weeks. It is essential that these forms be completed accurately so that files relating to students can be completed. Emergency situations sometimes arise requiring the staff to contact parents/guardians; without accurate information, this may not be possible.

Evening Activities

A student who is absent from school MAY NOT attend or participate in school-sponsored activities that evening. Under unusual or extreme circumstances, permission may be granted by the principal, assistant principal, or in the case of athletics, the athletic director. This permission must be granted prior to the participation; and in the case of weekend activity, when school is missed on Friday, permission must also be granted. The responsibility for requesting permission rests with the cadet. If a cadet is suspended, the cadet is not allowed to participate in any evening activities on the day of suspension. See **Suspension**.

Field Trips

Field trips scheduled on school time will require permission slips signed by the parent/guardian to be turned in prior to departure. A telephone call is not sufficient. The absence will be considered an excused absence with the cadet responsible for informing his/her teachers of the absence prior to the field trip and for making up any class material missed during the day and time of the field trip.

Free and Reduced Lunches

Utah Military Academy offers a free and reduced lunch program. Forms and explanations of the program may be obtained in the high school office or with food service personnel.

Fund Raising Projects

All matters of fund raising or collection of money for any reason, whether for a class activity, club activity, for charity or other causes that may arise, must be cleared through the principal's office before any contractual agreement of solicitation may occur. No outside organizations will be allowed to solicit within the school building during school hours.

Good Night Rule

Once cadets enter a school-sponsored activity such as a dance, athletic event, or other social function, they are not permitted to leave and return. Only in emergency situations will students be readmitted and only with administrative approval.

Hallways and Restrooms

No cadet is to be in the hallway without an appropriate pass during class periods. Cadets are to travel quietly and directly to and from assigned destinations. Cadets are not permitted to congregate in the hallways.

No cadet is to be in a restroom during class periods without the appropriate pass. Cadets are to use the restroom closest to the classroom from which they are excused. Restrooms are not provided as cadet lounges or meeting places. Cadets feeling ill are to report directly to the office or clinic, not to the restroom. Cadets will use the restrooms in the front lobby hallway during their lunch periods only.

Hand Washing Policy

Cadets are encouraged to wash their hands before going to lunch, and before and after using the restroom. We also encourage students to wash their hands after coughing and sneezing.

Health Records

Utah law has mandated that schools be provided up-to-date health records on all cadets by specific dates (two weeks after entry to school). If records are not in the school office by the specified date or written proof stating that the records are in process of being completed, the cadet may be excluded from school. All cadets must have an emergency authorization form on file in the school office.

Littering

We take a great deal of pride in the Utah Military Academy campus – the building, sports facilities, and property. Be respectful of those who work to keep it clean, safe, and attractive. Lead by example. Don't litter.

Lockers and Locker Rooms

Each cadet is assigned a hall locker. It may be necessary for some students to be assigned two students to a locker. Each locker has a combination, and it should be kept locked at all times. This is for your protection. Do not leave your lock open to avoid using the combination. Do not share your locker combination with other cadets. No stickers or tape are to be placed on or inside the locker.

For your protection, **ALL LOCKERS ARE SUBJECT TO PERIODIC INSPECTION.** Any non-permissible or illegal item found in the locker will be assumed as being your property and responsibility. NOTE: Lockers remain property of the school and by order of the administration may be opened and searched at any time. This also applies to lockers in the locker rooms as well.

The school is not responsible for theft from any locker. There will be a \$10.00 fee if the combination to the locker must be changed due to student negligence. Cadets may not sell food or drinks from their lockers.

Lost and Found

Any article found should be taken to the office. Lost articles may be claimed in the office. If you lose something, check with the office as soon as you discover your loss.

Medication

No medication or drug shall be administered unless the following criteria are met:

1. A written request signed by the parent or guardian that the drug be administered to a cadet.
2. A written statement signed by the prescribing physician that details the name of the drug, the dosage and times, and the reasons for its use. The name and address of the cadet, school and class of the cadet shall be on the written statement. If there could be a reaction to the medication, the physician's telephone number shall be listed on the statement.
3. The parent or guardian must submit a revised statement signed by the physician if any of the information originally provided by the physician changes.

Medication will be administered in the clinic or office under the control of the school nurse, but in the absence of the nurse, the principal, teacher, secretary, or aide may administer the medication. All medications will be kept in the security of school personnel rather than in the possession of the pupil. The only exceptions would be with the permission of school administration, parents, and physician.

Non-Discrimination Policy

It is the procedure of the Utah Military Academy to be in compliance with Public Law 94-142, Section 504 (Handicap), Title VI (race, color, national origin) and Title IX (sex): no student or employee shall on the basis of handicap, race, color, national origin or gender, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity.

Compliance Officers shall accept complaints of unlawful harassment directly from any member of the School District community or a visitor to the District, or receive complaints that are initially filed with a school building administrator. Upon receipt of a complaint either directly or through a school building administrator, a Compliance Officer will begin either an informal or formal process (depending on the request of the person alleging the harassment or the nature of the alleged harassment), or the Compliance Officer will designate a specific individual to conduct such a process. In the case of a formal complaint, the Compliance Officer will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All members of the School District community must report incidents of harassment that are reported to them to the Compliance Officer within two (2) business days of learning of the incident.

UMA's Section 504 coordinator is Mr. Quang Dang, 801-689-3013 for HF and for CW. For assistance related to civil rights, you may contact the enforcement office serving our state. The OCR office for Utah is located at: Office for Civil Rights-Denver Office, U.S. Department of Education, 1244 Speer Blvd., Suite 310, Denver, CO 80204-3582. Phone 303-844-5695. Fax: 303-844-4304. Email: OCR.Denver@ed.gov

The following persons shall coordinate compliance and investigate complaints of harassment and discrimination:

Utah Military AcademySgt. Anthony Suarez

Parent/Teacher Conferences

Parent/Teacher conferences are held in October and February of each year. The date will be announced early in the school year in school publications. Outside of parent/teacher conferences, an appointment with a teacher, counselor, or administrator is encouraged at all times and may be arranged by contacting the high school office.

Parking/Parking Lot

Parking is available at UMA, however do so at your own risk. UMA will not assume responsibility for any lost/stolen/damaged property. Cadet parking at UMA is a privilege, and can be revoked at any time for reckless driving, or damage of others property. Also, vehicles parked on school property are subject to search by school administration when deemed appropriate or necessary.

Cadets are not allowed to leave the building at any time during school hours without permission. If a cadet needs something from their vehicle, they must secure permission and a pass from the office before they leave school and enter the parking lot.

Pets

Due to cadet and staff allergies, please do not bring pets into the school building when checking out cadets, dropping off lunches, or any other time. Service dogs are exempt.

Pledge of Allegiance and National Anthem

The State of Utah requires the saying of the Pledge of Allegiance daily. However, cadets have the right not to participate in reciting the pledge or participating in the National Anthem. A cadet may not disrupt any other cadet from participating in the Pledge of Allegiance or National Anthem.

Cadets in military uniform will stand at attention during the Pledge of Allegiance or the National Anthem. Cadets in any other uniform (including sports uniforms), will place their right hand over their heart. Cadets that choose not to put their hand over their heart or recite the pledge are expected to stand respectfully during the presentation. All cadets should show respect for any cadet who either chooses to participate, or not to participate.

This same policy applies to cadets in attendance as spectators at a sporting event or other function they are attending as a UMA cadet.

School Closings

In the event of inclement weather or other unseen emergencies, the school will notify parents and cadets through the use of My In Box. Parents and cadets will receive an email and/or text message providing information and details.

School Dances

Utah Military Academy encourages cadet-led dances as positive, morale-building events that promote unity, school spirit, and leadership. All dances must be approved by campus administration and follow these guidelines:

1. Once a cadet has entered a dance, he or she must remain. Once a cadet leaves, he or she will not be allowed to return.
2. Cadets are expected to follow UMA's Code of Conduct at all times. Disruptive behavior, inappropriate contact, or conduct unbecoming of a cadet will not be tolerated and may result in disciplinary action or removal from the event.
3. Cadets must wear appropriate clothes for the occasion. Special dress codes may be adopted for certain dances.
4. A cadet may bring a date/guest from another school; however, the UMA cadet is responsible for the guest's conduct. Any guest who is not a UMA cadet must be registered with the sponsor of the dance. Otherwise, UMA dances are closed dances.
5. All UMA dances must be supervised by a minimum of two UMA staff members and include one campus safety officer or SRO. Dances will not proceed without appropriate supervision.
6. Violations of UMA policies during a dance may result in removal from the event, parental notification, loss of future dance privileges, and additional disciplinary measures as determined by administration.

Schedule Changes

We try to give all cadets the schedule of classes they requested. Classes are limited and changes may be difficult to accommodate. Any schedule change requests should be submitted before each new term begins or within one week at the beginning of each term. After one (1) week of the term, schedule change requests will not be allowed.

Sex Education Policy

Utah Military Academy recognizes the value of teaching healthy behaviors in all of its forms, and we support Utah law in teaching an abstinence-based education. Specifically, in regards to birth control and disease prevention, we encourage abstinence as the only perfect means of prevention, though instructors are allowed to answer questions about contraceptives when asked. Parents should be the primary source of human sexuality education and related values.

Parents will be notified and given a permission form to sign to opt-in their cadets for participation in these discussions. Permission forms will be in the hands of parents two weeks prior to the start of instruction to facilitate discussion and provide adequate time for questions.

Skateboarding/Roller Blades

Skateboards, rollerblades, or roller shoes are not allowed on school campuses.

Social Media, Email, Etc.

UMA cadets who use social media, telephones or e-mail to threaten, intimidate, humiliate or otherwise harass or bully other cadets, even when such actions take place at home, shall be referred to the administration for disciplinary action. Cadets may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/or prosecuted for any school-related conduct that violates UMA Code of Conduct and/or safe schools policy. We strongly encourage parents to monitor social media use and remove privileges if necessary.

Sportsmanship

Sportsmanship is of paramount importance in all competitive activities at UMA. The cadets, parents, and fans are expected to always demonstrate respect for those involved and to be responsible for establishing and maintaining good sportsmanship policies and traditions at all athletic contests. Each spectator should:

1. Respect the rights, privileges, and safety of all spectators.
2. Recognize and accept the authority and judgment of coaches, athletic officials, and school officials.
3. Applaud both teams as they come on the field of play.
4. Commend good plays by either team.
5. Support the cheerleaders.
6. Cheer an injured player when he/she is removed from a contest.
7. Demonstrate self-control at all times before, during, and after the game.
8. Be modest in victory and gracious in defeat.
9. Cheer for OUR PLAYERS and TEAMS, not against the other team.

Student Fees

Certain student fees are assessed to students to offset costs and maintain certain programs or materials, dependent on grade and classes enrolled. It is recommended that these fees be paid prior to the beginning of school. These fees are approved by the Utah Military Academy Board of Trustees each year. Failure to pay fees may prohibit participation in graduation ceremonies or school-related events.

Teacher's Desk and Property

The teacher's desk and property are off limits to students. No item is to be taken from a teacher's desk without permission. Attendance sheets and grade books are confidential and off limits to cadets.

Telephones

Phones are available in most classrooms and may be used by cadets with teacher permission. No long-distance calls may be placed on any school phone without permission of the administration.

UTA Bus Pass

Cadets who would like a UTA bus pass will be given one for a yearly fee of \$110.00. If the 1st bus pass is lost, it will be deactivated, and they may purchase another bus pass at the replacement cost of \$20. The pass is activated by UTA in August (exact Date TBD by UTA) and deactivated by UTA in June (exact Date TBD by UTA). The \$110 fee covers all UTA services for the full school year. Parents and cadets must sign a contract when purchasing a bus pass. Inappropriate conduct may result in removal of public transportation privileges.

Valuable Property

Cadets are encouraged NOT to bring expensive items to school. The school will not accept responsibility for the loss of personal property. This includes electronic items, cell phones, media players, etc.

Visitors

Parents and visitors must register at the main office and receive a pass before visiting a student or a teacher. Those who do not register will be asked to leave. Those who refuse to leave will be charged with trespassing. There will be no cadet visitors in the building at any time, including alumni and former cadets. Visitor passes will not be given to students from other schools for attendance in classes at UMA.

ACADEMICS

Academic Expectations

The Utah Military Academy has high expectations for cadet achievement and learning. These expectations are centered on rigorous coursework, growth mindset, and productive struggle. Cadets must persist through difficult material, engage in goal-setting, and utilize specific feedback to elevate their learning from mediocre to outstanding. Cadets will participate and engage in every class, come prepared to every class with materials and work, and do reading and school work outside of the classroom.

Academic Dishonesty/Cheating/Plagiarism

UMA does not accept the practice of cheating. All instances of cheating will be reported by all teachers to the administration. Cadets caught cheating will receive no credit for that work and face administrative disciplinary action which may include completing additional assignments.

Early College cadets caught cheating risk losing their UMA scholarship. Plagiarism is a form of cheating. Cadets plagiarizing another's work and turning it into a teacher as their own will receive no credit for the work and face administrative disciplinary action. Cadets that allow others to copy their work are also guilty of plagiarism. Using artificial intelligence without permission to complete work is also academic dishonesty.

The University of Indiana Student Code of Rights, Responsibilities and Conduct handbook gives these guidelines on how to avoid plagiarism. You must give credit whenever you use:

- another person's idea, opinion, or theory;
- any facts, statistics, graphs, drawings—any information that is not common knowledge;
- quotations of another person's actual spoken or written words, or
- when paraphrasing another person's spoken or written words.

UMA teachers will work with their cadets to teach proper writing techniques and how to properly cite sources so that plagiarism does not occur.

Academic dishonesty includes, but is not limited to, the following:

- Obtaining and/or accepting a copy of tests or scoring devices.
- Copying another student's answers during an exam.
- Providing another student answers or copies of exam questions.
- Representing as one's own work the product of someone else's creativity.
- Using notes or other material not permitted during testing.
- Duplicating another student's project for submission as one's own work.
- Having someone other than that student prepare the student's homework, project, laboratory report, take-home exam, or computer-generated work.
- Permitting another student to copy the student's homework, project, laboratory report, take-home exam, or computer-generated work, other than for a teacher-approved, collaborative effort.
- Using the internet or artificial intelligence without permission to complete work or complete assessments.

No form of academic dishonesty will be tolerated. Any assignment for which dishonesty is evident will receive no credit. Furthermore, if the situation warrants, the student allowing his/her work to be copied will also be punished. A violation may result in discipline and/or loss of credit.

Assessment

Utah Military Academy targets cadet learning towards Utah State Assessments and other national standardized tests. Parents and cadets need to be aware of these assessments so that cadets can prepare for them. These standardized tests have a variety of purposes and are used to measure grade level achievement and readiness for post secondary opportunities like careers, vocational training, military placement, or college. These assessments include but are not limited to:

● UTAH RISE

The Utah RISE (Readiness Improvement Success Empowerment) assessment is a state-mandated, computer-adaptive standardized test. Administered to students in grades 7 through 10, it measures mastery of the Utah State Core Standards to evaluate both student progress and school accountability.

● UTAH American College Test (ACT)

In Utah, the ACT is administered as a mandatory, state-funded college readiness assessment for all 11th-grade public high school students. The program measures student achievement in core academic areas to assist with postsecondary admissions, scholarships, and course placement.

- SAT

The SAT is a globally recognized, multiple-choice standardized exam developed by the College Board. It measures high school students' readiness for college and is used by most universities for admissions decisions. Scholastic Aptitude Test (SAT) application forms can be obtained from the counseling office or online. Please check the application deadlines and testing dates and locations given at each website.

- PSAT

The PSAT (Preliminary SAT) is a standardized assessment program developed by the College Board that serves as a practice test for the SAT and acts as the qualifying test for the prestigious National Merit Scholarship Program. Utah Military Academy recommends that college-bound cadets take the PSAT in the fall of their sophomore year.

- ASVAB

The ASVAB (Armed Services Vocational Aptitude Battery) is a multiple-aptitude test developed by the Department of Defense. It measures developed abilities and predicts future academic and occupational success. It is used primarily for military enlistment and as a career exploration tool for students. Utah Military Academy recommends that cadets take the ASVAB in fall of their sophomore year. Cadets should take the assessment several times as they progress through high school, especially if a military career is desired.

- ADVANCED PLACEMENT (AP)

The Advanced Placement (AP) assessment program enables high school students to take college-level coursework and corresponding standardized exams. Administered by the College Board, scoring a 3 or higher on these rigorous exams often allows students to earn university credit and accelerate their undergraduate degree progress

Class Materials

Cadets are required to report to classes daily with the necessary materials: pencils, pens, paper, books, homework assignments, etc. Disciplinary action may be taken for failure to be prepared.

Early Graduation

According to Utah Military Academy procedures, a cadet may be considered for early graduation provided the following requirements are achieved:

1. Cadets must present a plan along with the application, permission signatures, etc. to their counselor or by April 1 of the year prior to the year they request to graduate. This plan should include what they expect to be doing while they are not in school and the reasons for early graduation.
2. At the time of the early graduation, cadets must have completed the requirements for graduation and a high school diploma, either a Utah State Board of Education Diploma or a Utah Military Academy Diploma.
3. Students are encouraged to participate in Senior Activities/Commencement Exercises. Diplomas will not be awarded until the class graduates in June.
4. Final approval for Early Graduation will be made by the High School Principal.

Grading System

Utah Military Academy utilizes a nine (9) weeks grading system, with four reporting periods throughout the school year. Cadets earn credits by term. Grade cards will be given out to the student usually one week after grades are due in the office. The following grading scale is used in calculating student grades:

A	100 - 93	A-	92 - 90		
B+	89 - 86	B	85 - 84	B-	83 - 80
C+	79 - 77	C	76 - 74	C-	73 - 70
D+	69 - 67	D	66 - 64	D-	63 - 60
F	Below 60				

Graduation Requirements for a Utah Board of Education Diploma

The following are minimum requirements necessary to receive a diploma:

Language Arts	4.0 credits
Mathematics	3.0 credits
Science	3.0 credits
Social Studies	3.0 credits
The Arts	1.5 credits
Health Education	0.5 credit
Physical Education	1.5 credits
Career Technical Education	1.0 credit
Digital Studies	0.5 credit
General Financial Literacy	0.5 credit
Electives	5.5 credits

TOTAL 24 credits

Graduation Requirements for a Utah Military Academy Diploma

Language Arts	4.0 credits
English 9-11	
Applied or Advanced English	
Mathematics	4.0 credits
Must complete Sec. Math I and II	
1 Math from Applied/Advanced math	
1 Math elective	
Science	4.0 credits
Minimum 2 from Earth Science, Biology, Chemistry, or Physics	
Social Studies	3.0 credits
U.S. History, Geography, Civilization, U.S. Govt and Citizenship, Economics or Psychology	
JROTC	3.0 credits
Science of Flight, Space Exploration, Aviation History, and Global Awareness	
Directed Coursework	3.5 credits
1.5 Credit (Fine Arts)	
1 Credit (CTE)	
0.5 Credit (Computer Technology)	
0.5 Credit (General Financial Literacy)	
Physical Education/Health	2.0 credits
0.5 Credit (Health)	
0.5 Credit (Participation Skills)	
0.5 Credit (Fitness for Life)	
0.5 Credit (Ind. Lifetime Activities)	
Optional 0.5 Credit Maximum (Team Sport/ Athletic Participation can be used for Participation Skills or Ind. Lifetime Act.)	
Required Electives	3.5 credits

TOTAL 27 credits

Graduation Ceremony Participation

In order to participate in the UMA Commencement Exercises and Graduation Ceremony, a cadet must have completed their requirements for either the State of Utah High School Diploma or the UMA High School Diploma. Seniors must pay and reconcile any outstanding fees and must return and submit all uniforms and property of Utah Military Academy. There are no exceptions.

Honor Roll

Grade period academic recognition is determined after each nine week grading period. The following categories are established based on the grade point averages as indicated:

- Principal's List 4.0
- Honor Roll 3.50-3.999
- Merit Roll 3.0-3.49

Incompletes and Unsatisfactory

The "I" (incomplete) or "U" (unsatisfactory) may be used on the report card in lieu of a passing grade for any grading period. The "I" indicates that the work can be made up. It is the responsibility of the cadets to check with the teacher of the missed work and complete the necessary assignments based

on the number of days of student absence. A "U" indicates that the student has had an attendance-related issue and must attend an attendance mediation session to appeal for credit.

Internet Access and Computer Usage

Utah Military Academy offers students access to the school district's computer networks including access to the Internet. The computer and the networks are provided for students to conduct research. In using them, students are expected to behave responsibly and maturely just as they would in any other school activity. Network administrators and other school staff may review files and communications to maintain system integrity, to review student progress, and to insure that the system is being used responsibly. Every student and parent/guardian is required to complete an "Acceptable Use Policy/Permission" sheet that will be kept on file. This will allow the student to use these computer resources. Students 18 and older may sign their own forms. Violation may result in disciplinary action and/or loss of access.

Interim/Midterm Grades

At the midpoint of each grading period, all students will be issued an interim grade report. This report will be distributed to cadets. For additional updated information of grades, students and parents are encouraged to use their ASPIRE access code, which allows them access to current grades on the internet. The parent access code allows parents to group all of their cadets enrolled in Utah Military Academy. The access codes are sent only once to each cadet's parent/guardian. If an access code is lost, parents/guardians are to contact the high school office.

Make Up Work/Late Work

One of the important keys to success in school is the ability to complete work completely and on time. Cadets are expected to complete work by due dates provided by the teacher. Individual teachers and departments will determine their own late work procedures. Here are some general expectations:

- If a cadet misses a day of school, they will be given one day to complete any assignments. If they miss a test, the cadet is to contact the teacher immediately upon returning to schedule a time to make up the test.

- If a large project or paper is due on the day of absence, the project or paper must be submitted on the next day that the cadet is in attendance.

Parents are asked to encourage their cadets to keep up with their work and adhere to deadlines presented in class. This is an important life-long executive function skill that needs to be developed as part of a cadet's career and college readiness.

National Honor Society

National Honor Society (NHS) recognizes those students who uphold the four pillars of: Scholarship, Leadership, Character, and Service. Only juniors and seniors are eligible for consideration. Students who obtain a 3.5 cumulative grade point average will be considered as a candidate. Cadets, who meet the scholarship requirement, will be asked to complete a student profile form. The student profile form provides the student the opportunity to provide evidence of the remaining pillars of Leadership, Character, and Service. This evidence can be within Utah Military Academy or from the community. The student profile form will state specific guidelines and deadlines for this information. If these guidelines are not met/followed, the cadet may not be considered for candidacy. In addition, teachers and coaches will have the opportunity to provide additional information regarding the cadet's Leadership, Character and Service.

A five member faculty council reviews the cadet's profile form, teacher's comments, attendance, and discipline records and compares this information to the guidelines set by the National Association of Secondary School Principals (NAASP), the sponsors of NHS; the faculty council then makes its final selection. Sophomores and juniors who are selected will be notified in the Spring. The formal induction ceremony will occur in late spring.

Post-Secondary Enrollment Options

The Utah Military Academy is committed to helping cadets prepare for success after high school by providing access to a wide range of college and career readiness opportunities. Through partnerships with local colleges and technical education institutions, cadets can earn college credit, explore career pathways, and gain valuable hands-on experience while still in high school. Please meet with your school counselor for details in these enrollment options.

Career Technical College Opportunities: Cadets also have access to high-quality technical education and workforce training programs through partnerships with local technical colleges.

College Concurrent Enrollment Opportunities: Concurrent Enrollment allows eligible cadets to earn both high school and college credit at the same time through courses taught at the high school or through partner colleges. These courses provide cadets with an affordable and accessible way to begin their college education early while developing the academic skills needed for postsec-

ondary success.

Requests for Homework Assignments

For absences of more than three days, a call may be made to the office to request assignments from teachers. Since it takes a full day for assignments to be secured, it is important that the call be made as soon as it is determined that the absence may be a lengthy one.

Schedule Changes

The courses that a cadet schedules are considered to be final. There will be pre-announced dates and times preceding the start of the school year when students may request schedule changes. Cadets should not schedule with the intent to drop or reschedule classes at a later date. Any schedule changes must have the approval of the teachers, principal, guidance counselor, and the parent/guardian. Any course dropped after the first week of any given semester will be dropped with an F.

Student Body Officers

SBO is a very important part of Utah Military Academy. The SBO sponsors several student activities including but not limited to Homecoming, pep assemblies, holiday assemblies, the senior assembly and senior lock in. The SBO is a student government organization, working closely with administration in setting procedures and activities for cadets. It is primarily responsible for holding class officer elections in the spring.

Textbooks and Workbooks

Textbooks loaned to you by the board of education are expensive! Please handle them with care. You will be responsible for each book issued to you. If any book is lost or damaged, you will be expected to pay for the book. No book shall be credited to a student turning one in where the school number of the book has been altered.

AF JUNIOR RESERVE OFFICER TRAINING CORPS

Overview:

Utah Military Academy adopted the AFJROTC framework as a means of providing an excellent pathway to success.

The AFJROTC Program is a five-year program for junior high and high school students.

Each Class is divided into three categories:

- Aerospace Science (40%)
- Leadership Education (40%)
- Wellness/Fitness (20%)

Major topics in the Aerospace Science curriculum include history, science, space, and optional studies.

Major topics in the Leadership Education curriculum include Air Force customs and courtesies, cadet corps activities, time management, communication skills, life skills, leadership and management studies, drill and ceremonies and wellness/physical training.

Wear of the AFJROTC uniforms is a key component of the AFJROTC cadet experience and performance in inspections will be counted toward their grade in AFJROTC classes.

Expectations:

Based on these major areas of focus, cadets are expected to:

- Wear the proper uniform of the day, each day during the school year.
- Respect the uniform and the school every day in all situations.
- Be respectful of all personnel and community members at all times, using "Sir, Ma'am, and Cadet" at all times. Stand at attention while speaking to an adult.
- Work towards opportunities for promotions and leadership positions.
- Focus on success in school coursework by committing time to develop skills and knowledge.
- Be punctual and present for all classes.
- Complete all coursework on time and to the best of your ability.

Formation:

Every day, cadets gather in the gymnasium for formation. Cadets will promptly report to their flight areas in the gym and begin forming and sizing their columns. Once reveille begins, cadets will fall silent and listen to the commands of the cadet leadership. Cadets will remain quiet during the entire formation period unless otherwise directed. Cadets are required to attend and participate in formation as part of their JROTC responsibilities. Cadets will be given consequences for skipping formation or refusing to participate in formation and formation activities.

Service:

At UMA, service is an important part of our core values. All cadets will engage in service as a part of their responsibilities to themselves, to their community, and to their school. Throughout the school year, cadets will be given several opportunities to engage in service. It is expected that cadets volunteer to complete tasks of service. These will be noted by cadet leadership and will be documented for promotion selections and opportunities for leadership.

UTAH MILITARY ACADEMY UNIFORM DRESS CODE

Expectations when in Uniform

The Utah Military Academy is an institution where military traditions and core values are an important part of the academic experience. As a public charter school and "school of choice" we are a dedicated uniformed school. When the uniform is worn, it will be worn completely and not mixed with civilian clothing or civilian shoes or without required items such as belts, nametags, etc. Cadets and parents must understand that this is a US Air Force uniform, and must be worn with proper respect. **Cadets wearing the uniform improperly will be given a Uniform Infraction and asked to fix the issue. If they are unable to fix it, cadets will be required to call home and wait for a parent/guardian to bring them the missing uniform item or take them home.**

Cadets may not play sports while in the AF Blue Uniform, nor may they engage in any conduct that would bring embarrassment or disgrace to the uniform, UMA or the Air Force. Further, no uniform may be worn when engaged in partisan activity. Cadets may NOT wear military uniforms while performing fundraising activities.

Cadets at UMA are required to be always in the appropriate uniform while on campus, this includes after school TEAM times, and during extracurricular activities, all Athletic events, practices, and other UMA related activities.

Cadets in uniform may not engage in public displays of affection including, but not limited to, holding hands, walking arm-in-arm, embracing, caressing, and kissing. Cadets are required to wear their headgear outdoors at all times. Headgear will also be worn during formation, for all AFJROTC leadership training on the drill pad, during off-campus field trips, leadership/summer camps, and for special events, such as Pass and Review. Unless performing one of the previously mentioned activities, cadets are never allowed to wear hats, bandannas, etc during school. This includes during PT, gym, or TEAM Time.

Care and Maintenance of Uniforms

Standards to be met while in uniform include maintaining the uniform in a clean and serviceable condition. The shirts (polo, white button up and Air Force light blue) may be washed, dried, and ironed (sizing/starch is recommended). ALL DARK BLUE PORTIONS OF THE AIR FORCE UNIFORM MUST BE DRY CLEANED and may not be washed. This includes pants, skirts, coats, jackets, ties, and hats.

After the initial issue of all uniforms and hemming of pants, it is the cadets'/parents'/guardians' responsibility to properly maintain the uniforms. This includes dry cleaning, sewing on lost/loose buttons, necessary mending, replacement of broken zippers, and repair of torn/loose hems. Only when a Cadet outgrows an issued uniform item will he/she have the item replaced at no cost. *This does not include soft uniforms, such as the polos, oxfords, and PT sets.*

Dry cleaning service is available through UMA. Cadets drop off uniforms on Thursday, and they will be ready to pick up after school on Tuesday. The cost is \$4.00 per item.

Weekly Uniform Dress Code:

Monday - UMA-issued Polo Shirt with Khaki Slacks (Soft Uniform)

Campus specific Polo with UMA Logo. (Purchased through UMA). Shirts must be tucked in at all times. A plain black, blue, white, tan or grey long sleeve shirt (NO HOODIE) may be worn under the polo.

Belt - A belt must be worn with slacks. Belt will routed through all belt loops.

Shoes - Oxford shoes/ boots/ Tennis shoes. NO open toe shoes.

Socks - Socks of any color may be worn with the soft uniform. Cadets may not tuck their pant legs into their socks.

*Unauthorized Wear includes: Jeans, spandex material, or leggings. Joggers (pants with elastic around the ankles are not authorized. *Coat/outerwear policy in this document apply.

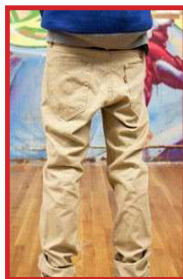
Soft Uniform Khaki Slacks - Examples:



Yes



Yes



No



No

Tuesday and Thursday -

Acceptable uniforms are:

- Air Force OCP - Brown or Sand colored (tan) undershirt, only.
 - Tan/Coyote Brown boots are required)
- Air Force ABU/OCP (Civil Air Patrol Cadets)
 - Brown or Sand colored (tan) undershirt
 - Black combat boots w/ ABUs; Tan/Coyote Brown boots w/ OCPs
- NWU (Sea Cadets)
 - Coyote Brown undershirt
 - Black combat boots
- Appropriate service camouflage uniform of enlisted cadets

The only headgear allowed in OCPs is the OCP cap. Head gear must be worn when outside.

Berets are authorized, but not in field conditions; Watch caps during cold weather are authorized, but not in formation.

*Coat/outerwear policy in this document apply. Hoodies **may not** be worn under military uniforms.

Wednesday - UMA-issued blue oxford with Khaki Slacks (Soft Uniform)

Campus specific Oxford with UMA Logo. (Purchased through UMA). Shirts must be tucked in at all times. Cadets may wear a tie with their UMA Oxford. Belt, shoes, and socks regulations apply. Blues Uniform is optional.

Friday - UMA Spirit Wear Soft Uniform

On Fridays, cadets are encouraged to show school spirit and wear their team/club hoodie, t-shirt, in place of their polo. Spirit Friday in no way alters the dress code standards. Jeans are not allowed.

- The shirt must be club or team approved.
- Both zip down and regular hoodies are allowed. However, they **MUST** have UMA or the school logo visibly printed on the shirt. NO other hoodie is allowed (Nike, UA, Adidas, etc.)
- The shirt must have UMA visibly printed on it.
- If a shirt is sleeveless (such as a basketball jersey), a t-shirt must be worn underneath.
- Cadets may not wear any tan t-shirts as Spirit Wear on Friday. This includes flight t-shirts and tan JROTC shirts. If cadets do not have or choose not to wear a UMA team or club shirt, the soft

uniform shirt must be worn. UMA t-shirts and jackets are available for purchase online.

Grooming Standards

Because cadets wear the official uniform of the United States Air Force, any objectionable behavior in public can create an unfavorable reaction toward UMA, the AFJROTC program and the Air Force. Conversely, proper conduct, actions, and attitudes will create and sustain a favorable public reaction, which will enhance the image of the cadet corps. Therefore, as an AFJROTC cadet, you must constantly strive to present a neat, clean, and well-groomed appearance.

All grooming standards apply to all uniforms on all days with the exception of female hair which may be worn down in soft uniform.

Hair

Hair for both males and females will be clean, well-groomed, present a professional appearance, and allow proper wear of headgear. It will not contain excessive amounts of grooming aids (e.g. gel, mousse, pomade, and moisturizer), appear lopsided, or touch either eyebrow. All headgear must fit properly.

Unauthorized Hair Colors. Hair will not be burgundy, purple, orange, fluorescent, or neon (not all inclusive). Ombre (a gradual lightening or darkening along the lengths of the hair) or black hair with blonde highlights and blonde hair with black are unnatural in appearance and not authorized for wear. Other unauthorized examples include instances where hair and facial hair drastically contrast.

Unauthorized Styles: Mohawk, mullet, or etched design. Other cultural or societal trends that reasonably appear unnatural or that display vastly different shades of natural colors, regardless of the universally applied name. Males only: dreadlocks, coils, braids, twists, designs, and/or hair extensions are not authorized; see photo for examples. Females only: Partially shaved sides and/or back of the head with long hair on the top (requiring the wear of a ponytail, bun, or braid) is prohibited. See Figure 3.2 for examples of unauthorized hairstyles.

Male - Unauthorized Hair Styles



✗ Bangs touching eyebrows



✗ Etched design
✗ Unnatural appearance



✗ Un-tapered hair on back of head



✗ Locs



✗ Coils

Female - Unauthorized Hair Styles



✗ Front hair falls below collar



✗ Unnatural highlights



✗ Shaved sides with bun



✗ Multiple buns or knots



✗ Ombre

Hair - Male Cadets

Tapered appearance on both sides and the back of the head, both with and without headgear so that when viewed from any angle the member's hair conforms to the shape of the head, curving inward to the natural termination point without eccentric directional flow, twists, or spiking. A block-cut is permitted with tapered appearance. Hair will not exceed 2 ½ inches in bulk, regardless of length and 1/4-inch at natural termination point; allowing only closely cut or shaved hair on the back of the neck to touch the collar. Hair will not touch the ears or protrude under the front band of headgear. Cleanly shaven heads, military high-and-tight or flat-top cuts are authorized. Cadets may have one (cut, clipped, or shaved) front to back, straight-line part, not slanted or curved, on either side of their head, above the temple. Part will not exceed 4-inches length or 1/4-inch width.

Sideburns

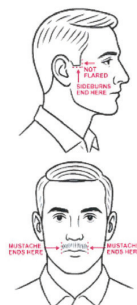
If worn, sideburns will be straight and even width (not flared) and will be above the ear opening. Sideburns will end in a clean-shaven horizontal line.

Mustaches

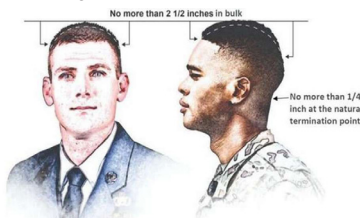
Male members may wear mustaches. No portion of the mustache shall extend below the upper lip line, and it must not go beyond the corners of the mouth or into a respirator seal zone. Mustaches must be neatly trimmed and should match the natural hair color of the Airman's head. Handlebar styles, twists, curls, and goatees are strictly prohibited.

Beards

Cadets must be clean-shaven at the start of the duty day unless they have a current medical profile or religious accommodation. Beards are not authorized unless for medical reasons, when recommended by a physician and approved by the SASI, or as authorized pursuant to a request for a religious accommodation.



How to Measure Hair Bulk



Bulk is the distance that the mass of hair protrudes from the scalp. It is measured starting at the scalp and outward at a 90 degree angle.

Male Hair - Standard Examples



Cut, Clipped, or Shaved Part



Hair - Female Cadets

Part will not exceed 4 inches in length or 1/4 inch in width.

- No minimum hair length, to a maximum bulk of 4-inches from scalp and allows proper wear of headgear. Minimum hair standards must present a symmetric (around the axis of the head) or tapered appearance when viewed from all angles. Hair will end above the bottom edge of collar and will not extend below an invisible line drawn parallel to the ground, both front to back and side to side unless pulled back and secured or worn in an authorized ponytail or equivalent or long braid(s). When hair is pulled back and secured behind the head (will not be gathered at the crown or worn on the top of the head), radius will not exceed 6-inches to the left or right from the point where the hair is gathered for a total of 12-inches in width, 6-inches in bulk and must allow for proper wear of headgear. One or two braids or a single ponytail or equivalent may be worn down the member's back with length not extending below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades. The braid(s), ponytail or equivalent shall extend down the member's back and cannot be worn over the shoulder or pulled in front of the body. Bangs, or side-swiped hair, may touch eyebrows but will not touch or cover eyes. When in doubt, assess the correct length of hair with the Cadet standing in the position of attention.

- Pinned-up hair should be styled in a manner that prevents loose ends from extending upward on the head and may not start at the crown of the head or be worn on the top of the head. When hair is in a bun, the bun must be a single bun; all loose ends must be tucked in and secured. Hair must allow for proper wear of headgear.

• Locs, braids, twists, micro-braids, french braids, dutch braids, and cornrows are authorized. A braid or twist is two or more portions of interwoven hair. If adding additional hair, it must be a natural-looking color, matching the individual's hair color. Multiple locs, braids, twists or cornrows may come together down the back in one or two braids, or a single ponytail as. All locs, braids and twists, when worn will be of uniform dimension, no wider than one-inch, with natural spacing between the locs, braids, and twists and must be tightly interwoven to present a neat, professional, and well-groomed appearance. When worn, multiple locs, braids, or twists shall be of uniform dimension, no larger than a 1/4 in diameter, show no more than 1/4-inch of scalp between the locs, braids, or twists and must be tightly interwoven to present a neat appearance.

Female Hair - Standard Examples:



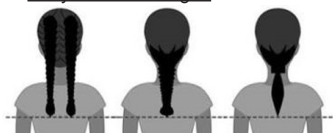
Examples of Locs, Braids, and Cornrows:



Authorized Hair Style Examples:

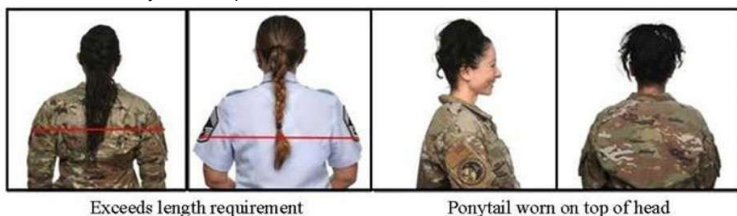


Ponytail/Braid Length:



Hair may not extend below line shown running between the top of each sleeve inseam at the underarm through the shoulder blades

Unauthorized Ponytail Examples:



Female Hair Accessories:

If worn, hair accessories (e.g., fabric scrunches, hairpins, combs, clips, headbands, elastic bands, barrettes, etc.) must be black or match hair color. Invisible hairnets and hairnets that match hair color are authorized. Headbands or fabric scrunches will not exceed 2-inches in width. Claw clips are not authorized. Ornaments are not authorized (i.e., ribbons, beads, jeweled pins).



NOTE: Female Hair may be worn down in soft uniform. Hair accessories, if worn, must still meet uniform requirements.

Fingernails

Fingernails must not exceed 1/4-inch in length beyond the tip of the finger and must be clean and well groomed. Male Airmen are not authorized to wear nail polish. If worn by females, nail polish will be clear or French or American Manicure. French manicures include white tips with a base of clear and American manicures include ivory white or cream tips with a base of clear. Ombre manicure style is not authorized. Do not apply designs to nails.

Eyelashes

Eyelash extensions are not authorized unless for medical reasons. A doctor's note must be on file.

Cosmetics

Male cadets are not authorized to wear cosmetics. Female cadets may wear conservatively styled cosmetics. Lipstick, if worn by female cadets, will be a conservative shade that does not detract from the uniform. Eyeliner, if worn by female cadets, cannot extend past the corners of eye opening (i.e., winged liner not authorized).

Earrings

The wearing of earrings by male cadets at Utah Military Academy is NOT AUTHORIZED. Earrings may be worn by female cadets if they are small, conservative, round or square pearl, white, gold, or silver, diamond, diamond looking as a set with any uniform. Clip-on earrings must fit tightly and may not extend below the earlobe. Only one earring per ear is allowed and it must be worn in the lowest pierced earlobe hole. Transparent spacers are not allowed in ear holes outside of the lower earlobes or any other piercing holes visible in uniform (nose, lip, eyebrow, etc.). Gauges are not authorized. No other face piercings are authorized at UMA.

Jewelry

Cadets may wear a watch (band should not exceed 1 inch), a conservative bracelet no more than ½ wide and no more than 3 rings. Necklaces should not be visible in any uniform.

Cosmetic and jewelry standards apply to all uniforms.

Personal hygiene is imperative as part of the wear of uniforms. Daily showers, deodorant, and other personal grooming issues enhance professional expectation.

Uniform Violation Consequences

Improper uniform wear will affect cadet's grades in their Military Classes as frequent uniform inspections are conducted. It will likely affect grades in other classes as well, because cadets will not be allowed in class until the issue is resolved. Planning and preparedness are very important aspects of our overall academic experience at UMA.

Uniform Infraction Process & Military Honor Review Board

To uphold the high standards of discipline, appearance, and excellence at the Utah Military Academy (UMA), all cadets are expected to adhere strictly to the JROTC uniform standards. Failure to comply with these expectations will follow a progressive disciplinary process outlined below:

Incident of Violation - Cadets wearing the uniform improperly will be given a Uniform Infraction and asked to fix the issue. If they are unable to fix it, a JROTC instructor will call home to notify parent/guardian. The cadet will wait for a parent/guardian to bring them the missing uniform item or take them home.

For hair length, hair style, or other infractions, the cadet will be given a notice of infraction. A JROTC instructor will contact the parent/guardian. The cadet will be given 72 hours to comply with regulations. They will be allowed to attend classes during the 72 hours. At the end of the 72 hour period, if the cadet is still not in compliance with regulations, they will not be allowed in general population. The cadet will be given an alternate location to do coursework online until the uniform infraction is lifted.

If a cadet accrues more than five (5) uniform infractions, they will be referred to the Military Honor Review Board.

Military Honor Review Board

The UMA Military Honor Review Board consists of the AFJROTC SASI, the Dean of Cadets, the current Cadet Wing Commander, Cadet Judge Advocate and another JROTC instructor.

The UMA Military Honor Review Board will meet every three weeks. Cadets who have accrued a minimum of five (5) uniform infractions will be requested to attend the review board hearing.

- Information regarding the cadet will be gathered prior to the hearing. Infractions, disciplinary records, grades and attendance will be included.
- Parent/guardian is notified via email and phone. They will be requested to attend the hearing, along with the cadet.
- During the hearing, the Honor Review Board will hear about the cadet infractions and a be

given a general review of behavior, discipline records, attendance records and overall performance. The cadet and parent/guardian will be allowed to speak on the infractions and other information provided. The Military Honor Review board will follow due process procedures and disenrollment procedures developed by the AFJROTC SASI and the Dean of Cadets.

The UMA Military Review Board will make a determination regarding the cadet which may include:

1. Cadet may be placed on a probationary Remain-at-School Return to School Contract.
2. Cadet may be commended for improvements and removal of the Remain-at-School Return to School Contract.
3. Cadet may be have UMA enrollment revoked and may be removed at the end of the term.

ATTENDANCE

Cadet attendance is at the core of a cadet's commitment to their own education, and to the UMA Mission and Vision. Regular and consistent attendance is a necessary commitment for those cadets hoping to successfully transition to the military or university level. Poor attendance is the most consistent factor in a cadet's failure to succeed academically. In addition to academics, cadets will continue to learn beneficial habits of punctuality and preparation to help them throughout their lives.

Truancy - Failure to Attend School

Utah is a compulsory education state. Utah Military Academy supports a state goal of 95% attendance school-wide. Parents/guardians are required by state law to see that their cadet attends school regularly. Cadets are expected to attend classes on time each day and to stay in class unless excused by a staff member. If a cadet chronically fails to attend school, defined as missing more than five days per school year with no communication from the parent regarding the absence, UMA may report the cadet as truant.

Absence Procedures

To make attendance easier on our parents, we have moved to a system called MyAttendance. Parents will no longer have to contact the school, MyAttendance will contact them if their cadet has been marked absent, via text or email.

MyAttendance will only send a notice when it sees an X (for absent). Parents will receive three options: "Approve the absence," "Do not approve the absence," or "My student was not absent." The parent will click on the option that is accurate for their cadet and Aspire will be updated accordingly (if one of the first two options is chosen) or if the third option is chosen, a notice will be sent to the front office staff to correct.

Parents may also call the main office, 801-689-3013, to confirm and excuse an absence. All absences must be excused with five (5) school days.

Checking In/Checking Out

Because UMA teachers utilize every moment of instructional time, it is important that cadets remain for the entire school day. Parents are encouraged to schedule appointments outside of school hours whenever possible.

- When checking-in, the cadet must be accompanied by an adult and signed in at the front desk.

- When checking-out, the responsible adult must come into the school, present photo ID, and sign the cadet out. To minimize loss of academic time, cadets will not be called out of class until parents arrive at the school. Please allow 10-15 minutes to check out your cadet. The school will generally not retrieve cadets early based upon a phone call from parents telling the school they are "on their way, please have my child waiting."

- For the safety and protection of cadets, a person checking a cadet out of school must show identification and be matched to the cadet's guardianship profile on Aspire.

- Cadets will not be permitted to leave unless properly checked out through the office. Cadets who leave campus without checking out will be marked truant.

Leaving School Due to Illness

Any call made to the parent/guardian requesting student release due to illness must be made in the office. School procedure requires students to be signed out by the parent/guardian/parental designee.

Pre-Arranged Absences

Cadets should only miss school in the case of family emergencies, illnesses, or extreme extenuating circumstances. Cadets who miss school for hospitalization, family trips, etc. that cannot be scheduled at more appropriate times, should pick up a Pre-Arranged Absence Form in the office and get it signed by teachers and a parent/guardian. Classwork missed must be completed. Cadets will work with their teachers to make sure all work is completed in a timely manner.

Tardies

Cadets are allowed five minutes between class periods. By the second bell, cadets are expected to be:

- In columns outside the classroom door.
- With the necessary materials ready (pens, pencils, book, binder, notebook, etc.)
- In the Uniform of the Day with their ID
- Participating in Strong Start

Cadets arriving to class after the tardy bell rings will be marked by their teacher with a "T." If a cadet arrives more than 15 minutes late to class, an "L" will be given to represent an extended tardy. These will not be excused unless a parent/guardian is responsible for the delay and calls the office.

- Excessive Tardies - If a cadet accumulates a total of four or more tardies in any class, the grade for the class will be changed to NC (no credit) and will remain as NC until the cadet fulfills the requirements to remove the NC.

- The No Credit (NC) will remain as the letter grade for that class unless:

- The cadet fulfills the requirements of attendance school, or
- Serves a one hour detention during Team Time with the classroom teacher. Academic work should be given to make up for Academic Time.
- Once the detention is served, the classroom teacher will notify the Administrator and the NC will be removed from the class grade. If the cadet continues to be tardy for the class, the cadet may be assigned attendance school.

Violations of Attendance: Procedures and Consequences

- Excessive Absences - If during any term a cadets has more than three absences in a class period, any subsequent absence is an assumed "S" that will generate a NC (No Credit). Parents must meet with an administrator to create a plan for reformation and to remove the NC mark.

- If a cadet has more than 9 absences during the year (not necessarily consecutive) without written approval of the student's application for "Extenuating Circumstances," the administration will send a letter to the parents outlining that the cadet has been placed on "Attendance Probation" and a meeting with the school administration may be required.

- Please note that the school are required to remove from our enrollment any cadet who is absent ten or more consecutive days without extenuating circumstances.

- Unexcused Absences

- If a cadet is not present in a class, teachers will mark the cadet in the system as an "X." If the cadet is identified without parent permission, the attendance mark will be adjusted to an "S" (sluff).

- Cadets who leave campus without permission will automatically be recorded as an "S" in any class period missed and may face disciplinary action.

- An "S" in any class period will generate an automatic NC or No Credit, which results in no credit for the class. The NC will remain until the cadet makes up the "S" by attending 90 minutes of Attendance School.

- Once the cadet has made up the "S" through attendance school, the class grade will return, provided the cadet does not have a NC in the same period due to accumulating four or more tardies as outlined in the Tardy Procedure.

- NCs received from "S" marks may only be made up during the term they were received.

- If at the conclusion of the term, a cadet has an NC and a class percentage below 60%, the cadet will receive a failing grade and the NC removed will be removed from the transcript.

- Cadets may be required to complete academic work to make up for lost academic time.

Attendance School: **THIS IS A PILOT PROGRAM FOR HILL FIELD CAMPUS ONLY**

Attendance School is typically held on Saturday mornings from 8:00 a.m. to 11 a.m. during the second half of the term.

- Attendance School is a service provided to assist cadets in clearing their attendance record from excessive tardies.

- Cadets may clear their attendance record from the NC by attending Attendance School.

- Attendance School hours will be posted in the main office and published in the newsletter.

- No cadet will be admitted late to Attendance School.

- During Attendance School, cadets must be in soft uniform of their choice.

- Cadets must work quietly on missing work or reading material.

- No electronics are allowed in Attendance School. Computers will be provided if necessary.

- If a cadet is talking, sleeping, or using their cell phones or other personal electronic devices, they will be dismissed and their attendance record will not be cleared. The cadet can attend a future Attendance School to clear their record.

- Every hour of Attendance School clears one (1) tardy or one (1) sluff from the attendance record.

- Upon successful completion of the need hours of Attendance School during the term in which the NC was assigned, the NC will be removed and the cadet's earned grade will reappear.

- Cadets and parents are encouraged to check Aspire regularly to stay up-to-date on grades, attendance, tardies, NCs, etc.

DISCIPLINE

Safe Schools Policy

The Cadet Code of Conduct is created using provisions of the State of Utah Safe Schools Policy.

(Note - Many of these Safe Schools Policies were copied, with permission, from Davis School District and the Utah State Office of Education.)

Bus Conduct

Riding to and from school on a bus provided by the school is both a convenience and a privilege. The bus driver is responsible for the safety of his/her passengers; therefore, his/her instructions must be followed explicitly. All school disciplinary rules apply. Misconduct will result in a referral to the high school office. Consequences for bus misconduct may include suspension or denial of bus privileges, detention, suspension, or expulsion.

Co-Curricular and Extra-Curricular Activities

Each co-curricular activity has its own requirements and rules set forth by staff advisor/supervisor/sponsor. Each co-curricular activity shall adhere to the rules and regulations pertaining to due process in any disciplinary action.

Students participating in extra-curricular activities will be held to the rules of conduct described in the Utah Military Academy Activities Code of Conduct. This includes rules of behavior and conduct as well as due process and intervention procedures for alcohol and substance abuse violations.

Definitions

A. Types of Disciplinary Actions -

Listed below are the basic types of disciplinary action which may be used in conjunction with violations of the school conduct code. When appropriate, a plan of progressive discipline will be employed.

Please be advised that these disciplinary measures may be used in combination without constituting double jeopardy.

1. Issue verbal reprimand or counseling.
2. Restrict or remove privileges.
3. Assign detentions (before school, after school, or lunch detention).
4. Advise parents by telephone.
5. Advise parents by email and/or written notice.
6. Hold conference with parents and cadet.
7. Refer cadet to counselor.
8. Refer cadet to psychologist, request psychological evaluation or participate in intervention program.
9. Remove cadet from class.
10. Administrative Detention (Saturday School)
11. Alternative Learning Placement (1 to 10 days).
12. Suspend out-of-school (1 to 10 days).
13. Expulsion from school (45 days to one school year).
14. Remove student from an activity or school organization.
15. Require restitution (in cases of stealing or property damage).
16. Notify police authorities.
17. Referral to juvenile court
18. Suspend driver's privilege to drive and park at school.
19. Loss of academic credit for chronic absenteeism or tardies.

B. Definition of Terms -

Hearing: A due process meeting in which a cadet has the opportunity to respond to allegations before a suspension or expulsion is finalized.

Detention: The holding of a student in a specified limited area before or after school.

Hearing: The opportunity for a student to give his/her side of the story. The hearing process and the forms you are requested to complete are designed to assure you of the due process to which you are entitled by law. If prior to or during the hearing, the hearing officer decides that you may be subject to suspension or expulsion because of the nature of the infraction, he will advise you in writing at that time.

Emergency Removal: Removal of a student from class whose presence poses a continuing danger to persons or property or an on-going threat of disruption to the academic process. This cannot exceed a 72 hour period.

Administrative Detention: The holding of a student for a minimum of three (2) hours per session on specified afternoons or Saturdays. Abuse of Administrative Detention rules or failure to attend an assigned session may result in additional Administrative Detention assignment, Alternative Learning Placement or suspension. School work will be required during Administrative Detention.

Alternative Learning Placement (ILP): The holding of a student in a specified limited area for the entire school day with the exception of necessary rest room privileges. An alternative learning placement may be from one to ten days in length. Normally, school work can be made up for full credit during the time a student is in isolated learning placement. Students may not participate in any extra-curricular activities for the period of time they are placed in ILP.

Out of School Suspension: The removal of school attendance privileges and all school activity privileges for a period from one to ten days. School work may not be made up for credit during the time a student is suspended out of school. A student suspended from school may not participate in any school event for the duration of that suspension.

Expulsion: The removal of school attendance privileges and all school activity privileges for more than 10 days. School work may not be made up for credit during the time a student is expelled from school. A student expelled from school may not participate in any school activity for the duration of the expulsion.

Privileges: Activities such as extra-curricular events, assemblies, awards, incentives, dances, graduation ceremonies, etc.

Due Process:

At UMA, cadets are guaranteed due process. The core principle of due process is fairness. We believe that cadets should know that they will be treated fairly when they are accused of violating a rule.

At UMA, due process will be based on the following principles:

- UMA staff and administration will make a good faith effort to ensure that all rules are legal, ethical, reasonable, and consistent with UMA policy and in the best interest of all UMA cadets.
 - If any cadet believes that a rule fails to abide by any of these guidelines, they are encouraged to inform the administration. The administration will investigate any and all allegations.
 - Rules will be made clear to cadets - preferably posted in writing.
- If accused of breaking a rule, cadets will be told what rule they are accused of violating,
 - be told what consequences they might face if found guilty,
 - be given an opportunity to defend themselves against the accusation.
- If found guilty of breaking a rule, cadets will be given a timetable for a decision in regard to consequences.
 - If found guilty, and if the decision has been made to assign a consequence to a cadet, those consequences will be communicated with a cadet and their parents.
 - those consequences will be carried out.
 - an anecdotal record of that event may be placed in the cadet's disciplinary records.
- If a cadet or parent feels that the finding of guilt was unjustified, or if a consequence is unfair, they are encouraged to notify the administration. The administration will investigate all the allegations.

UMA staff, administration and cadets will make a good faith effort to ensure that all of their actions are legal, ethical, reasonable, consistent with UMA Vision, Mission, Code of Conduct, and in the best interest of all persons associated with the UMA community.

Falsified Notes and Phone Calls

Any student found falsifying notes or phone calls from the parent/guardian will be subject to disciplinary procedures.

Cadet Conduct Code of Behavior

Utah Revised Code requires each school to adopt a set of rules and regulations designed to maintain order and discipline necessary for effective learning. Utah Military Academy's primary concern is that students who wish to learn can do so in an environment conducive to learning and that every disciplinary and prescriptive means be employed on behalf of those who would destroy or deny such an environment.

This code and its provisions shall be applicable during regularly scheduled school hours and at any school related activity. The listed offenses are not intended to be exhaustive. Suspension or expulsion may be considered for other serious behaviors as appropriate. Any pupil engaging in the types of conduct listed below is subject to suspension, expulsion, emergency expulsion and/or removal from curricular or extra-curricular activities. ***Students will be given their due process as described above.***

Authority to Suspend or Expel

The UMA administration has the authority to suspend a cadet for up to ten school days per incident. If the school administration contemplates suspending for longer than ten school days, or contemplates expelling a cadet, they shall make a referral to the UMA Case Management Team.

The types of conduct prohibited by the code or regulations are as follows:

- a. Damage or destruction to school property, property of school employees, or property of other students on or off school premises
- b. Damage or destruction of private property on school premises or in areas controlled by the school
- c. Threats, intimidation, assault of a school employee, student or other person on school premises, while in the custody or control of the school, or in the course of a school related activity
- d. Engaging in any activity such as running, tripping, shoving, throwing of objects, or other "horseplay" that may endanger themselves or others.
- e. Fighting and/or endangering a cadet or other student
- f. Chronic misbehavior which interrupts or interferes with any school activity
- g. Any disruption or interference with school activities on or off school premises.
- h. Disregard of reasonable directions or commands by school authorities including school administrators, teachers or other school employees
- i. Presence in areas during school hours or outside school hours where a student has no legitimate business without permission of the proper school authority

- j. Leaving school during school hours without permission of the proper school authority
- k. Distribution of pamphlets, leaflets, buttons, insignias, etc., without permission of proper school authority
- l. Demonstrations by individuals or groups causing disruption to the school system
- m. Disrespect to a teacher or school authority on or off school premises
- n. Skipping detention and/or refusing to take detention or other properly administered school discipline
- p. Falsifying of information given to school authorities in the legitimate pursuit of their jobs
- q. Possession and/or use of any tobacco products, lighters, matches or other nicotine related products including, but not limited to e-cigarettes and e-liquid.
- r. Buying, possession, use or being under the influence of illegal drugs, counterfeit drugs, alcoholic beverages or intoxicants of any kind; possession of any drug/alcohol related items or paraphernalia and/or any public display that advocates or encourages the use of the same on school premises or at any school related activity.
- s. Selling, transferring or using any non-prescribed drug, medication, inhalant or other substance which can be taken internally on school premises or school related activities that is not prescribed by medical authority
- t. Turning on false fire, tornado, bomb or disaster alarms
- u. Placing of signs and/or slogans on school property without permission of the proper school authority
- v. Extortion of a pupil or school personnel
- w. Forgery of school related documents
- x. Cursing
- y. Truancy and/or habitual absence, skipping class
- z. Cheating and/or plagiarizing
- aa. Hazing/Bullying/Harassment
- bb. Gambling
- cc. Tardiness
- dd. Excessive display of affection
- ee. Engaging in sexual acts on school premises
- ff. Indecent exposure
- gg. Possession or publication of obscene, pornographic or libelous materials and/or the distribution of the same
- hh. Use of indecent or obscene language in oral, written or sign form
- ii. Arson and/or setting of any fire and/or possession of lighters, matches, or any other similar devices
- jj. Failure to abide by reasonable dress and grooming guidelines set forth in cadet handbooks or established by administration or the AFJROTC Uniform Dress Code.
- kk. Failure to abide by rules and regulations set forth by the administration in regard to student parking and/or disobedience of driving regulations while on school premises
- ll. Willfully aiding another person to violate school regulations
- mm. Possession and/or use of fireworks, smoke bombs, explosives or any other similar device on school premises.
- nn. Inciting others to violence or disruption
- oo. Insubordination
- pp. Commission of any crime on school premises or at any school activity in violation of the Utah Criminal Code, the Utah Traffic Code or the Utah Juvenile Code
- qq. Theft, attempted theft, or unauthorized possession of any school property or the personal property of another.
- rr. Any type of activity prohibited herein taking place on a school bus shall be reason for removal, suspension, or expulsion.
- ss. Possession or use of dangerous weapons or ordnance or objects which look like weapons or ordnance, including, but not limited to guns, firearms, ammunition, knives, grenades, sling shots, bows, arrows, machetes, brass knuckles, chains studs, etc.; or possession or use of objects which may render physical harm to another if improperly used, including any classroom item.
- tt. Violation of the bus transportation rules.
- uu. Any other actions which a pupil knows or should know that will disrupt the academic process or a curricular or extra-curricular activity, either on school premises or on premises where a school related activity is taking place.
- vv. Sexual harassment.
- ww. Use and/or possession of cell phones, smart watches, music players, video games and other

electronic devices during school hours and/or in prohibited areas. Cadets are prohibited from using electronic devices to capture, record or transmit the words (i.e. audio) and/or images (i.e., pictures/video) of any cadet, staff member or other person in the school or while attending a school-related activity, without express prior notice and explicit consent for the capture, recording or transmission of such words or images.

xx. Violation of Utah Military Academy's Technology Acceptable Use Procedure for Cadets.

Harassment/Hazing/Bullying

Cadets who engage in physical or verbal aggression, intimidation, bullying, hazing, or any form of harassment whether in person, online, by phone, email, or social media may face serious consequences. This includes suspension, transfer to an alternative placement, expulsion, referral to law enforcement, and possible criminal charges. Harassment based on race, religion, gender, sexual orientation, disability, or any other protected status is strictly prohibited. These rules apply at school, during school-related activities, and online if the behavior impacts the school environment. This policy follows Utah Administrative Rule R277-613 and Utah Code § 53G-9-601.

Safe and Orderly Schools

It is the policy of UMA to promote a safe and orderly school environment for all cadets and employees. Criminal acts or disruptive behavior of any kind will not be tolerated, this includes wearing/ displaying symbols, colors, or paraphernalia associated with anti-social groups. Any individual who engages in such activity will be subject to school disciplinary action as determined by school administrators or police referral, and/or prosecution. In determining appropriate discipline, school officials will consider the totality of the circumstances, including the severity of the offense, as well as the individual's age, disability status, intent, academic status, and prior disciplinary record.

Search and Seizure

School officials may search a cadet's person, locker, backpack, vehicle, or other belongings on school property or at a school-sponsored activity when they have reasonable suspicion that the cadet has violated a law or school rule. Under Utah Code § 53G-8-509, cadets have no right or expectation of privacy regarding items or spaces on school grounds.

The school may also conduct general inspections, including the use of drug-detection dogs, at any time, without notice, student consent, or a warrant. These inspections may be done even without specific suspicion, as allowed by state and federal law.

Serious Violations

Cadets may be suspended, transferred to an alternative placement, expelled, referred for police investigation, and/ or prosecuted for committing any of the following school-related serious violations: 1) threatening or causing harm to the school, school property, or persons associated with the school, or property associated with that person, regardless of where the conduct occurs; 2) committing any criminal act, including but not limited to: assault, harassment, hazing, rape, trespass, arson, theft, and vandalism, possession or use of pornographic material on school property; 3) engaging in any gang activity, including but not limited to: flashing gang signs, displaying or spraying gang graffiti, wearing or displaying gang-related clothing or apparel, or soliciting others for membership in a gang.

Technology Acceptable Use Policy for Cadets

Utah Military Academy provides students with a variety of technology to use for educational purposes. Computers and use of the school network or on-line services network are to support learning and to enhanced instruction, as well as assist in the administration of the school. Computer networks allow people to interact with hundreds of thousands of networks. Use of the computing facilities and the Internet is a privilege, not a right. This privilege can and will be revoked for misuse as stated in the penalties section.

- Goals of the electronic network are:
 - To support the Utah Military Academy Curriculum
 - To enhance learning opportunities by focusing on information retrieval, searching strategies, research skills, and critical thinking
 - To promote life-long learning

- Rules and Regulations - Technology

Users and parents of users must understand that the Utah Military Academy cannot control the content of the information available on the Internet. An extremely small amount of information may be controversial and/or offensive. The school does not condone the use of such materials by using software programs which may block the materials, by providing adult supervision, and by training cadets to reasonably use the service. Within reason, freedom of speech and access to information will be honored. School employees, cadets, and parents must be aware that access to the Internet will be withdrawn from users who do not respect the rights of others or who do not follow the rules and regulations established by the Utah Military Academy.

- Acceptable Use

Utah Military Academy's networks are to be used in a responsible, efficient, ethical, and legal manner and must be in support of the educational objectives and student behavior guidelines of the Utah Military Academy. General school rules for behavior and communications apply. Transmission of any material in violation of any federal or state regulation is prohibited.

Unacceptable uses include, but are not limited to, the following:

- Violating copyright laws
- Reposing (forwarding) personal communications without the author's prior consent
- Using threatening of obscene material
- Distributing material protected by trade secret
- Utilizing the network for commercial purposes
- Providing political or campaign information

- Network Etiquette

Users must follow network etiquette. Network etiquette includes, but is not limited to, the following:

- Be polite – rudeness is never acceptable
- Use appropriate language – do not swear or use vulgarities or any other abusive or inappropriate language
- Do not reveal your personal address or telephone number or those of anyone else
- Never reveal credit or checking information or social security number across the Internet
- Do not disturb the use of the network
- Do not attempt to gain unauthorized access to system programs of computer equipment
- Assume that all communications and information accessible via the network are private property

- Security

Security on any computer system is a high priority, especially when the system involved many users. Attempts to login to the system as any other user or to share a password will result in cancellation of user privileges. If a security problem is identified, notify the system administrator at the school. Do not demonstrate the problem to other users. Note that electronic mail is not guaranteed to be private; system operators have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.

- Vandalism

Vandalism will result in cancellation of user privileges and school disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy equipment, programs, and/or data of anyone connected to the server and/or the Internet. This includes, but is not limited to, uploading, creating, or transmitting computer viruses.

- Privacy

Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not assume that files stored on district servers and hard drives of individual computers will always be private.

- Penalties

Violations of any other above guidelines and procedures may result in any or all of the following sanctions:

- Notification of parents or guardians
- Loss of access
- Additional disciplinary action may be determined at the building level in line the student code of conduct
- When applicable, law enforcement agencies will be involved

- Disclaimer

Utah Military Academy will not be responsible for any damages suffered, including loss of data re-

sulting from delays, non-deliveries, service interruptions, or inaccurate information. The user accepts personal responsibility for any information obtained or delivered via the network, including the sharing of personal information such as home address, checking account and credit card information.

Threats to Cadet Well-Being

Any UMA employee that learns that the well-being of any cadet is at risk because of reported, threatened or rumored harm, will immediately notify the UMA administration. In turn, the parent or guardian of that at-risk cadet shall be notified by UMA administration.

Any UMA employee that learns that the well-being of any cadet is at risk because of reported or rumored drug use, possession or distribution will immediately notify the UMA administration. In turn, the parent or guardian of that at-risk cadet shall be notified by UMA administration.

Any UMA employee that learns that the well-being of any cadet is at risk because of reported, threatened or rumored self-harm, will immediately notify the UMA administration. In turn, the parent or guardian of that at-risk cadet shall be notified by UMA administration.

Weapons and Explosives - Automatic One-Year Expulsion

Any cadet who on any UMA property, in a school vehicle, or in conjunction with any school activity, possesses, controls, uses or threatens the use of a real weapon, explosive, noxious or flammable material, or actually uses or threatens to use a look-alike or pretend weapon with the intent to intimidate another person or to disrupt normal school activities, shall be expelled from UMA, UMA programs, and activities for a period of not less than one calendar year; unless an impartial Case Management Team determines on a case-by-case basis, that a lesser penalty would be more appropriate. The terms "weapon," "explosive," and "noxious or flammable material" may include but are not limited to: guns, starter pistols, cap guns, knives, martial arts accessories, bombs, bullets and ammunition, fireworks, gasoline or other flammable liquids.

Zero Tolerance Policy

Utah Military Academy will not tolerate any form of violence, disruptive or inappropriate behavior or excessive truancy. All cadets have the responsibility to pursue their education at UMA in a manner that shows respect for other cadets, staff, parents, and citizens through abiding by the Student Conduct Code. Cadets have a responsibility to cooperate with and to assist the staff in the orderly and efficient operation of the school. We recognize that cadets may, from time to time, display conduct that is unacceptable in a school setting. Cadets with initial and/or minor violations of school rules may be disciplined using a variety of appropriate penalties. In addition, the principal may formulate other consequences to deal with inappropriate behavior. Violations of a serious nature will result in penalties such as emergency removal, suspension, expulsion, notification of police, and/or court referral. Applications of the conduct provisions may be exercised against any cadet enrolled in the school who violates these rules at school, at school-related functions, or under any circumstances related to the cadet's relationship to the school, its teachers and administrators, and/or other cadets.

Directory Information

I authorize the Board of Education, its officials, employees, agents, etc., to consider my child's photograph/image as "directory information" and to utilize, release, and/or publish my child's photograph/image in all school publications.

If this is not agreeable, please notify the main office or building principal in writing by September 30th.

UMA Bell Schedules 2026-2027 FINAL

MONDAY-THURSDAY

Jr High School

Period 1	0815 - 0920	65 Minutes
Formation	0925 - 0950	25 Minutes
Period 2	0955 - 1100	65 Minutes
Lunch	1100 - 1145	45 Minutes
Period 3	1150 - 1255	65 Minutes
Period 4	1300 - 1405	65 Minutes
Period 5	1410 - 1515	65 Minutes
Team Time (T-Th)	1515 - 1630	75 Minutes
Teacher Meetings (M)	1515 - 1630	75 Minutes

High School

Period 1	0815 - 0920	65 Minutes
Formation	0925 - 0950	25 Minutes
Period 2	0955 - 1100	65 Minutes
Period 3	1105 - 1210	65 Minutes
Lunch	1210 - 1255	45 Minutes
Period 4	1300 - 1405	65 Minutes
Period 5	1410 - 1515	65 Minutes
Team Time (T-Th)	1515 - 1630	75 Minutes
Teacher Meetings (M)	1515 - 1630	75 Minutes

Contract Hours 0800-1630

FRIDAY EARLY RELEASE

Jr High School

Period 1	0815 - 0900	45 Minutes
Formation/Flight	0905 - 0955	50 Minutes
Period 2	1000 - 1045	45 Minutes
Period 3	1050 - 1135	45 Minutes
Lunch	1135 - 1220	45 Minutes
Period 4	1225 - 1310	45 Minutes
Period 5	1315 - 1400	55 Minutes

High School

Period 1	0815 - 0900	45 Minutes
Formation/Flight	0905 - 0955	50 Minutes
Period 2	1000 - 1045	45 Minutes
Period 3	1050 - 1135	45 Minutes
Period 4	1140 - 1225	55 Minutes
Lunch	1225 - 1310	45 Minutes
Period 5	1315 - 1400	45 Minutes

Contract Hours 0800-1415

ASSEMBLY SCHEDULE (FRIDAY) - only when scheduled

Morning Assembly

Period 1	0815 - 0855	40 Minutes
Assembly	0900 - 1015	75 Minutes
Period 2	1020 - 1100	40 Minutes
Period 3	1105 - 1145	40 Minutes
HS Per. 4 / MS Lunch	1145 - 1230	45 Minutes
MS Per. 4 / HS Lunch	1230 - 1315	45 Minutes
Period 5	1320 - 1400	40 Minutes

Afternoon Assembly

Period 1	0815 - 0855	40 Minutes
Period 2	0900 - 0940	40 Minutes
Period 3	0945 - 1025	40 Minutes
Period 4	1030 - 1110	40 Minutes
HS Per. 5 / MS Lunch	1115 - 1200	45 Minutes
MS Per. 5 / HS Lunch	1200 - 1245	45 Minutes
Assembly	1245 - 1400	75 Minutes

Contract Hours 0800-1415

LATE START SCHEDULE (Snow Days) Mon-Thurs

Jr High School

Period 1	1015 - 1105	50 Minutes
JH Lunch	1105 - 1135	30 Minutes
Period 2	1140 - 1230	50 Minutes
Period 3	1235 - 1325	50 Minutes
Period 4	1330 - 1420	50 Minutes
Period 5	1425 - 1515	50 Minutes
Team Time (T-Th)	1530 - 1630	60 Minutes
Teacher Meetings (M)	1530 - 1630	60 Minutes

High School

Period 1	1015 - 1105	50 Minutes
Period 2	1110 - 1200	50 Minutes
HS Lunch	1200 - 1230	30 Minutes
Period 3	1235 - 1325	50 Minutes
Period 4	1330 - 1420	50 Minutes
Period 5	1425 - 1515	50 Minutes
Team Time (T-Th)	1530 - 1630	60 Minutes
Teacher Meetings (M)	1530 - 1630	60 Minutes

Contract Hours: 1000 - 1630

Utah Military Academy School Year Calendar

A Days Monday & Wednesday		2026 - 2027		B Days Tuesday & Thursday	
August 26				September 26	
Su M Tu W Th F Sa	Su M Tu W Th F Sa			Su M Tu W Th F Sa	Su M Tu W Th F Sa
2 3 4 5 6 7 8	1			1 2 3 4 5	
9 10 11 12 13 14 15				6 7 8 9 10 11 12	
16 17 18 19 20 21 22				13 14 15 16 17 18 19	
23 24 25 26 27 28 29				20 21 22 23 24 25 26	
30 31				27 28 29 30	
October 26		November 26		December 26	
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa
4 5 6 7 8 9 10	1 2 3	1 2 3 4 5 6 7	1 2 3 4 5	1 2 3 4 5	1 2
11 12 13 14 15 16 17		8 9 10 11 12 13 14	6 7 8 9 10 11 12	6 7 8 9 10 11 12	3 4 5 6 7 8 9
18 19 20 21 22 23 24		15 16 17 18 19 20 21	13 14 15 16 17 18 19	13 14 15 16 17 18 19	10 11 12 13 14 15 16
25 26 27 28 29 30 31		22 23 24 25 26 27 28	20 21 22 23 24 25 26	20 21 22 23 24 25 26	17 18 19 20 21 22 23
February 27		March 27		April 27	
Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa	Su M Tu W Th F Sa
1 2 3 4 5 6	1 2 3 4 5 6	1 2 3 4 5 6	1 2 3	1 2 3	1
7 8 9 10 11 12 13	7 8 9 10 11 12 13	7 8 9 10 11 12 13	4 5 6 7 8 9 10	4 5 6 7 8 9 10	2 3 4 5 6 7 8
14 15 16 17 18 19 20	14 15 16 17 18 19 20	14 15 16 17 18 19 20	11 12 13 14 15 16 17	11 12 13 14 15 16 17	9 10 11 12 13 14 15
21 22 23 24 25 26 27	21 22 23 24 25 26 27	21 22 23 24 25 26 27	18 19 20 21 22 23 24	18 19 20 21 22 23 24	16 17 18 19 20 21 22
28	28 29 30 31	28 29 30 31	25 26 27 28 29 30	25 26 27 28 29 30	23 24 25 26 27 28 29
30 31					30 31
August 11	September 21	October 20	Q1 42	Q2 40	
November 16	December 14	January 19	Q3 48	Q4 50	
February 19	March 23	April 17	Teacher Prep 4, Compensation Days 2		
May 20			Academic Days 174		
			Total Days 180		

Approved 02/02/26

