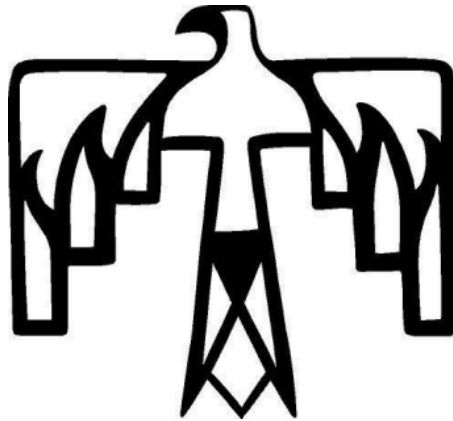




Utah Military Academy

UT-20141

Cadet Guide



August 1, 2026



Foreword

This Cadet Handbook will help you become a more successful cadet and aid the Utah Military Academy (UMA) Air Force JROTC (Junior Reserve Officer Training Corps) unit in continuing to be one of the best in the United States. The guidance in this Handbook is UT-20141's "JROTC Instruction" and applies to all aspects of our program, outside of academics.

The provisions of this handbook were not established arbitrarily. Some of the source documents include: U.S. Public Law, authorizing and establishing the AFJROTC Program, the signed agreement between Utah Military Academy and the United States Air Force, Air Force Publications (DAFI, AFMAN, pamphlets, etc.), AFJROTC Headquarters of the Air Education and Training Command guidance, and your Cadre's collective leadership experience.

We wrote each provision of this handbook in consideration with UMA's many academic and development objectives.

Your achievement in knowledge of aerospace, development as a leader, and contribution to the reputation of the UMA AFJROTC program will depend on you and the spirit in which you abide by the provisions of this handbook.

If you are new to our unit, you will soon understand why our cadets feel a sense of pride. It is time for you to set your own course. The UMA instructors are here to support you, but the choice has to be yours.

Certified by:

C/Col Sophie Rodriguez, Wing Commander

C/Col Grace Ritter, Wing Deputy Commander

C/Lt Col Keegan Murphy, Wing Staff Judge Advocate

C/Maj Alex Hyde, Wing Inspector General

C/CMSgt Morgan McFarland, Wing Command Chief



Preface

This Cadet Handbook establishes a high standard of performance for all members of our AFJROTC unit. When each cadet follows this standard, our wing will learn to work together towards our common goals. We will each place the wing's success above our own needs and wants. As we continue our journey, you will earn a sense of pride in our achievements and ultimately UT-20141 will remain one of the best units in AFJROTC.

This Cadet Handbook will be used as a reference for specific details to maintain a high standard of performance. For example: proper wear of the uniform, placement of insignia, promotions, awards, curriculum requirements, honor code, etc.

Your Cadre believes most cadets will voluntarily work for the betterment of our unit, if they are aware of our goals and mission. As a cadet, you are responsible for obtaining a thorough understanding of the contents of this handbook. Only then can you maximize your experience in the AFJROTC program and apply these standards to the benefit of yourself and UT-20141.

Effective LEADERSHIP starts with responsible FOLLOWERSHIP. "BEFORE YOU CAN LEARN TO LEAD, YOU MUST LEARN TO FOLLOW!"

The SASI is the waiver authority for all local guidance in this handbook.

You have a role in improving our guidance. To correct out of date information or to recommend a change to your cadet handbook, submit a Change of Publication, through your chain of command, to UT-20141's Wing IG.

In the event of a conflict in this guidance and Higher Headquarters guidance (HQ AFJROTC, AETC or AF), **the Higher Headquarters (HHQ) guidance shall take precedence** and this cadet handbook shall be updated at the next opportunity.

Table Of Contents

Foreword.....	2
Preface.....	3
Table Of Contents.....	4
Important Events.....	8
Unit Events.....	8
• Special Events.....	8
○ AFJROTC Headquarters Inspection:.....	8
○ Ribbon, Promotion, and Position Applications.....	8
○ Awards Ceremonies.....	9
• Invitational Events.....	10
○ Military Ball:.....	10
○ Dining Out:.....	10
○ Cadet Leadership Course (CLC):.....	10
Mission, Goals, Honor Code, Creed, and Core Values.....	11
Mission.....	11
Goals.....	11
Honor Code.....	11
AFJROTC Cadet Creed.....	11
UMA Cadet Creed.....	11
Air Force Core Values.....	12
AFJROTC Curriculum.....	13
General Information.....	13
Post-Graduation Benefits.....	13
UMA AFJROTC Curriculum Requirements.....	14
UMA AFJROTC Curriculum Plan.....	15
Classroom Rules.....	16
Military Customs.....	17
Saluting.....	17
Saluting Rules.....	18
• Cadet-to-military members:.....	18
• Cadet-to-Cadet Encounters:.....	18
• Indoors:.....	18
• Patriotic events:.....	18
• Promotion board procedures:.....	19
30-STEP DRILL SEQUENCE.....	20
Leadership Development Requirements (LDR).....	21
LDR Schedule.....	21
Tier I - STEM Based.....	21
• Cyber Patriot:.....	21
• Drones:.....	22
• Flight Simulator:.....	22

• Robotics:.....	22
• Rocketry:.....	22
Tier II - Activity Based.....	22
• Competitive Armed Drill Team:.....	22
• Competitive Unarmed Drill Team:.....	22
• Marksmanship:.....	23
• Archery:.....	23
• Survival:.....	23
Tier III - Unit Based.....	23
• Honor Guard:.....	23
• Saber Team:.....	23
• Raider Team:.....	23
• Flag Detail:.....	23
Communication/Expectations.....	23
Practices.....	24
Curriculum in Action (CIA) Trips.....	24
AFJROTC Uniform Standards.....	26
General Information.....	26
General Uniform Care.....	26
Turn-in of AFJROTC Uniforms.....	27
Enforcement of Uniform Standards.....	27
Monday/Wednesday/Friday Uniform Wear.....	31
• Pants:.....	31
• Skirt:.....	31
• Belt:.....	31
• Shoes:.....	31
• Socks:.....	31
• Unauthorized Wear:.....	31
Tuesday/Thursday Uniform Wear.....	32
Operational Camo Pattern (OCP).....	32
• OCP Coat (Shirt):.....	32
• Accoutrements:.....	33
• T-Shirt:.....	34
• OCP Trouser:.....	34
• Belt:.....	34
• Headgear:.....	34
• Footwear:.....	35
Optional Tuesday/Thursday Uniforms:	35
• Civil Air Patrol and Naval Sea Cadets Camouflage Uniforms:.....	35
• Armed Forces Camouflage Uniforms:.....	36
• AFJROTC Flight Suit/Flight Duty Uniform (FDU):.....	36
Other AFJROTC Uniforms.....	38
Air Force Service Dress Uniform (Class A and B).....	38

• Outerwear:.....	39
• Men’s Blue Shirt and Women’s Blouse (Class A and B):.....	44
• Blouse (Long and Short-sleeved) (Female):.....	44
• Men’s Blue Shirt and Women’s Blouse Accouterments:.....	45
• Belt and Buckle:.....	45
• Footwear:.....	46
• Headgear:.....	47
• Accessories:.....	48
• Trousers, Slacks, Skirt (Class A and B):.....	50
UT-20141 Physical Training/Fitness Gear.....	51
• Semi-Formal Blues Uniform Variations:.....	52
LDR Team Uniforms.....	53
• Competitive Drill Team/Color Guard Blues Uniform Variations:.....	54
• Honor Guard Blues Uniform Variations.....	54
• Raiders Team OCP variations:.....	55
AFJROTC Grooming, Appearance, and Accessory Standards.....	56
• Hair-male and female:.....	56
• Hair-Male:.....	57
• Hair-Female:.....	59
• Jewelry:.....	62
• Eyeglasses/Sunglasses:.....	63
• Tattoos or Brands:.....	63
• Backpacks:.....	63
• Electronic listening devices:.....	64
• Fingernails:.....	64
• Earrings and Piercings:.....	64
• Dental Ornamentation:.....	65
• Pimple Patches:.....	65
• Undergarments (Mandatory):.....	65
• Cosmetics:.....	65
• Eyelashes:.....	66
• Cold Weather Accessories:.....	76
Organization of the UT-20141 AFJROTC Wing.....	68
Unit Manning Document (UMD).....	69
Cadet Rank Structure.....	70
Cadet Promotions.....	72

Awards and Decorations.....	73
AFJROTC National Awards.....	75
Headquarter & Unit Awards.....	80
Air & Space Force JROTC Ribbon Chart:.....	87
Badges.....	88
Berets.....	89
Shoulder Cords.....	89
Shoulder Tabs.....	90
Local Certificate Awards.....	91

Important Unit Events

Special Events

AFJROTC Headquarters Inspection:

- October 23, 2026 (all day)
 - All cadets are expected to attend
 - At UMA
- *All cadet leaders who are holding Squadron-level (or equivalent) positions are required to wear the AFJROTC Blues uniform; all other cadets attending are required to wear the AFJROTC OCPs**

Ribbon, Promotion, and Position Applications

First-Term Promotions (9-12th Grade)

- **Application Period:** October 7-14, 2026
- **Select List Published:** October 21, 2026

First Term Ribbons

- **Application Period:** October 28 - November 4, 2026
- **Awarded in Flights:** November 20, 2026

Second Semester Leadership Positions:

- **Application Period:** November 2-13, 2026
- **Interview Period:** November 16-December 4, 2026
- **Select List Published:** December 7, 2026

Second-Term Promotions (8-12th Grade)

- **Application Period:** December 19-16, 2026
- **Select List Published:** January 6, 2027

Second Term Ribbons

- **Application Period:** January 6-13, 2027
- **Awarded in Flights:** January 22, 2027

National Awards (by invitation only)

- **Application Period:** January 6 - April 21, 2027
- **Winners Announced at Spring Review**

Third-Term Promotions (9-12th Grade)

- **Application Period:** March 3-10, 2027
- **Select List Published:** March 17, 2027

Third Term Ribbons

- **Application Period:** March 17, 2027
- **Awarded in Flights:** April 2, 2027

First Semester AY27-28 Leadership Positions

- **Application Period:** March 17-30, 2027
- **Interview Period:** March 31-April 27, 2027
- **Select List Published:** April 28, 2027

Honor & Warrior Flight Applications

- **Application Period:** April 14-21, 2027
- **Winners Announced at Spring Review**

Awards Ceremonies

First Term Promotion Ceremony

- November 6, 2026 at 0905-0955
 - At UMA in the Gymnasium
 - Family members/guardians/friends are invited to attend
- *All promoting cadets are required to wear the AFJROTC OCPs**

Mid-Year Wing Change of Command

- December 11, 2026 at 0905-0955
 - At UMA in the Gymnasium
 - Family members/guardians/friends are invited to attend
- *All cadet leaders who are assuming Squadron-level (or equivalent) positions are required to wear the AFJROTC Blues uniform; all cadet leaders who are assuming Flight-level (or equivalent) positions are required to wear the AFJROTC OCPs**

Second Term Promotion Ceremony

- January 15, 2027 at 0905-0955
 - At UMA in the Gymnasium
 - Family members/guardians/friends are invited to attend
- *All promoting cadets are required to wear the AFJROTC OCPs**

Third Term Promotion Ceremony

- March 26, 2027 at 0905-0955
- At UMA in the Gymnasium
- Family members/guardians/friends are invited to attend
- *All promoting cadets are required to wear the AFJROTC OCPs**

Spring Review/End of Year Awards Ceremony/Promotion Ceremony/Wing Change of Command

- May 5, 2027 at 1800 hrs
- At UMA in the Gymnasium
- Family members/guardians/friends are invited to attend
- 8th Grade and Leadership promotions will occur at Spring Review
- *All cadet leaders who are assuming Squadron-level (or equivalent) positions are required to wear the Blues uniform**
- * Seniors are expected to attend and are required to wear the Blues uniform**
- * All other cadets attending are required to wear the OCPs**
- * Cadets receiving awards are expected to attend**
- * Cadets who are promoting are expected to attend**
- ** Highly encouraged for all others to attend**

Invitational Events

Military Ball:

- January 30, 2027 at 1800 hrs
- Location: To Be Determined
- *All male cadets are required to wear the AFJROTC Semiformal or Blues uniform. Females may wear dresses, AFJROTC Semiformal, or Blues.**

Dining Out:

- March 11, 2026 at 1800 hrs
- At UMA in the Cafeteria
- Family members/guardians/friends are invited to attend
- * All cadets attending are required to wear the AFJROTC OCPs**

Cadet Leadership Course (CLC)

- June 1-5, 2027 (all day)
- Location: Wendover Air Base, UT/NV
- Uniform requirements will be articulated closer to the event
- *Cadets who will serve in leadership positions during the 27-28 Academic Year are highly encouraged to attend**

Mission, Goals, Honor Code, Creed, and Core Values

Mission

The mission of the Air Force Junior ROTC Program is to *develop citizens of character dedicated to serving their nation and community*. It must be understood that JROTC is not a recruiting tool for the military.

Goals

The goals of the program are to “*instill values of citizenship, service to the United States, personal responsibility and sense of accomplishment*” in high school students.

Honor Code

The honor code is “*I will not lie, cheat, steal, nor tolerate anyone who does.*” The AFJROTC cadet honor code is a basic philosophy that builds upon the core value of integrity. All cadets must adopt it in order to find success in the program. Through living by this code of honor, cadets will find it easier to abide by the heightened standards of AFJROTC.

AFJROTC Cadet Creed

I Am An Air Force Junior ROTC Cadet
I Am Connected And Faithful To Every Corps Of Cadets Who Serve Their Community And
Nation With Patriotism.
I Earn Respect When I Uphold The Core Values Of Integrity First, Service Before Self, And
Excellence In All We Do.
I Will Always Conduct Myself To Bring Credit To My Family, School, Corps Of Cadets,
Community, And To Myself.
My Character Defines Me. I Will Not Lie, Cheat, Or Steal. I Am Accountable For My Actions
And Deeds.
I Will Hold Others Accountable For Their Actions As Well.
I Will Honor Those I Serve With, Those Who Have Gone Before Me, And Those Who Will Come
After Me.
I Am A Patriot, A Leader, And A Wingman Devoted To Those I Follow, Serve, And Lead.
I Am An Air Force Junior Rotc Cadet.
And I Will Not Fail!

UMA Cadet Creed

I Am A Cadet Of The Utah Military Academy.
I Will Always Conduct Myself To Bring Credit To My Family, Community, Country, And The
Corps Of Cadets.

*I Am The Future Of The United States Of America.
 I Will Not Lie, Cheat, Or Steal And Will Always Be Accountable For My Actions And Deeds.
 I Will Always Strive To Live The Core Values.
 I Will Seek The Mantle Of Leadership And Stand Prepared To Uphold Our Values, The US
 Constitution, And The American Way Of Life.*

These simple words provide the basis for a personal code of ethics that is expected to not only be observed, but also maintained by all cadets. This Honor Code is specific and clear. A cadet is expected to have complete integrity in both word and deed. The code belongs to the cadets. Maintaining its high standards of trustworthiness is the responsibility of each young man and woman in the UMA Cadet Corps. This requires discipline and a conscious effort at all times. Eventually, it becomes a habit and part of the cadet's total ethical code and lifestyle. The Honor Code -- by stressing that there can be no toleration of lying, cheating, or stealing -- emphasizes that HONOR is a common standard of the Cadet Corps. Like all aspects of the cadet program, cadets must hold each other accountable.

UMA AFJROTC realizes it cannot “force” all cadets to want/choose to live by AFJROTC or UMA standards. The UMA AFJROTC focus is on helping cadets become better people and citizens while assisting those cadets to reach the potential they themselves strive for. AFJROTC is not a reform program and the use of physical discipline is prohibited by both instructors and cadets. AFJROTC is most successful in assisting cadets who put forth an individual effort to succeed.

UMA AFJROTC’s educational value is not in AFJROTC curriculum itself, but rather in the opportunities presented by the program for cadets to become successful citizens within their community and nation. The AFJROTC curriculum simply provides a structured vehicle to help meet the greater AFJROTC mission and vision.

Air Force Core Values

Integrity First: Integrity is a character trait. It is the willingness to do what is right even when no one is looking. It is the “moral compass” – the inner voice; the voice of self control; the basis for the trust imperative in the leadership of UT-20141.

Service Before Self: Tells us that professional duties of UT-20141 take precedence over personal desires. At the very least, it includes the following behaviors:

Rule following, Respect for others, Discipline and self-control, Faith in the system of procedures that govern UT-20141.

Excellence In All We Do: Directs us to develop a sustained passion for continuous improvements and innovations that will propel UT-20141 into a long-term upward spiral of accomplishments and performances.

AFJROTC Curriculum

General Information

The AFJROTC Program is a five-year program for junior high and high school students.

Each Class is divided into three categories:

- Aerospace Science (40%)
- Leadership Education (40%)
- Wellness/Fitness (20%)

Major topics in the Aerospace Science curriculum include history, science, space, and optional studies.

Major topics in the Leadership Education curriculum include Air Force customs and courtesies, cadet corps activities, time management, communication skills, life skills, leadership and management studies, drill and ceremonies and wellness/physical training.

Wear of the AFJROTC uniforms is a key component of the AFJROTC cadet experience and performance in inspections will be counted toward their grade in AFJROTC classes.

Post-Graduation Benefits

Advanced Enlistment. In accordance with DODI 1205.13, Section 2.2.m.1, March 14, 2024, “A recruit for military service who has completed at least 2 academic years of the JROTC Program under any Military Department, and has graduated from high school, is entitled to advanced promotion to the paygrade of no less than E-2 on initial enlistment in an Active or Reserve Component of a Military Service. Advancement to the paygrade of E-3 may be awarded for successful completion of 3 academic years of the JROTC Program.”

For the USAF, see DAFMAN 36-2032, Table 3.1, Rules 4, 7, & 1

ROTC Course Credit. A student who completes at least two years of JROTC may be entitled to General Military Course (GMC) program credit in the senior ROTC program. See Para. 6.4 of Air Force Manual, Military Recruiting and Accessions, DAFMAN 36- 2032, 16 January 2025, College ROTC programs control their ROTC scholarships. For information on AFROTC scholarship eligibility, availability, and other issues contact local leaders and recruitment offices. Further information is also available at: www.afrotc.com, via Twitter: <https://www.twitter.com/usairforce>, via Instagram: <https://www.instagram.com/usafrotc/?hl=en> or by contacting the AFROTC representatives at Air University’s Holm Center.

Service Academy Nominations:

- U.S.C. Title 10 sets aside up to 20 nominations per Service Academy for “honor graduates of JROTC honor schools.” Holm Center Operations Support will send a list of

the AFJROTC Distinguished Unit Award (DUA) winners to all three Service Academies. The Service Academies will maintain a Distinguished Unit Award list, so cadets who apply to Academies online will get additional consideration. Due to the level of competition for these limited appointments, cadets are highly encouraged to pursue other nomination sources to increase their chances of earning an appointment.

- See your SASI or ASI for recommendations on how to contact your Congressional representative. Applications for Congressional recommendations open in the summer before your senior year and typically close in October.
- Physical fitness is important to our wellbeing. You must set your own personal goals. The average 1 mile run time for the Air Force Academy's (AFA) Candidate Fitness Assessment (CFA), www.academyadmissions.com is 6:29 for men and 7:30 for women. Academics are important, but not enough. If you are seeking an Academy nomination, a ROTC scholarship or a SASI/ASI letter of recommendation, you must meet or exceed the respective application's average physical fitness scores.

UMA AFJROTC Curriculum Requirements

Utah Military Academy is a public charter school of choice. All students attending Utah Military Academy grades 8 – 12 are required to participate in UMA's AFJROTC program and meet all program requirements.

Cadets of The Utah Military Academy can and **will** pass all their AFJROTC courses by focusing on the principles taught not just through the curriculum, but also through in-class life lessons and adhering to the greater AFJROTC mission statement and vision:

- Attend all AFJROTC classes consistently (refer to the class syllabus, which can be found on Canvas).
 - Being a constructive and valued citizen in our country involves being where you are supposed to be, when you are supposed to be there.
 - As AFJROTC teaches more than simply book work, attendance is necessary in order to gain the leadership, citizenship, and service AFJROTC strives to instill in its cadets.
 - The large majority of AFJROTC work is in-class work. Simply making up this work out of the classroom typically does not have the same impact as when done as a group within a classroom. Additionally, much of the in-class work is completed in a large or small group setting and cadets missing out on these opportunities do not get the full benefit from the assignments.
 - Failure to consistently attend AFJROTC classes will diminish the impact of the AFJROTC program, see class syllabus for details.

- Attend Spring Review –Highly encouraged for all cadets to attend. Will be given 15 extra points towards final grade and will work in favor towards leadership opportunities and promotion
- A cadet must put forth a solid best effort in all their AFJROTC courses by completing the assigned work to the best of their individual ability.
 - Doing what you are supposed to do, when you are supposed to do it, is essential to being a citizen of character.
 - AFJROTC requires a cadet to be attentive in class, try their hardest, and complete all assigned work in the prescribed amount of time.
- Be respectful to instructors and other cadets and not be disruptive in class.
 - Showing respect to instructors and peers is essential to developing character and citizenship.
 - Stay alert and attentive in class.
- Follow all Air Force customs and courtesies:
 - Refer to instructors by rank and last name or Sir/Ma'am.
 - Communicate appropriately with all instructors through both verbal and non-verbal communication.
 - Come to class in the correct uniform.
 - Follow grooming standards.

If a cadet adheres to the above principles and guidelines there is no chance such a cadet will fail his/her AFJROTC course of instructions. All cadets meeting all the above requirements will be guaranteed a passing grade of “C” or better in their AFJROTC class.

UMA AFJROTC Curriculum Plan

- Seventh Grade (7th Grade)*
 - Military Awareness
 - Wellness
- Eighth Grade (8th Grade): AS-000/LE-000
 - AS-000: Character and Leadership Development
 - LE-000: Medal of Honor/Drill and Ceremonies
 - Wellness
- Freshman (9th Grade)/ Sophomore (10th Grade): AS-200/LE-200
 - AS-200: Science of Flight
 - LE-100: Traditions, Wellness, And Foundations Of Citizenship
 - Wellness

- Junior (11th Grade)/ Senior (12th Grade): AS-100/LE-400
 - AS-100: Aviation History
 - LE-400: Life Skills & Career Opportunities
 - Wellness

*Seventh Grade cadets are not a part of AFJROTC, but follow the UMA Cadet Handbook

Disenrollment Policy

A Cadet may be disenrolled from UMA's AFJROTC program for any of the following reasons:

- Failure to maintain the acceptable prescribed Course Standards IAW AFJROTC.
- Ineptitude or indifference to UMA training or disciplinary reasons involving undesirable character traits, or illegal acts.
- Bullying or Hazing. Intolerance of others is unacceptable. Disrespect or aggression may be grounds for dismissal.
- Individual student's request for release, consistent with the current UMA Add/Drop Policy.
- Reference UMA policies for all infractions, suspensions and expulsions.

Classroom Rules

Cadets recite the Air Force Core Values at the beginning of every class. When a cadet commits to internalizing these values, the higher UMA standards will be easier to follow.

There are four primary classroom rules that must be followed at UMA. Remember the Acronym STAR. Each letter in STAR represents each of the classroom expectations. Additionally, the insignia of a military general is a star, which encourages leadership and reminds cadets to prepare for the future, because even little decisions can have lasting consequences in the future.

S - Sit Smart

T - Track

A - Ask questions/Answer appropriately

R - Respect All

Failure to abide by these classroom rules will result in disciplinary measures, as outlined in the UMA Discipline Code.

No food or drink in the classroom, unless approved by your instructor. Gum is never allowed.

In accordance with UMA policy, cadets will not use cell phones.

Military Customs

Each cadet will refer to their instructors by their rank and last name. Cadets will respond to the instructor's questions with “yes sir/ma'am” or “no sir/ma'am.”

When reporting into an instructor's room, cadets will stand at attention, knock once, and request permission to enter. The cadet will continue to stand at attention until given permission. Instructors will grant permission to enter when they deem it appropriate.

We will strictly enforce Dress and Appearance standards outlined in DAFI 36-2903 and AFJROTCI 36-2010.

IAW Para. 7.7. of AFJROTCI 36-2010, 12 June 2026, hazing (verbal or physical), bullying, or physical punishment in any form by Cadre or cadets, is strictly forbidden.

- In addition, requiring cadets, individually or as a group, to perform any physical action as a reprimand, punishment, or for failure to perform, will also not be tolerated.
- Cadets will not condone or encourage any type of hazing or initiation rituals. Examples of prohibited physical activities include, but are not limited to: push-ups, running laps, or any inappropriate physical contact such as shoving, pulling or grabbing.
- Any form of verbal abuse, teasing, public rebuke or any attempt to otherwise humiliate a cadet is prohibited.

This prohibition is applicable to **ALL** AFJROTC unit activities, and includes instructors, cadets and any personnel involved with or participating in an AFJROTC unit or activity. No unit may encourage, facilitate, or otherwise condone secret societies or private clubs as part of the AFJROTC program.

Saluting

American military personnel consider the salute a courteous and respectful greeting between members of an honorable profession. It is one of the oldest traditions binding military professionals together.

All cadets will be taught the proper manner of saluting and the rules. Salutes will only be rendered in a military uniform.

Cadets will salute during Formation, when reporting in and out of a Board, when ordered to report to a meeting, or when participating in a ceremony. In all other circumstances, cadets will not salute indoors.

Salutes will be rendered outside of the UMA school building.

Formation is treated as an outdoor event and so outdoor saluting protocols apply.

Cadet officers and cadet non-commissioned officers will correct observed saluting violations in a courteous and helpful manner. All cadets are expected to accept these corrections as being constructive in nature.

Saluting Rules

Cadet-to-military members:

- If a cadet is outside in uniform and encounters an active-duty or retired officer who is also in uniform, the Cadet shall salute the officer.

Cadet-to-Cadet Encounters:

- When a Cadet Enlisted member encounters a Cadet Officer, the Cadet Enlisted member must salute the Cadet Officer.
- If both Cadets are Cadet Officers, the lower ranking Cadet Officer will render a salute to the higher ranking Cadet Officer.
- If both Cadet Officers are the same rank, no salute is required.

Indoors:

- The proper sequence of reporting-in is a salute and the statement “Sir/Ma’am, Cadet (last name) reporting as ordered.” The cadet holds the salute until the senior ranking individual returns the salute or acknowledges the Cadet. When the purpose of the report or meeting is completed, the cadet will salute again, to report out. The Cadet will hold their salute until the senior ranking officer returns the salute. As the senior ranking officer lowers their salute, the cadet lowers their salute at the same rate or faster and will turn sharply to the most direct exit and leave.
- When a cadet is late for formation, he or she will approach the cadet or person in charge (when the formation is at halt) , salute and request permission to fall-in.

Patriotic events:

- If a cadet in uniform observes the American Flag being raised or lowered from any flagstaff or is reciting the Pledge of Allegiance, he or she will assume the position of attention facing the flag, render the hand salute, and hold it until the flag has reached the summit or base of the flag staff.
 - If the cadet is in civilian clothes, he or she will assume the position of attention facing the flag and place the right hand over the heart.
 - If a cadet is wearing civilian attire and is also wearing headgear, he or she will remove the headgear and hold it to their left shoulder, so their right hand is over their heart.

- If a cadet is outdoors and hears the National Anthem or “To the Colors,” the cadet in uniform shall stand at attention, face the flag or music, and render the hand salute until the music or call ends.
 - If the cadet is indoors, they will face the flag or music, and stand at the position of attention until the music or call ends.

Promotion board procedures:

- During a promotion board, cadets will salute the head administrator of the board, state their rank, name, and what promotion board they are reporting to.
 - Example: “Sir/Ma’am, Cadet Tech Sergeant (last name) reporting to the Cadet Master Sergeant promotion board.” The board member will return the cadet’s salute and the board will ask the cadet to sit down.
- When the Board is over, the cadet will stand, salute, state their rank and last name and report out.
 - Example: “Sir/Ma’am, Cadet Staff Sergeant (last name) reporting out.”

Examples of a Salute:

30-STEP DRILL SEQUENCE

1. Fall-In
2. Open Ranks, March
3. Ready, Front
4. Close Ranks, March
5. Present, Arms
6. Order, Arms
7. Parade, Rest
8. Flight, Attention
9. Left, Face
10. About, Face
11. Forward, March
12. **Right Flank, March
13. *Left Flank, March
14. **Column Right, March
15. Forward, March
16. **To The Rear, March
17. **To The Rear, March
18. **Column Right, March
19. Forward, March
20. **Eyes, Right
21. *Ready, Front
22. **Column Right, March
23. Forward, March
24. **Change Step, March
25. **Column Right, March
26. Forward, March
27. Flight, Halt
28. Left, Face
29. Right Step, March
30. *Flight, Halt

*Called On Left Foot

**Called On Right Foot

Leadership Development Requirements (LDR)

The purpose of these activities is to promote interest in AFJROTC and provide the opportunity to become more involved in your school and community. In accordance with Chapter 4 of HQ AFJROTC's Operational Supplement, 1 May 2023, for our unit to meet standards, 50-89% of cadets must be involved in an LDR. To exceed standards, 90% of our cadets must be involved in an LDR. These LDRs must be planned, organized and executed by cadets who properly load the activities into WINGS. These voluntary activities are before, during and/or after school. For more information on tiers and LDRs, see Chapter 4 of HQ AFJROTC's Operational Supplement, 1 May 2023 or AFJROTCI 36-2010, para 7.6.3.1.

To participate in any LDR activity, all cadets must abide by the standards set forth by the USHAA and UMA. Individual teams may require higher standards that will be written out in a document equivalent to a syllabus.

LDR Schedule

Legend (FT) - Flight Time (A/B) - Day and Period	Monday (A)	Tuesday (B)	Wednesday (A)	Thursday (B)	Friday: Alternates between A and B Day, Refer to UMA Calendar
Class	Flag Detail - (FT) Drill - (A5) Raiders - (B4) Archery - (A3-5)	Flag Detail - (FT) Marksmanship - (B3-5)	Flag Detail - (FT) Drill - (A5) Raiders - (B4) Archery-(A3-5)	Flag Detail - (FT) Marksmanship - (B3-5)	Drill - (A5) Raiders - (B4) Marksmanship - (B3-5)
Team Time (1530 - 1630)	Marksmanship Archery	Raiders Marksmanship Kitty Hawk Archery	Marksmanship Honor Guard Saber Team Archery	Raiders Marksmanship Honor Guard Saber Team Cyber Patriot Archery	N/A

Tier I - STEM Based

Cyber Patriot: Cadets participate in the National Youth Cyber Defense Competition, sponsored by the Air Force Association (AFA). The competition puts teams of high school and junior high school students in the position of newly hired IT professionals tasked with managing the network of a small company. In the rounds of competition, teams are given a set of virtual images that represent operating systems and are tasked with finding cybersecurity vulnerabilities within the

images and hardening the system while maintaining critical services. Teams compete for the top placement within their state and region. The top teams in the nation earn an all-expense paid trip in April to the Baltimore, MD/Washington DC area for the National Finals Competition, where they can earn national recognition and scholarship money. For more details, see:

<https://www.uscyberpatriot.org/home>.

Drones: Cadets will operate Category 1 drones while learning the FAA rules and regulations regarding flying of drones. For more details, see: <https://faadronezone.faa.gov/#/>.

Flight Simulator: Cadets receive ground training in flight principles and fly a simulated aircraft in a risk-free environment. In addition to flight simulator training, cadets will have the opportunity to learn about careers in aviation. Brand new; meeting days will be determined after the 1st term.

Robotics: Cadets design and build robots outside of the traditional school day, before and after school. Coaches help participants recognize the cause of failure and address it through redesign.

Rocketry: Cadets design, build, and launch rockets. The Model Rocketry Badge will be awarded to cadets that complete program requirements of building a rocket, successfully launching, and recovering it 4 times, and completing OPR6/LPR6, which is found inside the U.S Model Rocket Sporting Code:

<https://www.nar.org/contest-flying/u-s-model-rocket-new-sporting-code/>.

Tier II - Activity Based

Competitive Armed Drill Team: A team of highly skilled cadets that share a high appreciation for the intricate skills associated with military drill and ceremonies performed with arms. Cadets represent UT-20141 by competing against other JROTC units to prove that they are the best by being the sharpest in traditional drill and performing complicated exhibitionary routines with replica rifles.

Competitive Unarmed Drill Team: A team of highly skilled cadets that share a high appreciation for the intricate skills associated with military drill and ceremonies performed without arms. Cadets represent UT-20141 by competing against other JROTC units to prove that they are the best by being the sharpest in traditional drill and performing complicated exhibitionary routines without arms.

Competitive Color Guard Team: A close-knit team of highly skilled cadets that share a high appreciation for the intricate skills associated with military drill and ceremonies performed to bring honor and protect the U.S. flag. Cadets represent UT-20141 by competing against other JROTC units to prove that they are the best by being the sharpest guards of the nation's colors.

Kitty Hawk: A cadet-led peer tutoring program to aid all cadets in their academic pursuits to aid the higher academic goals of the UT-20141 Wing and UMA.

Marksmanship: A cadet team of highly disciplined and skilled marksmen that compete to prove that they are the best shots with 0.177 caliber pellet rifles. Cadets represent UT-20141 by competing in local, state and national competitions.

Archery: A team of highly disciplined & skilled archers that compete to prove that they are the best shots with the bow. Cadets represent UMA by competing in regional, state and JROTC competitions.

Survival: Cadets will learn the basic skills necessary to survive in an isolated outdoor situation. These skills include first aid, swift water rescue, rope work and climbing basics, general camping skills, map reading and compass use, shelter building, general meteorology, primitive tool advancement, sewing, and field cooking. Throughout the year, cadets will have the opportunity to apply these skills in a controlled outdoor environment.

Tier III - Unit Based

Honor Guard: A close-knit group of elite cadets that share a high level of appreciation for the intricate drill and all kinds of special military ceremonies. Cadets namelessly, selflessly serve the community and represent UMA through performing special military ceremonies designed to honor the U.S. flag, veterans, and those who currently serve, by request throughout Northern Utah for various organizations.

Saber Team: A group of elite cadets that perform Saber Arch ceremonies for unique military functions and by request for civilian events as appropriate to honor special persons. Key recurring events include the Military Ball (when hosting) and Graduation. On occasion, commanders may design specialized variations of the traditional routine for uncommon and informal events.

Raider Team: AFJROTC Raider members participate in physically demanding exercises and compete in local area PT/Warrior Challenges. The Raider Team is an athletic team that competes in running, calisthenics, obstacles courses, and military skills.

Flag Detail: The Flag Detail operates jointly with the Honor Guard to raise the flag at school daily. Responsibility to raise the flag rotates through each flight throughout the school year and selected participants will be taught flag etiquette during Flight Time while raising the flag.

Communication/Expectations

LDR Cadet Commanders (CCs) are responsible for ensuring each cadet understands expectations and how to remain an active member of the LDR. Each commander will ensure each participant signs a written document, responds via email, or completes an electronic form. Team commanders will ensure their feedback to the team is always supportive and constructive. Commanders must communicate with and receive advisor approval, before removing a cadet from the team.

Practices

These are set days and times. Cadre must approve any changes. Team commanders must communicate schedule deviations a minimum of 1 day in advance with the Operations Officer and the Public Affairs Officer.

Curriculum in Action (CIA) Trips

CIA trips are proper educational field trips that directly support or serve as an extension of the AFJROTC curriculum. They are sponsored and approved using the same procedures as any other class/organization in the high school must use and must be approved by the appropriate school authority. **NOTE:** Invited guests to the unit/school campus do not qualify as a CIA trip. Additionally, LDR and community service activities conducted off campus do not qualify as CIA trips.

Cadre will do their best to ensure each AS level has at least one CIA trip per year. The SASI or ASI is ultimately responsible for the supervision and control of all CIA trips.

Cadets must be in good academic and disciplinary standing to participate in CIA trips. To determine eligibility to participate in CIA Trips, instructors will refer to the extracurricular participation policies set by UMA and the UHSAA. See UMA Eligibility Policies. If necessary, additional standards may be set, but standards set by the USHAA and UMA will not be undermined.

Drill meets and marksmanship events will not count as CIA trips and will be reported only as “Competition” events in WINGS. If a proper CIA trip occurs in conjunction with a drill meet or marksmanship event, those will be entered in WINGS as two separate events. Additionally, military ball events will not count as a proper CIA trip.

Community service and LDR activities will not count as CIA trips. If a proper CIA trip occurs in conjunction with a community service or LDR activity, those will be considered as separate events, and annotated as separate events in WINGS.

Chaperones:

- For overnight activities, the cadet-to-chaperone ratio shall not exceed a ratio of 15 cadets to 1 chaperone. Additionally, units must adhere to gender proportionality with chaperones. For example, if there is one female cadet attending, there must be at least one female chaperone. If more than 15 female cadets attend, at least two female chaperones are required. All other school or school district policies must be complied with.
 - Chaperones must be at least 21 years old and approved by the school principal.
 - If cadets are segregated by gender in separate dormitories, hotel wings, etc., the chaperones in those areas must be of the same gender as the cadets.

- Instructors will establish and communicate the rules to all chaperones and ensure everyone is on the same page. Chaperones used on any AFJROTC activity must be briefed on school district and AFJROTC policy and guidelines covering duties and responsibilities prior to the event. This includes an understanding of the AFJROTC policies regarding inappropriate behavior, verbal maltreatment, hazing/initiations, physical discipline, and physical contact.
- For local activities not involving an overnight stay, the ratio shall not exceed 15 to 1 regardless of cadet gender.
- During multi-unit activities, overall supervision of cadets is the host unit's responsibility. The principals of each participating school must agree to allow their students to be supervised by another school's instructors/chaperones.
- Active duty personnel, chaperoning adults, and AFJROTC instructors from other services may assist the host unit in supervising AFJROTC cadets, but will not assume overall supervisory responsibility.
- Events involving replica weapons, air rifles, archery equipment, sabers, or swords, as well as any overnight activity, are not eligible for chaperone-only supervision and require the presence of a certified AFJROTC instructor.

UMA Eligibility Policies

To be eligible to participate in practices and competitions for sports teams or otherwise JROTC-sponsored activities, students must maintain a minimum 2.0 GPA, and fail no more than one class per academic term.

We abide by this and all other UHSAA Eligibility Requirements.

Cadet academic status will be evaluated at the end of each term. Also, poor attendance will affect eligibility. See Attendance Policies in the UMA LEA Code of Conduct for more information.

AFJROTC Uniform Standards

General Information

The Utah Military Academy is an institution where military traditions and core values are an important part of the academic experience. As a public charter school and “school of choice” we are a dedicated uniformed school. When the uniform is worn, it will be worn completely and not mixed with civilian clothing or civilian shoes or without required items such as belts, nametags, etc.

Cadets wear the uniform of the United States Air Force in accordance with AFJROTC Instruction 36-2010, AFJROTC Operations Supplement, Chapter 7 and Department of the Air Force Instruction 36-2903. Any objectionable behavior, personal grooming, or nonstandard uniform wear in public creates an unfavorable reaction toward the U.S. Air Force, the AFJROTC Program, and UMA. Conversely, proper conduct, individual actions, attitudes and appearance are expected and will create and enhance the image of the Corps.

Cadets may not play sports while in the AF blue uniform, nor may they engage in any conduct that would bring embarrassment or disgrace to the uniform, UMA, or the Air Force.

Cadets must wear the prescribed uniform when attending school during school hours.

- During CIA trips and HQ visits, deviations may be made from the regular uniform schedule for cadets attending outings.
- Exceptions must be approved in advance by the SASI or ASI. Any issue preventing a cadet from wearing the uniform all day must be communicated to the AFJROTC instructor in advance (in-person or via email).
- Medical exceptions will be granted in writing and will be coordinated through the School Nurse’s Office.

Cadets are required to wear their school identification card on a lanyard or clip during school hours, and must have their ID with them while on school grounds or school sponsored trips.

Cadets may exchange uniform items during Logistics walk-in times: Monday through Thursday, 0730-0815; and Tuesday through Thursday, 1520-1550. **All other uniform exchanges are by appointment only.** Cadets may drop off uniforms requiring dry cleaning only on Thursdays mornings 0730-0815.

**If the wind chill temperature is 32 degrees Fahrenheit or lower, cadets may wear civilian headgear and gloves with the OCP to and from school. Once at school, cadets must stow all unauthorized clothing items inside their locker.*

General Uniform Care

Cadets are responsible for keeping their uniforms "Ready to Wear" at ALL TIMES. The Uniform is a Symbol of Pride and Honorable Service. Wear it with PRIDE.

UMA Logistics will make every effort to ensure all cadets have properly fitting uniform items, but it is primarily the responsibility of guardians and cadets to take care of their uniforms.

- If cadets need extra assistance they should make arrangements with the school and the JROTC department.

For all AFJROTC uniforms, follow guidance on printed tags inside of uniform items.

Blues:

- Dry-clean dark-blue items, **DO NOT WASH** (hat, service coat, lightweight, and slacks)
 - Dry cleaning services are provided by the school for \$6 per item if dropped off on Thursday and picked up the following Tuesday.
 - If dark-blue items are washed and ruined, you will be responsible for purchasing replacements.
- Shirt may be machine/hand-washed or sent to dry-cleaners, should be ironed and starched.

OCPs and Soft Uniforms:

- May be machine/hand-washed.

Blues Dress Shoes:

- Oxfords: Shine with black shoe polish.
- Patent leather/corframs: glass cleaner, rubbing alcohol.

OCP Boots

- Clean with a damp cloth.

Turn-in of AFJROTC Uniforms

Cadets who fail to turn in their uniform items or pay for any lost items, incur a debt to the USAF. Until the debt is cleared, cadets WILL NOT receive their Certificate of Completion/Training Armed Forces Enlistment Recommendation.

Suggestions to prevent unnecessary expenses or delay to the cadet:

- DO NOT leave your uniform items in an unlocked locker or unattended, especially in the locker rooms.
- DO NOT give or lend uniform items to others or allow another cadet to turn in your uniform.

- DO place your name on each uniform item, including hat, shoes, shirt/blouse, trousers, and coat.
- DO Turn-in uniform/equipment items found to the ASI (AFJROTC Property Custodian).
- DO Turn-in Uniform Items Cleaned and Pressed on Hangars, and Bagged with Laundry Tag.
- **UNIFORM READINESS.** Dry clean and launder uniform items (as appropriate). Cadets are responsible for keeping their uniforms "Ready to Wear" at ALL TIMES. The Uniform is a symbol of Pride and Honorable Service. Wear it with PRIDE.

Enforcement of Uniform Standards

All cadets will be inspected during morning formations by cadet leaders based on standards outlined in AFJROTC Instruction 36-2010, AFJROTC Operations Supplement, Chapter 7, and Department of the Air Force Instruction 36-2903.

Improper uniform wear will affect cadet's grades in their Military Classes as frequent uniform inspections are conducted. Planning and preparedness are very important aspects of our overall academic experience at UMA.

All cadets who violate AFJROTC and Air Force hair standards while in an AFJROTC uniform will be given 72 hours (the day of and two full calendar days after) to correct their hair to be within written AFJROTC and Air Force standards. After 72 hours, noncompliant cadets will receive an infraction.

Uniform Infractions Progressive Discipline Policy

The following will be the AFJROTC Uniform Infractions Progressive Discipline Policy:

1. **Minor Infractions:** Includes missing belt and/or cover. The cadet's "Minor Infraction Count" will rest each term, i.e., the number of offenses will be based upon the number of offenses within the current school term.
 - a. **First Offense:** The cadet will be issued a loaner belt/cover; the instructor calls parents.
 - b. **Second Offense:** After-school detention; the instructor calls parents.
 - c. **Third Offense:** The cadet's account charged for new belt/cover; the instructor calls parents.
 - d. **Fourth Offense:** The cadet in Alternate Educational Location for the day; the instructor calls parents.
 - e. **Fifth Offense:** The cadet receives no credit for AFJROTC class until he/she AND a parent/guardian meet the Honor Review Board. The Honor Review Board will convene each Tuesday at 3:30pm.

- i. The cadet and/or parent/guardian will have the opportunity to speak to the situation and get guidance.
- ii. The cadet will be placed on a Three-week Performance Improvement Plan (PIP).
- iii. The Board will review the cadet's progress at the end of the three weeks and make one of three recommendations:
 1. **Conclude** the PIP, if the conditions of the PIP have been successfully met.
 2. **Continue** the PIP, if the conditions of the PIP have not been successfully met but improvements have been made. The cadet and parent/guardian will meet the Board every three weeks until the PIP is either concluded or referred to Administration.
 3. **Refer** the cadet to Administration for further action, if the cadet has not shown progress on the PIP.
- iv. **NOTE:** The Honor Review Board will generate a PIP regardless of whether or not the cadet and/or parent are present at the Board. However, the cadet will receive no credit for their AFJROTC class until both the parent and cadet are present at the Board.

2. Major Infractions: Includes violations of grooming standards (e.g. - hair length/color/style out of standards, unauthorized nails, unauthorized piercings, not wearing the uniform, wearing the incorrect uniform, wearing the uniform incorrectly (e.g. - sagging pants). Major infractions also include relapses in minor infractions covered by a previously concluded PIP.

- a. **First Offense:** For hair length/color/style violations and for nail violations, the cadet will receive a uniform infraction. The cadet will be given 72 hours (i.e., three calendar days) to correct the infraction. The instructor will call the parent/guardian. **NOTE:** No other major infractions will receive a 72-hour correction period. Instructors will address all other major infractions using the guidance under "Major Infractions, Second Offense."
- b. **Second Offense:** The cadet will receive a uniform infraction. The instructor will call the parent/guardian and give the parent/guardian one of three options:
 - i. The cadet will remain in an Alternate Educational Location for the day.
 - ii. The parent/guardian can correct the infraction (e.g. - take the cadet for a haircut, bring a uniform to school).
 - iii. The parent/guardian can check the cadet out of school for the day.

- c. **Third Offense:**
 - i. The cadet will receive an infraction for Insubordination and will be referred to Administration for further action.
 - ii. The instructor will call the parent/guardian and give the parent/guardian one of three options listed under the “First Offense.”
 - iii. The cadet receives no credit for AFJROTC class until he/she AND a parent/guardian meet the Honor Review Board. The Board will proceed as detailed under “Minor Infractions, Fifth Offense.”
- 3. Instructors will document all infractions using the UMA Uniform Warning/Infraction Form. This form is completed in triplicate. Upon issuing an infraction, the instructor will do the following:
 - a. Give the **white** copy to the cadet. The parent/guardian will sign the form and the cadet will return it to the issuing instructor the next school day.
 - b. Give the **yellow** copy to Administration. Administration will keep a record of all current infractions.
 - c. Keep the **pink** copy for AFJROTC records.

Cadets who are wearing the uniform properly at the beginning of the day but who intentionally violate the Uniform Policy later in the day will be given an infraction for Insubordination.

Temporary Exception to Policy Requests for Dress & Appearance Standards

Cadets may request temporary exceptions to Dress & Appearance policies for special events. Special events that may require a temporary Exception to Policy (ETP) includes, but are not limited to, debuts, quinceañeras, weddings, dance recitals, and religious observances. ETPs must be requested and approved in advance of any changes to the cadet’s appearance (e.g. - getting nails and hair done). They will only be granted for the week prior to and the week following the special event. ETPs will be submitted by hard copy and signed by both the cadet and the parent/guardian. They will be approved or disapproved by the SASI.

Here are the links to the Temporary Exception to Policy Requests:

English:

<https://docs.google.com/document/d/188boy1LJSEfBKyCmY863iUIH4hDfqlva3WS4OuMz6sc/edit?usp=sharing>

Spanish:

https://docs.google.com/document/d/1PvyVoYkKAHDh133oXTZ7eL4e4y_I9c2Le_Wc6SG0_XQ/edit?usp=sharing

Monday/Wednesday/Friday Uniform

The Monday/Wednesday/Friday Uniform (i.e., “Soft Uniform”) schedule will be as follows:

Monday: UMA-issued Polo shirt

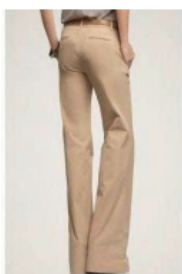
Wednesday: UMA-issued Oxford (i.e.- button-up) shirt, with or without a tie

Friday: UMA-issued Polo shirt; Spirit shirt optional

Shirt. Polo and Oxford shirts must be tucked in at all times. A plain black, blue, white, tan or grey long sleeve shirt may be worn under the Polo or the Oxford. A tie may be worn with the Oxford.

Pants. ONLY slacks are authorized, no other type. Pant may NOT be tight fitting. Cargo pants with side pockets are okay. Pants must have belt loops and be no longer than the vamp of the shoes.

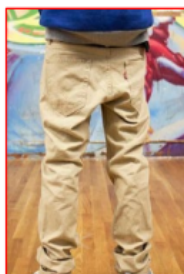
Skirts. Female cadets may wear a khaki color skirt that is no shorter than 2” above the knee and no longer than the vamp of the shoes. Skirts must have belt loops.



Yes



Yes



No



No

Belt. A belt must be worn with slacks or skirts. The belt will be routed through all belt loops.

Shoes. Oxford shoes/boots/tennis shoes. NO open toe shoes.

Socks. Socks of any color may be worn with the soft uniform. Cadets may not tuck their pant legs into their socks. Females may wear hosiery in lieu of socks when wearing a skirt.

Unauthorized Wear. Unauthorized wear includes jeans, spandex material, or leggings. Joggers (pants with elastic or pull tie cuffs around the ankles are not authorized).

Spirit Shirt

On Fridays cadets are encouraged to show school spirit and wear their team/club hoodie, t-shirt, in place of their polo. Spirit Friday in no way alters the dress code standards. Jeans are not allowed.

- The shirt must be club or team approved.
- Both zip down and regular hoodies are allowed. However, they MUST have UMA or the school logo visibly printed on the shirt. NO other hoodie is allowed.
- The shirt must have UMA visibly printed on it.
- If a shirt is sleeveless (such as a basketball jersey), a t-shirt must be worn underneath.
- Tucking in Spirit shirts is optional.

Tuesday/Thursday Uniform Wear - Operational Camo Pattern (OCP)



- **OCP Coat (Shirt):**
 - The coat is worn outside the trousers. The coat will not extend below the top of the cargo pocket on the trousers and will not be higher than the bottom of the opening of the side (hip) pocket on the trousers.
 - Airmen may roll up sleeves on the OCP coat; however, the cuffs will remain visible and the sleeve will rest at, or within 1 inch of, the forearm when the arm is bent at a 90-degree angle. When sleeves are not rolled up, cuffs may remain visible or be folded inward twice. The SASI may prohibit rolling of sleeves and folding of cuffs.
 - Patches or badges will not be affixed to the front pockets.

- Alterations that affect the functionality of the uniform are not authorized, e.g., sewing down collars, or pockets.
- The OCP coat may be removed in the classroom as determined appropriate by Instructors, but must be donned when exiting the classroom. The OCP coat must be worn at all times while outside unless an Instructor or Commander permits for it to be removed. Examples of activities requiring the removal of the coat are PT or for hot weather.

Accoutrements:

- Patches:
 - Cadets will wear a basic configuration consisting of name and AFJROTC tapes, U.S. Flag (full color), unit patch, and rank.
 - The American Flag patch (**MANDATORY**):
 - Worn on the right shoulder and will be full color (cloth) centered at the top of the Velcro® .
 - Unit Patch:
 - Worn on the right shoulder only, affixed using Velcro® , below the American Flag patch.
- Rank Insignia (**MANDATORY**):
 - Cadets will wear metal cadet enlisted or officer rank insignia centered on a 2x2 inch OCP pattern Velcro® patch on the front of the uniform.
 - Cadets are not authorized to wear embroidered cadet insignia.
- Name and AFJROTC tapes are mandatory for all personnel and will be spice brown embroidery on the OCP background.
- Patches:
 - Patches will not extend past the boundary of the Velcro®.
 - Right Sleeve:
 - The U.S. flag patch is mandatory and will be full color (cloth) centered at the top of Velcro® and worn at all times. Infrared or subdued U.S. flags are not authorized.
 - The UMA Unit patch is mandatory and will be full color (cloth) and be worn centered below the U.S. flag patch.
 - Cadets may wear no more than two tabs on the left shoulder of their OCPs, above the AFJROTC patch. The OCP tab must be a patch with coyote brown background with spice brown lettering and border, and affixed to the OCP with Velcro® .

- Left Sleeve:
 - The white AFJROTC patch will be full color (cloth) and worn centered.
- **T-Shirt:**
 - Will be Coyote Brown (Tan 499) and will be tucked into OCP trousers.
 - Coyote Brown unit or flight morale shirts may be worn
- **OCP Trouser:**
 - The OCP trousers are worn buttoned and with a belt. The trouser waistband will rest on the cadet's waist. Pockets will be secured and items stowed in pockets will not be visible. Exception: OCP patrol cap or beret may extend outside when placed in the OCP trouser cargo pocket. Airmen may wear the trousers tucked into the top of the boots or bloused using the drawstrings at the bottom of the trousers, or commercial blousing devices if the trousers are not tucked into the boots. Cadets will not wrap the trouser leg around the leg tightly enough to present a pegged appearance or insert any items inside the trouser leg to create a round appearance at the bottom of the trouser leg. When bloused, the trousers will not extend below the third eyelet from the top of the boot.
- **Belt:**
 - Desert Sand colored (Tan):
 - A one piece Tan 499 rigger style, nylon, web belt will be worn with OCP trousers [Exception: maternity trousers]. The belt may extend past the buckle.
 - Any plain, neutral colored belt may be worn with the OCPs.
- **Headgear:**
 - **OCP Patrol Cap**
 - A cap will be worn outdoors at all times, unless in a designated "no hat" area. Cadets will wear a cap straight on the head so that the cap band creates a straight line around the head, parallel to the ground. The cap will fit snugly and comfortably around the largest part of the head without bulging or distortion from the intended shape of the headgear and without excessive gaps. No hair will be visible on the forehead beneath the cap. Cadets are authorized to block the patrol cap. A last name Velcro® or sew-on spice brown name tape will be worn centered on the back of the caps. Cadet officers will wear either pinned spice brown rank insignia centered 1/2 inch on front of caps. Enlisted cadets will not wear rank

insignia on the patrol cap, only a name tape on the back of the caps is authorized. Tactical caps and baseball-style OCP caps are not authorized.

- **Beret:**

- Worn only by cadets who have earned and been awarded a beret from an AFJROTC team. Position headband straight across the forehead, 1 inch above the eyebrows. Drape the top over the right ear and the stiffener. Align insignia above the left eye. Adjust ribbon for comfort, tie in a knot, and tuck inside or cut-off.
- **ONLY** the mini “Hap Arnold” insignia or cadet officer insignia may be worn on the beret. Insignia will be grounded into the stiffener and be ¼ inch above and parallel to the headband.
- The beret will **NOT** be worn in field conditions such as Cadet Leadership Course or Raiders events. The OCP Patrol Cap is the only authorized headgear for cadets wearing OCPs in these settings.

- **Footwear:**

- Socks:

- Coyote Brown or black socks will be worn with the Coyote Brown boots.
 - Any plain socks may be worn under the socks as long as the socks are not visible.

- Coyote Brown Boots:

- Only Coyote Brown boots will be worn with the OCP. Exception: Athletic shoes may be worn if medically necessary, as determined by competent medical authorities at a civilian or military treatment facility and approved by the SASI. The soling material will not exceed 2 inches in height. Boots will be laced up with a plain rounded toe or rounded capped toe with or without a perforated seam. Laces will either be tied and tucked in the boot or tied and wrapped around the boot. Zipper or elastic inserts may be worn; however, if worn, they will be without design. Boots can be either with or without a safety toe.

Optional Tuesday/Thursday Uniforms:

Civil Air Patrol and Naval Sea Cadets Camouflage Uniforms:

Cadets that are members of the Civil Air Patrol or the Naval Sea Cadet organizations may wear corresponding camouflage uniforms in accordance with their organization's standards.

Armed Forces Camouflage Uniforms:

Cadets who have enlisted in any of the armed forces may wear their branches' camouflage uniform in accordance with the branches' standards.

AFJROTC Flight Suit/Flight Duty Uniform (FDU):

When a cadet earns a flight suit, they may wear it in lieu of the OCP. A cadet who fulfills any of the following criteria may wear a flight suit:

- Successfully passed the FAA Part 107 knowledge test and are “active” members of the unit's unmanned aircraft/multicopter team.
- Enrolled in Aviation Honors Ground School. Upon completion, continuous wear is authorized for cadets who passed the written test, and/or have been awarded the aviation ground school/unmanned aircraft badge. Otherwise, flight suits will be returned to the unit's logistics inventory via WINGS.
- Earned the private pilot's flight certificate badge or have successfully completed the Flight Academy program.

Sage Green AFJROTC Flight Suit/Flight Duty Uniform (FDU) Standards:



- **Sleeves:**
 - Sleeves may be rolled under or pulled up; if rolled under or pulled up (using Velcro® to hold in place), the sleeves will end at, or within 1 inch of, the natural bend in the elbow, when the wearer's arms are hanging naturally at their side.
- **Zippers:**
 - The centerline zipper of the FDU will be closed no lower than even with the middle of the name tag. All other zippers will be completely closed. The flight cap may be stored in either lower leg pocket without that pocket being fully zipped. A small portion of the cap may be exposed while in the pocket. However, when the cap is removed, the pocket must be fully zipped.

- **Patches:**

- AFJROTC Command Patch (mandatory) Velcro® attached:
 - This style of patch may only be worn on the Flight Suit. Cadets will only wear one of the following badges, Flight Solo Badge, Unmanned Aircraft Badge, Aviation Ground School, and Flight Certificate Badge. (see Ops Supplement, Chapter 7).
- Unit Patch:
 - The unit patch will be worn on the right sleeve (shoulder) of the Flight Suit, if the unit patch is unavailable then the white, Lamp of Knowledge, AFJROTC Patches will not be sewn directly onto the flight suit, all patches must be attached using Velcro® .
- American Flag Patch (mandatory) on left shoulder:
 - Patches will not be sewn directly onto the flight suit, all patches must be attached using Velcro® .
- Cadet Name Patch (mandatory):
 - Velcro® attached. Black background with silver border (if unit has a unit patch, units may substitute background color/border with unit patch colors). Cadet Name Badge – Top line will be Cadet Name and second line will be “CADET AFJROTC.” Patches will not be sewn directly onto the flight suit, all patches must be attached using Velcro® .

- **T-Shirt:**

- Cadets will wear a desert sand-colored T-shirt purchased individually, provided by the unit, or flight morale shirt underneath the FDU.

- **Footwear:**

- Socks:
 - Sage green socks will be worn with the sage green or tan boots.
 - Neutral, dark-colored socks may be worn with the sage green or tan boots:
 - Plain white socks may be worn under the socks as long as the white socks are not visible.
- Boots:
 - Coyote Brown boots will be worn with the FDU. (Exception: Athletic shoes may be worn if medically necessary, as determined by competent medical authorities at a civilian or military treatment facility and approved by the SASI). Boots will be laced up with plain rounded toe or rounded capped toe with or without a perforated seam. A zipper or elastic inserts may be worn; however, if worn, they will be without design. Boots can be either with or without a safety toe.

- **Headgear:**

- Flight Cap:

- Will only be worn with the AFJROTC Flight Suit uniforms. Cap will be dark Air Force blue color only. Cap will not be tucked under epaulets. Women are authorized to wear the men's flight cap.
- Male and Female:
 - The flight cap will be worn slightly to the wearer's right with vertical creases of the cap in line with the center of the forehead and in a straight line with the nose. The cap extends approximately 1 inch from the eyebrows in the front and the opening of the cap is to the rear.
 - Rank Insignia (**cadet officers only**)
 - Cadet officer rank insignia will be worn on the wearer's left and placed 1 ½ inches from the front edge of the flight cap.

- Beret:

- Worn only by cadets who have earned and been awarded a beret from an AFJROTC team. Position headband straight across the forehead, 1 inch above the eyebrows. Drape the top over the right ear and the stiffener. Align insignia above the left eye. Adjust ribbon for comfort, tie in a knot, and tuck inside or cut-off.
- **ONLY** the mini "Hap Arnold" insignia or cadet officer insignia may be worn on the beret. The wear of a "Beret Flash" or mini unit patch is not authorized. Insignia will be grounded into the stiffener and be ¼ inch above and parallel to the headband.
- The beret will **NOT** be worn in field conditions such as Cadet Leadership Course or Raiders events. The OCP Patrol Cap is the only authorized headgear for cadets wearing FDUs in these settings.

Other AFJROTC Uniforms

Air Force Service Dress Uniform (Class A and B)

The following cadets are required to be issued and to maintain an Air Force Blues uniform:

- Seniors
- Cadet Wing Staff serving in leadership positions at Squadron-level and above
- Cadet Wing Staff serving in Special Staff positions at Operations Officer and above
- Competitive Drill Team
- Honor Guard (to include Seventh Grade cadets)

Other cadets currently enrolled in AFJROTC or in Reserve Cadet Status may be issued an Air Force Blues uniform on an as-needed basis, as determined by the SASI. With the exception of active members of the Honor Guard, no Seventh Grade cadet will be issued an Air Force Blues uniform.

Cadets who are issued an Air Force Blues uniform will be required to wear it as directed by the SASI. Further, cadets may choose to wear the Air Force Blues uniform on Soft Uniform days.

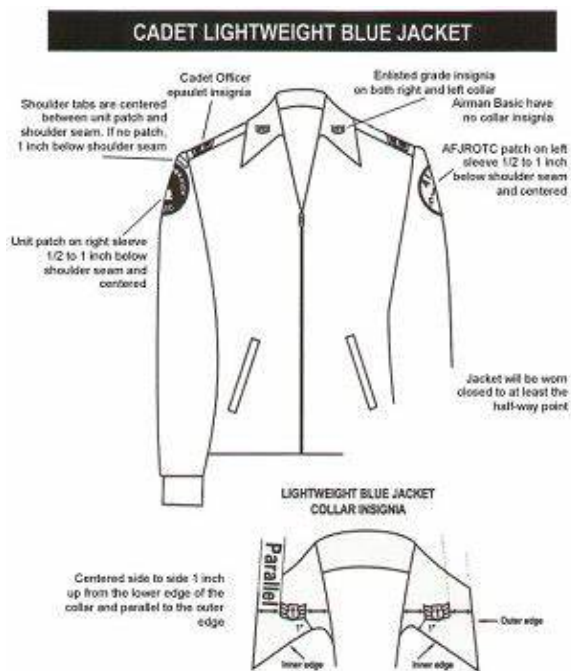
The Service Dress uniform is worn as Class “A” and the Service uniform as Class “B”. The Class “A” uniform is worn with the service dress coat. The Class “B” uniform is worn without the service dress coat.

- **Outerwear:**



- **Lightweight (optional):**

- The lightweight blue jacket may be worn indoors or outdoors and must be zipped at least halfway. Females may wear the male version of the lightweight blue jacket. May be worn over civilian clothing when rank insignia is removed.
- The AF Symbol is optional for the lightweight blue jacket. If used, it must be embroidered on the left side. The words “U.S. Air Force” must appear directly below the symbol, or units can choose to use “AFJROTC.”
- Rank Insignia (**MANDATORY when worn over the blues uniform**):
 - Cadet Enlisted and Officer rank insignia will be worn according to the following diagram:



○ **50/50 Acrylic Wool Pullover Sweater:**

- Can only be worn with the Service Dress uniform. It can be worn under the lightweight blue jacket, the topcoat and the all-weather coat. The dark blue, V-neck, with cuffed sleeves, 50% wool and 50% acrylic blend sweater is authorized as an indoor or outdoor garment. Tie/tab is optional. Members may wear collar of shirt inside or outside sweater. The sweater can not be exposed when wearing another outer garment. Sleeves may not

be pushed up. There is no name tag on this lighter weight, flat knit, pullover sweater.

- Cadet Officer Rank Insignia:
 - Officers will wear shoulder soft rank insignia on the epaulets.
- Enlisted Cadet Rank Insignia:
 - Enlisted Airmen will wear metal rank insignia $\frac{5}{8}$ inch from the shoulder/sleeve seam of the epaulet. The bottom of the rank insignia will face the sleeve seam with the metal rank positioned parallel to the edges of the epaulet. SNCOs may wear shoulder mark insignia.

OR

- **Cardigan Sweater (blue):**
 - Can only be worn with the service uniform. It can be worn under the lightweight blue jacket, the topcoat and the all-weather coat. The cardigan sweater will be 50% acrylic and 50% non-irritation wool blend. It can be worn with sleeves cuffed or uncuffed and is authorized as an indoor or outdoor garment. The sweater will be buttoned while outdoors and may be unbuttoned while indoors. When buttoned, the sweater will be completely buttoned. The collar of the shirt may be worn inside or outside of the sweater. Tie/tab is optional. Sleeves may not be worn pushed up. The sweater can not be exposed when wearing another outer garment. No name tag is worn on the cardigan sweater. When worn with maternity uniforms, members may wear sweater unbuttoned outdoors.
 - Cadet Officer Rank Insignia:
 - Officers will wear shoulder soft rank insignia on the epaulets.
 - Enlisted Cadet Rank Insignia:
 - Enlisted Airmen will wear metal rank insignia $\frac{5}{8}$ inch from the shoulder/sleeve seam of the epaulet. The bottom of the rank insignia will face the sleeve seam with the metal rank positioned parallel to the edges of the epaulet. SNCOs may wear shoulder mark insignia.
- **Coat (Class A):**
 - The service dress coat will be polyester and wool-blend, serge weave; semi-drape, single-breasted with three buttons and will have one welt pocket on the upper left side and two lower pocket flaps.

■ **Service Dress Coat Accoutrements (Class A):**

- **Rank Insignia (MANDATORY):**
 - Cadet Enlisted and Officer rank insignia will be worn upright and parallel to the ground on both sides of the collar, halfway up the seam joining the collar to the lapel of the coat.
- **Nametag (MANDATORY):**
 - The name tag is metal engraved, brushed satin silver finish with the last name engraved in blue lettering. The name tag will be centered on the wearer's right between the sleeve seam and lapel and the bottom of name tag will be parallel with the bottom of the ribbons.
- **Ribbons/Medals (optional):**
 - All, some or no ribbons and devices will be worn on the service dress coat. Wear ribbons centered, resting on (but not over) the edge of the pleated pocket on the wearer's left.
 - Ribbons will not be worn with medals.
 - Medals may be worn with the service dress uniform for formal and semi-formal occasions of a limited nature (such as dining ins/outs, military ball, change of command ceremonies, awards ceremonies, picture days, or other formal events as specified by the SASI.) Medals may not be worn on regular uniform days. Place medals on the mounting rack in the proper order of precedence.
 - Medals will not be worn with ribbons
- **Patches:**
 - AFJROTC Patch (white, Lamp of Knowledge):
 - WHITE patch only (mandatory). Will be worn on the left side and centered ½ inch below the shoulder seam.
 - Unit patch:
 - Place ½ to 1 inch below the shoulder seam and centered.

○ **Topcoat:**



- Topcoat (polyester/wool gabardine) and the All-Weather Coat (polyester/cotton/poplin):
 - The topcoat and all-weather coat will be blue, double-breasted, with a belt and buckle, stand-up collar, six-button front, shoulder epaulets with buttons, and sleeve straps with buckles. The topcoat and all-weather coat will be rain resistant and have a button throat closure, shoulder straps, center back vent, facing tabs, and a zip-out liner. The length of the topcoat and all-weather coat will end between the bottom of the knee-cap and the mid calf. Can only be worn with the formal dress, mess dress, service dress, semi-formal dress and service uniforms. Also, can be worn over the pullover and cardigan sweaters. Coats may be modified from double-breasted to single-breasted during pregnancy; remove all buttons from the front of the garment and instead attach 3 buttons to the left side front as follows: position the buttons approximately 1 ½ inches from the left edge of the coat; align the top button with the first buttonhole and sew the other two buttons to align vertically with the top button; belt the coat in the back. Return buttons to original positions following pregnancy. For outdoor use only.
 - Rank Insignia:
 - Cadet Officer Rank Insignia. Officers wear shoulder mark insignia.

- Cadet Enlisted Insignia. Metal rank insignia is worn centered 1-inch up from the bottom of the collar and parallel to the outer edge of the collar.

- **Men's Blue Shirt and Women's Blouse (Class A and B):**

- Long-Sleeve/Short-Sleeve Blue Shirt (**Male**):

- The long-sleeve and short-sleeve blue shirt will be light blue in color with two pleated pockets, convertible cuffs (long-sleeve only), and epaulets. The collar of the shirt will be visible $\frac{1}{4}$ to $\frac{1}{2}$ inch above the service dress coat collar. With arms hanging naturally, sleeves will end $\frac{1}{4}$ to $\frac{1}{2}$ inch below the wrist, but not be visible below the sleeves of the service coat. The blue shirt will be neatly tucked into the trousers. The shirt may be altered for a tapered fit. A white V-neck or athletic style tank top, or crew neck style (crew neck for long sleeve blue shirt only) undershirt will be worn under the shirt.
- Nametag (**MANDATORY**):
 - The name tag will be blue plastic with the last name engraved in white lettering. The name tag will be centered, resting on, but not over the edge of the pleated pocket on the wearer's right.
- Tie (required with the long-sleeve shirt and optional with the short-sleeve shirt unless wearing service coat):
 - A tie will be worn with the service dress uniform and/or service blue uniform, long-sleeve blue shirt. The tie will be either blue polyester or silk, herringbone twill. The tip of the tie must cover a portion of the belt buckle, but cannot extend below the bottom of the belt buckle. A tie tack or clasp may be worn with the tie. If worn, the tie tack or clasp will be the "wing and star" design, Air Force symbol, or rank insignia. The tie tack or clasp will be centered between the bottom edge of the knot and bottom tip of the tie.

- **Blouse (Long and Short-sleeved) (Female):**

- The pointed-end collar of the shirt must show $\frac{1}{4}$ to $\frac{1}{2}$ inch above the service dress coat collar with arms hanging naturally. It will not have military creases and will have epaulets. With arms hanging naturally, long-sleeves will end $\frac{1}{4}$ to $\frac{1}{2}$ inch below the wrist, but not be visible below the sleeves of the service coat. The long-sleeved blouse will have rounded cuffs with buttonhole closures on each cuff. The blouse may be modified at the cadet's expense to accommodate cuff links. White, V-neck, athletic style tank top or crew neck style (crew neck for long

sleeve blue shirt only) undershirts are optional. If worn, they will be tucked into the skirt or slacks.

- Tuck-in Style Blouse (Long or Short-Sleeved):
 - The blue blouse will have a tapered fit and will be tucked into the slacks or skirt.
 - Semi-Form Fitting Blouse (Long or Short-Sleeved):
 - The blue blouse will be a semi-form fitting princess line.
 - Nametag (**MANDATORY**): The name tag will be blue plastic with the last name engraved in white lettering. The name tag will be centered, even within 1½ inches higher or lower than the first exposed button on the wearer's right.
 - Tie Tab (required with the long-sleeve shirt and optional with the short-sleeve shirt unless wearing service coat): An inverted-V tie tab will be worn with the service dress uniform and/or long-sleeve blue shirt. The tie tab will be blue polyester herringbone with self-fastening tails when worn with the tuck-in style blouse and with or without self-fasteners with the semi-form fitting blouse.
- **Men's Blue Shirt and Women's Blouse Accouterments:**
 - Rank (**MANDATORY**):
 - Officer Rank Insignia: Officers wear soft cloth rank insignia on epaulets.
 - Enlisted Insignia: Cadet Enlisted rank insignia will be worn upright and the torch will point to the pointed edge of the collar.
 - Ribbons (optional):
 - All, some, or no ribbons and devices will be worn. If worn, center ribbons on the wearer's left, parallel with ground. Align the bottom of the ribbons with the bottom of the name tag.
 - Patches:
 - AFJROTC Patch (white, Lamp of Knowledge): WHITE patch only (mandatory). Will be worn on the left side and centered ½ inch below the shoulder seam.
 - Unit patch: Place ½ to inch below the shoulder seam and centered.
- **Belt and Buckle:** The belt will be blue, cotton web or elastic, solid or woven. The belt will have a silver (chrome finish) tip and a buckle. The silver tip of the belt will extend beyond the buckle facing the wearer's left for men and wearer's right for women; however, no blue fabric will be visible between the silver tip and silver buckle. Cadets will not wear any insignia on the belt buckle.
- **Gig Line:** When cadets wear the blue shirt tucked into trousers or slacks with front fly opening, the button front edge of the shirt, the outside of the belt buckle (when required) and the edge of the fly will align. This alignment creates a gig line.

- **Footwear:**

- Males:

- Socks (black):

- Socks will be plain without design, clean, and serviceable. Black socks will be worn with low quarters (dress shoes). Plain white socks may be worn under the black socks as long as the white socks are not visible.

- Low Quarters (dress shoes):

- Wear black low-quarters with the semi-formal, service dress (Class A) and service uniforms (Class B). Black combat boots and dress boots are also an option with the Class A & Class B uniforms. Shoes will be low quarter, oxford-style, lace-up with a plain rounded toe or a plain rounded-capped toe. Soles will not exceed 1/2-inch in thickness and the heel will not exceed 1-inch in height (measured from the inside front of the heel); however, the sole may have a low wedge heel. They will be plain, clean, and serviceable, and without ornamentation such as buckles, bows, or straps. Shoes will be smooth or scotch-grained leather or manmade material. Shoes will be shined; high gloss or patent finish is optional.

- Females:

- Hosiery:

- Wearing hosiery with the skirt is optional. Choose a sheer nylon in a neutral dark brown, black, off-black, Nude or dark blue shade that complements the uniform and your skin tone.

- Socks (black):

- Socks will be plain without design, clean, and serviceable. Black socks will be worn with low quarters (dress shoes). Plain white socks may be worn under the black socks as long as the white socks are not visible.

- Low Quarters (dress shoes):

- Wear black low-quarters with the semi-formal, service dress (Class A) and service uniforms (Class B) (authorized with all maternity Class A & Class B uniforms). Black combat boots and dress boots are also an option with the Class A & Class B uniforms. Shoes will be low quarter, oxford-style, lace-up with a plain rounded toe or a plain rounded-capped toe. Soles will not exceed 1/2-inch in thickness and the heel will not exceed 1-inch in height (measured from the inside front of the heel); however, the sole may have a

low wedge heel. They will be plain, clean, and serviceable, and without ornamentation such as buckles, bows, or straps. Shoes will be smooth or scotch-grained leather or manmade material. Shoes will be shined; high gloss or patent finish is optional.

■ Pumps:

- Optional with the service dress (Class A) and service uniforms (Class B), semi-formal uniforms, and all blue maternity uniforms. Black pumps will be low cut and rounded throat (the top opening) with a raised heel no higher than 3-inches measured from the inside sole of the shoe to the end of the heel lift. The tip of the heel must exceed 1/2-inch in diameter or larger than the body of the shoe. Pointed or squared toes and extreme heel shapes are not authorized. They will be plain, clean, and serviceable without ornamentation such as buckles, bows, or straps. The material will be smooth, scotch-grained leather or a manmade material. They may be high-gloss or patent finish.

■ Slip-on Shoes:

- Can be worn (optional) with the Class A, Class B, and all blue maternity uniforms. Commercially designed step-in shoes where the top of the shoe goes over the top of the foot, with rounded toe or plain rounded capped toe and must have a back. Pointed or squared toes and extreme heel shapes are not authorized. They will be plain, clean, and serviceable without ornamentation such as buckles, bows, or straps. The material will be smooth, scotch-grained leather or a manmade material. They may be high-gloss or patent finish.

● Headgear:

○ Service Caps:

- Service caps (wheel and bucket hats, dark Air Force blue color only) may be worn. Females are authorized to wear the male Service Cap. **Silver braid headband straps may only be worn on the Service Cap while the cadet is performing in a color guard or drill team competition ONLY.** Cadets will wear the black headband strap during regular uniform days.
- Insignia (**MANDATORY**): Cadet Officers may wear the highly polished/chrome Hap Arnold Wings or the large highly polished/chrome Cadet Officer Insignia on the Service Cap (wheel and bucket hats). Enlisted cadets may only wear the highly polished/chrome Hap Arnold Wings.

- Flight Cap:
 - Will only be worn with the service dress, service, and semi-formal, and AFJROTC Flight Suit uniforms. Cap will be dark Air Force blue color only. Cap will not be tucked under epaulets. Women are authorized to wear the men's flight cap.
 - Male and Female:
 - The flight cap will be worn slightly to the wearer's right with vertical creases of the cap in line with the center of the forehead and in a straight line with the nose. The cap extends approximately 1 inch from the eyebrows in the front and the opening of the cap is to the rear. If not worn, tuck under the belt on the wearer's left side, between the first and second belt loops (cap will not fold over belt or be visible below service coat).
 - Rank Insignia (**cadet officers only**): Cadet officer rank insignia will be worn on the wearer's left and placed 1 ½ inches from the front edge of the flight cap.
- Beret:
 - Worn only by cadets who have earned and been awarded a beret from an AFJROTC team. Position headband straight across the forehead, 1 inch above the eyebrows. Drape the top over the right ear and the stiffener. Align insignia above the left eye. Adjust ribbon for comfort, tie in a knot, and tuck inside or cut-off.
 - **ONLY** the mini "Hap Arnold" insignia or cadet officer insignia may be worn on the beret. The wear of a "Beret Flash" or mini unit patch is not authorized. Insignia will be grounded into the stiffener and be ¼ inch above and parallel to the headband.
- **Accessories:**
 - Shoulder Cord: Cadets are authorized to wear one shoulder cord (double knot, single cord "infantry" style shoulder cord. Cords will be worn on the left shoulder, grounded to the shoulder seam, with no metal tips, and no wider than 1-inch (no aiguillettes or citation cords).
 - Authorized cords:
 - Drill team: Navy blue and Metallic silver
 - Honor Guard: Navy Blue and White
 - Cyber patriot: Black and Green
 - Kitty Hawk: White and Metallic Gold
 - Raiders: Yellow and Black
 - Marksmanship: Grey and Azure
 - Archery: Old gold and Navy Blue

- Shoulder Tab:
 - Shoulder tabs are either cloth or metal arches denoting participation in an AFJROTC activity. Shoulder tabs are optional. If worn, cadets are authorized to wear one shoulder tab on the right shoulder of the service dress coat and the light blue shirt, centered between the unit patch and the shoulder seam. Tabs will have the name of the activity on them (e.g., drill team, saber team, honor guard, etc.). If no unit patch is worn, the tab will be worn no lower than 1 inch below the shoulder seam. If a unit patch is worn, the shoulder tab will be centered between the unit patch and the shoulder seam.
 - Authorized Shoulder Tabs:
 - Honor Guard: Orange with gold lettering reading “Honor Guard”
 - Raider Team: Black with gold lettering reading “Raiders”
 - Drill Team: Red with gold lettering reading “Drill Team”
 - Rifle Marksmanship: Blue with red border and white lettering reading “Rifle Team”
 - Archery: Orange with gold lettering reading “Archery”
 - Cyber Patriots: Blue with gold lettering reading “Cyber Patriot”
- Badges:
 - Base Honor Guard (BHG) Breast Badge (BHG cookie): The BHG cookie is prohibited for wear by cadets.
 - Aviation Badges: Cadets will wear one of the following badges in rank order: (lowest to highest) Flight Solo Badge, Unmanned Aircraft Badge, Aviation Ground School, and Flight Certificate Badge. All Aviation Badges are worn centered ½ inch above ribbons. If more than one badge is present, wear the next badge ½ inch above the badge below.
 - Awareness Presentation Team Badge:
 - Males:
 - Service Coat: Centered 3 inches below the bottom of the silver name tag
 - Blue Shirt: Centered on the right breast pocket
 - Females:
 - Service Coat: Centered ½ inch and above the silver name tag.
 - Blouse: Centered ½ inch and centered above the blue name tag.
 - Kitty Hawk Air Society Badge: Placed ½ above the first badge or name tag. If more than one badge is present, wear the next badge ½ inch above the badge below.

- Distinguished Cadet Badge: Placed $\frac{1}{2}$ above the first badge or name tag. If more than one badge is present, wear the next badge $\frac{1}{2}$ inch above the badge below.
- Aerospace Education Foundation (AEF) Academic Cadet Badge: Placed $\frac{1}{2}$ above the first badge or name tag. If more than one badge is present, wear the next badge $\frac{1}{2}$ inch above the badge below.
- Model Rocketry Badge:
 - Males:
 - Service Coat: Worn two inches below AMA Wings or 3 inches below pocket if AMA wings are not worn.
 - Blue Shirt: Centered on the left breast pocket.
 - Females:
 - Service Coat: Worn $\frac{1}{2}$ inch above the pocket or top of ribbons.
 - Blouse: Centered $\frac{1}{2}$ inch and centered above the ribbons.
- Marksmanship Medals:
 - Males and females will wear the badge (may only wear one) below the ribbons on the blue shirt or service dress uniform.

Marksmanship badges will not be worn with medals.

*Other Badges or Pins. Any badge or pin not specifically authorized by HQ AFJROTC will not be worn on any AFJROTC uniform. Pins given to CyberPatriot and Stellar Explorer cadets will not be worn on the AFJROTC uniforms.

- **Trousers, Slacks, Skirt (Class A and B):**

- Trousers (Male): Trousers will be blue and trim-fitted with no bunching at the waist or bagging at the seat. The trousers will be full cut, straight hanging and without cuffs or additional alterations to further taper the leg. The front of the trouser legs will rest on the front of the shoe or boot with a slight break in the crease. The back of the trouser legs will be $\frac{7}{8}$ inch longer than the front. The trouser material will match the service dress coat in both fabric and shade.
- Slacks (Female): Slacks will be blue and fit naturally over the hips with no bunching at the waist or bagging at the seat. The bottom front of the slack legs will rest on the front of the shoe, boot or on top of the foot if wearing pumps, with a slight break in the crease. The back of the slack legs will be approximately $\frac{7}{8}$ inch longer than the front. The slacks will be tailored, straight hanging, with no flare at the bottom or additional alterations to further taper the leg. They will have a center fly-front opening and front and back waist darts, two $\frac{1}{4}$ top side pockets,

and a waistband with five belt loops. The slacks material will match the service dress coat in both fabric and shade.

- Skirt (Female): The skirt will be polyester or poly-wool, blue and hang naturally over the hips with a slight flare. The skirt will be no shorter than the top of the kneecap and no longer than the bottom of the kneecap when standing at attention. The skirt will be straight style with belt loops, a kick pleat in the back, two pockets, and a darted front. Skirts will have a back zipper and lining attached to the waist. Skirt material will match the service dress coat in both fabric and shade.

UT-20141 Physical Training/Fitness Gear

All cadets will wear the UT-20141 PTG/PFT/PT Uniform during AFJROTC PT and Gym classes. Cadets on athletic teams or Raiders may wear their team uniform during AFJROTC PT.

- **Outerwear:** All cadets are authorized to wear approved UMA-themed warm outer garments, civilian jackets and hoodies may be worn with instructor permission.
- **PT T-shirt:**
 - Short-sleeved, sand colored T-shirt. The short-sleeve shirt can be either untucked or tucked into UMA PT Shorts or UMA Sweatpants. If untucked, the shirt must extend to the bottom of the side pocket on the shorts and pants. Do not remove or cut sleeves.
 - Cadets may wear sand/coyote brown colored flight or unit morale shirts.
- **Undershirts:** Short or long-sleeved white or black form fitting undershirts, (i.e., spandex, Lycra® or elastic material) to include those with a mock neck may be worn and visible under the short-sleeved PT shirt. Undershirt must not extend lower or be longer than untucked PT shirt. AFJROTC instructors may standardize whether shirts will be worn tucked or untucked in formations or organized unit physical training.
- **PT Pants:**
 - UMA PT Sweatpants: The waistband will rest at or within 2 inches of the natural waistline. Both pant legs will extend below the ankles.
 - UMA PT Shorts: Dark blue UMA branded shorts. The PT shorts waistband will rest at or within 2 inches of the natural waistline.
 - Short, mid and full length solid black, white or dark blue form fitting sportswear (i.e. spandex, lycra or elastic) may be worn and visible under the UMA PT Shorts and Sweatpants.
- **Footwear:**
 - Socks. Socks are mandatory. Socks will be of conservative solid color (black, white, dark blue, gray, desert sand, tan, DLA-issued green, or coyote brown) and may have small trademark logos.
 - Athletic style shoes. Athletic style shoes are mandatory. There are no restrictions on the color of the athletic shoes.

- **Undergarments:** Appropriate undergarments are required to be worn underneath the UMA PT uniform.
- **Female Hair Grooming:** A female's long hair must be secured but it may have loose ends that extend below the collar; e.g., ponytails.

*Proper military customs and courtesies honoring the flag during reveille/retreat will apply (this means coming to full attention and rendering a proper salute when outdoors). Saluting due to rank recognition is not required when wearing the PT Uniform.

Semi-Formal Uniform

The semi-formal blues uniform is worn for social functions of a semi-formal or official nature as prescribed by the SASI.

When in semi-formal dress, saluting is not required.

Cadets may wear medals with the semi-formal uniform at events such as dining ins/outs, military ball, awards ceremonies, picture day or other formal events as specified by the SASI.

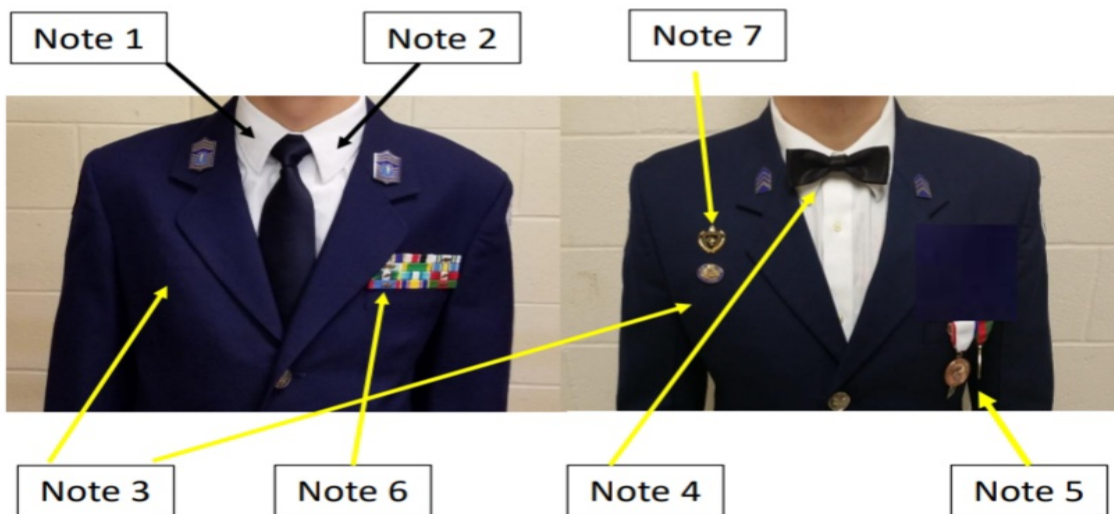
Semi-Formal Blues Uniform Variations:

- **Medals:** Large medals will be worn on the semi-formal uniform coat 1/2 inch below the top of the welt of the pocket, centered on the pocket. Additionally, AFJROTC and SFJROTC ribbons may be worn on the semi-formal uniform, however, if medals are worn, ribbons will not be worn (no mixing).
- **Undershirt:** A white V-neck or athletic style tank top, or crew neck style (underneath the long sleeve blue shirt only) undershirt will be worn under the shirt.
- **Shirt:** Cadets may wear either the blue or white Long-Sleeve Shirt. The blue or white long-sleeve shirt will be plain, knit or woven, commercial type with a short or medium point collar, with button or French cuffs. Shirts will be tucked into the trousers. Female cadets may wear a white long sleeved blouse similar in style to the men's white long-sleeve shirt.
- **Tie/Tab:** Either a blue polyester or silk, herringbone twill tie/tab or may be worn with either the blue or white long-sleeved shirt. Men may wear a plain black or dark blue bow tie with the long sleeve white shirt, with the semi-formal dress uniform only.
- **Trousers or skirts:** The semi-formal dress uniform trousers or skirt are the same as the service dress uniform trousers or skirt. No stripes (braiding) on the outside length of the trousers are authorized for wear on the semi-formal dress uniform.
- **Belt and Buckle:** The semi-formal dress uniform belt and buckle are the same as the service dress belt and buckle.
- **Headgear:** Cadets will not wear headgear with the semi-formal dress uniform.

***Mess Dress Uniforms are not authorized for wear by AFJROTC**

Attachment 7-14

Semi-Formal Dress Uniform



1. The blue or white long-sleeve shirt will be plain, knit or woven, commercial type with a short or medium point collar, with button or French cuffs.
2. Enlisted members do not need to wear two sets of ranks on the semi-formal uniform.
3. The Silver Name Tag will not be worn on the semi-formal dress uniform.
4. Black or Blue bow tie may be worn with the semi-formal uniform (white shirt only).
5. Large medals will be worn on the semi-formal uniform coat $\frac{1}{2}$ inch below the top of the welt of the pocket, centered on the pocket. If medals are worn, ribbons will not be worn (no mixing).
6. AFJROTC ribbons may be worn on the semi-formal uniform. If ribbons are worn, medals will not be worn (no mixing).
7. Authorized badges may be worn on the semi-form dress uniform. If medals are worn, badges that are normally worn directly under the ribbon rack will not be worn.
8. Headgear is not worn with the semi-formal dress uniform.
9. Per Chapter 7 para 7.8.4.8. **Mess Dress Uniforms are not authorized for wear by AFJROTC cadets.**

LDR Team Uniforms

Drill Teams, Color Guards, Honor Guards, Raiders, and other AFJROTC-sponsored teams may wear specialized variations of prescribed Air Force uniforms.

These uniforms may only be worn by cadets actively involved with an event where a specialized uniform is required.

Competitive Drill Team/Color Guard Blues Uniform Variations:

- Berets with **ONLY** the mini “Hap Arnold” insignia will be worn instead of the Flight Cap.
- Competitive Color Guard members will wear the ceremonial service cap (wheel cap/bucket hat) or beret, at commander’s discretion.
- Color Guard may wear navy blue, white, black, or any unit and Air Force used color ascots with option of unit patch at commander’s discretion.
- All members will wear a navy blue and metallic silver “infantry-style” shoulder cord:
 - On the service dress coat, the cord will be grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord.
 - On the blue shirt, the cord will be under the epaulet, grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord.
- Blue and white gloves are authorized to be worn per team commander’s discretion.
- Shoulder tabs denoting team affiliation, reading either “Drill Team” or “Color Guard” are authorized per team commander’s discretion:
 - If worn, cadets are authorized to wear one shoulder tab on the right shoulder of the service dress coat and the light blue shirt, centered between the unit patch and the shoulder seam. If unit patch is absent, the shoulder tab will be worn no more than 1 inch below the shoulder seam.
- Competitive Color Guard members are authorized to wear the ceremonial belt over the service coat.
 - The ceremonial belt will be worn between the second and third button (counting downward) of the service coat. Any loose ends of the belt will be taped with black electrical tape.
 - The chrome keepers will be situated one inch from either side of the buckle (See USAF Honor Guard Manual for additional information).
- Blues trousers with a silver, $\frac{3}{4}$ inch stripe extending the length of the seam will be worn instead of the regular blues trousers.

Honor Guard Blues Uniform Variations

- The ceremonial service cap (wheel cap/bucket hat) with the large “Hap Arnold” insignia will be worn instead of the flight cap during ceremonies. Per commander’s discretion, navy blue berets with **ONLY** the mini “Hap Arnold” insignia may be worn instead of the ceremonial service cap during ceremonies.
- All cadets will wear the service coat over the blues shirt. Per commander’s discretion the service coat may not be worn during ceremonies.
- All members will wear a navy blue and white “infantry-style” shoulder cord.

- On the service dress coat, the cord will be grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord.
- On the blue shirt, the cord will be under the epaulet, grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord.
- Shoulder tabs reading “Honor Guard” are authorized per team commander’s discretion. The only acceptable color is orange with gold lettering. If worn, cadets are authorized to wear one shoulder tab on the right shoulder of the service dress coat and the light blue shirt, centered between the unit patch and the shoulder seam. If unit patch is absent, the shoulder tab will be worn no more than 1 inch below the shoulder seam.
- Silver name plates **will never be worn during ceremonies.**
- Per commander’s discretion, ribbons may not be worn during ceremonies on a “case by case” basis.

***Honor Guard will base all uniform decisions on the USAF Honor Guard Manual**

Raiders Team Airman Battle Uniform variations: For the safety of all cadets, running shoes are authorized to be worn instead of combat boots during practices and competitions.

AFJROTC Grooming, Appearance, and Accessory Standards

This section outlines personal grooming while wearing any Air Force uniform. SASI's discretion may be used to determine if an individual's personal grooming is within standards of this instruction. The personal grooming standards listed are minimum standards that represent common appearance issues and are not all-inclusive. Although Cadets have the right, within established limits, to express their individuality through their appearance, the Air Force has defined what is and what is not an acceptable, professional military image for Cadets. Except for minor variations based on gender differences, all Air Force Junior ROTC cadets must comply with the same personal grooming standards. SASI/ASIs have the responsibility to determine compliance with this instruction and to correct the obvious violations regardless of whether the situation identified is clearly written in this instruction. SASIs do not have authority to waive grooming and appearance standards except as identified in this instruction.

Hair Enforcement Policy

All cadets who violate AFJROTC and Air Force hair standards while in an AFJROTC uniform will be given 72 hours (the day of and two full calendar days after) to correct their hair to be within written AFJROTC and Air Force standards. After 72 hours, noncompliant cadets will not be allowed in the general cadet population. The cadet will be given an alternate location to do coursework online until the uniform infraction is lifted.

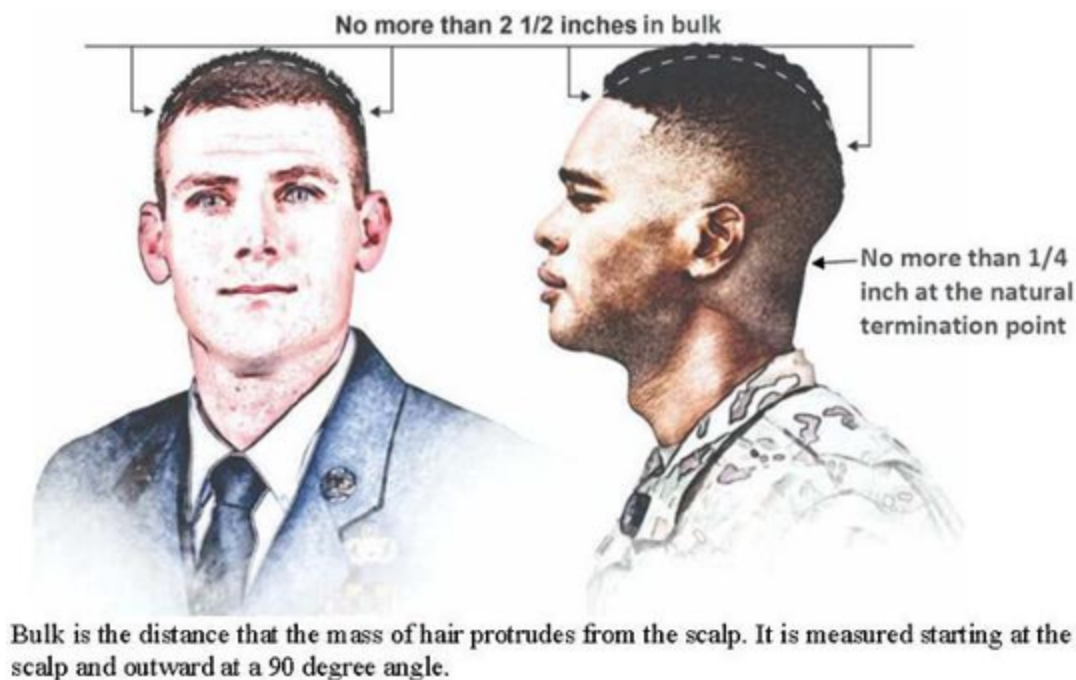
- **Hair-male and female:**
 - Will be clean, well-groomed, present a professional appearance, allow proper wear of headgear. Will not contain excessive amounts of grooming aids (e.g., gel, mousse, pomade, or moisturizer), appear lopsided, touch either eyebrow (Exception: female bangs), or end below an imaginary line across the forehead at the top of the eyebrows that is parallel to the ground. If applied, dyes, tints, bleaches and frostings must result in natural hair colors. Examples of natural hair colors are brown, blonde, brunette, natural red or black. All Cadets are authorized to wear natural hair color regardless of their natural born hair color, but when combined or frosted, the colors must blend together so as to not present an unnatural appearance between colors. For example, hair colors may be displayed as a "salt-and-pepper" look as this presents a naturally-blended hair color and is, therefore, authorized. In contrast, ombre (blending of one color to another with dyes, tints, bleaches and frostings) or black hair with blonde highlights and/or streaks and blonde hair with black highlights and/or

streaks do not present a natural appearance as they display vastly different shades of natural hair colors and are, therefore, unauthorized for wear. Prohibited hair color examples (not all inclusive) are burgundy, purple, orange, fluorescent or neon colors. SASIs may temporarily authorize cancer patients to wear approved caps (black or tan) due to a temporary medical condition (e.g., radiation and/or chemotherapy).

- Wigs/Hairpieces/Extensions:
 - Are authorized and will meet the same standard required for natural hair, be of good quality, fit properly, and comply with safety, functionality and professionalism. (Note: Extensions are still prohibited for males). Wigs/Hairpieces/Extensions will not be used to cover unauthorized hairstyles.
- Hair-Nets:
 - Worn as required for health or safety reasons. Made of natural or a synthetic material; must be conservative (plain and moderate, being within reasonable limits; not excessive or extreme), solid color similar to the member's hair color, also strong enough to support and control hair and contain no metal fasteners. Hair-nets are only authorized when performing related duties as determined by applicable SASI.

- **Hair-Male:**

Tapered appearance on both sides and the back of the head, both with and without headgear so that when viewed from any angle the member's hair conforms to the shape of the head, curving inward to the natural termination point without eccentric directional flow, twists, or spiking. A block-cut is permitted with tapered appearance. Hair will not exceed 2 ½ inches in bulk, regardless of length and 1/4-inch at natural termination point; allowing only closely cut or shaved hair on the back of the neck to touch the collar. Hair will not touch the ears or protrude under the front band of headgear. Cleanly shaven heads, military high-and-tight or flattop cuts are authorized. Cadets may have one (cut, clipped, or shaved) front to back, straight-line part, not slanted or curved, on either side of their head, above the temple. Part will not exceed 4-inches length or 1/4-inch width.



- Sideburns:

- If worn, sideburns will be straight and even width (not flared) and will be above the ear opening. Sideburns will end in a clean-shaven horizontal line.



- Mustaches:

- Male members may wear mustaches. No portion of the mustache shall extend below the upper lip line, and it must not go beyond the corners of the mouth or into a respirator seal zone. Mustaches must be neatly trimmed and should match the natural hair color of the Airman's head. Handlebar styles, twists, curls, and goatees are strictly prohibited.



○ Beards:

- Cadets must be clean-shaven at the start of the duty day unless they have a current medical profile or religious accommodation.
- Beards are not authorized unless for medical reasons, when recommended by a physician and approved by the SASI, or as authorized pursuant to a request for a religious accommodation. When authorized for medical reasons, members will keep all facial hair trimmed to the same length and it may not exceed 1/4-inch in length. Individuals granted a shaving profile may shave or trim their facial hair to present a neat, clean, professional military image. Members may not overly shave, shape, or taper beard to achieve different styles of beard (e.g., goatees, faded beards, etc. are not authorized). Beards must present a natural appearance to the cadet's hair color of the head. Beards are not authorized to be bleached or dyed.

● **Hair-Female:**

- No minimum hair length, to a maximum bulk of 4 inches from scalp and allows proper wear of headgear. Hair will end above the bottom edge of the collar and will not extend below an invisible line drawn parallel to the ground, both front to back and side to side unless pulled back and secured or worn in an authorized ponytail or equivalent or long braid(s). If hair is pulled back and secured behind the head, radius will not exceed 6 inches from the point where the hair is gathered (i.e., no more than 6 inches to the left and 6 inches to the right, 12 inches total width; and 6 inches protruding from where hair is gathered) and must allow for proper wear of headgear. One or two braids or a single ponytail or equivalent may be worn down the member's back with length not extending below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades. The braid(s) or ponytail or equivalent

cannot be worn over the shoulder or pulled in front of the body. They shall extend down the member's back.

- Bangs, or side-swiped hair, may touch eyebrows but will not touch or cover eyes. When in doubt, assess the correct length of hair with the cadet standing in the position of attention. Exception: While wearing the Physical Training Gear (PTG), long hair will be secured but may have loose ends and may extend below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades.
- Pinned-up hair should be styled in a manner that prevents loose ends from extending upward on the head. When hair is in a bun, the bun must be a single bun; all loose ends must be tucked in and secured. When hair is in a ponytail or equivalent, it must be a single ponytail or equivalent that does not extend below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades.
- Locs, braids, twists, micro-braids, French braids, Dutch braids and cornrows are authorized. Locs are defined as portions of hair that have been intentionally or unintentionally fused together to form a loc or locs. A braid or twist is two or more portions of interwoven hair. If adding additional hair, it must be a natural-looking color (similar to the individual's hair color) and conservative (moderate, being within reasonable limits; not excessive or extreme). Multiple locs, braids, twists or cornrows may come together down the back in one or two braids or a single ponytail. Hair must not exceed length and bulk standard and headgear must fit properly.
 - All locs, braids and twists, when worn will be of uniform dimension, no wider than one inch, with natural spacing between the locs, braids, and twists and must be tightly interwoven to present a neat, professional and well-groomed appearance. When worn, multiple locs, braids, or twists shall be of uniform dimension, small in diameter (approximately $\frac{1}{4}$ inches), show no more than $\frac{1}{4}$ inch of scalp between the locs, braids, or twists and must be tightly interwoven to present a neat, professional appearance.
 - A braid/twist must continue to the end of the hair without design and following the contour of the head, and may be worn loose or in a secured style within hair standards. Exception: Micro-braids or twists are not required to continue to the end of the hair.
 - Unauthorized: Mohawk, mullet or etched design.

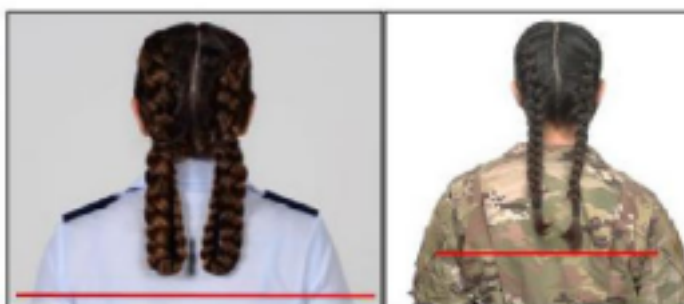
- Hair accessories: Hair accessories. If worn, hair accessories (e.g., fabric scrunchies, hairpins, combs, clips, headbands, elastic bands, barrettes, etc.) must match hair color. Black hair accessories are authorized regardless of hair color. Invisible hair nets are authorized; hairnets must match hair color. Hair must still comply with bulk and appearance standards. Headgear must fit properly. Headbands or fabric scrunchies will not exceed two-inches in width. Claw clips are not authorized. Ornaments are not authorized (i.e., ribbons, beads, jeweled pins).



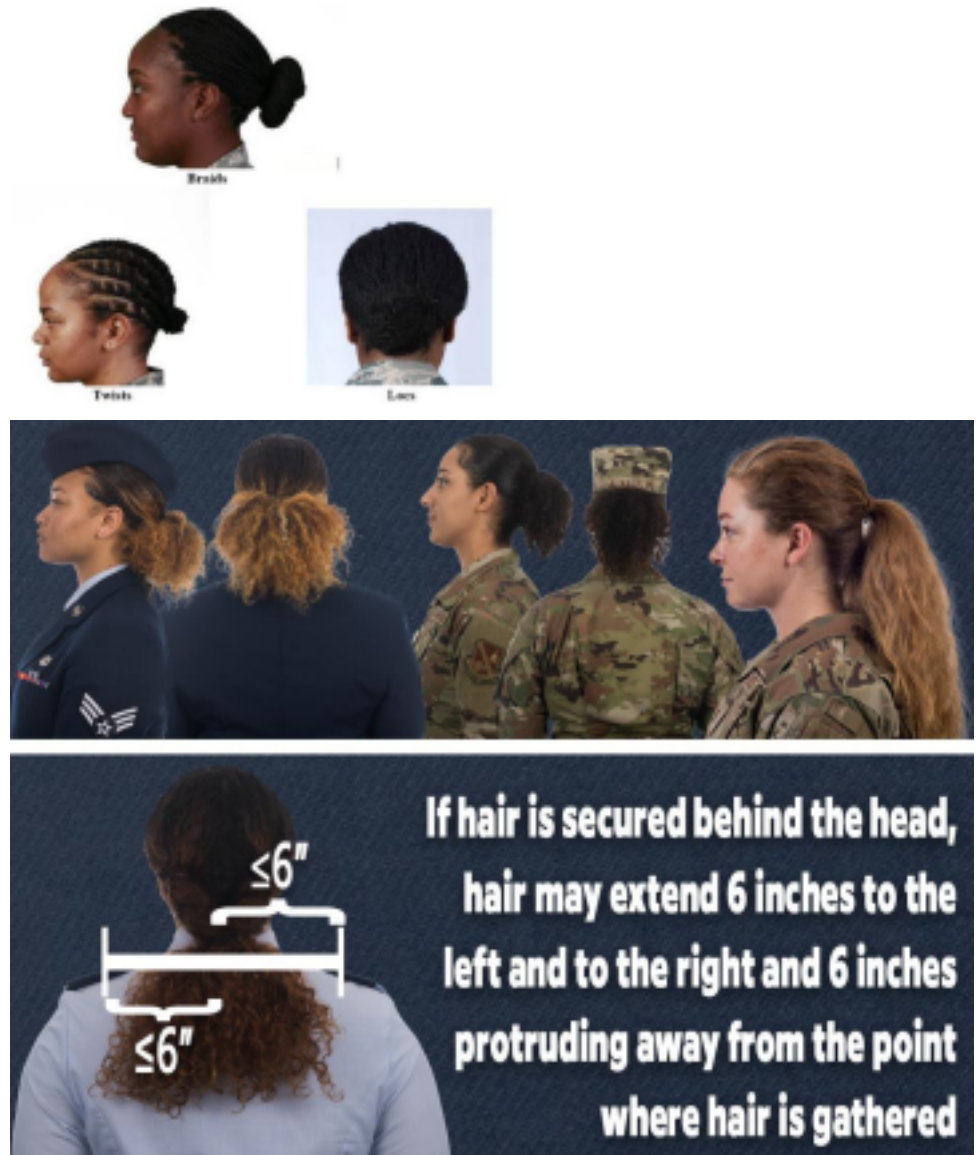
Unbraided Single Ponytail/Pull-through Ponytail Style/Braided Ponytail



Braided Ponytails/Multiple Braids in a Single Ponytail



Two Braids Looped Underneath/Two Braids



- **Jewelry:**

- While in uniform will be plain and conservative (moderate, being within reasonable limits; not excessive or extreme) as determined by the SASI.
- Rings: Cadets may wear a total of no more than three rings, and no more than two on hand. Wedding sets count as one ring when worn as a set. Rings will be worn at the base of the finger, and may be worn on the thumb.

- Necklaces: Will not be visible at any time. If worn, it will be concealed under a collar or undershirt.
- Bracelets: Ankle bracelets are not authorized. Cadets may wear one bracelet around their wrist. If worn, the bracelet will be conservative (moderate, being within reasonable limits; not excessive or extreme) in design, no wider than ½ inch, gold or silver in color, and will not have any inappropriate pictures or writing. Medical alert/identification bracelets are authorized. If worn, medical alert/identification bracelets will be conservative and moderate. Bracelets will not be excessive or extreme, which is defined as plain, not drawing inappropriate attention. Gemstones/tennis bracelets may only be worn with the mess dress uniform. Bracelets espousing support for cause, philosophy, individual or group are not authorized (Exception: Traditional metal POW/MIA/KIA bracelets, which come in colors besides silver, bronze, or gold, remain authorized). No rubber or fabric type bracelets are allowed.
- **Eyeglasses/Sunglasses:** Will be worn in the manner for which they are made. Eyeglasses and sunglasses will not be worn around the neck or on top/back of head or exposed hanging on the uniform. Eyeglasses and sunglasses may have conservative ornamentation on non-prescription sunglasses or eyeglasses, frames may be black or brown material or gold or silver wire. Brand name glasses may be worn with small logos on frames or lenses. Logo may contrast with frame color or lenses (conservative colors/small logos; black, brown, matte silver/gold). Conservative wrap-around sunglasses may be worn. Conservative, clear, slightly tinted, mirrored or photosensitive lenses are authorized. Sunglasses (to include darkened photosensitive lenses) are not authorized in formation. Exception: Sunglasses are not authorized in formation, unless for medical reasons and when authorized by the SASI on the advice of a medical official.
- **Tattoos or Brands:** Whether you are in or out of uniform, tattoos or brands anywhere on the body are not allowed if they are obscene or if they advocate sexual, racial, ethnic, or religious discrimination. Tattoos or brands that might harm good order and discipline or bring discredit upon the Air Force are also barred, whether you are in or out of uniform. The SASI may exercise discretion if a new cadet arrives with a tattoo that may not be in full compliance with the above guidance.
- **Backpacks:** Cadets may wear a backpack on the left shoulder or both shoulders (not to interfere with rendering the proper salute).

- **Electronic listening devices:** Wear/use of an earpiece, any bluetooth technology or headphones, while in uniform, indoors or outdoors, is prohibited, unless specifically authorized for the execution of official duties. Exception: Headphones and earphones (iPods, MP3-type players, etc.) are authorized during travel on public transportation - i.e., bus, train or air travel.
- **Fingernails:**
 - Fingernails. Fingernails must not exceed 1/4-inch in length beyond the tip of the finger and must be clean and well groomed. Fingernails must not interfere with the performance of assigned duties or hinder proper fit of prescribed safety equipment or uniform items. If worn by females, nail polish will be clear or French or American manicure. French manicures include white tips with a base of clear and American manicures include ivory white or cream tips with a base of clear. Ombre manicure style is not authorized. Do not apply designs to nails.
 - Male cadets are not authorized to wear nail polish.
- **Earrings and Piercings:**
 - Male cadets are not authorized to wear piercings while in uniform.
 - Female cadets may wear small (not exceeding 6mm in diameter) conservative (moderate, being within reasonable limits; not excessive or extreme) round or square white diamond, gold, white pearl, or silver earrings as a set with any uniform combination. If a member has multiple holes, only one set of earrings are authorized to be worn in uniform and will be worn in the lower earlobes. Earrings will match and fit tightly without extending below the earlobe unless the piece extending is the connecting band on clip earrings.
 - When not wearing earrings, male and female cadets are authorized to wear transparent piercing spacers (no larger than 6mm) while in uniform.
 - New piercings requiring healing time before changing jewelry are **NOT** an exception for the wearing of any piercings for males in uniform, or the wearing of piercings in locations other than in the lower earlobes for females in uniform.
 - Cadets need to plan to wear transparent piercing spacers (no larger than 6 mm) in any new piercings, or need to plan to have any new piercings requiring healing time before changing jewelry to be done over summer break.
 - Piercing holes will not be large enough to permit light to shine through.

- Plugs for gauge holes in the ear lobes are not authorized (regardless of color, i.e., flesh colored). There are no exceptions per DAFI 36-2903.
- Cadets may not use make-up or band-aids to hide body piercings.
- Piercings that are visible through the uniform are not authorized and must be removed.
- **Dental Ornamentation:** Teeth, whether natural, capped, or veneered, will not be ornamented with designs, jewels, initials, etc. The use of yellow gold, white gold, or platinum caps (permanent or temporary) merely to add ornamentation to the teeth and not required by dental/medical necessity is prohibited.
- **Pimple Patches:** Pimple patches may be worn by female and male cadets while in uniform. Authorized patches are flesh-colored or clear. Pimple patches that are shaped like stars or other designs, or are colors other than flesh-colored or clear, are not authorized in uniform.
- **Undergarments (Mandatory):**
 - **Males:** Appropriate undergarments are required to be worn with all uniform combinations. Males will wear undershirts and underpants with all uniform combinations. Undershirts will not have pockets.
 - **Females:** Appropriate undergarments are required to be worn with all uniform combinations. Wear a bra and underpants with all uniforms. Wear of the white V-neck style or athletic tank top undershirt when wearing opened collar service uniforms is authorized. Undershirts will be tucked into slacks or skirts. Undershirts will not have pockets.
- **Cosmetics:**
 - **Females:** Female cadets may wear conservatively styled cosmetics. Lipstick, if worn by female Airmen, will be a conservative shade that does not detract from the uniform. Eyeliner, if worn by female cadets, cannot extend past the corners of eye opening (i.e., winged liner not authorized). Cosmetics will not be worn during field conditions.
 - **Males:** Male Cadets are not authorized to wear cosmetics.
 - **Cosmetic tattooing.** Tattooing for cosmetic purposes is authorized when directed by licensed, qualified medical personnel to correct a medical condition, illness or injury for both men and women. When not medically directed, cosmetic tattooing is permitted for women if done to apply permanent facial makeup (e.g., eyebrows, eye liner); the cosmetic tattooing must have a natural appearance and be conservative, moderate, within reasonable limits, not excessive or extreme, and in good taste.

- **Eyelashes & Eyebrows.** Eyelash extensions are not authorized unless directed by licensed, qualified medical personnel to correct a medical condition, illness or injury for both men and women. Eyebrow etching is not authorized.
- **Cold Weather Accessories:** Cold weather accessories may be worn without wearing authorized outer garments. With the exception of functional items, cold weather accessories are only worn while outdoors.
 - **Gloves (black or coyote brown):** Gloves may be worn with all uniforms or authorized outer garments. They will be all one color. Black or coyote brown gloves may be worn with the OCP, AFJROTC Flight Suit or all authorized outer garments to the OCP or AFJROTC Flight Suit. Only black gloves may be worn with the service dress uniform or all approved outer garments worn with the dress uniforms.
 - **Scarf (black and coyote brown):** A black scarf may be worn with all uniforms or authorized outer garments. A black or coyote brown scarf may be worn with OCP uniform. The scarf must be tucked in when worn with outer garments. The scarf will not exceed 10 inches in width and can be knit, all wool or cotton simplex, with or without a napped surface.
 - **Earmuffs (black):** Earmuffs may be worn with all uniform combinations and all authorized outer garments and may wrap around either the top or rear of the head. Earmuffs may be made of any material.
 - **Neckgaiter (black with all uniform combinations, coyote brown with OCP):** A neck gaiter may be worn with all uniforms or authorized outer garments. It may be worn as a neck warmer or balaclava (may cover the nose).
 - **All-Purpose Environmental Clothing System (APECS):** APECS can only be worn with the OCP and flight duty uniform. For outdoor use only. The APECS will have a slip-on rank that will be worn on the rank tab. The APECS will be zipped no lower than mid-point on the rank tab at all times when worn. Exception: When worn with the OCP maternity uniform members may wear the APECS jacket unzipped. The hood will be stowed when not in use. Wear of applicable headgear is optional when donning the hood. A coyote brown fleece liner may be worn under the APECS; however, the fleece liner will not be visible. Note: Nametapes cannot be placed on the OCP jacket. It is the only OCP jacket without name tapes.
 - **Coyote Brown Fleece (OCP):** May be worn indoors or outdoors. The coyote brown fleece is authorized for wear as an outer garment with the OCP only. It is not authorized to be worn solely over a t-shirt, thermal underwear, etc. When worn as an outer garment, it will have a Velcro®

OCP print last name tape with spice brown lettering for OCP centered between the zipper and sleeve seam on the wearer's right chest. It will also have a 2 inch squared Velcro® with metal rank pinned on with an OCP background flushed and centered above the last name tape on the wearer's right chest. Note: cadets may sew-on or use Velcro® backing for nametape, AFJROTC tape, and rank. Tapes and rank must be either all sewn-on or all Velcro®; cadets are not authorized to mix sewn-on and Velcro® tapes or rank. The fleece will be zipped no lower than the top of the nametape. The collar will be folded over and resting on the shoulder, chest, and back when the zipper is not completely zipped. When worn with the OCP maternity uniforms, members may wear jackets unzipped. The bottom length of the fleece will match as closely as possible to the bottom length of the OCP coat. It will be worn with the sleeves down, not pushed or rolled up, and will remain in neat and serviceable condition at all times.

- **Sage Green Fleece (ABU):** May be worn over the OCPs by **7th Grade only**. Name tags not required; all other Coyote Brown Fleece guidelines apply.
- **Cold-Weather Parka:** Can be worn with all uniform combinations. For outdoor use only. The cold weather parka will be green with a fur-edged hood. When worn, the parka will be fully zipped. The hood will rest neatly on the upper back when not in use. Rank insignia is not worn on the cold-weather parka.
- **Watch Cap:**
 - Watch caps may be worn during 1 Oct – 31 Mar cold weather conditions, or as approved by the SASI.
 - A black watch cap may be worn with all uniforms. A coyote brown watch cap may be worn with the OCP or FDU uniforms.
 - When worn, the watch cap will be pulled down snugly on the head; the bottom edge (all) of the cap may be folded to allow proper fit, but not rolled. The back of the cap should run across the nape of the neck and the front of the cap should not be touching eyebrows nor higher than center of forehead; hair will not protrude from front of cap. No bunching or sagging. It will be commercially designed, plain, knit or fleece/microfiber material. Do not wear rank insignia.
 - Watch caps are not authorized for wear during Formation. Cadets need to carry the Flight cap (Blues and FDU), Patrol cap (OCPs), or beret (Blues, OCP, FDU) to wear during Formation.

Organization of the UT-20141 AFJROTC Wing

The Unit Manning Document (UMD) on the following page reflects how the UT-20141 AFJROTC Wing is organized. This organization breaks down the functions of the group into specialized tasks. The responsibilities associated with these tasks are available in a separate document. Each cadet should study all of the job descriptions as they relate to the organizational chart and UMD, to gain a more complete understanding of how the various functions relate to the total mission of the wing.

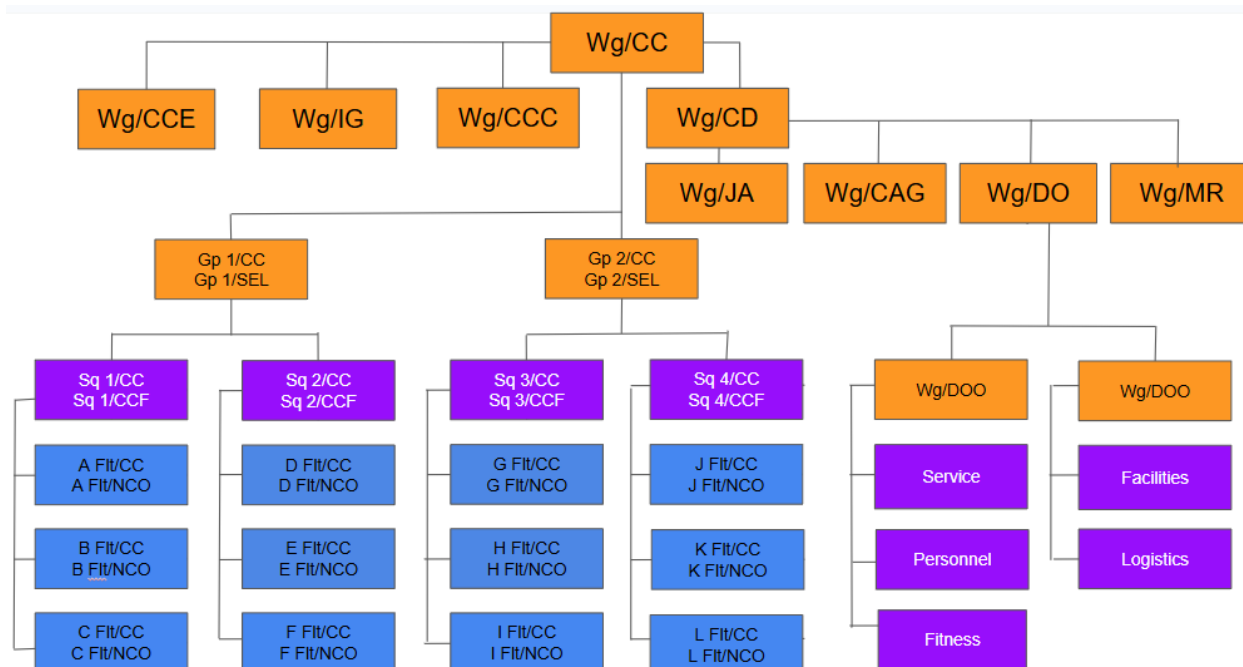
Examination of the organizational chart shows not everyone can be a leader at the same time. A system exists (the promotion system) to ensure cadet leaders are chosen carefully. Information relative to promotions is contained in a separate chapter.

Closer examination of the organizational chart will show a “Chain of Command” reflected by the black lines connecting the cadet functions or positions. Information, guidance, and decisions should flow “down” the “chain of command” in the form of orders, either oral or written, through all intermediate levels of command. Information, advice, and recommendations should flow “up” the “Chain of Command” and through all intermediate levels of command. There is also a lateral flow of information, such as between staff elements, in classrooms and leadership laboratories. Unless there is a flow of information both “up” and “down” the “Chain of Command,” the organization will quickly become ineffective and cease to function as a unit. If the Wing Commander is not present, the command of the Corps falls to the Deputy Commander.

The number of leadership positions authorized is shown in the UMD. To progress up this chain of command, each cadet should strive to learn the duties and responsibilities of each position on the chart. If you are selected for one of the leadership positions, fulfill the position to the best of your ability and there will be room for you to move “up” the chain-of-command. Remember... Service Before Self.

Unit Manning Document (UMD)

UT-20141 Cadet Wing Leadership



All Positions in **Orange** required to be in Staff Class
 Officer Positions in **Purple** required to be in Staff Class
 Positions in **Blue** not required to be in Staff Class

Wing

- CC (C/Col)
- CD (C/Col)
- CCC (C/CMSgt)
- IG (C/Maj - C/Lt Col)
- JA (C/Maj - C/Lt Col)
- CAG (C/Maj - C/Lt Col)
- CCE (C/Capt - C/Maj)
- Morale (C/Capt)
 - NCO (C/SSgt - C/TSgt)

Groups (2)

- CC (C/Maj - C/Lt Col)
- SEL (C/SMSgt)

Squadrons (4)

- CC (C/Capt - C/Maj)
- CCF (C/MSgt)

Flights (12)

- CC (C/2d Lt - C/1st Lt)
- NCO (C/SSgt - C/TSgt)

Special Staff

- DS (C/Maj - C/Lt Col)
- OPO (C/Capt - C/Maj)
- Service (C/Capt)
 - SNCO (C/MSgt)
 - NCO (C/SSgt - C/TSgt)
- Personnel (C/2d Lt - C/1st Lt)
- Facilities (C/Capt)
 - SNCO (C/MSgt)
 - NCO (C/SSgt - C/TSgt)
- 8th Grade capped at SSgt
- Fitness (C/2d Lt - C/1st Lt)
 - NCO (C/SSgt - C/TSgt)
- Logistics (C/Capt)
 - SNCO (C/MSgt)
 - NCO (C/SSgt - C/TSgt)

Cadet Rank Structure

AFJROTC Cadet Enlisted Grade (Rank) Insignia

Insignia	Title	Title Abbreviation	Insignia Description
No Insignia	Cadet Airman Basic	C/AB	No Insignia Worn
	Cadet Airman	C/Amn	Pointed Chevron of 1 stripe, with a torch in the middle
	Cadet Airman First Class	C/A1C	Pointed Chevron of 2 stripes, with a torch in the middle
	Cadet Senior Airman	C/SrA	Pointed Chevron of 3 stripes, with a torch in the middle
	Cadet Staff Sergeant	C/SSgt	Pointed Chevron of 4 stripes, with a torch in the middle
	Cadet Technical Sergeant	C/TSgt	Pointed Chevron of 5 stripes, with a torch in the middle
	Cadet Master Sergeant	C/MSgt	Pointed Chevron of 6 stripes, with one stripe inverted above the torch in the middle
	Cadet Senior Master Sergeant	C/SMSgt	Pointed Chevron of 7 stripes, with two stripes inverted above the torch in the middle
	Cadet Chief Master Sergeant	C/CMSgt	Pointed Chevron of 8 stripes, with three stripes inverted above the torch in the middle

AFJROTC Cadet Officer Grade (Rank) Insignia

Insignia	Title	Title Abbreviation	Insignia Description
	Cadet Second Lieutenant	C/2d Lt	Chevron of 1 inverted stripe
	Cadet First Lieutenant	C/1st Lt	Chevron of 2 inverted stripes
	Cadet Captain	C/Capt	Chevron of 3 inverted stripes
	Cadet Major	C/Maj	Chevron of 1 double-wide inverted stripe
	Cadet Lieutenant Colonel	C/Lt Col	Chevron of 2 inverted stripes; 1 double-wide, 1 regular
	Cadet Colonel	C/Col	Chevron of 3 inverted stripes; 1 double-wide, 2 regular

Cadet Promotions

Promotion opportunities challenge and motivate cadets. Earning a promotion is visible evidence of progression and standing among fellow cadets. Promotion is also evidence of maturity, the ability and willingness to accept additional responsibility, and a demonstrated ability to direct others toward objectives resulting in an effective organization.

Promotions are based on academic performance, leadership potential and the other requirements outlined in the cadet promotion criteria.

The promotion system is patterned after the active duty Air Force and will conform to guidance provided by Headquarters AFJROTC.

There are 4 promotion cycles each academic year. See the UT-20141 Calendar. Each cadet must earn their promotion to the minimum course enrollment rank listed to promote.

- E2-E4
 - Minimum GPA of 2.25
 - No more than one F and no Incompletes
 - AFJROTC Grade of C+ or better
 - 5 Service Hours Minimum
 - Duty Flight Attendance: 50%
 - JROTC Attendance: 80% excluding excused absences
 - Be able to perform the 30-step sequence on command
 - No more than 7 uniform and/or Class I infractions and no Class II, or Class III infractions for the term
- E5-E6
 - Minimum GPA of 2.5
 - No Fs or Incompletes
 - AFJROTC Grade of B- or better
 - 5 Service Hours Minimum
 - Be able to lead other cadets in an activity or task
 - Duty Flight Attendance: 50%
 - JROTC Attendance: 80% excluding excused absences
 - Be able to command others to perform the 30-step sequence
 - No more than 6 uniform and/or Class I infractions and no Class II, or Class III infractions for the term
- E7 & O1-O2
 - Minimum GPA of 2.75
 - No Fs or Incompletes
 - AFJROTC Grade of B or better

- 5 Service Hours Minimum
- Be able to lead subordinate cadets in leading their teams to accomplish an activity or task
- Duty Flight Attendance: 50%
- JROTC Attendance: 80% excluding excused absences
- Be able to command others to perform the 30-step sequence
- No more than 4 uniform and/or Class I infractions and no Class II, or Class III infractions for the term
- E8 & O3-O4
 - Minimum GPA of 3.0
 - No Fs or Incompletes
 - AFJROTC Grade of B+ or better
 - 5 Service Hours Minimum
 - Be able to train other cadets to lead others
 - Duty Flight Attendance: 80%
 - JROTC Attendance: 80% excluding excused absences
 - Be able to command others to perform the 30-step sequence
 - No more than 3 uniform and/or Class I infractions and no Class II, or Class III infractions for the term
- E9 & O5-O6
 - Minimum GPA of 3.5
 - No Fs or Incompletes
 - AFJROTC Grade of A- or better
 - 10 Service Hours Minimum
 - Be able to represent the Cadet Wing to the AFJROTC cadre and UMA faculty/staff
 - Minimum PT Grade in AFJROTC Class of 75%
 - Duty Flight Attendance: 80%
 - JROTC Attendance: 80% excluding excused absences
 - Be able to command others to perform the 30-step sequence
 - No more than 2 uniform and/or Class I infractions and no Class II, or Class III infractions for the term

Awards and Decorations

This is a summary. For the complete guidance, see Chapter 7: Uniform and Awards, Operational Supplement. Only awards and decorations authorized in the HQ supplement are authorized for presentation. Any chartered Veterans Service Organizations (VSO), recognized by the Department of Veteran Affairs may award a cadet ribbons and medals, but only the ribbons and

medals on the HQ AFJROTC's 15 May 2022 Ribbons Chart are authorized to be worn on the uniform. AFJROTC units may not purchase national-level awards or medals using Air Force funds. The national-level host organization/local chapter must provide the award.

AFJROTC Awards. Cadets exhibiting superior academic and leadership excellence or valor may earn a number of distinctive awards. Cadets may only receive one National-level Award for each year they are in AFJROTC and may not receive the same National-level award twice during their AFJROTC career (this does not apply to National competition awards). There are two categories of awards with accompanying medals, ribbons, and/or certificates: National Awards and AFJROTC Awards.

The SASI/ASI and selected guests will present awards at the annual Spring Review. Local organizations such as banks, local businesses, military Top 3 organizations, Chiefs' Groups, etc., may present awards to cadets. Cadets must be present to receive their award. If a cadet is unable to attend, they must pre-coordinate with their AFJROTC instructor in advance of the ceremony.

Ribbons are presented in order of importance.

Wear of Devices on Ribbons. Additional awards of the same ribbon will be indicated by the wear of oak leaf clusters (devices) on the ribbon. A maximum of four devices may be worn on a ribbon. Devices will be worn tilted slightly downward to the wearer's right, with the stem pointing to the wearer's right. If not all devices fit, (more than four) wear a second ribbon. When additional awards reduce the devices to a single ribbon, remove the second ribbon.

Ribbons of Other Services and Organizations. IAW, Chapter 7: Uniform and Awards, Operational Supplement, AFJROTC cadets will not wear sister-service JROTC ribbons/medals. The SASI will give the cadet equivalent AFJROTC ribbons to wear in lieu of sister-service Junior ROTC ribbons/medals. Cadets are authorized to wear some Civil Air Patrol (CAP) awards. Badges or insignia from any other non-AFJROTC group are not authorized on the AFJROTC Blues uniform.

Authorized CAP Awards. Cadets may only wear certain CAP ribbons during regular uniform days. These ribbons will be worn, in the precedence below and after the Patriotic Flag Ribbon:

- General Carl Spaatz Award
- General Ira C. Eaker Award
- Amelia Earhart Award
- General Billy Mitchell Award
- General J.F. Curry Achievement Award

Cadets may wear AFJROTC and CAP medals together (without ribbons) on their service dress coat to the Military Ball and Awards Banquet.

AFJROTC National Awards



1.) Gold Valor Award. Award consist of a medal, ribbon, and certificate. The Gold Valor Award recognizes the most outstanding voluntary acts of self-sacrifice and personal bravery by a cadet involving conspicuous risk of life above and beyond the call of duty.



2.) Silver Valor Award. Awards consist of a medal, ribbon, and certificate. The Silver Valor Award is awarded to a cadet for a voluntary act of heroism which does not meet the risk-of-life requirements of the Gold Valor Award.



3.) Cadet Humanitarian Award. The award consists of a ribbon and certificate. It is intended to recognize cadets who provide aid in response to a singular extraordinary event such as a natural disaster or other catastrophe that has placed or has the potential to place a hardship on their fellow citizens. This award is not to be used to recognize day-to-day service in the community.

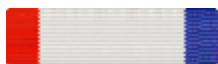


4.) Silver Star Community Service with Excellence Award. The award consists of a ribbon with a Silver Star device and certificate. The Silver Star Community Service with Excellence Award will be an honor that emphasizes the value of community service, and establishes a greater sense of pride within the corps. The award will be given to cadets in the Top 5% of units (approximately 45 units) who have the highest "per cadet average" community service hours. "Countable" hours must be logged into WINGS and be accomplished IAW published guidance in AFJROTCI 36-2001, 20 May 2016. Countable hours will be the period from 11 April (previous year) to 10 Apr (current year). HQ will use the last PSR cadet enrollment and the hours submitted in WINGS for that period to calculate the Top 5% units and notify the units earning the Award. Instructors at the Top 5% units will determine which of their cadets have contributed to the unit earning the new award.



5.) Community Service with Excellence Award. The award consists of a ribbon and certificate. It is intended to recognize those individual cadets who provide significant leadership in the planning, organizing, directing, and executing of major unit community service projects that greatly benefit the local community. This is not an award given to participants but to the key leader(s) of the project.

National-level Awards



6.) Air Force Association (AFA) Award. This AFA-sponsored award consists of a medal and ribbon and is presented annually at each unit to the outstanding third-year cadet (in a 4-year program). The award recipient must possess/meet the following personal characteristics and eligibility criteria: Top 1% of the cadets in a unit in the following areas, academics, leadership, and professionalism. Positive attitude (toward AFJROTC and school). Outstanding personal appearance (uniform and grooming). Display personal attributes such as initiative, judgment, and self-confidence.



7.) Daedalian Award. The Order of Daedalians is a fraternity of commissioned pilots from all military services. It is named after the legendary figure, Daedalus, and was organized by WWI military pilots who sought to perpetuate the spirit of patriotism, love of country, and the high ideals of self-sacrifice which place service to the nation above personal safety and position. This award is offered to encourage the development of these traits in cadets and to interest them in a military career. The medal is fashioned after an ancient Grecian plaque discovered by a Daedalian in the village of Lavadia, Greece and depicts Daedalus and his son Icarus fabricating their legendary wings of wax and feathers. The award also includes a ribbon. This annual award recognizes one outstanding third-year cadet at each unit that meets the following criteria: Demonstrate an understanding and appreciation of patriotism, love of country, and service to the nation. Indicate the potential and desire to pursue a military career. Rank in the top 10% of their AS class. Rank in the top 20% of their school class.



8.) Daughters of the American Revolution (DAR) Award. Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award is presented annually to one third-year (in a 3-year program) or fourth-year cadet (in a 4-year program) that meets the following criteria: Rank in the top 25% of their AFJROTC class; Rank in the top 25% of their high school class; Demonstrate qualities of dependability and good character; Demonstrate adherence to military discipline; Possess leadership ability and a fundamental and patriotic understanding of the importance of JROTC training.



9.) American Legion Scholastic Award. This award consists of a bronze medal accompanied by a ribbon with a distinctive miniature attachment depicting a scholastic scroll. This award is presented annually to one second- or third-year cadet (in a 3-year program) or a third- or fourth-year cadet (in a 4-year program) based on the cadet's overall scholastic achievements. Each cadet must: Rank in the top 10% of the high school class. Rank in the top 25% of their AS class. Demonstrate leadership qualities. Actively participate in student activities.



10.) American Legion General Military Excellence Award. This award consists of a bronze medal accompanied by a ribbon with a distinctive miniature attachment depicting a torch. This award is presented annually to one second- or third-year cadet (in a 3-year program) or a third- or fourth-year cadet (in a 4-year program) based on the cadet's general military excellence. Each cadet must: Rank in the top 25% of their AFJROTC class. Demonstrate outstanding qualities in military leadership, discipline, character, and citizenship.



11.) Reserve Officers Association (ROA) Award. This award consists of a bronze medal, ribbon, and certificate. This award is presented annually for military and academic achievement to an outstanding third-year cadet (fourth-year cadet in a 4-year program). The recipient must possess individual characteristics contributing to leadership such as: · Positive attitude toward the AS curriculum. · Outstanding personal appearance (wear of the uniform, posture, and grooming). · Attributes of initiative, judgment, and self-confidence. · Courtesy (promptness, obedience, and respect). · Growth potential (capacity for responsibility, high productivity, adaptability to change). · Demonstrate the highest personal and ethical standards and strong positive convictions. 9-7 · Rank in the top 10% of their AS class.



12.) Military Officers Association of America (MOAA) Award. This award is presented annually to an outstanding second-year cadet (third-year cadet in a 4- year program) who shows exceptional potential for military leadership. Each cadet must: · Be a member of the junior class. · Be in good academic standing. · Be of high moral character. · Show a high order of loyalty to the unit, school, and country. Show exceptional potential for military leadership.



13.) Veterans of Foreign Wars (VFW) Award. This award consists of a medal pendant with ribbon. This award is presented annually to an outstanding second- or third-year cadet in a 3-year program (third- or fourth-year cadet in a 4-year program) who is actively engaged in the AFJROTC program and who possesses individual characteristics contributing to leadership. Each cadet must: Have a positive attitude toward AFJROTC. Have outstanding military bearing and conduct. Possess strong positive personal attributes (such as courtesy, dependability, punctuality, respect, and cooperation). Demonstrate patriotism (being a member of the color guard or drill team) and actively promote Americanism. Demonstrate leadership potential. Attain a grade of "B" in AFJROTC cadets with an overall average grade of "C" in all subjects for the previous semester. Be active in student activities. · Not have been previous recipients of this award.



14.) National Society United States Daughters 1812 Award. Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. Medals will not be worn on regular uniform days or during any type of

competition. Awarded annually, at the SASI's discretion, for academic excellence, leadership, military discipline, dependability, patriotism and upright character in speech and habits.



15.) National Sojourners Award. Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award is presented annually recognizing an outstanding first- or second-year cadet (second or Third-year cadet in a 4-year program) who contributed the most to encourage and demonstrate Americanism within the corps of cadets and on campus. Each cadet must: be in the top 25% of their academic class; encourage and demonstrate ideals of Americanism; and demonstrate potential for outstanding leadership. The SASI selects the recipient subject to the final approval of the sponsoring National Sojourners chapter.



16.) Scottish Rite, Southern Jurisdiction Award. Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award annually recognizes an outstanding second-year cadet in a 3-year program or third-year cadet in a 4-year program. Each cadet must: contribute the most to encourage Americanism by participation in LDR activities or community projects; demonstrate academic excellence by being in the top 25% of class and demonstrate the qualities of dependability, good character, self-discipline, good citizenship and patriotism. The SASI selects the recipient.



17.) Military Order of the Purple Heart Award. Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award annually recognizes an outstanding underclassman (first, second, or third-year cadet), who is enrolled in the AFJROTC program and demonstrates leadership ability. (Seniors are not eligible) Each cadet must: have a positive attitude toward AFJROTC and country; hold a leadership position in the cadet corps; be active in school and community affairs and attain a grade of "B" or better in all subjects for the previous semester. The SASI selects the recipient.

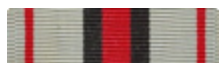


18.) Sons of the American Revolution (SAR) Award. Cadets may only receive this award once. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. - This award recognizes an outstanding second-year cadet in a 3-year program or third year cadet in a 4-year program who is enrolled in the AFJROTC program. The recipient must exhibit a high degree of leadership, military bearing, and all-around excellence in AS studies and not having previously received the award. Each cadet must: be currently enrolled in the AFJROTC program; be in the top 10% of their AFJROTC class; be in the top 25% of their overall class. The SASI and the Principal select the recipient of the award.



19.) Military Order of World Wars Award. Cadets may only receive this award once.

Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award is presented annually to an outstanding cadet who has committed to continue the aerospace science program the following school year. Selection is based on outstanding accomplishments or service to the AFJROTC unit. The SASI, with the concurrence of the principal, selects the recipient.



20.) American Veterans (AMVETS) Award. Cadets may only receive this award once.

Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award is presented annually to one qualified cadet that possesses individual characteristics contributing to leadership such as: A positive attitude toward AFJROTC programs and service in the Air Force; personal appearance (wearing of the uniform, posture, and grooming); personal attributes (initiative, dependability, judgment, and self-confidence); officer potential (capacity for responsibility, adaptability, and maintenance of high personal standards); obtained a grade of "A" (or the numerical equivalent) in their AS class and be in good scholastic standing in all classes at the time of selection and at the time of presentation. The SASI selects the recipient



21.) Air Force Sergeants Association (AFSA) Award. This award recognizes an outstanding third- or fourth-year cadet in a 4-year program. Each cadet must: Be in the top 10% of the AFJROTC class; demonstrate outstanding qualities in military leadership, discipline, character, and citizenship.



22.) Tuskegee Airmen Incorporated (TAI) AFJROTC Cadet Award. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. This award is presented annually to two cadets. Cadets may be first-year, second year, or third-year cadets (in a 3- or 4-year program) must meet the following criteria: Attain a grade of "B" or better in their AS class; be in good academic standing; actively participate in cadet corps activities and participate in at least 50% of all unit service programs. The SASI and ASI select the recipients.



23.) The Retired Enlisted Association (TREA) Award. Cadets may only receive this award once. Awarded annually, at the SASI's discretion, for exceptional leadership to the most outstanding AFJROTC cadet while serving in an Enlisted Rank. The selected enlisted cadets must have shown outstanding leadership throughout the course of the school year. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days.



24.) The Celebrate Freedom Foundation (CFF). Award for Excellence in Academic Programs. Cadets may only receive this award once. The awards program recognizes 9th, 10th, 11th and 12th grade students enrolled in AFJROTC programs. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days. Cadets must demonstrate the following personal characteristics to be eligible for nomination: Outstanding personal appearance (uniform and grooming); Display personal attributes such as initiative, judgment and self-confidence; Courteous demeanor (promptness, obedience and respect for customs); Growth potential (capacity for responsibility, high productivity and adaptability to change); Possess the highest personal and ethical standards and strong positive convictions; Shows the potential and desire to pursue a military career; Rank in the top 5% in his/her class with a grade average of A or numerical equivalent; Rank in the top 15 % of his/her academic class and Demonstrates a positive attitude (toward AFJROTC and school)



25.) Air Commando Association Award. Cadets may only receive this award once. Awarded annually at the SASI's discretion for completing a one-page essay based on a historical AF Special Operations Mission possessing the 13 critical attributes of success: integrity, self-motivation, intelligence, self-discipline, perseverance, adaptability, maturity, judgment, selflessness, leadership, skilled, physical fitness and family strength. Ribbon for this award may be worn on the cadet's ribbon rack and worn on regular uniform days.

Headquarter & Unit Awards



26.) DISTINGUISHED UNIT AWARD WITH MERIT (DAUM). Awarded to cadets enrolled during the same academic year in which UT-20141 receives a HQ AFJROTC evaluation with an overall rating of "Exceeds Standards" and the unit is selected by HQ AFJROTC to receive the DUA. Both criteria must occur during the same academic year. For each additional ribbon earned an additional small silver star will be awarded. A unit will earn the DUA w/Merit if it meets the minimum DUA criteria and achieved an overall "Exceeds Standards" rating during the School Year (SY).



27.) DISTINGUISHED UNIT AWARD (DUA). Awarded to cadets enrolled during the academic year when UT-20141 is selected by HQ AFJROTC to receive the DUA. A unit will earn the DUA if it meets the minimum criteria and completed an average of 12 hours of community service per cadet.



28.) OUTSTANDING ORGANIZATION AWARD (OOA). Awarded to cadets enrolled during the academic year when UT-20141 is selected by HQ AFJROTC as the OOA. OOA

recipients do not receive a streamer. For each additional ribbon earned an additional small silver star will be awarded. A unit will earn the OOA if it meets the minimum criteria and the unit completed an average of 8 hours of community service per cadet.



29.) OUTSTANDING FLIGHT RIBBON. Awarded each academic term to members of the outstanding flight under criteria determined by the SASI. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.

Two flights to be awarded the ribbon.

- 1) **Honor Flight:** This flight will achieve academic excellence in their scholastic performance. The academic performance of each flight will be determined by the amount of F's per flight. The flight at the end of each term with the least number of F's will be awarded the Outstanding Flight Ribbon
- 2) **Warrior Flight:** This flight will show vigor and strength through flight competitions. Examples of competitions include: Sports competition, canned food drives, inspections, flight contests, etc. The competition will be announced before the end of every term, allowing time for competitions to run smoothly. The winner of the competition will receive the Outstanding Flight Ribbon.



30.) TOP PERFORMER RIBBON. This award is only presented during a visit by HQ AFJROTC personnel. The award is presented to a maximum of 2% of the current unit cadet corps population. Once awarded, the ribbon may be worn for the duration of a cadet's tenure in AFJROTC. Consideration for the Top Performer Awards. The Regional Director may select (SASIs may nominate) a maximum of 2% of a unit's cadets based on a cadet's performance in the following key areas: Leadership and job performance: in primary duty and specifically in preparation for the unit's assessment. Leadership qualities: involvement and positions held in LDR activities. Academic performance: nominee must be in good academic standing in all high school course work, significant self-improvement, community involvement and other accomplishments.



31.) OUTSTANDING CADET RIBBON. Is a ribbon awarded annually to the outstanding 1st-year, 2nd-year, 3rd-year, and 4th-year cadets. The recipient from each class must be of high moral character, demonstrate positive personal attributes, display outstanding military potential, and attain academic and military excellence. For each additional ribbon earned an

additional bronze oak leaf cluster will be awarded. Outstanding Cadet Ribbon with silver star. Cadets chosen as State, Pacific and European "AFJROTC and AFA Cadet Leadership Award" winners will be awarded the "Outstanding Cadet Ribbon" with silver star. Exception: If a cadet has previously earned the Outstanding Cadet Ribbon or earns it in the future, that cadet will wear only one ribbon; that would be the Outstanding Cadet Ribbon with silver star, since that award is of higher precedence.



32.) LEADERSHIP RIBBON. Awarded annually for outstanding performance in a position of senior leadership. Cadet squadron commanders and above may receive this ribbon. Is a ribbon awarded to cadets who have consistently displayed outstanding leadership ability above and beyond expected performance. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



33.) SUPERIOR PERFORMANCE RIBBON. Awarded annually for outstanding achievement or meritorious service rendered specifically on behalf of AFJROTC. Presented for a single or sustained performance of superior nature. Limited to the top 10% of each AS level. The award is presented in recognition of achievements and services which are clearly outstanding and exceptional when compared to achievements and accomplishments of other cadets. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded.



34.) ACHIEVEMENT RIBBON. Awarded annually for a significant achievement in AFJROTC or other school activities/events as deemed appropriate in the judgment of the SASI and will be limited to the top 5% of each AS level. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded.



35.) ACADEMIC RIBBON. Awarded annually for academic excellence as signified by attaining an overall GPA of at least a 3.0 and having an "A" in JROTC. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



36.) CADET LEADERSHIP COURSE RIBBON. Awarded for completion of an approved leadership program such as, but not limited to: Youth Leadership Conference, Summer Leadership Encampment, Boys/Girls State, CAP Encampment, or Military Academy Summer Seminars. The course must be at least 5 days long. This ribbon may only be earned once.



37.) SPECIAL TEAMS COMPETITION RIBBON. Is a ribbon awarded to team members for placing 1st, 2nd or 3rd in an Air Force or Joint Service (local, regional, state or national level) Competition to include Drill Teams, Color Guard Teams, Academic Bowl Teams

(JLAB), CyberPatriot, StellarXplorers etc. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



38.) ALL-SERVICE NATIONAL COMPETITION RIBBON. Awarded to team members who competed at a Joint/All Service national-level competition to include Drill Teams, Color Guard Teams, Academic Bowl Teams, CyberPatriot, StellarXplorers etc. For Each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



39.) AIR FORCE NATIONALS COMPETITION RIBBON. Awarded to team members who competed at an Air Force only national-level competition to include Drill Teams, Color Guard Teams, Academic Bowl Teams, CyberPatriot, StellarXplorers etc. For each additional ribbon earned, an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



40.) ORIENTEERING COMPETITION RIBBON. Awarded to team members for completing a unit-specific Orienteering Program or UCO's ROTC Orienteering course. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



41.) LEADERSHIP DEVELOPMENT REQUIREMENTS (LDR) RIBBON. Awarded annually at the SASI's discretion for leadership in LDR activities to cadets who serve as either the Commander or Team Captain of: the UMA drill team, color guard, Honor Guard, Aeronautics, Kitty Hawk, APT, PT Team, Cyber Patriot, StellarXplorers and Joint Leadership Academic Bowl (JLAB).



42.) DRILL TEAM RIBBON. Cadets must be on the drill team for an entire year/drill season to be eligible to qualify and must have competed in at least 3 drill performance events, i.e., competitions, special school events, community demonstrations (cumulative). For each additional ribbon earned (3 drill performance events) an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



43.) COLOR GUARD RIBBON. Awarded for distinguished participation in at least 5 Honor Guard flag detail events for the academic school year. An oak leaf cluster will be given for each additional 5 events. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



44.) SABRE TEAM RIBBON. Awarded for distinguished participation in at least 4 Sabre Team events. A bronze oak leaf cluster will be given for each additional 4 events. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



45.) MARKSMANSHIP RIBBON. Cadets must be on the marksmanship team for an entire year/season to be eligible to qualify and must have competed in at least 1 marksmanship competition event (cumulative). For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



46.) JROTC LEADERSHIP AND ACADEMIC BOWL (JLAB) RIBBON. The JROTC Leadership and Academic Bowl (JLAB) Ribbon may be awarded to members of the JLAB team who have demonstrated sustained performance which resulted in the increased efficiency and development of the unit or which brought exceptional honor and credit to the unit while competing in the JROTC Leadership and Academic Bowl. For each additional award earned, an additional bronze oak leaf cluster is authorized.



47.) CYBER PATRIOT RIBBON. The CyberPatriot Ribbon may be awarded to members of the CyberPatriot program who have demonstrated outstanding achievement while participating in the CyberPatriot STEM program in any capacity. For each additional award earned, an additional bronze oak leaf cluster is authorized. A single silver oak leaf cluster will indicate the award of the fifth bronze oak leaf cluster. This ribbon replaces the CyberPatriot pin which is no longer authorized for wear on cadets' uniforms.



48.) STELLARXPLOREERS RIBBON. The StellarXplorers Ribbon may be awarded to StellarXplorers team members who have demonstrated outstanding achievement while participating in the StellarXplorers STEM program in any capacity. For each additional award earned, an additional bronze oak leaf cluster will be worn. A single silver oak leaf cluster will indicate the award of the fifth bronze oak leaf cluster. This ribbon replaces the StellarXplorers pin which is no longer authorized for wear on cadets' uniforms.



49.) RAIDERS TEAM RIBBON. Compete in three Raider events throughout the school year, either Orienteering, State or National competitions.



50.) MILITARY MODEL BUILDING RIBBON.
Cadets must be a member of the Military Model Building Team and consistently attend for 1 full term. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the bronze oak leaf cluster.



51.) UNMANNED AIRCRAFT SYSTEMS (UAS) RIBBON.
Earned by completing a semester UAS class and passing with a C or better.



52.) ROBOTICS RIBBON.

Cadets must be a member of the Robotics club/team. And consistently attend for 1 full term. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



53.) GOOD CONDUCT RIBBON. Awarded annually to cadets who met the criteria for the attendance, dress and appearance, and longevity ribbons.



54.) SERVICE RIBBON. Awarded to cadets who have participated in at least twelve hours of community service in the academic year.



55.) HEALTH AND WELLNESS RIBBON. Cadets who score at least 50% on any in class AFJROTC Physical Fitness Test (PFT) will earn this award (based on the PFT-Mass Assessment in WINGS). Cadets who score 75-84% will receive a Bronze Star device; 85-95% earn a Silver Star device; and 96-100% earn a Gold Star device. These cadets, if already wearing the ribbon with oak leaf cluster(s), will receive and wear an additional Health and Wellness Ribbon with the highest-level Star Device(s) affixed. Cadets may only earn additional oak leaf clusters during the first and last PFT each academic year. Duplicate awards of the Bronze, Silver or Gold percentile will be denoted by the addition of another star on this ribbon. Should a cadet subsequently score in a higher percentile, only the star representing the higher percentile will be worn. In no case will a cadet mix different color stars, or star(s) and oak leaf cluster(s) on the same ribbon. With instructor approval, the flight's logistics representative will award the ribbon and devices.



56.) RECRUITING RIBBON. Is awarded for outstanding effort in support of unit recruiting activities. Cadets must have directly contributed to the recruitment of two new members to AFJROTC. The recruiting flight commander will develop and use a form allowing new fall Cadets to confirm they enrolled in AFJROTC because of interactions/recruitment by a more senior cadet. For each additional ribbon, award an additional bronze oak leaf cluster. Award a single silver oak leaf cluster for the award of the fifth bronze oak leaf cluster. The recruiting flight commander, with instructor concurrence, will approve this award and distribute the ribbon and approval form to the Cadet's flight commander.



57.) ACTIVITIES RIBBON. Awarded annually for active participation (attend at least 75% of all meetings) in one LDR activity (other than those that qualify for the Color Guard, Drill Team, and Special Teams Competition ribbons.) These include, but are not limited to aeronautics, academic bowl teams (JLAB), PT teams, Cyber Patriot and StellarXplorers. LDR Flt/CCs are responsible for tracking attendance and submitting cadets for

this annual award (no later than a week prior to the Annual Awards Banquet). An oak leaf cluster will be added to this ribbon for each year of membership beginning with the second year. For each additional ribbon earned an additional bronze oak leaf cluster will be awarded. A single silver oak leaf cluster will be used for the award of the fifth bronze oak leaf cluster.



58.) ATTENDANCE RIBBON. Awarded annually to cadets with no more than 3 school absences (unexcused) per academic term, in accordance with Chapter 7: Uniform and Awards, Operational Supplement, and no time in AISP/suspension. Cadets earn a bronze oak leaf cluster for each additional ribbon.



59.) DRESS AND APPEARANCE RIBBON. Awarded annually, in the spring just before the awards ceremony, to cadets who maintain a 90% or higher average on weekly uniform grades. An unexcused/missed uniform/not wearing the uniform all day. will result in a 0. Cadets receiving this award will maintain the highest grooming and dress standards possible. Cadets will earn an oak leaf cluster for each additional year they receive this award.



60.) LONGEVITY RIBBON. Awarded annually in the fall for successful completion of each AFJROTC school year. Cadets will earn an oak leaf cluster for each additional year they receive this award.

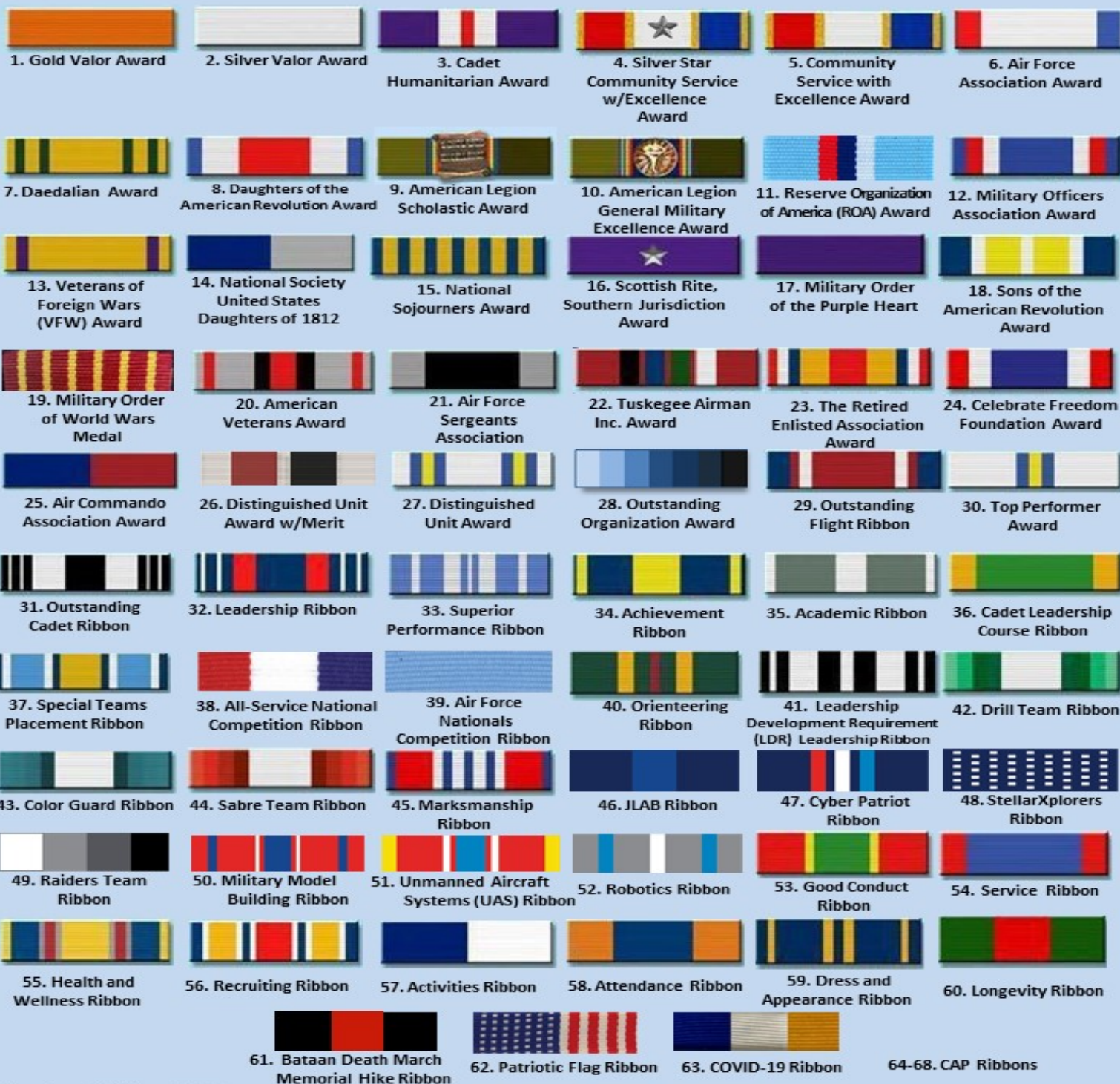


61.) BATAAN DEATH MARCH HIKE RIBBON. Awarded to honor and remember the sacrifices of the victims and survivors of World War II's Bataan Death March, AFJROTC units may conduct an optional 14-mile Bataan Death March Memorial Hike. This event must be accomplished on a locally determined 14-mile course. Safety is paramount. No fees can be charged to participate in the Memorial March. However, units are encouraged to collect donations which will be given to reputable organizations that benefit disabled veterans such as The Air Force Association's Wounded Airman Program, the Wounded Warrior Project, Special Operations Warrior Foundation, etc.



62.) PATRIOTIC FLAG RIBBON. In accordance with Chapter 7: Uniform and Awards, Operational Supplement, this ribbon will be awarded for participation in color guard events specifically designed to honor our nation's flag. Such events include flag raising ceremonies, flag retirement ceremonies, flag folding ceremonies, and historical flag demonstrations. In order to receive this award, cadets must have participated in a minimum of 5 flag events.

Air Force and Space Force JROTC Ribbon Chart



Version: 15 May 2022

Badges

DISTINGUISHED CADET BADGE: Awarded annually in the spring, prior to the awards banquet, to one AS-300 cadet for outstanding moral courage, personal attributes, military potential, and academic excellence. The SASI, in coordination with the ASI and with the concurrence of the principal, selects the recipient of this award. The recipient must have earned the following ribbons prior to being considered for this badge: Leadership, Superior Performance, Achievement, Academic, Leadership Development Requirement and Service.

KITTY HAWK AIR SOCIETY BADGE: Awarded each semester to active members of the Kitty Hawk Air Society who have maintained above a 3.0 GPA and demonstrated outstanding leadership while tutoring other cadets.

FLIGHT SOLO BADGE: Awarded to any cadet who possesses a signed FAA-approved solo flight certificate. A flight suit is not authorized with this badge.

UNMANNED AIRCRAFT (UAS/ROTORCOPTER) BADGE: Awarded for successful completion of the FAA's Part 107 Remote Pilot Certification Test (all AS levels). Flight suits authorized for AS-3/400s, if they are an "active" member of the unit's unmanned aircraft/multicopter team.

AVIATION GROUND SCHOOL BADGE: Awarded for successful completion of the FAA Private Pilot Practical Test (Powered or Glider). Flight suits authorized for AS-3/400s.

FLIGHT CERTIFICATE BADGE: The highest aviation badge. Awarded to any cadet who possesses a valid FAA pilot's certificate. Flight suits authorized for AS-3/400s.

MODEL ROCKETRY BADGE: Awarded to members of the Aeronautics Club who build a model rocket and accomplish two successful launches and recoveries

MARKSMANSHIP BADGES: If awarded, badge **MUST** be worn **DIRECTLY BELOW** the ribbons.

- Awarded to members of the air rifle team who are active in practices and competitions.
- There are three qualifications of the badge, marksman, sharpshooter, and expert.
- In order to qualify for the marksman badge, members must obtain a score of 175 - 187 in a 3x10 position match. For the sharpshooter badge members must obtain a score of 188 - 249 in a 3x10 position match. Finally for the expert badge, which is the most difficult level to achieve, members must obtain a score of 250 - 300 in a 3x10 position match.
- To receive the CMP Marksmanship Badge, junior shooters must earn 30 EIC credit points in designated competitions:
 - At least 10 of the 30 points must be won in a National Championship competition.
 - Alternatively, up to 10 of the 30 points may be won by earning gold EIC points (top 1/6 of the competitors in that match Junior Badges who earned EIC points).

- The Junior Distinguished Badge will be provided, at no cost, by the CMP and, whenever possible, awarded at a ceremony appropriate for the presentation of an award of such high distinction. To learn more, visit <https://thecmp.org/youth/junior-distinguished-badge/>

Berets

Berets are used to easily identify which team a cadet is affiliated with. If earned and awarded a beret, cadets may wear it while wearing the OCP or Blues uniform.

Berets may be worn with the mini “Hap Arnold” insignia or cadet officer insignia only. When worn, the insignia will be aligned with the left eye.

If earned and awarded, cadets in the UT-20141 Wing will wear one of these berets:

- Drill team (Black): Earned by making through the tryout portion and making the team. Awarded informally at the first competition.
- Honor Guard (Dark Blue or Black): Earned by completing 20 Honor Guard events, and being an active member of the UMA Honor Guard
- Kitty Hawk (Light Blue): Awarded for consistent attendance as a peer tutor.
- Raiders (Black): Awarded to active RAIDER Team members who have completed at least 1 RAIDER challenge event and meet raider team attendance requirements.
- Marksmanship (Blue): Earned by being an active member of the UMA Air Rifle team. Also must have competed in one Regional and or National competition and placed in the top three teams.

Cadets on teams that require a specific uniform to be worn while participating in events are required to wear the corresponding beret.

Shoulder Cords

Shoulder cords are used to easily identify which team a cadet is affiliated with. If earned and awarded a shoulder cord, cadets may wear one on the blues uniform during regular school days and team events.

On the service dress coat, the cord will be grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord. On the blue shirt, the cord will be under the epaulet, grounded to the left shoulder seam and pinned to the shoulder with the pin hidden beneath the cord.

If earned and awarded, cadets in the UT-20141 wing will wear one of these cords on their left shoulder:

- Drill team (Navy blue and Metallic silver): Earned by making through the tryout portion and making the team. Awarded informally at the first competition.

- Honor Guard (Navy Blue and White): Earned by completing 10 Honor Guard events, and being an active member of the UMA Honor Guard
- Cyber patriot (Black and Green): Awarded upon completion of a cyber competition
- Kitty Hawk (White and Metallic Gold): Awarded for consistent attendance as a peer tutor.
- Raiders (Red and Black): Awarded to active RAIDER Team members who have completed at least 1 RAIDER challenge event and meet raider team attendance requirements.
- Marksmanship (Grey and Azure): Earned by being an active member of the UMA Air Rifle team. Also must have competed in one Regional and or National competition and placed in the top three teams.

Cadets on teams that require a specific uniform to be worn while participating in events are required to wear the corresponding shoulder cord.



Shoulder Tabs

Shoulder tabs are used to easily identify with which team a cadet is affiliated. If earned and awarded a shoulder tab, cadets may wear one on the blues uniform or OCPs during regular school days and team events.

Cadets are authorized to wear one shoulder tab on the right shoulder of the service dress coat and the light blue shirt, centered between the unit patch and the shoulder seam. If unit patch is absent, the shoulder tab will be worn no more than 1 inch below the shoulder seam. Cadets may wear no more than two tabs on the left shoulder of their OCPs, above the AFJROTC patch. The OCP tab must be a patch with coyote brown background with spice brown lettering and affixed to the OCP with Velcro®.

If earned and awarded, cadets in the UT-20141 wing will wear one of these tabs on their right shoulder of their blues:

- Honor Guard (Orange with gold lettering reading “Honor Guard”): Awarded to active Honor Guard members who have completed at least 15 flag detail events and met all of the requirements of being on the Honor Guard.
- Raider Team (Black with Gold lettering reading “Raiders”): Awarded to active RAIDER Team members who have completed at least 1 RAIDER challenge event and meet raider team attendance requirements.
- Cyber Patriot (Navy Blue with Gold lettering reading “CyberPatriot”): Awarded for successful completion of the cyber patriot competition season.



Local Certificate Awards

SENIOR AEROSPACE SCIENCE INSTRUCTOR AWARD: This award is presented annually to one AS-300 or 400 cadet whose performance and behavior most nearly reflects those traits of leadership and academic achievement desired in an Air Force Junior ROTC cadet. They must be involved in at least one LDR and passing all classes.

AEROSPACE SCIENCE INSTRUCTOR AWARD: This award is presented annually to one AS-100 cadet and one AS-200 cadet who demonstrates initiative and resourcefulness in performing all duties. They are dependable, actively seek responsibility, and exhibit exemplary behavior. They must be involved in at least one LDR and passing all classes.

DISTINGUISHED SERVICE AWARD: This award is presented to AS-400 cadet officers who have made significant contributions to the overall success of UT-20141. This award is in appreciation for all they have accomplished in their four years as a cadet. They must be passing all classes.

EXCEPTIONAL SERVICE AWARD: This award is presented to AS-400 cadets who have faithfully served the Cadet Corps. Cadets selected have conscientiously served through

exceptional service and are deserving of special recognition. During their four years in AFJROTC, they must be passing all classes; have sold a combined minimum of \$750 in greenery; have been active in LDRs, and completed a minimum of 12 community service hours.

MERITORIOUS SERVICE AWARD: This award is presented to AS-300 cadets who demonstrated sustained superior performance to the Cadet Corps. They must be actively involved in at least one LDR and passing all classes. Cadets must also be active in fundraising activities, Corps events (Military Ball, Corps Picnic, etc.) and Corps community service projects.

COMMENDATION AWARD: This award is presented to select AS-200 cadets who have high leadership and academic potential. They must be involved in at least one LDR and passing all classes.

ACHIEVEMENT AWARD: This award is presented to AS-100 cadets who have demonstrated enthusiasm and a positive attitude towards AFJROTC. They must be involved in at least one LDR and passing all classes.

AFJROTC VARSITY LETTER: The varsity letter represents a high degree of proficiency achieved by the cadet in a certain area. The letter is awarded to cadets for their participation and accomplishments in many areas, such as athletics, academics, and AFFJROTC.