Lakeview Academy Board of Trustees Retreat
August 1, 2026 8:30AM-5:30PM
527 W 400 N Saratoga Springs, Utah

Lakeview Academy Mission:
Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

Lakeview Academy's Board of Trustees Role:
The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

BEGIN TIME: 8:39AM
END TIME: 4:30PM

IN PERSON ATTENDANCE: Ashley Hintze, Tina Smith, Aaron Glass, Michael Hinckley, Cece Benson, Nicole Desmond, Rick Veasey and Kassy Oveson.
ONLINE: None
ABSENT: Daniel Dunn

Community Members: William Evans (presenter)

1. Welcome and Roll Call

2. Pledge of Allegiance

3. Public Comments

None

4. Action Items
   a) Charter School Board Building Officer (CSBBO)

The current CSBBO's students have transitioned from the school. The board discussed the need for the new CSBBO to be someone on the board. The board suggested Tina be moved to CSBBO because she has been involved with the expansion project from the beginning.

MOTION BY: Michael Hinckley moved to remove Lindsay Condie as Lakeview Academy's Charter School Board Building Officer (CSBBO), effective immediately, with our sincere thanks for her service throughout the expansion process, and appoint Tina Smith, effective immediately, as the new CSBBO to serve for the remainder of the expansion project.

Yes Vote: Ashley Hintze, Tina Smith, Aaron Glass, Michael Hinckley, Cece Benson
No Vote: None
Abstain: None
MOTION PASSES Yes

5. Board Training

The retreat emphasized strengthening governance practices, defining strategic priorities, policy frameworks for strategic oversight and enhancing accountability mechanisms to guide Lakeview’s future.

a) Mission and Vision

The board discussed the mission and vision of the school. The board's purpose should be anchored to achieving the school’s mission for all governance decisions and strategic planning.

b) Governing Board Member Surveys

William interviewed various board members previous to the retreat and the results were shared with the board.

c) Themes

The key themes were listed as: Governance practices, institutional knowledge, stakeholder understanding, growth & rising competition, desire for faster decisions & real accountability, deepening information sharing and recommitting to the mission and vision of the charter.

d) Presentation by School Director on State of the School

The director reported that student enrollment is steady and reaches budget projections. The teacher retention rate is strong at 90% with turnover mainly personal. We have a few veteran teachers with up to 20 years tenure at Lakeview. The director explained the priority is love of learning over test scores. The school maintains small class sizes with a 1:14 adult-student ratio and upper grades caps at no more than 28 students per class.

e) Policy Review

The school policies were discussed, finding that many are outdated on the website. The board members and policy committee are to identify and retire outdated policies, consolidate, reorganize and digitize governance documents.

The board has a recently appointed policy committee which will start with the state mandated policies and new legislative requirements. The board plans to implement a continuous policy review cycle managed by a standing policy committee to maintain currency and compliance. Procedures will be developed to clarify how policies are submitted, reviewed and approved to streamline governance processes.

f) Planning

The board members were asked to list 3 strategic priorities for a 3-5 year goal. The board converged on these priorities: Policy Review & Management, Board Onboarding & Training, Director Report Expectations & Evaluation.

6. Adjourn

MOTION BY: Ashley Hintze moved to adjourn.

END TIME: 4:30PM