September 28, 2026
6:00 PM
Members Present: Jordan McDonald, Carley Rowe, Tonya Goddard, Anne Probasco, Melissa Macchia, Brianna Castro
Members absent: Jessica Kjar

The Community Council met to approve procedures, elect leadership, and discuss the annual plan for spending approximately $100,000 in land trust funds.

Council Leadership

Mrs. Macchia led the meeting to establish the governing structure for the year. The council approved the rules of order and procedure, noting a minor typo regarding providing input on positive behaviors.

- **Jordan** was elected as the Chair.
- **Carly** was elected as the Vice Chair.

Financial Planning

Mrs. Macchia reviewed the previous year's success, noting that the school met its goal of increasing reading proficiency by 2%. The current **Teacher and Student Success Plan** aims to increase both reading and math proficiency by 2% using the available funds.

- The budget allocation is set at 40% for teacher salaries and 60% for paraprofessional salaries.
- Funds also support an instructional coach, a new position used to assist teachers with literacy strategies.
- Mrs. Macchia noted that while literacy has been the primary focus, there is potential to expand support into math based on recent **RISE** scores.

Academic Initiatives

Mrs. Macchia explained the **WIN Time** structure, which provides 30 minutes of intervention four days a week so students do not miss regular instruction. This initiative aligns with new state legislation requiring mandatory help for students below grade level.

- Students below grade level will receive an individual reading plan involving accountability from both parents and students.
- The council discussed the state's goal of having 80% of third graders on grade level by 2030 and the potential implications of mandatory retention.
- Current **Acadiance** testing shows varying proficiency levels across grades, with second grade at 75% and fourth grade at 76%.

Meeting Schedule

The council established a schedule to ensure the land trust plan is finalized and voted upon before the March 1 deadline.

- November 9 at 6:00 PM
- February 8 at 6:00 PM
- May 10 at 6:00 PM (to review end-of-year testing results)

How will the council best support the transition to the new third-grade reading initiatives? What specific math supports should be prioritized in the upcoming budget?

Outline

Rules and Council Duties

- Mrs. Macchia explains that the council's primary duty is deciding how to spend nearly $100,000 in land trust money.
- The council develops a plan throughout the year, votes on it, and oversees implementation.
- Previous funds were used for small group reader sets and for paying interventionists.
- The council reviews and approves the rules of order and procedure, noting a minor typo regarding positive behavior input.

Election of Officers

- The council discusses its membership composition, noting the goal of having two more parent members than staff members.
- Jordan is nominated by Carly and elected as the new chair.

- Carly is nominated and elected as the vice chair for the upcoming year.
- Mrs. Macchia will provide agendas to the new officers ahead of each meeting.

Review of Previous Year

- Speaker 1 reports that the school met its previous goal of improving reading proficiency by 2% schoolwide.
- Funds for interventionist salaries are still being paid out from last year's budget.
- The current teacher and student success plan includes goals for both reading and math proficiency increases of 2%.
- The proposed budget allocation is 40% for teacher salaries and 60% for paraprofessional salaries.

Instructional Strategies and WIN Time

- Mrs. Macchia describes "WIN time," a 30-minute daily period where students receive targeted instruction based on their needs.
- Students below grade level receive interventions in a specialized room with trained paras and a coach.
- Higher-performing students remain in their classrooms to receive small group instruction from their teachers.
- This structure aims to prevent students from missing regular classroom instruction during intervention sessions.

State Literacy Legislation and Goals

- New state legislation mandates that any student below grade level must receive 30 minutes of help daily.
- Students receiving these services will be provided with individual reading plans involving parents and students for accountability.
- The state has set a goal for 80% of third graders to be at grade level, whereas current school data shows 65% for third grade.
- The council discusses the potential impact of mandatory third-grade retention and its effectiveness compared to kindergarten retention.

Schoolwide Assessment Data

- Mrs. Macchia presents Acadiance testing data across all grade levels to show current proficiency percentages.
- Kindergarten is at 49%, first grade at 55%, second grade at 75%, third grade at 65%, fourth grade at 76%, fifth grade at 51%, and sixth grade at 72%.
- The school utilizes an instructional coach, funded by land trust money, to support teachers with literacy strategies.
- The council discusses providing more resources to parents, such as through literacy nights or counselor-led sessions during conferences.

Future Meeting Schedule

- The council establishes a timeline to meet before the March 1 deadline for submitting the finalized plan.
- Meetings are scheduled for November 9 at 6:00 PM, February 8 at 6:00 PM, and May 10 at 6:00 PM.
- The November meeting will focus on hashing out specific spending ideas for the coming year.
- Jordan, as the new chair, may set up a GroupMe to facilitate easier communication among members.

Additional Community Support Ideas

- Members discuss hosting literacy nights in November and February to provide resources to families.
- Suggestions are made to invite community partners like the Davis County Library or Weber State University pop-up programs.
- The council briefly touches upon the importance of supporting math instruction alongside literacy efforts.