Lakeview Academy Board of Trustees Meeting
June 25, 2026 at 7:00 p.m.
527 W 400 N Saratoga Springs, Utah

Lakeview Academy Mission:
Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

Lakeview Academy's Board of Trustees Role:
The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

BEGIN TIME: 7:00PM
END TIME: 7:44PM

IN PERSON ATTENDANCE: Aaron Glass, Michael Hinckley, Nicole Desmond, Rick Veasey and Kassy Oveson
ONLINE: Ashley Hintze, Tina Smith
ABSENT: Daniel Dunn

Community Members: Cece Benson, Cody Burgess

1. Welcome and Roll Call

2. Pledge of Allegiance

3. Reports
   a. Director's Report

The director reported the school successfully closed the year with strong academic gains and near-full enrollment, supporting next year's budget planning. Students growth and achievements from end of year testing showed notable progress, fulfilling key academic goals highlighted by the administration. Lakeview earned a state recognition certificate for Acadiance reading progress, marking improvements for several grades that reflect enhanced instructional support.

The director reported that teacher hiring is nearly complete with all positions filled, ensuring staff readiness for the upcoming year.

   b. Board Member's Reports
      i. Board Retreat Update

The board gave a proposed budget for retreat to the business manager. A board dinner has been scheduled for July 31st. Details will be shared with the board. The all day retreat has been scheduled for August 1st. The board members will help with the preparation for the conference working with Viridis.

      ii. CAP report and assignments

The board reported that the CAP report is helpful for tracking events and observations and would like to continue this form next school year.

iii. Acadience Reading Spring 2026 Progress Monitoring Rates

The board was shown the certificate and the director reported on how much work went into receiving it.

vi. OPMA Update

The board reviewed Open Meeting Law (OMPA) training and identified minor procedural improvements to meeting minutes and agendas to ensure full compliance and transparency.

v. UAPCS Conference take aways

Lakeview's business manager received the Business Manager of the year award.

The board members reported the value of attending the Charter School conference, which enhanced understanding of governance, ethics and compliance issues crucial for sustained organizational integrity. It was recommended that more board members attend next year and encourage more teachers to go.

c. Board Committee Reports
  i. Policy Committee

The policy chair extended offers to 3 parents and 2 staff for the committee. The committee will schedule a meeting once the board approves. The plan is to start with the bullying regulations to align with recent state guidance.

ii. Expansion Committee

The board closed on the final financing transaction for the expansion, with significant contributions from finance, legal and administrative teams ensuring a smooth closure. S&P completed a draft review of the 2015 and 2016 bonds, and results to be shared at the next meeting.

The administration reported that construction is progressing well toward the substantial completion date of September 16, after which a certificate of occupancy is expected, followed by punch list item fixes.

Summer projects include remodeling existing classrooms with door and wall moves and carpet replacement, temporarily affecting campus appearance by improving school function long-term. Everything is on budget and on schedule.

iii. Financial Audit Committee

No comments.

d. April & May Financial & Accounting Reports
  i. Financial Scoreboard
  ii. Monthly Financial Metrics
  iii. Balance Sheet Report
  iv. Income Statement Report
  v. Check Register Report
  vi. P-Card Purchase Reports

The financial reports include information from April and May. Finances show stability with favorable cash flow and budgets alignment. The August meeting will include the final end of year financials. An adjustment in professional development and marketing was clarified by the business manager as related to software and initiatives approved last fall, explaining a larger budget line item.

MOTION BY: Aaron Glass moved to accept the financial and accounting reports.
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

4. Public Comment: The public may address any issue unrelated to items already on the agenda. Participants are asked to state their names for the official minutes, and please be concise. If you cannot attend the meeting, email your comments to bot@lakeview-academy.com to be included in the minutes. Please submit your comments no later than two hours prior to the start of the meeting.

No comments

5. Public Hearing
   a. FY26 Revised Budget
   b. FY27 Proposed Budget

The business manager said the 2026 revised budget was tightened to reflect actual project costs and final payrolls, with some construction costs possibly moving into the next fiscal year's budget depending on final invoicing.

The 2027 proposed budget was prepared using enrollment projections of 1,215 students, with added funds for facility repairs, field trips, classroom supplies and employee training including the board retreat and a Kagan conference.

A board member asked about employee motivation costs. The Business Manager explained it is to cover food for luncheons, teacher appreciation week and special events including the school’s 20th anniversary celebration, planned to boost staff morale.

A board member asked about library spending. It was explained that library spending focuses primarily on books (about 60%) and software, maintained at steady levels to ensure up-to-date resources with ongoing assessment of circulation and category coverage.

No public comment.

6. Consent Agenda
   a. Minutes May 14, 2026
   b. Phase I ESA report
   c. Richard Hagen Contract FY27-FY29
   d. Viridis Board Retreat Contract
   e. Physicians Contract FY27

No Comments

MOTION BY: Tina Smith moved to approve the consent agenda.
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

7. Action Items
    a. FY26 Revised Budget

See summary under the public hearing section.

MOTION BY: Michael Hinckley moved to approve the FY26 Revised Budget.
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

    b. FY27 Proposed Budget

See summary under the public hearing section.

MOTION BY: Michael Hinckley moved to approve the FY27 Proposed Budget.
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

    c. Updated Sshine Policy

The Sshine stipend policy was amended to clarify eligibility for stipend applies only to grades 7-9, not including sixth grade, ensuring compliance with state definitions for secondary education. Teachers eligible for the stipend receive a monthly payout, evenly distributed over pay periods, reflecting a change from prior lump-sum payments. The state determines the ratio and amounts.

MOTION BY: Aaron GlassI move to accept the Sshine policy.
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

    d. Policy Committee Members

A policy committee member introduced himself to the board sharing his 14 years of cybersecurity experience and enthusiasm for contributing his expertise to board policy.

MOTION BY: Aaron Glass move to approve the following individuals to serve on the Policy Committee: Janessa Hintze (two year term), George Britton (one year term), and Cody Burgess (one

year term)
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

MOTION BY: Aaron Glass moved to approve as representatives from the school staff: Becky Brammer (one year term) and Debbie Perkins (one year term).
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

e. Fraud Risk Assessment

The business manager worked with the board treasurer to complete the Fraud Risk Assessment, affirming controls and compliance measures are in place and consistent with state mandates. A copy was given to the board.

MOTION BY: Michael Hinckley moved to accept the Fraud Risk Assessment.
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

f. Parent Elect position

The new elected parent representative is welcomed, enhancing board diversity and parent involvement. The new parent elect expressed strong personal connection to the school aiming to contribute positively from this new role.

MOTION BY: Aaron Glass moved that the board accept and certify the results of the Parent Representative Board Member Election and appoint Cecelia Benson to serve as the Parent Representative on the Board of Trustees with a term starting July 1, 2026 and ending in June 2028.
Yes Vote: Ashley Hintze, Aaron Glass, Michael Hinckley, Tina Smith
No Vote: None
Abstain: None
MOTION PASSES

8. Closed Session
   a. ***A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues***. (all motions, except the motion to exit the closed session, will be made in an open meeting).
   b. Return to Open Meeting
   c. Action may be taken regarding litigation matters, acquisition of real property, or authorized personnel issues.

No closed session was called.

9. Adjourn

MOTION BY: Tina Smith moved to adjourn.

END TIME: 7:44pm