



Utah Military Academy

Board of Directors || Meeting Minutes September 23, 2026, 1700 (5:00 pm)

Location: Hill Field Campus

5120 S 1050 W

Riverdale UT 84405

Join Zoom Meeting

<https://zoom.us/j/2459411526?pwd=yTL1dMk6NySbUth97EznilBqKsEW8m.1&omn=93191801677>

Join and take notes

<https://zoom.us/j/2459411526?pwd=yTL1dMk6NySbUth97EznilBqKsEW8m.1&omn=93191801677&mynotes=on>

Meeting ID: 245 941 1526

Passcode: f976g

One tap mobile

[+12532050468](tel:+12532050468),,2459411526#,,,,*711416# US

[+12532158782](tel:+12532158782),,2459411526#,,,,*711416# US (Tacoma)

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board of Directors to take an action openly and conduct deliberations regarding Utah Military Academy business. As a courtesy, please step outside with noisy children or to speak amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take an action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 54-4-204, 205, & 206.

Notice of Special Accommodations: In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Whitney Horning 801-689-3013.

Agenda Item	Presenter	Time Stamp	Notes and Board Votes
Call to Order/Roll Call/Pledge of Allegiance	Mr. Chuck Williams, Board Chair	5:01 pm	Board members in attendance (roll call): Mr. Chuck Williams (Board chair), Curt Oda (Vice chair), Richard Orzechowski, Baron Weismann (online), Greg Adams (online); Mitch Blake (entered meeting at 5:04 pm) Board members absent: Sherrain Reber Enough Board members present for a quorum Guests: Bill Orris, Kit Workman, Whitney Horning, Mike Jaremko, Haydn Stender, Matt Throckmorton Visitors: Mr. Love, Cadet Love, Mike McAuley (former board member), Celeste Muhlestein

General Session Board Chair Comments Approve July 22, 2026 and August 19, 2026 Minutes	Mr. Chuck Williams	5:04 PM 5:16 PM	Introduced himself as many do not know who he is and the service he has provided this country and the Utah Military Academy Blake Mitch Made motion to approve both July 22, 2026, and August 19, 2026, minutes; Chuck Williams seconded the motion; Votes: Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Greg - aye; Chuck - aye; motion passed unanimously
Public Comment Period: An approximately 20-minute comment period is scheduled at the end of regularly scheduled Board meetings. Each speaker will be allowed a maximum of 3 minutes. When recognized by the Presiding Board Member the participant will proceed to address the Board. Subject matter not allowed. - Comments concerning procurement of contracts, issues related to employment of individual personnel, criticism or defamation of District employees or Board members, or issues for which other avenues for appeal exist. - Comments regarding individual student education issues such as disciplinary action, special education programming, extracurricular eligibility and selection, etc. - Time may not be used by employees or their representatives to circumvent formal communication channels or established grievance or negotiation procedures. Members of the Board and the superintendent may ask questions of any person who addresses the Board only upon approval of the Presiding Board Member. The Board is unable, by law, to deliberate or take action on items not on the agenda	Mr. Chuck Williams	5:18 PM	Ben Love – parent of 3 cadets at HF; spoke about the Board’s ongoing conversation regarding eliminating the wearing of Caps N Gowns at HF graduation and requiring military dress; his cadets would like to continue the tradition of wearing a cap and gown at graduation. Knows that there are several cadets who want to wear a cap and gown and would withdraw if the Board voted in a policy of military uniforms only at graduation

Pending Approval

Financial Report LEA-S licensing (needs Board approval) – Robert Rainey (professional, need LEA-s for various CTE courses); David Storm (professional); Jacob Brueck (professional, math); Brook Blair (professional CE); Ethan Harris (professional, Science); Lance Meibos (professional, Science); Chelsea Woodruff (professional, choir); Caleb Schulte (PE); Leon Orton (Air frame); Chris Hoyles (Ground School)	Haydn Stender (Red Apple) Whitney Horning, Director of Operations	5:24 PM	Haydn Stender presented the August 31, 2026, budget report Mitch Blake made motion to accept LEA-S licenses as presented with the change of Mr. Hoyle to renew associate, Caleb Schulte conditional upon beginning bachelor's degree within the current school year; Richard Orzechowski seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Greg - aye; Chuck - aye; motion passed unanimously
Executive/ Closed Session, (Closed to Public) CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with §524204 and §524205 et seq., Utah Code Ann.	Mr. Chuck Williams	6:01 PM 7:02 PM	Mitch Blake motioned to move into closed session; Curt Oda seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Greg - aye; Chuck - aye; motion passed unanimously Curt Oda made a motion to end closed session and go back into General session; Mitch Seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Greg - aye; Chuck - aye; motion passed unanimously
Board made motion to amend the agenda and add annual election of officers per UMA bylaws Election of Board officers		7:05 PM	Greg Adams left the meeting (had to leave to teach a class). 5 Board members out of 7 still present; enough for a quorum, meeting can continue. Mitch Blake made a motion to amend the agenda and add the annual election of Board officers. Curt Oda seconded the motion; Votes: Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - nay. Motion passed 4 to 1.

		7:08 PM	Mitch Blake made a motion to install Curt Oda as Chairman of the Board; Richard Orzechowski seconded the motion; Votes: Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - nay; motion carried 4-1 with caveat that Chuck Williams finish out current Board meeting as chairman.
~~Stipend approval~~ - Board chose to skip this item		7:12 PM	Chuck Williams left the meeting
Superintendent Report/Presentation:	LTC William Orris (7:12 PM)	7:12 PM	Board members still remaining: Curt Oda, Mitch Blake, Richard Orzechowski, Baron Weismann. Still enough for a quorum, meeting can continue
~~St. George Employment discussion; possible approval needed~~ - Board chose to skip this item		7:15 PM	Chuck Williams returned to the meeting
Enrollment update - currently at 1105; about 75 less than last year at this time			
AY 27 UMA TSSA Plan (needs Board approval)		7:23 PM	Mitch Blake made motion to approve TSSA plan; Richard Orzechowski seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - aye; motion passed unanimously
SPED laptop purchase (Board approval needed)		7:31 PM	Mitch Blake made a motion to approve Sped laptop purchase; Richard Orzechowski seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - aye; motion passed unanimously
Bullying Policy updated (needs Board approval)		7:38 PM	USBE advised some additions and corrections to current Bullying policy; those changes have been made. Richard Orzechowski made a motion to approve updated Bullying policy; Mitch Blake seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - aye; motion passed unanimously
SPED request for Waiver for FY25 Sped roll-over invoice (needs Board approval)		7:48 PM	Mitch Blake made a motion to approve submitting a waiver for Sped roll over invoice/forgiveness; Richard Orzechowski seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - aye; motion passed unanimously
Newsela renewal (needs Board		7:52 PM	Curt Oda made motion to renew Newsela;

approval)			Richard seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - aye; motion passed unanimously
CSI notice/report		7:53 PM	LTC Orris gave update on CW CSI status
Review of Procurement Policy and addition of Financial Guidelines (needs Board approval) - MOVED to later in the agenda		8:03 PM	
Newcomer Student Enrollment and Placement Policy (needs Board approval)		8:05 PM	Richard made motion to approve newcomer student enrollment and placement policy; Mitch Blake seconded the motion; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - aye; motion passed unanimously
School Grades		8:19 PM	Gave an update on the new school grades; both campuses have seen considerable growth
Review of Procurement Policy and addition of Financial Guidelines (needs Board approval) - MOVED from earlier in the agenda			Presentation of updating UMA's procurement policy and financial guidelines; Matt Throckmorton recommended looking over this and voting on it at the October meeting.
JROTC and Activities Report	Major Kit Workman	8:25 PM	
Board Training: Open and Public Meetings, report on Strat team, Board training calendar; discussion of management and partnerships	Matt Throckmorton		Discussion on upcoming board trainings; Open and Public meetings training (encouraged everyone to get this completed); brought up Charter One (a charter management company)
Motion to adjourn	Mr. Chuck Williams	8:46 PM	Mitch Blake made motion to adjourn; Baron seconded; Mitch - aye, Richard - aye, Curt - aye, Baron - aye, Chuck - aye; motion passed unanimously Meeting has been adjourned

Pending Approval